

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #3**

**OCTOBER 19, 2020**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Approval for Board of Education Members to Attend the virtual 2020 Annual NYSSBA Convention on October 20-22 and October 27-29, 2020

**BACKGROUND INFORMATION**

The Mohonasen Central School District believes that it is essential to provide training and professional development for its faculty, staff, administration and Board of Education members.

**EVALUATION/ANALYSIS**

One of the annual opportunities for training and development for school board members is the virtual Annual Convention and Education Expo of the New York State School Boards Association. This program will have a multitude of options provided by experts in the educational field. This year the convention will be held virtually on October 20-22 and October 27-29, 2020.

**RECOMMENDATION**

That the following Board of Education members will register to attend the Annual Convention and Education Expo of the New York State School Boards Association to be held virtually October 20-22 and October 27-29, 2020:

Lisa Gaglioti  
Pamela Young

SCS/kb

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**OCTOBER 19, 2020**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**

## A. Appointments

Marsha Elliott

Appointment: Long Term Substitute

Assignment: Special Education

Date of October 20, 2020

Commencement:

Expiration Date: June 25, 2021

Certification Status: Childhood Education Grades B-6, Professional Certificate  
Students with Disabilities B-6, Professional Certificate

Salary: Step 4 plus Graduate Credits

### 2020-2021 Extracurricular Advisors - Draper Middle School

Extracurricular Club/Organization	Advisor/Co-Advisor
Odyssey of The Mind	Jason Varga
Spanish Honor Society	Heather Clikeman

### 2020-2021 Extracurricular Advisors - High School

Extracurricular Club/Organization	Advisor/Co-Advisor
Spanish Honor Society	Heather Clikeman
Key Club	Alex Niedbalec
For Good Measure (acapella)	Nicole Gabriel
Technology Club	Robert Buehler and Nicole Battisti
Esports	Michelle Fraser
Ski Club	Fred Saccocio and Robert Buehler

## B. Resignations

Dale Reisenger

Assignment: Part-Time Bus Driver

Effective Date: September 29, 2020

Marcelino Andino

Assignment: Part-Time Bus Driver

Effective Date: October 29, 2020

Sheryl Vermette

Assignment: Part-Time Bus Driver

Effective Date: October 22, 2020

Makayla Prastio

Assignment: Food Service Helper

Effective Date: June 30, 2020

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #2**

**October 19, 2020**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Classroom Rental and Ancillary Service  
Agreements with Capital Region BOCES for 2020-21

**BACKGROUND INFORMATION**

For the past several years the Rotterdam-Mohonasen Central School District has rented available classroom space to the Capital Region BOCES. The fees from such rental are included as a part of the District's budgeted revenues.

**EVALUATION/ANALYSIS**

During 2020-21, the District will be renting a total of two (2) regular classrooms at the Senior High. The District will receive rent of \$12,000 per regular classroom. The district will also receive base ancillary services of \$14,250 per classroom, plus \$7,000 when there are two (2) or more classes in a building. The total rental and ancillary services fees for 2020-21 will be \$59,500.

**RECOMMENDATION**

That the Board of Education approve the classroom Rental and Ancillary Services Agreements with Capital Region BOCES for the period July 1, 2020 through June 30, 2021, for a total anticipated revenue payment of \$59,500.

SCS/CJR:kb

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**October 19, 2020**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Retention and Disposition Schedule for New York Local Government Records (LGS-1)

**BACKGROUND INFORMATION**

The District must follow the legal minimum retention periods as indicated by law.

**EVALUATION/ANALYSIS**

The new regulations went into effect on August 1, 2020, but are required to be updated by local entities no later than January 1, 2021.

**RECOMMENDATION**

That the Board of Education of the Rotterdam-Mohonasen Central School District resolve that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Be it further resolved, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein:
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

SCS/CJR:kb

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #4**

**October 19, 2020**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval of Application for Corrected Tax Roll for the Year 2020,  
Pursuant to Sect. 554, Real Property Tax Law

**B ACKGROUND INFORMATION**

The District has received official notification that assessment roll corrections need to be made due to clerical errors by the assessor, pursuant to Sect. 554 of the NYS Real Property Tax Law.

**EVALUATION/ANALYSIS**

With the mailing of school tax bills in many jurisdictions, errors are often discovered. Upon the discovery of errors and given that the property in question is entitled to receive the exemption, an Application for Corrected Tax Roll RP-554 must be completed and duly approved by the respective taxing jurisdictions – in these instances Schenectady County and the Rotterdam-Mohonasen Central School District.

**RECOMMENDATION**

That the Board of Education approve the Application for Corrected Tax Roll Pursuant to below mentioned error Sec. 550(2)(f), RPTL from the following property tax owners in the stated amounts.

<b>Owner/S/B/L</b>	<b>Amt. of Taxes Billed</b>	<b>Corrected Tax/Reason</b>	<b>Amount of Refund</b>
2142 Hamburg Street LLC, Applicant 59.7-8-10./22	\$340.01	\$0.00 Correct Amount (Clerical Error)	\$0.00

SCS/CJR:kb