

Dear Parents/Guardians -

Your child has been identified as a student in need of credit recovery because they were unsuccessful in one or more courses during the 2020-2021 school year. Credit recovery is a way for students to earn course credit on an accelerated time frame. Students will work independently at their own pace, with support from a coach (certified teacher), to complete a curriculum through the APEX Learning website. Successful completion of the required coursework results in a student earning course credit. *As of today, your child has been enrolled in an APEX Learning course to which they will have immediate access.*

Credit Recovery Dates

June 14 - June 23

- Credit recovery with students attending Mohonasen High School every day from 7:35am - 1:30pm.
- Students follow their current schedule but will work on the assigned APEX Learning curriculum instead of class work.
- This time is meant to be used as an intensive jumpstart to earning course credit through APEX.

June 28 - Aug 5

- Credit recovery with students attending Mohonasen High School at least one day a week* Monday - Thursday from 8:00am - 12:00pm.
- Students will attend credit recovery in-person as follows:

Monday	Students taking any English or Spanish class (except for Monday July 5)
Tuesday	Students taking any Math class
Wednesday	Students taking any Science class
Thursday	Students taking any Social Studies class

*Students may attend more than one day a week in-person, but one day a week in-person is the *minimum* in this hybrid model.

*Students will be taking one course for credit recovery at a time. Once a course is successfully completed, students will then be assigned to another course (if their situation warrants it). Their in-person day for instruction will change accordingly (e.g. - a student attending on Tuesdays who completes an APEX English course will start attending on Wednesdays to complete an APEX Science course).

*Students will be expected to meet with their teachers at least once a week in-person, and once a week virtually throughout the June 28 - August 5 summer credit recovery session.

Below are a few important points to consider for the credit recovery session:

- Students should take advantage of the in-school time from Monday (6/14) - Wednesday (6/23) to complete as much credit recovery as possible.
- From June 28 - Aug 5, students will be expected to work on the courses assigned for credit recovery beyond the in-person days. It is recommended that students spend a couple of hours a day working on the assigned courses. The student should schedule this work time from Monday - Thursday, 8:00am - 12:00pm, so that they can take advantage of teacher office hours and receive support as needed.
- Students **must** keep a notebook of their notes and work completed for each APEX credit recovery course. The notebook can be used as a reference on quizzes and unit tests. The notebook will be collected upon successful completion of an APEX credit recovery course.
- As students successfully complete their required course work, they will either be assigned a subsequent course (if their situation warrants it) or they will be done with credit recovery for the summer (if they have no other courses to complete for credit recovery).
- It is important to understand that once students have met the requirements of credit recovery (completed all necessary coursework and earned all credits), they will be done for the summer. Students will not necessarily be enrolled in credit recovery through the end of the summer credit recovery session, so long as they have recovered all necessary credit for all courses through APEX.

Attendance During Credit Recovery

The Mohonasen Summer Credit Recovery Program is set up as a hybrid model and requires students to attend on specific in-person days at the high school as outlined above. Students that do not attend in-person during their specified days may be removed from the credit recovery program.

Students are required to attend at least 80% of the in-person days.

- If a student successfully completes a course and receives course credit, and there are no subsequent courses that a student must complete for credit, then that student has met the requirements of the session and all attendance requirements will be considered met.
- If a student successfully completes one course and receives course credit, and is assigned a subsequent course to complete for course credit, then the student must maintain an attendance rate of 80% total between the two courses.

Summer Credit Recovery Session Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
6/28 First Day 8-12pm	6/29 8-12pm	6/30 8-12pm	7/1 8-12pm	7/2 No Summer Program
7/5 No Summer Program - July 4th Observed	7/6 8-12pm	7/7 8-12pm	7/8 8-12pm	7/9 No Summer Program
7/12 8-12pm	7/13 8-12pm	7/14 8-12pm	7/15 8-12pm	7/16 No Summer Program
7/19 8-12pm	7/20 8-12pm	7/21 8-12pm	7/22 8-12pm	7/23 No Summer Program
7/26 8-12pm	7/27 8-12pm	7/28 8-12pm	7/29 8-12pm	7/30 No Summer Program
8/2 8-12pm	8/3 8-12pm	8/4 8-12pm	8/5 Last Day 8-12pm	

APEX Learning Credit Recovery Expectations

APEX Learning (www.apexlearning.com) is online software that allows school districts to create customized courses as a way for students to earn course credit. Without this option, students would be required to re-enroll in courses for the 2021-2022 school year that they failed in the 2020-2021 school year. It provides the opportunity for students to stay on track for graduation while allowing them to work at their own pace.

Students will be given account credentials that they can use to access the course(s) assigned for them to complete for credit recovery. Students will work through pre-determined lessons, take quizzes to assess formative understanding, and then take unit tests to assess summative understanding. Throughout this process, coaches (certified teachers) will be available in-person or virtually to support students and promote successful completion. APEX Learning can be accessed from anywhere that the internet is available.

Unit tests are locked but can be completed by setting up an appointment with Ms. D'Annibale (sdannibale@mohonasen.org). Students can complete a unit test on their in-person day, or on one of their virtual days from home. If students opt to take a unit test on one of their virtual days, then they will be required to take the entire unit test with their device's camera and microphone on. There will be no exceptions to this as it is a way for us to ensure integrity and fidelity of the unit tests. If students are uncomfortable with having their camera and microphone on, then they will need to arrange to complete their unit tests in-person. However, this will slow down their course completion progress unless they are willing to attend in-person on a day they are not assigned to do so.

Students will be expected to work on the courses assigned for credit recovery beyond the in-person days. It is recommended that students spend a couple of hours a day working on the assigned courses, but this will vary per student.

Contact Information

If you have any questions about the summer credit recovery program, or APEX Learning, please feel free to reach out to your child's guidance counselor, or to Matthew Hubbell at mhubbell@mohonasen.org.

Student Name:	
Credit Recovery Course:	
APEX ID:	