
Mohonasen CENTRAL SCHOOL DISTRICT

Bradt Primary School
2719 Hamburg Street
Schenectady, NY 12303
Tel: 518/356.8400
Fax: 518/356.8404

February 13, 2026

Dear Parent/Guardian:

Our records indicate that you have a child who is eligible to enter Kindergarten in September 2026. A child is eligible if he or she will be five (5) years old on or before December 1, 2026. Registering your child for kindergarten is not only an exciting benchmark for you and your child, it is also an important step to ensure that your child is able to begin kindergarten. We would like to make this process as smooth and flexible as possible for your family.

We are enclosing a registration packet that needs to be completed and submitted to Bradt Primary School in order to begin the registration process. Please read through the instructions and fill out all required forms, paying special attention to the need for a copy of your *child's birth certificate*. There is also detailed information about the other documents you will need to verify residency in the district. These documents are required even if you already have a child attending school in our district. If you have any questions regarding residency documentation please contact Susanne Candee, our Central Registrar, at 356-8222. Once you have completed the registration paperwork, you have two options in order to submit all of the information to us:

1. **Daytime registration at Bradt School will be on April 21st, (Last Name A-L), (9:00 AM-12:00) and April 28th, (Last Name M-Z), (9:00-12:00)**
2. **Evening registration will be on April 23rd, (Last Name A-L) (5:30 -7:30 PM), and April 29th, (Last Name M-Z) , (5:30-7:30 PM).** Please bring all registration materials and necessary documentation.
3. All registration packets and other documentation must be handed in during Kindergarten registration. **Please make every effort to make one of the registration times.** If you missed the registration dates, you will have to make an appointment with the Registrar located in the District Office. To contact the registrar, either send an email to scandee@mohonasen.org or call 518-356- 8222. All registration packets should be completed by May 1, 2026.
4. All missing items from registration must be received by August 17th in order for your child to start school in September.

Parents who choose to not send their child to school for the 2026-276 school year, or who are planning on enrolling their child in a non-public school, are asked to notify us in writing or by calling Bradt School at 356-8401.

Once all of your paperwork has been submitted, the next step is for your child to be scheduled for kindergarten screening, which is an opportunity for us to meet your child and learn more about their developmental readiness for school. The dates of the screening will be May 14th, 15th, and May 18-22. You can sign up for a screening appointment at the evening or day registration times once all of the paperwork is received.

We are also hosting a Kindergarten Parent Orientation evening for parents of incoming kindergarteners on Tuesday, April 22nd, at 6:00 PM, starting in the cafeteria. You will have the opportunity to meet faculty members and learn more about the screening process and kindergarten expectations. Please mark your calendars for this night as well as the dates for in person registration and kindergarten screening.

Just to summarize the important dates:

Feb 13	<i>Registration packets mailed</i>
April 21	<i>Daytime registration option (Last Name A-L) (9:00-12:00)</i>
April 22	<i>Kindergarten Parent Orientation Night 6:00 PM</i>
April 28	<i>Daytime Registration option (Last Name M-Z) (9:00-12:00)</i>
April 23	<i>Evening registration option (Last Name A-L) (5:30-7:30)</i>
April 29	<i>Evening registration option (Last Name M-Z) (5:30-7:30)</i>
May 14, 15, 18-22	<i>Kindergarten Screening (appointments scheduled after registration packets are completed and received)</i>

Please feel free to call Bradt School at 356-8400 if you have any questions regarding the registration process. We also have information for Kindergarten posted on our district website, mohonasen.org under the Kindergarten Tab located on the Bradt School page. We are truly excited to meet you and your child and begin this important relationship!

In Partnership,



Mrs. Leslie A. Smith

Principal