

**FARNSWORTH TECHNOLOGY CENTER  
2072 CURRY ROAD  
SCHENECTADY, NY 12303**

**SEPTEMBER 9, 2019  
EXECUTIVE SESSION 6:00 – 7:00 PM  
BOARD MEETING 7:00 PM**

**AGENDA  
BOARD OF EDUCATION MEETING**

***\*Proposed Executive Session at 6:00 PM for the purpose of discussing Superintendent Contract***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
  - 1. Superintendent
    - a. Draper & District Comprehensive Educational/Improvement Plans - Rick Arket, Kristy Goergen, Laurel Logan-King
  - 2. Student Representatives (Margaret Collins, Tianna Harris, Sophia Sacchetti)
  - 3. Board of Education
  - 4. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
  - Instructional
    - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
    - 2. Request Approval for the Girls' and Boys' Varsity Cross-Country Teams to Participate in the Oneonta Invitational on September 7, 2019 and a Pre-State Qualifier Meet on September 21, 2019
    - 3. Request Approval for the Girls' and Boys' Varsity Cross-Country Teams to Participate in the Manhattan Invitational on October 12, 2019
    - 4. Request Approval of Mohonasen Marching Band to Participate in Field Band Competitions in the Fall, 2019
  - Business/Personnel
    - 1. Request for Acceptance of the District's Student Code of Conduct
    - 2. Request for Acceptance of Camera Equipment
    - 3. Request for Approval for Sale and Disposal of District Property
    - 4. Request for Approval for Sale of Property
    - 5. Request for Approval to Enter into an Agreement with St. Catherine's Center for Children for Educational Services
    - 6. Request for Approval of Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2019-20
    - 7. Request to Approve Reserve Account Funding

8. Request for Approval to Enter into a Transportation Contract with Durham School Service for the 2019-20 School Year
  9. Request for Approval to Enter into an Emergency Transportation Contract with Northland Transportation for September 5, 2019 through October 5, 2019
- G. Other Items
1. Approval of Minutes (August 19, 2019)
  2. Bids/Change Orders
    1. Request for Approval of Bid Award – Bakery Items, Bread & Rolls, Ice Cream, Snacks, Beverages, Paper & Cleaning Products, Grocery, and Milk
    2. Request for approval of Gallo Construction Corp. Change Order #41-01
  3. Personnel
- H. Proposed Executive Session (only if needed for continuation of earlier Executive Session)
- I. Adjournment

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #2**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Acceptance of Camera Equipment

**BACKGROUND INFORMATION**

Board of Education Policy Section 5240 stipulates the Board may accept donations, which will add to the overall welfare of the District.

**EVALUATION/ANALYSIS**

The Board of Education is being asked to accept one (1) Minolta camera along with lens equipment to be used to assist our art department:

The estimated value of this donation is \$100 and was donated by Mr. & Mrs. Dan Shannon.

**RECOMMENDATION:**

That the Board of Education accept the donation of one (1) Minolta camera and lens equipment to be used in our art department totaling approximately \$100.

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. BIDS/CHANGE ORDERS #1**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Bid Award – Bakery Items, Bread & Rolls, Ice Cream, Snacks, Beverages, Paper & Cleaning Products, Grocery, and Milk

**BACKGROUND INFORMATION**

To ensure that the district obtains the best possible pricing for grocery/frozen foods & meats, bread/rolls, bakery products, ice cream, beverages, paper/cleaning products and snacks needed for the 2019-2020 school year, bid specifications were developed and sent to vendors who expressed an interest in doing business with the district and any bids received for these items were opened and reviewed on June 18, 2019.

**EVALUATION/ANALYSIS**

<b>Bakery / Bagels</b> <i>6 bids mailed/3 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
Bagels & Bakes	No Bid
New Mt. Pleasant Bakery	No Award
At Your Service	No Bid
Rockland Bakery	\$10,500
Formisano Bakery	No Award
<b>Total</b>	<b>\$10,500.00</b>

<b>Bread &amp; Rolls</b> <i>5 bids mailed/2 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
Rockland Bakery	\$1,400
New York Bakery	No Bid
At Your Service	No Bid
Bimbo Foods	\$7,700
<b>Total</b>	<b>\$9,100.00</b>

<b>Ice Cream</b> <i>4 bids mailed/2 bids received</i>	<b>Estimated Total</b>
Sycaway Creamery	No Bid
Education Intelligence	No Bid
Hershey	\$2,500.00
Gillette Creamery	\$1,500.00
<b>Total</b>	<b>\$4,000.00</b>

<b>Snacks</b> <i>6 bids mailed/3 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
Ginsberg's	\$2,000.00
Driscoll	No Bid
Sysco Foods	\$4,800.00
At Your Service	No Bid
Roberts Foods/Glenn Coon	\$11,500.00
<b>Total</b>	<b>\$18,300.00</b>

<b>Beverages</b> <i>4 bids mailed/3 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
DeCrescente	\$21,000.00
SYSCO Foods	No Award
Ginsberg's	\$3,500.00
<b>Total</b>	<b>\$24,500.00</b>

<b>Paper &amp; Cleaning</b> <i>5 bids mailed/4 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
Sysco Foods	\$3,000.00
Hill & Markes	\$48,000.00
Driscoll	\$1,500.00
Ginsberg's	\$300.00
<b>Total</b>	<b>\$52,800.00</b>

<b>Grocery</b> <i>7 bids mailed/4 bids received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
At Your Service	No Bid
Ginsberg's	\$99,000.00
Sysco Foods	\$115,000.00
Driscoll Foods	\$15,400.00
Maid-Rite	\$3,000.00
US Foods	No Bid
<b>Total</b>	<b>\$232,400.00</b>

<b>Milk</b> <i>6 bids mailed/1 bid received</i>	<b>Estimated Total</b>
Education Intelligence	No Bid
HP Hood	\$73,400.00
Mohawk Dairy	No Bid
Byrne Dairy	No Bid
Dzembos Dairy	No Bid
Sycaway Creamery	No Bid
<b>Total</b>	<b>\$73,400.00</b>

**RECOMMENDATION**

That the Board of Education award contracts to furnish supplies for the 2019-2020 school year to the lowest bidders meeting specifications as noted below:

**Bakery/Bagels**

Rockland Bakery	\$10,500.00	
	<b>\$10,500.00</b>	<b>Total</b>

**Bread & Rolls**

Rockland Bakery	\$1,400.00	
Bimbo Foods	\$7,700.00	
	<b>\$9,100.00</b>	<b>Total</b>

**Ice Cream**

Hershey	\$2,500.00	
Gillette Creamery	\$1,500.00	
	<b>\$4,000.00</b>	<b>Total</b>

**Snacks**

Ginsberg's	\$2,000.00	
Sysco	\$4,800.00	
Roberts Foods	\$11,500.00	
	<b>\$18,300.00</b>	<b>Total</b>

**Beverages**

DeCrescente Distributors	\$21,000.00	
Ginsberg's	\$3,500.00	
	<b>\$24,500.00</b>	<b>Total</b>

**Paper & Cleaning**

Sysco Foods	\$3,000.00	
Hill & Markes	\$48,000.00	
Driscoll	\$1,500.00	
Ginsberg's	\$300.00	
	<b>\$52,800.00</b>	<b>Total</b>

**Grocery**

Ginsberg's	\$99,000.00	
Sysco	\$115,000.00	
Driscoll	\$15,400.00	
Maid-Rite	\$3,000.00	
	<b>\$232,400.00</b>	<b>Total</b>

**Milk**

HP Hood	\$73,400.00	
	<b>\$73,400.00</b>	<b>Total</b>

	<b>\$425,000.00</b>	<b>Grand Total</b>
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**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #6**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2019-20

**BACKGROUND INFORMATION**

For the past several years the Rotterdam-Mohonasen Central School District has rented available classroom space to the Capital Region BOCES. The fees from such rental are included as a part of the District's budgeted revenues. In 2018-19 a total of \$138,500 was received in fees for rental of four (4) classrooms and one (1) office area, and the provision of related ancillary services.

**EVALUATION/ANALYSIS**

During 2019-20, the District will be renting a total of five (5) regular classrooms; at the Senior High – three (3) classrooms; and the Middle School – two (2) classrooms. The District will receive rent of \$12,000 per regular classroom. The district will also receive base ancillary services of \$14,250 per classroom, plus \$7,000 when there are two (2) or more classes in a building and \$7,500 when there are three (3) or more classes in the district. The total rental and ancillary services fees for 2019-20 will be \$160,250.

**RECOMMENDATION**

That the Board of Education approve the classroom Rental and Ancillary Services Agreements with Capital Region BOCES for the period July 1, 2019 through June 30, 2020, for a total anticipated revenue payment of \$160,250.

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #4**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval of Mohonasen Marching Band to Participate in Field Band Competitions in the Fall, 2019

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities as well as a wide array of quality extracurricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The high school principal is requesting Board of Education approval for the Mohonasen Marching Band to participate in the band competitions listed below. Mr. Dan Jones, Band Director, and the marching band staff will be accompanying the band on these trips. Three student buses and one equipment bus will be used for both trips. There will be no cost to the students for these trips.

**Saturday, September 21, 2019 - Baldwinsville, NY - Marching Band Competition NYSFBC @ Baldwinsville High School.** Students will depart from the high school at 2:00 PM and return at approximately 11:30 PM the same day.

**Saturday, September 28, 2019 - Camillus, NY - Marching Band Competition NYSFBC @ West Genesee.** Students will depart from the high school at 2:00 PM and return at approximately 11:30 PM on the same day.

**RECOMMENDATION**

That the Board of Education approve the request for the Mohonasen Marching Band to participate in the above mentioned field trips.

SCS/ja



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #3**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval for the Girls' and Boys' Varsity Cross-Country Teams to Participate in the Manhattan Invitational on October 12, 2019

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extracurricular activities and programs.

**ANALYSIS/EVALUATION**

The Director of Athletics, Physical Education and Health is requesting Board of Education approval for the Girls' and Boys' Varsity Cross-Country teams to participate in the following out-of-the-area competition:

**Manhattan Invitational, in Manhattan, New York:** On Saturday, October 12, 2019, athletes and coaches will travel to Manhattan, New York to participate in the Manhattan Invitational, which will be held that day. Transportation for this trip will be provided by Wade Tours and will be paid for by the Mohonasen Running Booster Club. There are approximately 15 students attending this trip, chaperoned by parents and coaches. Students will depart Mohonasen at 5:00 am on October 12th and return at approximately 6:00 pm the same day. There will be no cost to the athletes.

**RECOMMENDATION**

That the Board of Education approve the request for the Girls' and Boys' Cross-Country teams to participate in the Manhattan Invitational in Manhattan, New York, on October 12, 2019.

SCS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #2**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval for the Girls' and Boys' Varsity Cross-Country Teams to Participate in the Oneonta Invitational on September 7, 2019 and a Pre-State Qualifier Meet on September 21, 2019

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extracurricular activities and programs.

**ANALYSIS/EVALUATION**

The Director of Athletics, Physical Education and Health is requesting Board of Education approval for the Girls' and Boys' Varsity Cross-Country teams to participate in the following out-of-the-area competitions:

**Oneonta Invitational, in Fortin Park, Oneonta:** On Saturday, September 7, 2019, athletes and coaches will travel to Fortin Park in Oneonta, New York to participate in the Oneonta Invitational, which will be held that day. Transportation for this trip will be provided by the District. There are approximately 40 students attending this trip, chaperoned by parents and coaches. Students will depart Mohonasen at 7:00 am on September 7th and return at approximately 12:00 pm the same day. There will be no cost to the athletes.

**Pre-State Qualifier Meet, in SUNY Plattsburg, New York:** On Saturday, September 21, 2019, athletes and coaches will travel to SUNY Plattsburg, New York to participate in a Pre-State Qualifier Meet. Transportation for this trip will be by the students' parents/guardians. There are approximately 14 students attending this trip, chaperoned by parents and coaches. There will be no cost to the athletes.

**RECOMMENDATION**

That the Board of Education approve the request for the Girls' and Boys' Cross-Country teams to participate in the Oneonta Invitational in Oneonta, New York, on September 7, 2019 and a Pre-State Qualifier Meet in SUNY Plattsburg, New York, on September 21, 2019.

SCS/ja



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**SEPTEMBER 9, 2019**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Leaves of Absence**

**A. Appointments**

Joshua Peck

Appointment: Probationary  
Assignment: Social Work  
Date of Commencement: October 1, 2019  
Expiration Date: Close of business September 30, 2023  
Certification Status: School Social Worker, Permanent  
Salary: Step 14 plus graduate credits, pro-rated

Laura Corriveau

Appointment: Long-Term Substitute  
Assignment: Speech-Language Pathologist  
Date of Commencement: September 2, 2019  
Expiration Date: TBD  
Certification Status: Speech Language Pathology, Initial; Speech and Language Disabilities, Initial  
Salary: Step 2 plus graduate credits

Sally Brown

Appointment: Long-Term Substitute  
Assignment: Elementary Education  
Date of Commencement: September 3, 2019  
Expiration Date: December 20, 2019  
Certification Status: Students with Disabilities Gr. 1-6, Professional; Childhood Education Gr. 1-6, Professional  
Salary: Step 3 plus graduate credits

Gregory Massaroni

Assignment: Additional Class (Math)  
Effective Date: September 1, 2019 – June 30, 2020  
Salary: 2% of contract salary, pro-rated

Brett Hilko

Assignment: Additional Class (Math)  
Effective Date: September 1, 2019 – June 30, 2020  
Salary: 4% of contract salary, pro-rated

Erica MacDormand

Assignment: P/T Teaching Assistant (6 hours)  
Effective Date: September 3, 2019  
Salary: Step 3

Nicole Moslander

Assignment: P/T Teaching Assistant (6 hours)  
Effective Date: September 3, 2019  
Salary: Step 7

Ronni Edwards

Assignment: Information Processing Specialist, Provisional  
Effective Date: August 28, 2019  
Salary: \$30,792

Jodi Menner

Assignment: Information Processing Specialist, Provisional  
Effective Date: September 3, 2019  
Salary: \$30,188

Ruth Borra

Assignment: 10-Month School Nurse  
Effective Date: August 28, 2019  
Salary: Step 5

Robert Bour

Assignment: P/T Bus Driver  
Effective Date: September 3, 2019  
Salary: \$18.00/Hour

David Garrett

Assignment: P/T Bus Driver  
Effective Date: September 4, 2019  
Salary: \$18.00/Hour

Donna Garrett

Assignment: P/T Bus Aide  
Effective Date: September 3, 2019  
Salary: \$12.00/Hour

Daniel Parisi

Assignment: P/T Bus Aide  
Effective Date: September 3, 2019  
Salary: \$12.00/Hour

Shannon Lemus-Rodriguez

Assignment: P/T Bus Aide  
Effective Date: September 4, 2019  
Salary: \$12.00/Hour

Synthia Rebidue

Assignment: P/T Food Service Helper  
Effective Date: September 3, 2019  
Salary: \$12.30/Hour

Victoria Robbins

Assignment: P/T Food Service Helper  
Effective Date: September 3, 2019  
Salary: \$12.30/Hour

Francesca DiNola

Assignment: P/T Food Service Helper  
Effective Date: September 3, 2019  
Salary: \$12.30/Hour

Arlene Bartley

Assignment: Substitute Bus Aide  
Effective Date: September 4, 2019  
Salary: \$11.80/Hour

**Extracurricular Advisors – 2019-20 – Mohonasen High School**

Extracurricular Club/Activity	Advisor/Co-Advisor
Acapella Ensemble	Nicole Gabriel
Arrowhead-Newspaper	Tara Halliday
Art Club	Allison Vaughn
Class of 2022	Dawn Aulita / Jen Gribben
Class of 2023	Danielle Hunt / Kristen Vachon

**Extracurricular Advisors - 2019-20 Pinewood School**

Extracurricular Club/Organization	Advisor/Co-Advisor
Art Club	Rachel Empie
4 <sup>th</sup> Grade Choir	Stephanie Rosselli
5 <sup>th</sup> Grade Choir	Stephanie Rosselli
Chamber Choir	Stephanie Rosselli
Student Council	Elizabeth Haynesworth
Elementary Orchestra	Nancy Felberbaum
3 <sup>rd</sup> Grade Orchestra	Nancy Felberbaum
Elementary Band	Kimberly Hitchcock
Math Olympiad	Rebecca Pollick
Chess Club	Betsy MacMaster
Coding Club	Liesha Sherman

**2019 (Draper) Summer Curriculum Work - \$183.37/Day July 1 - August 31, 2019**

Name	# Days
Amanda Kuhn	1.5
Jennifer McGuire	1
Sarah Urbanski	1
Ann Marie O'Brien	.5
Elizabeth Rocco	.5
Carmello Fusco	.5
Marta Hewitt	.5

**2019 (High School) Summer Curriculum Work - \$183.37/Day July 1 - August 31, 2019**

Name	# Days
Duane Wood	2.5
Victoria Mitchell	2

**2019 Summer Work Guidance Counselors**

<b>Name</b>	<b># Days</b>
Amy Huszar	12
Rebecca Pauley	10
Danielle Gaudio	6
Duane Wood	5

**2019-2020 Draper Middle School PM School Tutoring (\$34.27/Hour)**

<b>Name</b>	<b>Assignment</b>
Kendra DiSorbo	Tutor

**2019-2020 High School PM School Tutoring (\$34.27/Hour)**

<b>Name</b>	<b>Assignment</b>
Lisa Backman	Tutor
Katie Bartone	Tutor
Susan Braiman	Tutor
Rob Buehler	Tutor
Rich Burega	Tutor
Maureen Geagan	Tutor
Cory Gregg	Tutor
Tara Halliday	Tutor
Ben Pierson	Tutor
Greg Massaroni	Tutor
Victoria Mitchell	Tutor
Priscilla Perry	Tutor
Rebecca Shea	Tutor
Autumn Wallace	Tutor
Stephanie D'Annibale	Tutor
Rachel Hennet	Tutor
Kathy Holobowski	Tutor
Patty Spicer	Tutor

**2019-2020 PM School Tutoring (\$10,000/year, pro-rated)**

<b>Name</b>	<b>Assignment</b>
Malachi Martin	PM School Administrator

**Change in Employment Status:**

Larry Brassard

Previous Assignment: F/T Computer TechnicianCurrent Assignment: P/T Computer TechnicianEffective Date: September 5, 2019Salary: \$22.49/Hour



**B. Resignations**

Gina Ralston  
Appointment: Reading  
Effective Date: Close of business September 20, 2019

Carrie Raphael-Cronce  
Appointment: .6 Foreign Language & Literacy Lab  
Effective Date: Close of business September 30, 2019

Joi Rumbaugh  
Appointment: P/T Teaching Assistant  
Effective Date: Close of business August 16, 2019

Anthony Onofri  
Appointment: P/T Teaching Assistant  
Effective Date: Close of business August 26, 2019

Erica MacDormand  
Appointment: Long-Term Substitute Teacher Aide  
Effective Date: Close of business August 21, 2019

Faith Adamec  
Appointment: P/T Bus Driver  
Effective Date: Close of business August 30, 2019

Margaret Mazzanoble  
Appointment: P/T Bus Aide  
Effective Date: Close of business August 16, 2019

Heather Preissler  
Appointment: P/T Food Service Helper  
Effective Date: August 31, 2019

Audrey Yetto  
Appointment: P/T Food Service Helper  
Effective Date: August 27, 2019

Ruth Borra  
Appointment: F/T Health Office Assistant  
Effective Date: Close of business August 27, 2019

Victoria Robbins  
Appointment: Substitute Food Service Helper  
Effective Date: Close of business September 2, 2019

Synthia Rebidue  
Appointment: Substitute Food Service Helper  
Effective Date: Close of business September 2, 2019

**C. Leaves of Absence**

Marina Strang

Appointment:

Effective Dates:

Reason:

Elementary Education

September 11, 2019 – December 3, 2019 (Family Medical Leave  
December 4, 2019 – January 3, 2020 (Unpaid Leave of Absence)

Family Medical Leave / Unpaid Leave of Absence

Patricia Baker

Appointment:

Effective Dates:

Reason:

P/T Teaching Assistant

September 1, 2019 – November 29, 2019

Unpaid Leave of Absence

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #7**

**SEPTEMBER 9, 2019**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Request to Approve Reserve Account Funding

**BACKGROUND INFORMATION**

Fund balance planning and management is an important component in the District's financial planning with State approved reserve funds, an essential piece of fund balance management. Reserve funds are legally authorized accounts set up for a designated or specific purpose. The District utilizes four (4) legally authorized reserve funds: Tax Certiorari Reserve, Employee Benefit Accrual - Compensated Absences, Unemployment Reserve, and Retirement Contribution Reserve (ERS). IN addition, the Retirement Contribution Reserve now contains a sub-fund that is allocated to the New York State Teachers' Retirement System (TRS).

**EVALUATION/ANALYSIS**

At the end of each fiscal year, the Board reviews all reserve funds and establishes the amount of funding for each account. Once the funding level is established, the Board must approve a resolution to fund the reserves. The Board was presented with recommendations for funding levels at the August 19, 2019 Board of Education meeting.

**RECOMMENDATION**

That the Board of Education approve the following resolution authorizing funding of the District's reserve funds.

Be it resolved that the Board of Education hereby appropriates the following unappropriated, unexpended fund balance and authorizes the transfer of such monies:

- the sum of \$51,600.00 to Unappropriated Fund Balance to maintain the 4% allowed by law
- the sum of \$425,244.00 to Fund the TRS sub-fund
- the sum of \$151,139.82 to replenish the ERS

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #3**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval for Sale and Disposal of District Property

**BACKGROUND INFORMATION**

Per Board of Education Policy 5250 – Sale and Disposal of School Property – “School District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.”

**EVALUATION/ANALYSIS**

The District has some items that are no longer of use to the District. It would benefit the District to dispose of them in the most advantageous manner, including selling some of them for scrap. The District has a few pieces of equipment (\*) that were not paid for when they were successfully bid. In this event, those items will either be put back up for auction, or disposed of.

Item	Asset #	Value Amount
Vertical Lathe	5920	\$310.00
Bench Top Sander	9830	\$135.00
Bench Top Sander	9829	\$105.00
Electric Griddle	4246	\$ 26.00
Electric Griddle	4908	\$ 25.00
Jet Vertical Bandsaw	9834	\$860.00
Horizontal Band Saw	5900	\$520.00
Stanly Grinder	9832	\$130.00
Drill Press	4825	\$130.00
Drill Press	4826	\$155.00
Vertical Bandsaw	4830	\$470.00
Vertical Bandsaw	4827	\$155.00
Jointer Planer	4862	\$220.00
*Yates Jointer 180	N/A	\$410.00
Gas Range	5042	\$280.00
Oswego “Brown and Carver”	N/A	\$57.50
Weaver Hyd. Lift	5528	\$250.00
*Heavy Duty Hyd. Lift	5544	\$ 72.50
5 Ton Hyd. Jack	5542	\$115.00
Sun Diagnostics Machine	N/A	\$ 26.00
Rockwell Drill Press	N/A	\$125.00

**RECOMMENDATION**

That the Board of Education approve the disposal and/or sale of the listed equipment no longer needed by the district.

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #4**

**SEPTEMBER 9, 2019**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Request for Approval for Sale of Property

**BACKGROUND INFORMATION**

From time to time the district has equipment or property that has outlived its usefulness for the district. Section 5250 of Board of Education Policy authorizes disposal or sale of such equipment or property through a bona fide public sale following notice of the same.

**EVALUATION/ANALYSIS**

The district has determined that property located at 103 Remsen Street, Rotterdam, NY 12303 is no longer needed, as the old transportation facility can be used for storage. The property will be marketed for a six month term through Commercial & Industrial Real Estate Brokers, Inc. The District recently had the property appraised and will be asking \$425,000.

**RECOMMENDATION**

That the Board of Education approve the sale of property located at 103 Remsen Street, Rotterdam, NY 12303 be listed through Commercial & Industrial Real Estate Brokers, Inc. for a six month term at a price of \$425,000.

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #8**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval to Enter into a Transportation Contract with Durham School Service for the 2019-20 School Year.

**BACKGROUND INFORMATION**

As a result of a driver shortage the District often has times that they are not able to provide transportation to athletic contests and other field trips/events. Due to this fact it was necessary to secure outside transportation in order to continue to provide these extracurricular opportunities for District students.

**EVALUATION/ANALYSIS**

The District publicly bid for Transportation Services based on the above criteria. The bids were due, and publicly opened, on August 15, 2019. It was determined that the sole bidder, Durham School Services, met the all criteria. They proposed an hourly rate of \$56.10 per trip.

**RECOMMENDATION**

That the Board of Education approve the Transportation Contract for the 2019-20 School Year to Durham School Services at a rate of \$56.10 per hour for athletic contests and other field trips/events that cannot be covered by District drivers.

SCS/CJR/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #9**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval to Enter into an Emergency Transportation Contract with Northland Transportation for September 5, 2019 through October 5, 2019.

**BACKGROUND INFORMATION**

Special Transportation services are needed for a District student attending an out of District placement.

**EVALUATION/ANALYSIS**

Due to the driver shortage it is not possible for District employees to provide transportation for the student at this time. The District's Director of Transportation contacted companies to receive competitive pricing for this service. Northland Transportation had the lowest price at \$210.81 per day.

It is now necessary for the District to enter into an Emergency Transportation Contract with Northland Transportation to provide the student with transportation. During the period of the emergency contract (30 days) the District will continue to try and find alternate ways to meet this need. However, the District will also use this time to put out a formal bid for these services for the rest of the 2019-20 school year.

**RECOMMENDATION**

That the Board of Education approve the Emergency Transportation Contract for September 5, 2019 through October 5, 2019 with Northland Transportation for \$210.81 per day.

SCS/CJR/ja



**ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT**

F. INSTRUCTION I

Date: SEPTEMBER 9, 2019

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

**BACKGROUND INFORMATION**

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 4/30/2019 5/01/2019 5/02/2019 5/03/2019 5/07/2019 5/08/2019 5/09/2019 5/14/2019 5/16/2019 5/17/2019 5/29/2019 5/30/2019 6/06/2019 6/13/2019 6/19/2019 8/14/2019 8/22/2019

**EVALUATION/ANALYSIS**

5583740 5582923 5584268 5583374 5583895 5583311 5582907 5582209 5583262 5583356  
5580527 5580547 5580567 5579532 5581125 5580050 5582723 5580515 5580193 5580016  
5580093 5579313 5582810 5580689 5580560 5581564 5578708 5580600 5581365 5581459  
5582215 005580198 5580571 5582250 5581407 5580006 5581429 005579914 005579436  
5581058 5582686 5581601 5581494 55802151 5580980 005579910 5583159 5581023  
5581037 5583649 5581450 5583552 5582581 5584426 5579667 5579312

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

**RECOMMENDATION**

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 4/30/2019 5/01/2019 5/02/2019 5/03/2019 5/07/2019 5/08/2019 5/09/2019 5/14/2019 5/16/2019 5/17/2019 5/29/2019 5/30/2019 6/06/2019 6/13/2019 6/19/2019 8/14/2019 8/22/2019

SCS/CH

Attachment

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #5**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval to Enter into an Agreement with St. Catherine's Center for Children for Educational Services

**BACKGROUND INFORMATION**

During the 2019-2020 school year, the district will be required to provide special education and related services to various district resident students with disabilities. The service need is stipulated in the child's IEP.

**EVALUATION**

St. Catherine's Center for Children is agreeable to entering into a contract with the District to provide educational services for one (1) district resident student as per their IEP beginning September 1, 2019 through June 30, 2020. The rate for these services will be \$3,423.10 for a 10-month period.

**RECOMMENDATION**

That the Board of Education enter into an agreement with St. Catherine's Center for Children to provide special education and related services to one district resident student during the 2019-20 school year at a total rate of \$3,423.10.

SCS/KE/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Acceptance of the District's Student Code of Conduct

**BACKGROUND INFORMATION**

School districts are required to have a Student Code of Conduct on file as per the New York State Education Department.

**EVALUATION/ANALYSIS**

During the 2018-2019 School Year the Student Code of Conduct was reviewed, revised and updated, as needed.

**RECOMMENDATION**

That the Board of Education accept the revised Mohonasen Student Code of Conduct.

SCS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #2**

**SEPTEMBER 9, 2019**

**TO:** Board of Education

**FROM:** Shannon C, Shine, Superintendent

**SUBJECT:** Request for Approval of Gallo Construction Corp. Change Order #41-01

**BACKGROUND INFORMATION**

April 17, 2019 the District awarded a contract to Gallo Construction Corp for General Contracting for the Phase D of the 2013 Capital Project (Contract #41). The original contract award amount was \$541,570.00.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there was a change to the original paving scope on the main campus that resulted in a credit for the District in the amount of \$37,715.20.

Change Order #41-01	Revision to Paving	(\$37,715.20)
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**RECOMMENDATION**

That the Board of Education approve Change Order #41-01 for Gallo Construction Corp. as Follows:

Original Contract Sum:	\$541,570.00
<u>Change Order #41-01</u>	<u>(\$37,715.20)</u>
<b>Final Contract Amount</b>	<b>\$503,854.80</b>

SCS/CJR:ja