

**EARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**MAY 9, 2022
BUDGET HEARING/MEET THE CANDIDATES 6:00 PM
BOARD MEETING TO IMMEDIATELY FOLLOW**

**AGENDA
BOARD OF EDUCATION MEETING**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - a. Student Representatives - Olivia Tedford, Zionna Perez-Tucker, and Benedetto Fusco
 - b. CAT Futures Committee - Laurel Logan-King and Committee
 - 2. Public (Privilege of the Floor)
 - 3. Board of Education
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - Business/Personnel
 - 1. Request for Approval to Appoint Permanent Chairman, Assistant Clerks and Voting Machine Inspectors
 - 2. Resignation and Agreement with Colleen Guse
 - 3. Request for Approval of Memorandum of Agreement with Mohonasen Administrators' Association and the Rotterdam-Mohonasen Central School District
 - 4. Request for Acceptance of a Donation to MohonCARES from Casella Waste Systems
 - 5. Request Approval for Creation of Transportation Assistant Director Position
 - 6. Request for Approval of Contract for Internal Audit Services – Questar III
 - 7. Request for Approval to Enter into a Contract with Corporate Cost Control, Inc/Experian Employer Services.
- G. Other Items
 - 1. Approval of Minutes (April 27, 2022)
 - 2. Personnel
- H. Executive Session (*for the purpose of discussing certain personnel issues and the Superintendent's annual evaluation*)
- I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #1

May 9, 2022

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements, Committee on Pre-School Special Education and Section 504 Committee

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE), Committee on Pre-School Special Education (CPSE) and Section 504 Committee on 03/16/2022, 03/22/2022, 03/23/2022, 03/24/2022, 03/28/2022, 03/29/2022, 03/30/2022, 04/06/2022, 04/13/2022, 04/14/2022, 04/18/2022, 04/26/2022, 04/27/2022, 04/28/2022, 05/04/2022

EVALUATION/ANALYSIS

5582034	5580092	5584646	005579469	5584850	5585851
5584532	5586103	5585768	5585479	5578639	5585926
5585739	5585996	5585425	5580547	5582600	5581459
5582723	5580093	5581626	5581452	5582581	5579543
5584646	5585493	5580015	5580980	5581928	5581023
5585477	5585227	5585927	5585774	5581875	5584850
5581407	5580016	5583936	5585843	5585863	5585851
5585694	5585476	5585758	5585524	5585345	5584964
5585879	5583012	5585852	005579921	5584118	5581334
5585768	5584112	5582991	5581085	5584568	5583070
5585479	5578639	5584688	5584664	5585739	5580547
5581479	5582600				

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE, CPSE and 504 meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education, Committee on Pre-School Special Education and 504 Committee on 03/16/2022, 03/22/2022, 03/23/2022, 03/24/2022, 03/28/2022, 03/29/2022, 03/30/2022, 04/06/2022, 04/13/2022, 04/14/2022, 04/18/2022, 04/26/2022, 04/27/2022, 04/28/2022, 05/04/2022.

SCS/ld

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

MAY 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent



SUBJECT: Request for Approval to Appoint Permanent Chairman, Assistant Clerks and Voting Machine Inspectors

BACKGROUND INFORMATION

Voting on the budget adopted by the Board of Education is done using voting machines. Law requires clerks or assistant clerks to record the names and legal residence of all voters prior to their being allowed to cast their vote. The inspectors of elections must examine each machine to see that the ballot account status is zero (0), that the ballot information is correct, and that the use of the machine is deemed in compliance with any provision of law requiring the vote to be by ballot. The permanent chairperson must be a qualified voter in the district, who calls the meeting to order, declares the polls opened and closed, and adjourns the meeting.

EVALUATION/ANALYSIS

Voting on the proposed budget, the purchase of buses, and the election of three Board of Education members will be held on May 17, 2022 between the hours of 7:00 AM and 9:00 PM. To ensure that the vote is handled properly, a permanent chairman and a sufficient number of inspectors and assistant clerks need to be appointed to work during the election. These individuals work on a volunteer basis.

RECOMMENDATION

That the Board of Education appoints the following individuals to assist in the implementation of the voting on May 17, 2022:

Permanent Chairperson: Frank DiNola

Custodian of Machines: Larry O'Connor

Assistant Clerks and Inspectors:

Cheryl Hitchcock	Tracey Freemantle
Judy Andi	Kathryn Barry
Meg Fountain	Janine Carroll
Vanessa Gannon	Amanda Moore
Louisa Dalton	Raeann Hosmer
Patricia Dergosits	Dawn Shults
Ruth Martino	Christopher Ruberti
Bridget Craver	Shannon Herholz
Kimberly DonVito	

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

MAY 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Resignation and Agreement with Colleen Guse

BACKGROUND INFORMATION

The Superintendent, upon the receipt of a teacher's resignation, shall make the recommendation to the Board to accept the resignation.

EVALUATION/ANALYSIS

The Superintendent of Schools is authorized to execute certain agreements on behalf of the school district, some of which are not finalized until authorized by the Board of Education.

RECOMMENDATION

IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the resignation of Colleen Guse effective June 30, 2022 is hereby accepted and the agreement between the School District and Ms. Guse dated April 21, 2022 is hereby approved. The Superintendent of Schools is hereby authorized to execute the agreement on behalf of the School District. The Board directs the Superintendent to notify Ms. Guse of the acceptance of the agreement.

SCS/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

MAY 19, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Approval of Memorandum of Agreement with Mohonasen Administrators' Association and the Rotterdam-Mohonasen Central School District

BACKGROUND INFORMATION

The Mohonasen Central School District Administrators' Association Collective Bargaining Agreement is currently in place from July 1, 2018 through June 30, 2021 which has been extended via MOA until June 30, 2023.

EVALUATION/ANALYSIS

The District has elected not to host Regional BOCES summer school at the secondary level. Instead the District will run secondary summer school "in house" at Draper Middle School and Mohonasen High School which will impact certain unit members' work week.

RECOMMENDATION

That the Board of Education approve the attached Memorandum of Agreement between the District and Mohonasen Administrators' Association effective immediately and in place solely for the Summer Program 2022 and authorizes the Superintendent to execute the agreement.

SCS/CR/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

May 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Acceptance of a Donation to MohonCARES from Casella Waste Systems

BACKGROUND INFORMATION

Board of Education Policy Section 5240 stipulates the Board may accept donations, which will add to the overall welfare of the District.

EVALUATION/ANALYSIS

In this case Casella Waste System has donated \$1,000 to MohonCARES.

RECOMMENDATION

That the Board of Education accept the donation of \$1,000 to MohonCARES from Casella Waste System.

SCS/CJR:kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

May 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent



SUBJECT: Request Approval for Creation of Transportation Assistant Director Position

BACKGROUND INFORMATION

The District has been assessing the needs of the Transportation Department and believe that this position will assist in the day to day operations and smooth functioning of the department.

EVALUATION/ANALYSIS

At the Schenectady County Civil Service Commission meeting on April 19, 2022 the commission unanimously agreed to create one (1) Transportation Assistant Director position in the competitive class.

RECOMMENDATION

That the Board of Education approve the creation of one (1) Transportation Assistant Director position.

SCS/CJR/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #6

May 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent



SUBJECT: Request for Approval of Contract for Internal Audit Services – Questar III

BACKGROUND INFORMATION

Periodically the District puts out a request for proposals (RFP) for the professional service of Internal Auditor. The District put out an RFP in 2019-20 for these services. Questar III was the successful auditor and has been appointed as the Internal Auditor through 2023-24.

EVALUATION/ANALYSIS

Each year the Board of Education needs to approve the Internal Audit contract for the following school year, in this case for the 2022-23 school year.

RECOMMENDATION

That the Board of Education approve the contract with Questar III for Internal Auditing services at a rate of \$9,135 for the 2022-23 school year.

SCS/CJR:kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #7

MAY 9, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Approval to Enter into a Contract with Corporate Cost Control, Inc/Experian Employer Services.

BACKGROUND INFORMATION

The District contracts with a third-party administrator to assist with the processing of unemployment claims.

EVALUATION/ANALYSIS

For the past seven (7) years the District has contracted with Corporate Cost Control, Inc for these services. Corporate Cost Control, Inc is now also a part of Experian Employer Services. The District has been very pleased with services provided and believes that continuity in this area is preferred. The proposed three-year contract is for \$2,640 for 2022-23 and then 3% increases in fees in each of the following two years.

RECOMMENDATION

That the Board of Education approve the Contract with Corporate Const Control, Inc/Experian Employer Services for 2022-23 through 2024-25.

SCS/CJR/kb



Mohonasen Central School District

*Minutes of Meeting of the Board of Education
Wednesday, April 27, 2022
Farnsworth Technology Center/Mohonasen High School*

Call to Order

The Board meeting was called to order by the President, Mr. Abbott, at 6:33 PM. Mr. Abbott requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Wade Abbott, Stacy MacTurk, Ericka Montagino and Julie Power, in-attendance virtually - Lisa Gaglioti*

Board Members Absent: *Chad McFarland and Deborah Escobar*

Administrators Present: *Shannon Shine, Laurel Logan-King and Chris Ruberti*

Others in Attendance: *Christina Patterson and Stephanie D'Annibale
In-attendance virtually – 3 members of the community*

Communications - Superintendent

Mr. Shine explained the placement of names on the Board of Education election ballot would be chosen by picking the names of the candidates out of a container. Mr. Shine asked Ms. D'Annibale to pull the names out one by one. The order in which candidates names will be placed on the ballot will be Jason Bustelos, Chad McFarland, and Melissa Laudano. Mr. Shine further explains that the names will be in that order on the website and the budget notice as well. Mr. Abbott added his thanks to the candidates for their interest in becoming a board member. Mrs. Montagino said she has found her first year to be very rewarding.

Public Privilege of the Floor

No one wished to address the Board

Communications - Board of Education

Mr. Abbott informed the Board that there would be changes to the Open Meetings Law that allowed for virtual meetings during the COVID-19 pandemic. The changes will allow for Boards to continue to utilize a physical and virtual meeting hybrid. Boards may continue to meet by videoconference if there is a public physical location for the meeting; a quorum of members are physically present in that location; the public is able to attend the meeting at that physical location; the school board has adopted a resolution allowing virtual meetings; the board adopts and posts written rules for member and public participation; the members of the board are seen, heard, and identifiable during the meeting; the public notice informs the public that videoconferencing will be used; the public may participate and provide comment virtually in real time; the board maintains a website; and the meeting materials, minutes, and a recording of the meeting are posted on the website. Board members who attend virtually must have a reason such as illness, disability, or local disaster and they no longer have to disclose their physical location to the public. The new regulations will be in effect until July 1, 2024.

Mr. Abbott noted that Mohonasen Track and Field has been in the news lately regarding NYSPHSAA's jewelry and hair adornments regulations. He congratulated the athletes and Coach Sherman for leading the charge and getting this rule temporarily suspended, with the understanding that it will take time for it to be permanently amended.

**New Business -
Instructional**

*Approval of
Recommendations of the
Committees on Special
Education and
Committee on Pre-School
Special Education*

**Request for Approval of Recommendations of the Committees on
Special Education and Committee on Pre-School Special Education**

MOTION made by Mrs. Power, seconded by Mrs. Montagino that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and the Preschool Special Education for meetings held on 3/14/2022, 3/15/022, 3/21/2022, 3/22/2022, 3/28/2022, 3/29/2022, 3/30/2022, 3/31/2022, 4/1/2022, 4/4/2022, 4/5/2022, 4/7/2022, 4/8/2022, 4/11/2022, 4/12/2022, 4/13/2022, 4/14/2022.

The motion was passed unanimously, five members present and voting.

**New Business -
Business/Personnel**

*Vote on BOCES
2022-2023
Administrative Budget*

Vote on BOCES 2022-2023 Administrative Budget

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education vote in favor of the 2022-2023 BOCES Administrative budget.

The motion was passed unanimously, five members present and voting.

*Annual BOCES Board
Election: Candidate Kevin
Kutzscher*

Annual BOCES Board Election: Candidate Kevin Kutzscher

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve Mr. Kutzcher for the BOCES Board of Education.

After some discussion, the motion was passed unanimously, five members present and voting.

*Annual BOCES Board
Election: Candidate
Heather Soroka*

Annual BOCES Board Election: Candidate Heather Soroka

MOTION made by Mrs. Gaglioti, seconded by Mrs. Power, that the Board of Education approve Ms. Soroka for the BOCES Board of Education.

After some discussion, the motion was passed unanimously, five members present and voting.

*Annual BOCES Board
Election: Candidate
Matthew Tedeschi*

Annual BOCES Board Election: Candidate: Matthew Tedeschi

MOTION made by Mrs. Montagino, seconded by Mrs. Power, that the Board of Education approve Mr. Tedeschi for the BOCES Board of Education.

After some discussion, the motion was passed unanimously, five members present and voting.

*Annual BOCES Board
Election: Candidate
Bruce Tryon*

Annual BOCES Board Election: Candidate Bruce Tryon

MOTION made by Mrs. MacTurk, seconded by Mrs. Gaglioti, that the Board of Education approve Mr. Tryon for the BOCES Board of Education.

After some discussion, the motion was passed unanimously, five members present and voting.

*Approval to Enter into
an Installment Purchase
Agreement with Capital
Region BOCES*

Request for Approval to Enter into an Installment Purchase Agreement with Capital Region BOCES

MOTION made by Mrs. Power, seconded by Mrs. MacTurk, that the Board of Education approve entering into an Installment Purchase Agreement with Capital Region BOCES.

The motion was passed unanimously, five members present and voting.

Approved Minutes

MOTION made by Mrs. MacTurk, seconded by Mrs. Gaglioti, that the Board of Education approve the minutes of April 11, 2022.

The motion was passed unanimously, five members present and voting.

Financial Reports

MOTION made by Mrs. Macturk, seconded by Mrs. Power, that the Board of Education approve the following Financial Reports:

Warrant #9P - March 31, 2022

General Fund	Warrant Schedule #46/	\$3,237,405.84
School Lunch Fund	Warrant Schedule	\$
Federal Fund	Warrant Schedule #19	\$62,567.19
Capital Fund	Warrant Schedule	\$
Trust and Agency	Warrant Schedule#18	\$4,923.25
TOTAL #8P		\$3,304,896.28

Warrant#9 April 15, 2022

General Fund	Warrant Schedule #48&49	\$2,299,300.57
School Lunch Fund	Warrant Schedule #9	\$149,963.22
Federal Fund	Warrant Schedule #20	\$9,968.54
Capital Fund	Warrant Schedule	\$
Trust and Agency	Warrant Schedule #19	\$1,935.40
TOTAL #10		\$2,461,167.73

Personnel

MOTION was made by Mrs. Montagino, seconded by Mrs. Power, that the Board of Education approve the following personnel recommendations. The motion was passed unanimously with five members present and voting.

Retirements

Loriann Lynch

Assignment: Teaching Assistant

Expiration Date: Close of business June 24, 2022

Appointments

Jenny Koonz

Appointment: Long Term Substitute

Assignment: AIS Reading

Date of Commencement: April 25, 2022

Expiration Date: May 27, 2022 (amended from April 11, 2022)

Certification Status: Childhood Education (Grades 1-6) Initial

Salary: Step 1

Patrick Houlihan

Appointment: Long Term Substitute

Assignment: ELA

Date of Commencement: May 5, 2022

Expiration Date: June 24, 2022

Salary: Step 1 plus Graduate Credits

Amanda Wells

Appointment: Probationary

Position: Math Teacher

Tenure Area: Mathematics

Date of Commencement: September 1, 2022

Expiration Date: August 31, 2026

Certification Status: Mathematics 7-12 Initial certificate, Mathematics 5-6

Extension Initial Extension Annotation,

Salary: Step 4 plus Graduate Credits

Amanda Stigberg

Appointment: Teaching Assistant

Assignment: P/T Teaching Assistant (6 hours)

Date of Commencement: April 25, 2022

Salary: Step 7

Susann Najafipour

Appointment: Account Clerk

Date of Commencement: May 9, 2022

Salary: \$32,036

Janine Carroll

Appointment: Account Clerk Typist (Management Confidential)

Date of Commencement: April 25, 2022

Salary: \$38,474

Linda Beeler

Appointment: Teaching Assistant

Assignment: P/T Teaching Assistant (6 hours)

Date of Commencement: April 25, 2022

Salary: Step 9

Ned Mead

Appointment: Substitute Bus Aide

Effective Date: April 25, 2022

Salary: \$13.20 an hour

Aaron Adams

Appointment: Bus Driver

Effective Date: April 25, 2022

Salary: \$18.20 an hour

Curriculum Work 2022 TCI Training \$188.55/Day

Name	Assignment	Days
Michelle Gaffney	TCI Training Instructor	2.5
Brittney Jory	TCI Training	2

Curriculum Work 2022 TCI Training 6hrs/day

Name	Assignment	Days
Mark Mullens	TCI Training	2
Casey Collins	TCI Training	2
Mark DeNicola	TCI Training	2

Percussion Stipends 2021-2022

Name	Position	Stipend Amount
Jacob Hatfield	Director	\$2,000
Jenna Coutant-Walker	Full-time Instructor	\$750
Tia Tocco	Full-time Instructor	\$750
Mark Riggi	Part-time Instructor	\$500

2021-2022 High School Tutoring

Name	Assignment
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Colleen Condolora	Home Tutor
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Spring Coaches 2022

Team/Level	Name	Step	FTE
Modified Track	Jeff Laudenschlager	1	.55
Modified Track	Anthony Amitrano	1	.55

Removal from Service

Kyle Hirsch
Appointment: Computer Desk Specialist
Effective Date: April 28, 2022

Chris Weaver
Appointment: Computer Technician
Effective Date: July 1, 2021

Adjournment

MOTION made by Mrs. MacTurk, seconded by Mrs. Montagino, that the Board of Education meeting be adjourned at 7:01 PM.
The motion passed unanimously, five members present and voting.

Christopher Ruberti

Clerk - Board of Education

Assistant Superintendent for Business

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. PERSONNEL RECOMMENDATIONS #2

MAY 9, 2022

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Retirement**
- B. Appointments**
- C. Resignations**

A. Retirement

Patricia Spicer
 Appointment: Teaching Assistant
 Effective Date: June 27, 2022

B. Appointments

Anna Makovik
 Appointment: Probationary
 Position: Math Teacher
 Tenure Area: Mathematics
 Date of Commencement: September 1, 2022
 Expiration Date: August 31, 2026
 Certification Status: Mathematics 7-12 Initial certificate
 Salary: Step 5 plus Graduate Credits

Killian Thompson
 Appointment: Groundsman
 Effective Date: June 27, 2022
 Hourly Rate: \$16.75

Adam Ziobrowski
 Appointment: Groundsman
 Effective Date: June 27, 2022
 Hourly Rate: \$17.00

2022 AP Proctors

Name	Rate
Tecia Patterson	\$30.68/hour
Marybeth Becker	\$30.68/hour
Stephanie D'Annibale	\$25.68/hour
Gerald Smith	\$25.68/hour

C. Resignations

Colleen Guse
 Appointment: High School Social Studies Teacher
 Effective Date: June 30, 2022

Johanna Springer
 Appointment: High School Nurse
 Effective Date: Close of business April 27, 2022

Matthew Rider

Appointment: Math Teacher

Effective Date: Close of business July 6, 2022