

AGENDA
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
JULY 6, 2022 6:00PM
FARNSWORTH TECHNOLOGY CENTER (LGI)

- A. Call to Order
- B. Pledge of Allegiance to the Flag
- C. Roll Call
- D. Organizational Business

1. Administration of Oath of Faithful Performance of Office to Board Members Beginning New Term of Office – Chad McFarland and Melissa Laudano

2. Election of Officers:

President of the Board: (Education Law 1701, 2504, 2563)

Vice President: (Education Law 1701, 2504)

Administration of Oath of Office to President and Vice President (District Clerk)

3. Appointment of District Officers, Other Appointments, Designations, Authorizations, Bonding of Personnel and Other Items

Recommended Motion: "That the Board of Education approves the following appointments, designations, authorizations, bonding of personnel and other items for the 2022-2023 school year."

Oaths of Office will be administered in writing for the following appointees and copies will be maintained in the District Office.

District Clerk	Christopher Ruberti – no stipend
District Treasurer	Tracey Freemantle – no stipend
Internal Claims Auditor	Susanne Candee- \$4,782 stipend
Central Registrar	Vanessa Gannon – no stipend
Secretary to the Board	Kate Barry - \$5,836 stipend
Deputy District Clerk	Kate Barry – no stipend

o Appointment of School District Physician

Recommend the appointment of Dr. Warren Silverman of Access Compliance, LLC, 776A Watervliet-Shaker Road, Latham, NY 12110, as School District Physician from July 1, 2022 through June 30, 2023, with the fee for services not to exceed \$22,500.

o Appointment of General Legal Counsel

Recommend the appointment of the attorney firm of Honeywell Law Firm, PLLC, 111 Winners Circle, Suite 200, Albany, NY 12205, to provide general legal counsel from July 1, 2022 through June 30, 2023, at an hourly rate of \$180 and an hourly rate of \$200 for all legal services related to capital construction projects, litigation and hearings.

- o **Appointment of General Legal Counsel**

Recommend the appointment of the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211, to the position of General Legal/Litigation Counsel from July 1, 2022 through June 30, 2023, at an hourly rate of \$190 for all non-litigation matters and an hourly rate of \$205 for all litigation matters.

- o **Appointment of Bond Counsel**

Recommend the appointment of the attorney firm of Barclay Damon LLP, 80 State Street, Albany, NY 12207, to provide bond counsel from July 1, 2022 through June 30, 2023, at a rate of between \$0.50 and \$1.50 per thousand dollars of bonds issued.

- o **Appointment of Counsel for Tax Certiorari**

Recommend the appointment of the attorney firm of Tabner, Ryan & Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2022 through June 30, 2023, at an hourly rate of \$150.

- o **Appointment of School Attendance Officers**

Recommend the appointment of the following individuals to serve as School Attendance Officers during the 2022-2023 school year:

Bradt School	Alma DiCocco
Pinewood School	Diana Jones
Draper Middle School	Samantha Cooke
High School	Karen Konrad

- o **Appointment of Independent Auditor**

Recommend the appointment of the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2022 through June 30, 2023, for a base cost of \$17,500.

- o **Appointment of Internal Auditor**

Recommend the appointment of Questar III for Internal Auditing Services for the school year of July 1, 2022 through June 30, 2023 at a cost of \$9,315/year.

- o **Appointment of Tax Collectors**

Recommend the appointment of the receiver of taxes of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2022 through June 30, 2023.

- o **District Representative for Public Law 874 (Federal Government Impact Aid)**

Recommend that the Assistant Superintendent for Business be designated district representative for Public Law 874 during 2022-2023.

- o **Designation of School District Newspaper**

Recommend that the Schenectady Daily Gazette be designated the official school district newspaper during 2022-2023.

- o **Authorization of Representative for All Federal Funds**

Recommend that the Superintendent of Schools be designated as the authorized representative for the purpose of filing applications for grants under all Federal funds.

- **Authorization of Approvals for Attendance at Conferences and Seminars**
Recommend that the Superintendent of Schools be designated as the authorized representative for the approval of attendance at conferences and seminars.
- **Authorization of Hearing Officer to Conduct Student Disciplinary Hearings**
Recommend that the following individuals be appointed to conduct student disciplinary hearings per Education Law Section 3214: Deborah Kavanaugh and Laurel Logan-King
- **Authorization to Invest**
Recommend that the Assistant Superintendent for Business be authorized to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000 in accordance with Section 165 of the Local Finance Law.
- **Single Signature Authorization**
Recommend that the School District Treasurer be authorized to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. In the absence of the District Treasurer, the Superintendent and Assistant Superintendent for Business are also authorized to sign checks.
- **Central Treasurer/Extra-Classroom Activities Accounts**
Recommend that Danielle Hunt be appointed as Central Treasurer/Student Activities Account from July 1, 2022 through June 30, 2023. The stipend is \$3,032.
- **District Residency Investigator**
Recommend that Patricia Mahar and Thomas Culbert be designated District Residency Investigators at hourly rates of \$27.50/hour.
- **Records Management Officer**
Recommend that Tracey Freemantle be designated District Records Management Officer. The stipend is \$750.
- **Records Access Officer**
Recommend that Tracey Freemantle be designated District Records Access Officer. The stipend is \$750.
- **Appointment of Medicaid Compliance Officer**
Recommend that the Director of Special & Alternative Education be designated the Medicaid Compliance Officer.
- **Appointment of Committee on Special Education**
Recommend the appointment of the following individuals to the Committee on Special Education for the 2022-2023 school year:
 - Chairpersons: Director of Special and Alternative Education & School Psychologists
 - School Psychologist: As employed by the School District
 - Special Education Teacher
 - General Education Teacher
 - School Physician: If specifically requested in writing by the parent or by a member of the school at least 72 hours prior to the meeting
 - Parent Member(s): As appointed by resolution of the Board of Education for the 2022-2023 school year. If specifically requested in writing by the parent or a member of the school at least 72 hours prior to the meeting.

- Parent(s) of the Child
 - Student with the Disability: When Appropriate (20U.S.C. & 1414(d)(1)(B))
 - Other Individuals: Other individuals with knowledge or special expertise regarding the child, including related services personnel (at discretion of the parent or district).
- **Appointment of Committee on Special Education Sub-Committee**
Recommend the appointment of the following individuals to the Committee on Special Education Sub-Committee for the 2022-2023 school year:
- Chairperson: Director of Special and Alternative Education & School Psychologists
 - Special Education Teacher
 - General Education Teacher
 - Parent(s) of the Child
 - Student with the Disability: When Appropriate (20U.S.C. & 1414(d)(1)(B))
 - School Psychologist: As employed by the School District, as requested
 - Other Individuals: Other individuals with knowledge or special expertise regarding the child, including related services personnel (at discretion of the parent or district)
- **Appointment of Committee on Preschool Special Education**
Recommend the appointment of the following individuals to the Committee on Preschool Special Education for the 2022-2023 school year:
- Chairperson: Bradt School Psychologist
 - Alternate Chairperson: Director of Special and Alternative Education
 - Special Education Teacher
 - General Education Teacher: If the child is, or may be, participating in the regular education environment
 - Parent Member: As appointed by resolution of the Board of Education for the 2022-2023 school year. If specifically requested in writing by the parent or a member of the school at least 72 hours prior to the meeting.
 - Parent(s) of the Child
 - Municipality Representative: A representative of the municipality of the preschool child's residence, provided that the attendance of the appointee of the municipality shall not be required for a quorum.
 - Other Individuals: Other individuals with knowledge or special expertise regarding the child, (at the discretion of the parent or agency). For a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency which is charged with responsibility for the child.
- **Appointment of CSE/CPSE Parent Member(s)**
Recommend the appointment of the parents/guardians of the following individuals as Parent Members of the Committee for Special Education/Committee for Preschool Special Education for the 2022-2023 school year, at no stipend:
- 5581405
 - 5583678
 - 5580149
 - 5583534
 - 5581998

○ **Appointment of Independent Evaluators**

Recommend the appointment of the following Independent Evaluators:

EDUCATIONAL TESTING & PSYCHOEDUCATIONAL EVALUATIONS & BEHAVIORAL ASSESSMENTS &

- Capital Psychology
- Chelsea Place Psychological Services
- Joy S. Emery Educational and Clinical Services Center
- Sunnyview Rehabilitation Center
- Children's Neuropsychological Services
- Achievements
- Capital District Beginnings, Inc
- Advanced Therapy, PLLC

EDUCATIONAL TESTING & BEHAVIORAL ASSESSMENTS

- Director of Clinical and Consultation Services Wildwood Programs

PSYCHIATRIC EVALUATIONS

- Clifford Passen, M.D., N.D.

SPEECH/LANGUAGE EVALUATIONS & HEARING/COMMUNICATION EVALUATIONS

- Achievements
- Pauline K.Winkler Speech-Language- Hearing Clinic College of St. Rose
- Sunnyview Rehabilitation Center
- Director of Clinical and Consultation Services Wildwood Programs
- Kimberly Banker-Jefferson
- Advanced Therapy, PLLC
- Capital District Beginnings, Inc

OCCUPATIONAL THERAPY EVALUATIONS

- Sunnyview Rehabilitation Center
- Achievements
- Advanced Therapy, PLLC
- Director of Clinical and Consultation Services Wildwood Programs
- Capital District Beginnings, Inc

PHYSICAL THERAPY EVALUATIONS

- Sunnyview Rehabilitation Center
- Director of Clinical and Consultation Services Wildwood Programs
- Kayla Smith
- Achievements
- Advanced Therapy, PLLC
- Capital District Beginnings, Inc

* After completing an evaluation by district personnel and upon receipt of a letter requesting an independent evaluation, the district will underwrite the cost up to the amount of \$2,000.00.

** The list of evaluators is not all inclusive. This list is provided as required by law and does not constitute an endorsement of any of the individuals listed therein.

- **Appointment of Civil Rights Compliance Officer**
Recommend the appointment of the Director of Special and Alternative Education as Civil Rights Compliance Officer for the 2022-2023 school year. *(Formerly known as Americans with Disabilities Act Officer and Section 504 Compliance Officer)*
- **Title IX Coordinators**
Recommend that Mrs. Sara Lewis and Mr. Christopher Ruberti be designated Title IX Officers - Sexual harassment complaint investigations.
- **HIPAA Compliance Officer**
Recommend that Tracey Freemantle be designated HIPAA Compliance Officer. The stipend is \$500.
- **Designation of Home School Liaison**
Recommend that the Assistant Superintendent for Curriculum and Instruction be designated as the Home School Liaison.
- **Designation of Data Protection Officer**
Recommend that the Assistant Superintendent for Curriculum and Instruction be designated as the Data Protection Officer.
- **Appointment of School Pesticide Representative**
Recommend that the Director of Facilities be appointed the School Pesticide Representative.
- **Appointment of Designated Educational Official**
Recommend that the Superintendent of Schools be appointed the Designated Educational Official (DEO) to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.
- **Appointment of the Extra Classroom Activities Chief Faculty Advisor**
Recommend that each school appoint the Building Principal as the Extra Classroom Activities Chief Faculty Advisor.
- **Appointment of the Dignity Act Coordinator**
Recommend that each school appoint the Building Principal as the Dignity Act Coordinator for the building.
- **Appointment of the Chemical Hygiene Officer**
Recommend that Academic Administrator for Science and Math be appointed as the Chemical Hygiene Officer.
- **Appointment of the Chief Emergency Officer**
Recommend that the Assistant Superintendent for Business be appointed as the Chief Emergency Officer.
- **Foster Care Point of Contact**
Recommend that the Assistant Superintendent for Business be designated as the Foster Care Point of Contact for the District
- **Purchasing Agent**
Recommend that the Assistant Superintendent for Business be designated as District Purchasing Agent.

- **Asbestos Designee**

Recommend that the Director of Facilities be appointed District Asbestos Designee.

- **Integrated Pest Management (IPM) Coordinator**

Recommend that the Director of Facilities be appointed the Integrated Pest Management (IPM) Coordinator.

- **Payroll Certifier**

Recommend that the Superintendent of Schools be authorized to certify payrolls.

- **Designation of Official Depositories for School Funds**

Recommend that the following financial institutions be designated as official depositories for school district funds:

The Bank of Greene County

New York Liquid Asset Fund (NYLAF)

NYCLASS (New York Cooperative Liquid Asset Securities System)

- **Petty Cash Authorization**

Recommend that the following petty cash accounts be established for the period July 1, 2022 through June 30, 2023:

Location	Financial Custodian	Amount
Senior High School	Principal	\$100
Draper Middle School	Principal	\$100
Pinewood Elementary School	Principal	\$100
Bradt Primary School	Principal	\$100
Business Office	Supervisor of Accounting/Finance	\$100
Transportation Department	Transportation Supervisor	\$100
Food Service Department	Food Service Supervisor	\$100
Center for Advanced Technology	Assistant Principal	\$100

- **Census Enumerator**

Recommend that Alma DiCocco serve as the census enumerator for the school district during the 2022-2023 school year, performing said duties in accordance with Education Law 3242. *(A total allocation of \$2,700 has been earmarked for the provision of said services by the enumerator and the census takers, and to purchase supplies.)*

- **Bonding**

Recommend the use of a Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner's Regulation 170.2.

- **Budget Transfers**

Recommend that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner's Regulation 170.2 and other relevant laws and regulations.

- **Mileage Reimbursement Rate**

Recommend that the rate for the reimbursement of claims for business use of personal vehicles be established at 62.5 cents per mile for the 2022-2023 school year.

- o **Re-adoption of Policy Manual**

Recommend that the existing policies of the Board of Education be re-adopted until the same are amended or rescinded.

- o **Workers' Compensation Trust**

Recommend that the Assistant Superintendent for Business be and hereby is designated to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers Compensation, the New York State Public Schools Statewide Workers' Compensation Trust, and that the Superintendent be hereby designated to serve as alternate Trustee under the Plan for the 2022-2023 school year.

- o **Capital Area Schools Health Insurance Consortium (CASHIC)**

Recommend that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the 2022-2023 school year and the Superintendent be and hereby is designated to serve as alternate Trustee under the plan for the 2022-2023 school year.

E. Communications

- 1. Superintendent

- a. District Safety Plan - Public Hearing

- b. Board of Education Annual Appointments

"That the Board of Education approve the following miscellaneous items for the 2022-2023 school year."

- Capital District School Boards Association Delegate and Alternate
 - Audit Committee Members
 - Negotiation Teams (MTA, MAA)
 - NYSSBA's Annual Convention Voting Delegate (October 27-29, 2022, Syracuse)
 - School Board Policy Committee Members
 - Legislative Advocate for NYSSBA

- 2. Board of Education

- a. Discussion regarding policies 7552, 8110, 8320, and 8330

- 3. Public Privilege of the Floor

F. Old Business

- 1. Request for Approval of Second Reading and adoption of Board Policies

- 3220 Social Service Trained Facility Dogs
- 8340 Instructional Materials and Nonpublic school students
- 6410 Staff use of computerized information resources
- 6411 Use of email in the school district
- 7240 Student records: access and challenge
- 7250 Student privacy, parental access to information, and administration of certain physical examinations to minors
- 7315 Student use of computerized information resources (acceptable use behavior)
- 8271 Internet safety/internet content filtering policy
- 7316 DELETION Student use of personal technology
- 7552 DELETION Bullying in the schools

G. New Business

Instruction

1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements, Committee on Pre-School Special Education and Section 504 Committee

Business/Personnel

1. Request for Approval of School Lunch Prices
2. Request Approval of Budget Re-appropriation - Mohon Masque
3. Request Approval for Creation of Student Worker Position
4. Request for Approval to Enter into a Renewal Contract with Four Winds Saratoga for Tutorial Services for the 2022-2023 School Year
5. Request Approval to Enter into a Contract with Kayla Smith, Physical Therapist, for the 2022 Summer Session and 2022-2023 School Year
6. Request for Approval of Contract with Wildwood School for the 2022-2023 School Year
7. Request for Approval of Contract with Center for Disability Services/Langan School for the 2022-2023 School Year
8. Request Approval of Contract with St. Colman's Home Inc. for the 2022-2023 School Year
9. Request for Approval of Contract with Chelsea Place Psychological Services for the 2022-2023 School Year
10. Request for Approval of Contract with Expressive Journeys, LLC for the 2022-2023 School Year
11. Request for Approval of Agreement with Parsons Child and Family Center's Neil Hellman School for the 2022-2023 School Year
12. Request Approval for Authorizing Appointment of Hearing Officers for the 2022-2023 School Year
13. Request to Establish 2021-22 Non-Resident Tuition Rates
14. Approval of Addendum to Contract of Superintendent of Schools

H. Other Items

1. Approval of Minutes (June 21, 2022)
2. Bids/Change Orders
 - 1.) Request for Approval of Elevator Maintenance, Pest Control, Lawn Maintenance, and Boiler Maintenance
3. Personnel

I. Proposed Executive Session - for the purpose of discussing a specific personnel matter

J. Adjournment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. OLD BUSINESS #1

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Second Reading and adoption of Board Policies

BACKGROUND INFORMATION

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

EVALUATION/ANALYSIS

Appropriate revised and new policies developed by this Board Policy Service have been reviewed by district administration and the District Policy Committee and forwarded to the Board of Education with a recommendation for adoption. A first reading approval is required at a regular or special meeting of the Board, followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

RECOMMENDATION

That the Board of Education approve the second reading and adoption of the following policies:

- 3220 Social Service Trained Facility Dogs
- 8340 Instructional Materials and Nonpublic school students
- 6410 Staff use of computerized information resources
- 6411 Use of email in the school district
- 7240 Student records: access and challenge
- 7250 Student privacy, parental access to information, and
administration of certain physical examinations to minors
- 7315 Student use of computerized information resources
(acceptable use behavior)
- 8271 Internet safety/internet content filtering policy
- 7316 DELETION Student use of personal technology
- 7552 DELETION Bullying in the schools

SCS/kb

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

G. INSTRUCTION #1

July 6, 2022

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements, Committee on Pre-School Special Education and Section 504 Committee

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE), Committee on Pre-School Special Education (CPSE) and Section 504 Committee on 03/30/2022, 04/27/2022, 04/28/2022, 05/11/2022, 05/16/2022, 05/17/2022, 05/19/2022, 05/24/2022, 05/31/2022, 06/01/2022, 06/08/2022, 06/09/2022, 06/10/2022, 06/13/2022, 06/14/2022, 06/15/2022, 06/16/2022, 06/17/2022, 06/21/2022, 06/22/2022.

EVALUATION/ANALYSIS

005578743	5581290	5582705	5581698	5585937	5585216
5583936	5586077	5586004	5585906	5585353	005580198
5580600	5585834	5585512	5582923	5583391	5583355
5583976	5585506	5583740	5583311	5583177	5584475
5581453	5583341	5581024	5583356	5582209	5583649
5585383	5583745	5582190	5582370	5582907	5584059
5585530	5585781	5585839	5585085	5585871	5585482
5585889	5585414	5585932	5585875	5585929	5582705
5586040	5585699	5580562	5581999	5586103	5584740
5585867	5585959	5583104	5584020	5584481	5584970
5584171	5584366	5582600	5582698	5584686	5581737

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE, CPSE and 504 meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education, Committee on Pre-School Special Education and 504 Committee on 03/30/2022, 04/27/2022, 04/28/2022, 05/11/2022, 05/16/2022, 05/17/2022, 05/19/2022, 05/24/2022, 05/31/2022, 06/01/2022, 06/08/2022, 06/09/2022, 06/10/2022, 06/13/2022, 06/14/2022, 06/15/2022, 06/16/2022, 06/21/2022, 06/22/2022.

SCS/ld

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #1

JULY 6, 2022

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Request for Approval of School Lunch Prices

BACKGROUND INFORMATION

Toward the end of the 2019-20 school year lunches were made free to all families through the Families First Coronavirus Response Act. This was later extended through the Continuous Appropriations Act 2021 and Other Extension Act and then again through June 30, 2022 through the Extending Government Funding and Delivering Emergency Assistance Act. Since these acts have now expired districts will need to go back to charging for school meals in 2022-23.

EVALUATION/ANALYSIS

Since prices were last adopted the cost of food has increased substantially. This is due to a combination of inflation and supply chain issues. In order for the School Lunch Program to meet these costs the prices for school breakfast and lunch must be raised. The previous adopted prices from 2020-21 are listed below (although meals were eventually made free to all students) along with the recommended prices for 2022-23.

	Previous Price	Recommended Price
Breakfast – Bradt/Pinewood	\$1.00	\$1.50
Breakfast – Draper	\$1.50	\$2.00
Breakfast – High School	\$1.75	\$2.00
Lunch – Bradt/Pinewood	\$2.75	\$3.00
Lunch – Draper/HS	\$3.25	\$3.50

An analysis of several neighboring school districts reveals the proposed meal prices will be at or below other area school meal prices.

RECOMMENDATION

That the Board of Education approve the following adjusted student meal prices for 2022-23 as follows:

Breakfast – Bradt/Pinewood	\$1.50
Breakfast – Draper/HS	\$2.00
Lunch – Bradt/Pinewood	\$3.00
Lunch – Draper/HS	\$3.50

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #2

JULY 6, 2022

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Request Approval of Budget Re-appropriation - Mohon Masque

BACKGROUND INFORMATION

The district accounts for revenues and expenditures for Mohon Masque.

EVALUATION/ANALYSIS

To ensure that the funds are available in the General Fund to offset the recorded expenditures, the 2021-22 budget needs to be re-appropriated. This reappropriation will increase District Revenues by \$25,796.56, and will also require that our appropriations be increased by the same amount.

RECOMMENDATION

That the Board of Education amend the 2021-22 budget as follows:

Increase A2770.4	Unclassified Receipts - Fall	\$25,796.56
Increase A2110.459	Drama Expenditures	\$21,796.56
Increase A2110.159	Salaries/Instruct. Drama	\$4,000.00

SCS/CJR:kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #3

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request Approval for Creation of Student Worker Position

BACKGROUND INFORMATION

The District has the need for additional summer help in the facilities department and would like to give this opportunity to our students. Students will be placed in various District buildings and be supervised by the Custodial Building Leaders and the Director of Facilities.

EVALUATION/ANALYSIS

At the Schenectady County Civil Service Commission meeting on June 23, 2022 the commission unanimously agreed to create ten (10) Student Worker positions for the Rotterdam-Mohonasen Central School District. The District must now agree to create these positions.

RECOMMENDATION

That the Board of Education approve the creation of ten (10) Student Worker positions.

SCS/CJR/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #4

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval to Enter into a Renewal Contract with Four Winds
Saratoga for Tutorial Services for the 2022-2023 School Year

BACKGROUND INFORMATION

Education Law and Commissioners' Regulations require that tutorial services be provided to students who require day treatment or who are admitted to hospitals.

EVALUATION/ANALYSIS

Four Winds Saratoga has agreed to provide educational tutorial services for district residents who are admitted to the hospital. The service charge is \$42.00 per hour.

RECOMMENDATION

That the Board of Education authorize the renewal of a tutorial services agreement with Four Winds Saratoga for the 2022-2023 school year.

SCS/CJR/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #5

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request Approval to Enter into a Contract with Kayla Smith, Physical Therapist, for the 2022 Summer Session and 2022-2023 School Year

BACKGROUND INFORMATION

During the summer months and 2022-2023 school year, the District will be required to provide Physical Therapy services to District resident students with disabilities. The service needed is stipulated in the students' IEPs.

EVALUATION/ANALYSIS

Effective July 5, 2022–August 12, 2023 and the 2022-2023 school year, the District will be required to provide such services. Kayla Smith, Physical Therapist, is agreeable to enter into a contract with the district to provide Physical Therapy services to district resident students. In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Kayla Smith at a rate of \$60.00 per hour, with an estimated cost of \$66,110, to cover direct services, travel between buildings, evaluation, paper work, and consultant and meeting time for the period July 5, 2022 and continuing through June 23, 2023.

RECOMMENDATION

That the Board of Education enter into a contract with Kayla Smith to provide Physical Therapy services to District resident students at a cost of \$60.00 per hour, for an estimated cost of \$66,110 for the period of July 5, 2022 through June 23, 2023.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #6

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Contract with Wildwood School for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Wildwood Summer Extension Program will provide educational services to seven (7) district resident students for the summer months at the interim rate of \$9,361.00 per student from July 6, 2022 through August 16, 2022 for a total amount of \$65,527.00. Wildwood also provides services for the period of September 7, 2022 through June 23, 2023 for seven (7) district resident students. Tuition is \$58,351.00 per student for the ten-month program, for a total of \$408,457.00. This analysis is based on current enrollment. Enrollment may change over the school year. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with Wildwood School for the period of July 6, 2022 through August 16, 2022 at a rate of \$9,361.00 per student and also a contract with Wildwood School for the period of September 7, 2022 through June 23, 2023 at a rate of \$58,351.00 per student.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #7

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Contract with Center for Disability Services/Langan School for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to district handicapped children as per the student(s) IEPs.

EVALUATION/ANALYSIS

The Center for Disability Services/Langan School will provide educational services to one (1) district resident students for the Summer 2022 program at the rate of \$8,369.00 per summer per student. The total amount will be \$8,369.00. The Center for Disability Services/Langan School will also provide instruction to two (2) district resident students for the 2022-2023 school year at a cost of \$5,021.60 per month per student. The total will be \$100,432.00. This analysis is based on current enrollment. Enrollment may change over the school year.

RECOMMENDATION

That the Board of Education approve a contract with the Center for Disability Services/Langan School for the Summer 2022 Program at a rate of \$8,369.00 per student and for the 2022-2023 School Year at a rate of \$50,216.00 per student.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #8

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request Approval of Contract with St. Colman's Home Inc. for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

St. Colman's Home Inc. will provide services to one (1) district resident student at the monthly rate of \$3,468.20 during the ten (10) month school year. The summer rate is \$5,780.00 per student.

This analysis is based on current enrollment. Enrollment may change over the school year. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with St. Colman's Home Inc. at a cost of \$3,468.20 per month during the school year and a summer rate of \$5,780.00.

SCS/SBL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #9

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Contract with Chelsea Place Psychological Services for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Chelsea Place Psychological Services will provide support services to district resident students for the 2022-2023 school year. The cost is \$230.00 per hour. The consultation will be to support students with social/emotional, cognitive, and/or behavioral challenges. The consultation will also include training for staff. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with Chelsea Place Psychological Services for the period the 2022-2023 school year at a rate of \$230.00 per hour.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #10

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Contract with Expressive Journeys, LLC for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children. The service needed is stipulated in the students' IEP.

EVALUATION/ANALYSIS

Expressive Journeys, LLC will provide musical therapy services for the period of September 1, 2022 through June 25, 2023 for district resident students. The rates for individual and group sessions is \$55.00 per half hour; evaluations are \$200.00; IEP meeting attendance, phone conferences or writing rate is \$45.00; team meeting attendance or phone conference is \$45.00. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with Expressive Journeys, LLC for the period of September 1, 2022 through June 25, 2023 at the rates per service listed above.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #11

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Agreement with Parsons Child and Family Center's Neil Hellman School for the 2022-2023 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Parsons Child and Family Center's Neil Hellman School will provide educational services to two (2) district resident students for the 2022 summer months at the interim rate of \$6,992 per student. Parsons will also provide services for the 2022-2023 school year for two (2) district resident students at a rate of \$41,954 per student. This analysis is based on current enrollment. Enrollment may change over the school year. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with Parsons Child and Family Center's Neil Hellman School at a rate of \$6,992 per student for the 2022 summer months and \$41,954 per student for the 2022-2023 school year.

SCS/SL/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #12

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request Approval for Authorizing Appointment of Hearing Officers for the 2022-2023 School Year

BACKGROUND INFORMATION

Pursuant to applicable federal and state law and regulations, the Board of Education must govern the selection and compensation of Impartial Hearing Officers (IHOs) for impartial hearings, including the provision of a free, appropriate public education requested pursuant to Education Law Section 4404(1), Part 200 of Commissioner's Regulations, and Individuals with Disabilities Education Act (IDEA).

EVALUATION/ANALYSIS

Part 200 of the Commissioner's Regulations and subsequent amendments to Policy 7670 stipulate the need to expedite the process of selecting and appointing an IHO. The district must immediately (but not later than two [2] business days after receipt of a written request for a hearing) initiate the process to select an IHO in accordance with the regulatory timelines. To that end, authorization is being sought to allow the administrator responsible for special education programs to act on behalf of the Board of Education in making a selection from the approved list of IHOs on a rotational basis beginning with the first name appearing after the IHO who last served. Consequently, pursuant to Part 200, the Board of Education may designate and authorize one or more board member(s) to appoint the impartial hearing officer immediately upon selection. Board of Education approval is required in order to do so.

RECOMMENDATION

That the Board of Education approve the following resolution authorizing the appointment of the next available hearing officer:

BE IT RESOLVED, that the Board of Education of the Mohonasen Central School District hereby authorizes and directs the administrator responsible for special education programs, in the event a special education impartial hearing is requested, to make a selection from the approved list of Impartial Hearing Officers (IHOs) on a rotational basis beginning with the first name appearing after the IHO who last served, or in the event no hearing officer on the list has served, beginning with the first name appearing on such list.

The administrator responsible for special education programs shall establish and maintain a list of names and resumes of all impartial hearing officers who are (i) certified by the Commissioner of Education pursuant to Section 200.1(x)(2) of the Regulations of the Commissioner of Education (ii) available to serve in the District in hearings conducted

pursuant to Education Law Section 4404(1) and the IDEA and (iii) who have agreed to the terms and conditions of such appointments as set forth herein.

If the administrator responsible for special education programs is unavailable, selection shall be made by a person designated by the Superintendent. The administrator responsible for special education programs, or the designated person, shall confirm with the prospective IHO the terms and conditions in the District policy on compensation and reimbursement of expenses for hearing-related activities. Should the IHO decline appointment, or if the impartial hearing officer fails to respond or is unreachable within 24 hours, the administrator responsible for special education programs or a designee shall offer appointment to each successive hearing officer whose name appears on the list until such appointment, pursuant to the terms of the District's policy attendant thereto, is accepted.

Be it further resolved that the Board of Education hereby appoints, authorizes and designates the President of the Board of Education or the Vice President of the Board of Education to immediately appoint the specific individual who agrees to serve as IHO.

SCS/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #13

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request to Establish 2021-22 Non-Resident Tuition Rates

BACKGROUND INFORMATION

Other than court-ordered and foster care placed students, the Board of Education is the sole determiner as to whether or not non-residents shall be allowed to attend schools of the Mohonasen Central School District. At the current time the Board of Education is not accepting tuition paying students. Should the Board determine that non-resident students will be permitted to attend our schools, parents or guardians of these children shall pay tuition charges, as indicated in Board policy. Tuition rates are also utilized in determining charge-backs to school districts of origin for court-ordered and foster care students placed in the district.

EVALUATION/ANALYSIS

Part 174 of the Regulations of the Commissioner of Education establishes the basis of computing non-resident tuition charges. Such charges cannot exceed the cost of educating pupils who are district residents. The district has followed the formula included in Part 174 of the Commissioner's Regulations, which resulted in the following non-resident tuition rates for the 2021-22 school year.

	Tuition for Regular Ed. <u>Pupil</u>	Tuition for Special Ed <u>Pupil</u>
Grades K-6	\$7,544	\$23,720
Grades 7-12	\$9,136	\$25,312

RECOMMENDATION

That the Board of Education approve the following tuition rates for use during the 2021-22 school year:

	Tuition for Regular Ed. <u>Pupil</u>	Tuition for Special Ed <u>Pupil</u>
Grades K-6	\$7,544	\$23,720
Grades 7-12	\$9,136	\$25,312

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. BUSINESS/PERSONNEL #14

July 6, 2022

TO: Board of Education

FROM: Christopher J Ruberti, Assistant Superintendent for Business

SUBJECT: Approval of Addendum to Contract of Superintendent of Schools

BACKGROUND INFORMATION

Pursuant to the superintendent's contract the Board of Education may consider an increase to the superintendent's salary and other changes on an annual basis.

EVALUATION/ANALYSIS

The Board of Education has discussed the superintendent's evaluation for the 2021-22 school year and has decided to consider amendments to his contract. The evaluation was overwhelmingly positive and thus the Board of Education would like to make the indicated changes as a show of support for the superintendent.

RECOMMENDATION

That the Board of Education approve the following resolution:

RESOLVED, that the Board of Education of the Mohonasen Central School District hereby extends the employment of Shannon Shine as Superintendent of Schools to June 30, 2027, approves the amendment to his employment agreement, dated July 6, 2022, setting forth the revised terms and conditions of his employment, and approves the payment of money provided therein.

CJR:kb



Mohonasen Central School District

*Minutes of Meeting of the Board of Education
Tuesday, June 21, 2022
Farnsworth Technology Center/Mohonasen High School*

Call to Order

The Board meeting was called to order by the President, Mr. Abbott, at 6:00 PM. Mr. Abbott requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Wade Abbott, Stacy MacTurk, Deborah Escobar, Chad McFarland, Ericka Montagino and Julie Power, in-attendance virtually - Lisa Gaglioti*

Board Members Absent: *None*

Administrators Present: *Shannon Shine, Laurel Logan-King and Chris Ruberti*

Others in Attendance: *Mr. Jeff Honeywell, District Attorney*

Executive Session

MOTION made by Mrs. Montagino, seconded by Mr. McFarland, that an Executive Session be convened for the purpose of discussing MSSA contract negotiations. The motion was passed unanimously, six members present and voting.

MOTION made by Mrs. Power, seconded by Mr. McFarland, that the Executive Session be adjourned at 6:32 PM.

Return to Public Session

The Board meeting was called to order by the President, Mr. Abbott, at 6:35 PM. Mr. Abbott requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Wade Abbott, Stacy MacTurk, Deborah Escobar, Chad McFarland, Ericka Montagino and Julie Power, in-attendance virtually - Lisa Gaglioti*

Board Members Absent: *None*

Administrators Present: *Shannon Shine, Laurel Logan-King and Chris Ruberti*

Others in Attendance: *None*

Communications - Superintendent

Mr. Shine updated the Board on the graduation proceedings, noting that the ceremony would be about 90 minutes and the weather was looking to be good that day.

Public Privilege of the Floor

No one wished to address the Board

Communications - Board of Education

Mr. Abbott thanked the Orchard Tavern West for treating the Mohonasen Unified Basketball team to a pizza party at the restaurant.

Mr. Abbott acknowledged that it was Mrs. Escobar's last meeting serving as a Board member and presented her with a gift. Mrs. Escobar replied that it has been her honor to serve with the Board.

The Board discussed policies 7552, 8110, 8320, and 8330. Mr. Shine explained that guidance issued by national and state policy makers on a particular issue routinely becomes law and the District should be in compliance. Mr. Abbott reminded the Board that this is only a discussion on these policies and there will be no action taken until there has been a policy committee meeting.

Policy 7552 refers to student gender identity. Mr. McFarland noted that the suggested policy states that a student who is biologically a male must provide written notification that they would like to participate in athletics on a female team. He asked who would be the authority to approve the request and needed further clarification on that. Mr. Abbott expressed his concern for student athlete safety and noted that the Board should maintain a say in this matter. Mr. McFarland requested to have the District attorneys provide further clarification on this issue and would also like to hear the thoughts and concerns from the public. Mr. Abbott asked that discussion on policy 7552 be placed on the next Board agendas. Mrs. Power asked some questions regarding student name changes. Mr. Shine responded that kids are allowed to change their name but it remains the same on the transcripts.

Policy 8110 refers to curriculum development. Mrs. Montagino suggested that they strike the word "guidelines". Mr. Shine said he did not see an issue with that.

Policy 8320 and 8330 refers to student textbooks and other instructional materials. Mr. Shine reminds the Board that they approve budgets that include instructional materials. Mr. Abbott points out that it would not be prudent to micromanage every approval of a textbook. Mr. McFarland added that he would like to see language in the policy stating that the Board does have some oversight over textbooks in the event that the community has an issue with particular instructional material. Mrs. Escobar noted that parents have always the right to object to material being taught in school. Several Board members agreed they would like to clarify the process of identifying certain instructional material that is not school appropriate. It was also agreed to to keep these policies on the agenda for further discussion.

**New Business -
Instructional**

*Approval of
Recommendations of the
Committees on Special
Education and
Committee on Pre-School
Special Education*

**Request for Approval of Recommendations of the Committees on
Special Education and Committee on Pre-School Special Education**

MOTION made by Mrs. Gaglioti, seconded by Mrs. Montagino that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and the Preschool Special Education for meetings held on 4/5/2022, 4/11/2022, 4/13/2022, 4/25/2022, 4/26/2022, 4/27/2022, 5/4/2022, 05/06/2022, 05/09/2022, 05/10/2022, 05/11/2022, 05/12/2022, 05/20/2022, 05/23/2022, 05/26/2022, 05/31/2022, 06/02/2022, 06/03/2022, 06/06/2022, 06/07/2022, 06/08/2022, 06/09/2022, 06/10/2022, 06/13/2022, 06/15/2022. The motion was passed unanimously, seven members present and voting.

**New Business -
Business/Personnel**

*Approval of Budget
Re-appropriation –
Emergency Connectivity
Fund*

**Request Approval of Budget Re-appropriation – Emergency
Connectivity Fund**

MOTION made by Mrs. Montagino, seconded by Mrs. Escobar, that the Board of Education approve the budget re-appropriation - Emergency Connectivity Fund.

After some discussion the motion was passed unanimously, seven members present and voting.

*Approval of the
2022-2023 Board of
Education Meeting Dates*

Request Approval of the 2022-2023 Board of Education Meeting Dates

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve the 2022-2023 Board of Education meeting dates. After some discussion, the motion was passed unanimously, seven members present and voting.

*Approval for Tax Refund
– Wood Stone Holdings
IV Rotterdam, LLC*

**Request Approval for Tax Refund – Wood Stone Holdings IV Rotterdam,
LLC**

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve a tax refund - Wood Stone Holdings IV Rotterdam, LLC. The motion was passed unanimously, seven members present and voting.

*Approval to Enter into a
Contract with Shannon
Ryan, for Athletic Trainer
services in the 2022-23
School Year*

**Request Approval to Enter into a Contract with Shannon Ryan, for
Athletic Trainer services in the 2022-23 School Year**

MOTION made by Mrs. Montagino, seconded by Mrs. Power, that the Board of Education approve entering into a contract with Shannon Ryan, for athletic trainer services in the 2022-2023 school year.

After some discussion, the motion was passed unanimously, seven members present and voting.

*Approval of Health and
Welfare Contract with
the City School District of
Albany*

**Request for Approval of Health and Welfare Contract with the City
School District of Albany**

MOTION made by Mrs. Escobar, seconded by Mrs. Gaglioti, that the Board of Education approve the health and welfare contract with the City School District of Albany.

After some discussion, the motion was passed unanimously, seven members present and voting.

Approval of Contract with Northern Rivers Family Services– Northeast Parent & Child Society for the term of July 1, 2022 to June 30, 2023

Request Approval of Contract with Northern Rivers Family Services– Northeast Parent & Child Society for the term of July 1, 2022 to June 30, 2023

MOTION made by Mrs. Power, seconded by Mrs. MacTurk, that the Board of Education approve a contract with Northern Rivers Family Services– Northeast Parent & Child Society for the term of July 1, 2022 to June 30, 2023.

Mr. Shine briefed the Board on the ongoing issue of getting a child mental health services in a facility and how beneficial it is that students have access to these services on campus.

The motion was passed unanimously, seven members present and voting.

Approved Minutes

MOTION made by Mrs. Montagino, seconded by Mrs. Escobar, that the Board of Education approve the minutes of June 6, 2022.

The motion was passed unanimously, seven members present and voting.

Financial Reports

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve the following Financial Reports:

Warrant #10P - April 30, 2022

General Fund	Warrant Schedule #515	\$1,725,455.62
School Lunch Fund	Warrant Schedule	\$
Federal Fund	Warrant Schedule #21	\$14,958.80
Capital Fund	Warrant Schedule	\$
Trust and Agency	Warrant Schedule#20	\$971.25
TOTAL #10P		\$1,741,385.67

Warrant#11 May 15, 2022

General Fund	Warrant Schedule #526	\$2,196,512.92
School Lunch Fund	Warrant Schedule #10	\$78,496.14
Federal Fund	Warrant Schedule #22	\$32,468.82
Capital Fund	Warrant Schedule	\$
Trust and Agency	Warrant Schedule #21	\$1,772.25
TOTAL #11		\$2,309,250.13

Warrant #11P June 1, 2022

General Fund	Warrant Schedule #569	\$1,831,596.09
School Lunch Fund	Warrant Schedule #	
Federal Fund	Warrant Schedule #23	\$35,543.35
Capital Fund	Warrant Schedule #9	\$14,622.85
Trust and Agency	Warrant Schedule #22	\$30,160.31
TOTAL #11P		\$1,911,922.60

Warrant #12 June 15, 2022

General Fund	Warrant Schedule #58 ;	\$2,195,385.90
School Lunch Fund	Warrant Schedule #11	99,399.49
Federal Fund	Warrant Schedule #24	\$17,485.02
Capital Fund	Warrant Schedule #	\$
Trust and Agency	Warrant Schedule #23	\$4,217.00
TOTAL #12		\$2,316,487.41

Personnel

MOTION was made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve the following personnel recommendations. The motion was passed unanimously with seven members present and voting.

Appointments

Danielle Heidcamp

Appointment: Probationary

Position: Math

Tenure Area: Mathematics Academic Areas

Date of Commencement: September 1, 2022

Expiration Date: August 31, 2026

Certification Status: Mathematics 7-12 Initial Certificate

Salary: Step 5 plus Graduate Credits

Abigail Sery

Appointment: Probationary

Position: Music

Tenure Area: Music

Date of Commencement: September 1, 2022

Expiration Date: August 31, 2026

Certification Status: Music Professional Certificate

Salary: Step 6 plus Graduate Credits**Cloë Shan****Appointment: Probationary****Position: Music****Tenure Area: Music****Date of Commencement: September 1, 2022****Expiration Date: August 31, 2026****Certification Status: Music Initial Certificate****Salary: Step 1 plus Graduate Credits****Jeanna Stapleton****Appointment: Teacher on Special Assignment (Library Media Specialist)****Effective date: September 1, 2022 – June 30, 2023****Salary: Step 3 plus Graduate Credits****Daniel McConnelee****Appointment: Assistant Transportation Director****Effective Date: July 8, 2022****Salary: \$70,000****Deanna Francisco****Appointment: Food Service Leader - Bradt****Effective Date: July 1, 2022 - June 30, 2023****Salary: Per MSSA Contract****Laurie Sefcovic****Appointment: Food Service Leader - Pinewood****Effective Date: July 1, 2022 - June 30, 2023****Salary: Per MSSA Contract****Marion Lotano****Appointment: Food Service Leader - Draper****Effective Date: July 1, 2022 - June 30, 2023****Salary: Per MSSA Contract****Rebekah Valachovic****Appointment: Food Service Leader - High School****Effective Date: July 1, 2022 - June 30, 2023****Salary: Per MSSA Contract****Kelsey Wyld****Appointment: Substitute Food Service Helper****Effective Date: September 1, 2022****Salary: \$13.20/hour**

Gerald Barr

Appointment: Bus Driver

Effective Date: June 7, 2022

Salary: \$19.29/hour

Mary Kathryn Conway

Appointment: Lifeguard

Effective Date: July 5, 2022

Salary: \$14.20/hour

Abigael O'Donnell

Appointment: Water Safety Instructor

Effective Date: July 5, 2022

Salary: \$15.60/hour

Lanette DeAngelo

Appointment: Lifeguard

Effective Date: July 5, 2022

Salary: \$14.20/hour

Blake Gannon

Appointment: Student Worker

Effective Date: June 27, 2022

Salary: \$13.20/hour (June 27-30, 2022) \$14.10/hour (effective July 1, 2022)

Tyrell M. Lilley

Appointment: Cleaner

Effective Date: July 1, 2022

Salary: \$27,562

Vicki Britten

Appointment: Cleaner

Effective Date: June 27, 2022

Salary: \$13.20/hour (June 27-30, 2022) \$14.10/hour (effective July 1, 2022)

Francesca E. DiNola

Appointment: Cleaner

Effective Date: June 27, 2022

Salary: \$13.20/hour (June 27-30, 2022) \$14.10/hour (effective July 1, 2022)

Jed John Simonds

Appointment: Student Worker

Effective Date: July 1, 2022

Salary: \$13.20/hour (June 27-30, 2022) \$14.10/hour (effective July 1, 2022)

Secondary Continuum Curriculum work

Name	Hours	Rate
Betty Young	2	\$188.55

2022 Summer Monitors (rate per contract)

Name	Building
John Cook	Pinewood
Laurie Regina	Draper
Mel Fazio	High School
Claudia Capitummino	Bradt

2022 Summer Substitute Monitors (rate per contract)

Name	Building
Joe Angerami	As needed
Rebecca Muller	As needed
Joe Pugliese	As needed

2022 Summer Food Distribution

Name	Rate	Days
Diane Blinn	\$24.05/per hour	Up to 6 days
Autumn Wallace	\$24.05/per hour	Up to 6 days
Stephanie D'Annibale	\$24.05/per hour	Up to 2 days

Supervision hours

Name	Hours	Rate
Dan Hoke	12 hours	\$23.69

2022 Summer Curriculum Work - \$190.62/Day July 1 - August 31, 2022

Name	# Days
Kim Kondenar	2
Michael Salamone	2
Michelle Evans	2
Marybeth Gunn	1
Christine Baumann	1
Krista Zajesky	1

2022 Bradt Summer Curriculum Work - \$190.62/Day July 1 - August 31, 2022

Name	# Days
Amanda Ross	4
Amber Newman	4
Andrea Pigliavento	2.5
Anna Dagostino	3
Ashley Ferraro	2
Ashley Geyer	2
Brenda Riehlman	2
Brittney Willsie	4
Carmello Fusco	3
Cassandra Mastracy	2
Chloe Bellcourt	1
Christine Baumann	1
Kerriane Pace	.5
Laura Eggleston	.5

2022 High School Summer Curriculum Work - \$190.62/Day July 1 - August 31, 2022

Name	# Days
Jim Huggins	2
Lori Moore	2
Kevin Daviero	2
Karolyn DeVito	2

Intramurals 2021-2022

Name	Building
Lori Moore	High School

Adjournment

MOTION made by Mrs. MacTurk, seconded by Mrs. Montagino, that the Board of Education meeting be adjourned at 8:52 PM.

The motion passed unanimously, seven members present and voting.

Christopher Ruberti

Clerk - Board of Education

Assistant Superintendent for Business

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

H2. BIDS/CHANGE ORDERS #1

JULY 6, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of Elevator Maintenance, Pest Control, Lawn Maintenance, and Boiler Maintenance

BACKGROUND INFORMATION

To ensure that the district obtains the best possible pricing for elevator maintenance, pest control, lawn maintenance, and boiler maintenance needed for the 2022-2023 school year, bid specifications were developed and sent to vendors who expressed an interest in doing business with the district. Specifications were available on June 10, 2022 and any bids received for these services were opened and reviewed on June 21, 2022.

EVALUATION/ANALYSIS

Competitive Bids for elevator maintenance, pest control, lawn maintenance, and boiler maintenance for Mohonasen were solicited. The sealed bids were returned and publicly opened and read on June 21, 2022. The bids were thoroughly reviewed by the District. The lowest responsible bids being recommended for award are listed below. According to State General Municipal Law, it is within the province of the Board of Education to accept the lowest responsible bid and/or reject any and all bids.

RECOMMENDATION

That the Board of Education award contracts to furnish services for the 2022-2023 school year as noted below:

Elevator Maintenance:

Simmons Elevator Co Inc 4892 Jockey St Ballston Spa, NY 12020	\$9,806.64 (3 years)
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Lawn Maintenance:

Trugreen 3 Fritz Blvd Albany, NY 12205	\$26,859.30 (3 years)
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Pest Control:

Accurate Pest Control LLC 1161 Curry Rd Schenectady, NY 12306	\$1,350.00 (3 years)
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Boiler Maintenance:

Colonie Mechanical Contractors, Inc 17 Railroad Ave Albany, NY 12205	\$6,075.00
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SCS/CJR:kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

H3. PERSONNEL RECOMMENDATIONS

JULY 6, 2022

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Retirements**
- B. Appointments**
- C. Resignations**

A. Retirements

Joseph Ziobrowski
Assignment: Groundsmen
Effective Dates: Close of Business July 8, 2022

B. Appointments

Teresa Bancheri
Appointment: Long Term Substitute
Assignment: Reading Teacher Elementary
Date of Commencement: September 1, 2022
Expiration Date: June 23, 2023
Certification Status: Reading Teacher, Permanent Certificate
Salary: Step 10

Mick Lichtenberg
Appointment: Long Term Substitute
Assignment: English
Date of Commencement: September 1, 2022
Expiration Date: June 23, 2023
Certification Status: Pending certification
Salary: Step 1

Patrick Houlihan
Appointment: Long Term Substitute
Assignment: ELA
Date of Commencement: September 1, 2022
Expiration Date: June 23, 2023
Salary: Step 2 plus Graduate Credits

Alma DiCocco
Assignment: Census Coordinator
Effective Dates: July 1, 2022 – June 30, 2023
Salary: \$2,063 stipend

Kevin Hart
Assignment: Maintenance Leader
Effective Dates: July 1, 2022 – June 30, 2023
Salary: \$3,500 stipend

Kevin Hart
Assignment: Pool Maintenance
Effective Dates: July 1, 2022 – June 30, 2023
Salary: \$2,706 stipend

Joseph Goodrow

Assignment: Building Leader – Bradt

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$3,000 stipend

Cheryl Hitchcock

Assignment: Adult Education

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$8,670 stipend

Nicolas Sutter, 3216 Guilderland Avenue, Schenectady, NY 12306

Assignment: Building Leader – Pinewood

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$3,000 stipend

Scott Bank

Assignment: Building Leader – Draper Middle School

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$3,500 stipend

Juan Arellano

Assignment: Building Leader – High School

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$3,500 stipend

Darryl Drew

Assignment: Piano Accompanist 2022-2023

Effective Dates: September 1, 2022 - June 30, 2023

Salary: \$5,166

Alicia Faucett

Assignment: Aquatics Director

Effective Dates: July 1, 2022 – June 30, 2023

Salary: \$7,140 stipend

Alex Michael Wiltsie

Assignment: Student Worker

Effective Dates: July 1, 2022

Salary: \$14.10 per hour

Dominick Luther Jones

Assignment: Summer Cleaner

Effective Dates: July 1, 2022

Salary: \$14.10 per hour

Patricia Hopkins

Assignment: Substitute Account Clerk

Effective Date: July 6, 2022

Salary: \$26.28

Michele Hackett

Appointment: Teacher on Special Assignment (.5 Dean of students)

Effective date: September 1, 2022 – June 30, 2023

Kasey Califano

Appointment: Teacher on Special Assignment (.5 Dean of Students)

Effective date: September 1, 2022 – June 30, 2023

Aaron Adams

Appointment: Temporary Summer Cleaner

Effective Dates: 7/5/2022-8/26/2022

Salary: \$14.10/hour

Lorrie Adams

Appointment: Temporary Summer Cleaner

Effective Dates: 7/5/2022-8/26/2022

Salary: \$14.10/hour

Marcelino Andino

Appointment: Temporary Bus Aide

Effective Dates: 7/5/2022-7/28/2022

Salary: \$14.10/hour

Mary Faulkner

Appointment: Temporary Bus Aide

Effective Dates: 7/5/2022-7/28/2022

Salary: \$14.10/hour

David Marchsani

Appointment: Temporary Bus Aide

Effective Dates: 7/5/2022-7/28/2022

Salary: \$14.10/hour

2022-2023 Student Teacher

Name	Building	Assisgnment	Dates
Julia Motler	High School	English	9/1/22-4/21/23
Madeline Centerbar	High School	Social Studies	9/1/22-4/21/23
Patrick Kelty	High School	Social Studies	9/1/22-4/21/23
Abby Piotrowski	High School	Social Studies	9/1/22-4/21/23
Madison Crandall	Pinewood	Grade 5	9/6/22-10/21/22
Bryannah Green	Bradt/Pinewood	Grade 1	9/6/22-12/16/22
Elizabeth Bowie	High School	English	9/1/22-4/21/23

2022-2023 APEX 7/11/22 – 8/04/22 (Monday – Thursday)

Name	Assignment	Days	Step
Amanda Brooks	Teacher	17	3

2022 Summer Curriculum Work - \$190.62/Day July 1 – August 31, 2022

Name	# Days
Linda Beeler (TA)	1
Savannah Crouch	1
Rachel Geracitano	2
Esther Vrooman	2
Mary Gorton	2

2022 Summer School-Special Education July 5, 2022 – August 12, 2022 (Mon – Fri)*(amended from 6/12/2022)*

Name	Assignment	Program	Building	Step
Sabrina DePaolo	Teacher Aide	Developmental Skills	Bradt	10

2022-2023 Draper Summer School 7/11/22 – 8/04/22 (Monday – Thursday)

Name	Assignment	Days	Step
Kim Whipple	Teacher Substitute	17	1

2022 Spring Coaches

Name	Assignment	Step	Notes
Emily Burns	Track and Field Assistant Coach	1	.5

2022 Student Support Services Summer Work - July 1 – August 31, 2022**F2250-151-22-S611**

Name	Assignment	Hours	Step
Betty Young	Psych	15 hrs	4
Cassandra Mastracy	CPSE/CSE	40 hrs	3
Michelle Fraser	Assistive Tech	40 hrs	4
Brittney Jory	Psych	37 hrs	1

2022-2023 – Instructional Leaders

Name	Position	Stipend
Andrea Pigliavento	Kindergarten	\$2491
Laura Eggleston	First Grade	\$2491
Rita McGuire	Second Grade	\$2491
Michele Hackett	PBIS Bradt	\$2491
Kasey Califano	PBIS Pinewood	\$2491
Diane Krawiecki	Third Grade	\$2491
Christine Altomer	Fourth Grade	\$1245.50
Marina Strang	Fourth Grade	\$1245.50
Aime Tannuzzo	Fifth Grade	\$2491
Kim Whipple	Sixth Grade	\$2491
Faith Faas	Sixth Grade	\$2491
Jenna Niles	Seventh Grade	\$2491
Erin Degnan	Seventh Grade	\$2491
William VanWie	Eighth Grade	\$2491

Danielle Grainer	Eighth Grade	\$2491
Erika Pangburn	Eighth Grade	\$2491
Ashley Geyer	K-5 Special Education	\$2491
Mary Ann Nickloy	6-8 Mathematics	\$2491
Brian Shaffer	6-12 Social Studies	\$2491
Maureen Geagan	World Language 7-12	\$2491
Robert Higgins	9-12 Mathematics	\$2491

2022-2023 – Dean of Students – Draper Middle School

Name	Assignment	Stipend
Erin Degnan	Dean of Students grades 6-8	\$5,605

Mentors 2022-2023 (stipend per MTA Contract)

Name	Assignment
Laura Eggleston	Bradt
Liesha Sherman	Pinewood
Jen Fahsel	Draper
Erin Degnan	Draper
Kristen Vachon	High School

2022 Summer School-Special Education July 5, 2022 - August 12, 2022

Name	Assignment	Programs	Step
Kate Daggett	Teacher Substitute	All Programs	1
Katey Kohler	Teacher Substitute	All Programs	1

2022-2023 Pinewood Summer Stars 7/5/22 – 7/28/22 (Monday – Thursday)

Name	Assignment	Days	Step
Melissa Williams	Teacher Summer Stars	15.5	1

2022-2023 Pinewood Summer Stars Professional Development/Mentoring

Name	Assignment	Days	Hours
Ruth Borra	Professional Development/Mentoring	2	7

2022-2023 Summer Program Pinewood 7/5/22 – 7/28/22 (Monday – Friday)

Name	Assignment	Days	Rate
Margaret VanWagner	Nurse	15	Sub Rate

2022 Summer Curriculum Work - \$190.62/Day July 1 – August 31, 2022

Name	# Days
Amanda Brooks	.5
Amanda Kuhn	.5
Amanda Larkin	.5
Barb Palazeke	.5
Brittney Jory	.5
Christine Patterson	.5
Dina Gianatasio	1
Erica Restifo	.5
Erika Pangburn	1
Esther Vrooman	2
Hannah Simms	.5
Jenna Stapelton	1
Jennifer Fahsel	.5
Katie Pierson	.5
Kimberly Farricker	.5
Linda Beeler (TA)	1
Lisa Hecht	.5
Mary Gorton	2
Mary Gradoni	.5
Michelle Fraser	.5
Nicole Oullette	1
Peg Sutton	3
Rachel Geracitano	2
Robert Stranahan	3
Savannah Crouch	1
Stephanie D'Annibale	1.5
Teresa Bancheri	.5

C. Resignations

Christie Lee

Assignment: Math Teacher

Effective Date: August 12, 2022

Elizabeth Hayes

Assignment: Health Office Assistant (10 month)

Effective Date: May 26, 2022

Sarah Kransler

Appointment: Library Media Specialist

Effective Date: Close of business July 28, 2022

Susann Najafipour

Appointment: Account Clerk

Effective Date: June 30, 2022

Katherine Maggs

Appointment: Grade 2 Probationary

Effective Date: Close of business June 20, 2022