

Mohonasen



# 2019-2020 Budget Update and Planning

*March 11, 2019  
Board of Education Meeting*

*General Support, Operations and Maintenance, Transportation,  
BOCES and Employee Benefits*



## Major Factors Impacting Budget

### Expenses

- Health insurance
- Debt payments
- Retirement Systems
- Retirements

### Revenue

- Tax Levy (\$850,000)
- State Aid
  - Foundation (\$80,000)
  - Expense Driven Aids



## 2019-2020 Budget Status

<i>Rollover Budget</i>	<i>\$55,425,000</i>
<i>Anticipated Revenue</i>	<i><u>\$54,275,000</u></i>
<i>Current GAP</i>	<i>\$1,150,000*</i>

*\*Does not include an additional \$850,000 operating deficit in the current budget*





## Multi-Year Budget View

### 2018-19 Budget

- *Reduced approximately 12 FTE and an additional \$100,000 of non-staffing reductions in the adoption of 2018-19 budget*
- *Still operating at \$850,000 deficit*

### Current 2019-20 Budget

- *Additional GAP of \$1,150,000 would create a total deficit of \$2,000,000*
- *Will need to make significant reductions prior to budget adoption*





## **General Support, Operations & Maintenance, Transportation & Benefits**

### *Summary of Cost Savings and Containment Initiatives*

- RFPs (Request for Proposals) and bids
- Participation in various consortiums (CASHIC, Workers' Compensation, NYSMEC)
- Shared services with other districts
- “In-house” work
- Solar Project





## General Support - Staffing

- *Superintendent*
- *Assistant Superintendent for Business*
- *Treasurer*
- *Internal Auditor (stipend)*
- *Clerical*
  - *Secretary to Superintendent and Assistant Superintendent for Business*
  - *Benefits Administrator*
  - *2 Payroll Clerks*
  - *2 Accounts Payable Clerks*





## General Support - Detail

<u>Expenditures</u>	<u>Acct</u>	<u>Budget 2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
Board of Education	A1010	\$ 27,900	\$ 27,750	\$ (150)
District Clerk	A1040	\$ 4,500	\$ 4,500	\$ -
District Meeting	A1060	\$ 3,000	\$ 3,000	\$ -
Chief School Administrator	A1240	\$ 207,500	\$ 213,500	\$ 6,000
Business Administration	A1310	\$ 521,950	\$ 537,000	\$ 15,050
Auditing	A1320	\$ 32,450	\$ 32,600	\$ 150
Treasurer	A1325	\$ 2,875	\$ 2,875	\$ -
Tax Collector	A1330	\$ 6,500	\$ 6,500	\$ -
Fiscal Agent Fees	A1380	\$ 3,000	\$ 3,000	\$ -
Legal	A1420	\$ 50,000	\$ 50,500	\$ 500
Central Printing & Mailing	A1670	\$ 47,850	\$ 50,200	\$ 2,350
Central Data Processing	A1680	\$ 12,500	\$ 15,000	\$ 2,500
		\$ 920,025	\$ 946,425	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 26,400</b>





## General Support - Detail

<u>Expenditures</u>	<u>Acct</u>	<u>Budget 2018-19</u>	<u>Proposed 2019-20</u>	<u>Incr./Decr.</u>
Unallocated Insurance	A1910	\$ 175,000	\$ 190,500	\$ 15,500
School Association Dues	A1920	\$ 2,500	\$ 2,500	\$ -
Assessments School Property	A1950	\$ 21,000	\$ 21,000	\$ -
Refund Real Property Taxes	A1964	\$ -	\$ -	\$ -
Unclassified	A1989	\$ 75,000	\$ 75,000	\$ -
<b><u>Community Services</u></b>				
Census	A8070	\$ 2,500	\$ 2,500	\$ -
		\$ 276,000	\$ 291,500	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 15,500</b>







## Operations and Maintenance - Staffing

- *Director of Facilities*
- *7 custodians*
- *20.5 cleaners*
- *1 Groundsman*
- *2 Maintenance Mechanics*





## Operations - Detail

<u>Expenditures</u>		<u>Budget</u> <u>2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
<b>Operations of Plant</b>	<b>A1620</b>			
Salaries	.160	\$ 1,216,600	\$ 1,210,000	\$ (6,600)
Equipment	.200	\$ 11,500	\$ 11,500	\$ -
Testing and Inspection	.400	\$ 12,000	\$ 15,000	\$ 3,000
Fuel Oil	.410	\$ 200,000	\$ 200,000	\$ -
Electricity	.411	\$ 500,000	\$ 500,000	\$ -
Telephone	.412	\$ 35,000	\$ 37,000	\$ 2,000
Supplies	.450	\$ 115,000	\$ 105,000	\$ (10,000)
Uniforms	.456	\$ 14,000	\$ 15,000	\$ 1,000
		\$ 2,104,100	\$ 2,093,500	
		<b>Subtotal Increase/Decrease</b>		<b>\$ (10,600)</b>





## Maintenance - Detail

<u>Expenditures</u>		<u>Budget</u> <u>2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
<b>Maintenance of Plant</b>	<b>A1621</b>			
Salaries	.160	\$ 247,700	\$ 277,500	\$ 29,800
Equipment	.200	\$ 10,000	\$ 10,000	\$ -
Travel/Conference	.406	\$ 250	\$ 250	\$ -
Maintenance Contracts	.407	\$ 150,000	\$ 175,000	\$ 25,000
Repairs	.408	\$ 57,500	\$ 75,000	\$ 17,500
Supplies	.450	\$ 90,000	\$ 100,000	\$ 10,000
		\$ 555,450	\$ 637,750	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 82,300</b>





## A Day in Transportation.....

*Each day approximately 2,000 students are transported to and from school.*

*These numbers include:*

- *27 Draper/High School runs*
- *13 Bradt runs, 13 Pinewood runs*
- *6 in-district special needs runs, 7 out-of-district special needs runs*
- *5 private/parochial runs*
- *8 mid-day runs (CTE (Vo-Tech), Work-Based Learning, New Visions, Interns)*
- *7 Draper/High School activity late runs, 2 two-hour detention runs*
- *7 Pinewood late runs between Tuesdays and Thursdays*
- *1 Contracted run*





## Transportation - Staffing

- *Director of Transportation*
- *Transportation Assistant*
- *Dispatcher*
- *Full-time driver*
- *40 Part-time drivers*
- *5 Substitute drivers*
- *Head Mechanic*
- *4 Bus Mechanics*

### *Driver Shortage & Recruitment*

- *90% of Districts nationwide are experiencing some kind of shortage*
- *Bus parked out in community with recruitment banner*
- *Bus Driver Open Houses*





## Transportation - Detail

<u>Expenditures</u>	<u>Acct</u>	<u>Budget</u> <u>2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
<b>Pupil Transportation</b>	<b>A5510</b>			
Salaries - Clerical	.160	\$ 81,500	\$ 82,500	\$ 1,000
Salaries - Other	.170	\$ 1,515,500	\$ 1,536,500	\$ 21,000
Salaries - Trips	.180	\$ 75,500	\$ 92,500	\$ 17,000
Equipment	.200	\$ 10,000	\$ 10,000	\$ -
Other Expense	.400	\$ 90,000	\$ 90,000	\$ -
Insurance	.419	\$ 100,000	\$ 105,000	\$ 5,000
Supplies	.450	\$ 122,500	\$ 127,500	\$ 5,000
Gasoline	.451	\$ 90,000	\$ 90,000	\$ -
Diesel	.459	\$ 160,000	\$ 150,000	\$ (10,000)
		\$ 2,245,000	\$ 2,284,000	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 39,000</b>





## Transportation - Detail

<u>Expenditures</u>	<u>Acct</u>	<u>Budget</u> <u>2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
<b>Garage Building</b>	<b>A5530</b>			
Other Expense	.400	\$ 3,250	\$ 3,250	\$ -
Heat	.170	\$ 16,000	\$ 20,000	\$ 4,000
Electricity	.180	\$ 27,500	\$ 33,000	\$ 5,500
Telephone	.200	\$ 300	\$ 500	\$ 200
		\$ 47,050	\$ 56,750	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 9,700</b>





## Bus Proposition

4 - Full size 72 passenger buses - Gasoline

2 – 33 passenger buses - Gasoline

Proposition Amount = \$610,000

Less State Share of Trans. Aid 72.1% = (\$439,810)

District/Taxpayer Share over 5 years = \$170,190

***District/Taxpayer Impact per year = \$34,038***

***- due to the debt that will drop off the actual new cost to taxpayers will be approximately \$10,000***

Note: Need for buses is determined by the Mohonasen Bus and Vehicle Replacement/Obsolescence Schedule







## BOCES - Overview

- BOCES was created by the NYS Legislature in 1948 to encourage school districts to pool and share resources
- Component school districts receive BOCES aid from the state to encourage them to share resources and to obtain economies of scale.
- The 2018-19 BOCES aid ratio is 65.3 percent.
- Actual aid for a particular “Coser” (co-operative service) can range from 30-65 percent.
- What is our overall BOCES aid percentage?
  - Historically the actual aid we receive back on our expenses is approximately 52 percent.



# BOCES - Detail

<u>Expenditures</u>	<u>Acct</u>	<u>Budget 2018-19</u>	<u>Proposed 2019-20</u>	<u>Incr./Decr.</u>
Board of Education	A1010	\$ 2,000	\$ 2,000	\$ -
Public Information	A1480	\$ 241,500	\$ 257,250	\$ 15,750
Operations of Plant	A1620	\$ 3,300	\$ 3,300	\$ -
Central Data Processing	A1680	\$ 250,000	\$ 300,000	\$ 50,000
Admin and Capital	A1981	\$ 306,000	\$ 325,000	\$ 19,000
Supervision	A2020	\$ 30,000	\$ 31,500	\$ 1,500
Regional Planning	A2060	\$ 171,000	\$ 225,000	\$ 54,000
Inservice Education	A2070	\$ 35,000	\$ 35,000	\$ -
Teaching - Reg. School	A2110	\$ 30,000	\$ 30,000	\$ -
Prog - Students w/ Disabilites	A2250	\$ 1,225,000	\$ 1,275,000	\$ 50,000
Vocational Education	A2280	\$ 806,000	\$ 925,000	\$ 119,000
Summer School	A2320	\$ 80,000	\$ 90,000	\$ 10,000
Adult Education	A2330	\$ 10,000	\$ 10,000	\$ -
Instructional Media	A2610	\$ 90,000	\$ 125,000	\$ 35,000
Computer Asst. Instruction	A2630	\$ 260,000	\$ 260,000	\$ -
		<b>\$ 3,539,800</b>	<b>\$ 3,894,050</b>	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 354,250</b>





## Employee Benefits - Overview

- Health Insurance (*Contractual*)
- Life and Disability Insurance (*Contractual*)
- Teachers' Retirement (TRS) (*State Mandate*)
  - ✓ 8.86 percent (reduced from 10.62 percent in 18-19)
- Employees Retirement (ERS) (*State Mandate*)
  - ✓ 14.6 percent (reduced from 14.9 percent in 18-19)
- Workers Compensation (*State Mandate*)
- Unemployment (*State Mandate*)





## Employee Benefits

<u>ACCOUNT DESCRIPTION</u>		<u>Budget</u> <u>2018-19</u>	<u>Proposed</u> <u>2019-20</u>	<u>Incr./Decr.</u>
Employees Retirement	A9010	\$ 775,000	\$ 800,000	\$ 25,000
Teachers Retirement	A9020	\$ 2,280,000	\$ 1,975,000	\$ (305,000)
Social Security	A9030	\$ 2,085,000	\$ 2,150,000	\$ 65,000
Workers Compensation	A9040	\$ 385,000	\$ 420,000	\$ 35,000
Life Insurance	A9045	\$ 70,000	\$ 70,000	\$ -
Unemployment	A9050	\$ 100,000	\$ 100,000	\$ -
Disability	A9050	\$ 11,000	\$ 12,000	\$ 1,000
Health Insurance	A9060	\$ 6,765,000	\$ 7,800,000	\$ 1,035,000
Employee Assistance & Othe	A9089	\$ 15,000	\$ 20,000	\$ 5,000
		\$ 12,486,000	\$ 13,347,000	
		<b>Subtotal Increase/Decrease</b>		<b>\$ 861,000</b>





## Board of Education Vacancies

- Two (2) “at large” seats
- Three-year terms
- At least **25** signatures required on petition
- Petitions are currently available in District Office
- Petitions are due back to the District by Monday, April 22 at 5 p.m.





## Contingent Budget Rules

If the proposed budget is not approved by the voters, the district may resubmit the original budget or submit a revised budget to the voters on the third Tuesday in June **OR** adopt a contingency budget that **levies a tax no greater than that of the prior year (0% increase in the tax levy).**

If the resubmitted/revised budget proposal is **NOT** approved by the required margin, the Board **MUST** adopt a budget that **levies a tax no greater than that of the prior year (0% increase in the tax levy) AND** the budget would be subject to contingent budget requirements. Under a Contingency Budget, some items would need to be cut from the budget to meet the law with respect to definition of contingency appropriations. Cuts would be to student supplies, community use of buildings and grounds, certain equipment purchases and salary increases.





## Next Steps

- **Upcoming BOE Meetings:**
  - **March 25, 2019, 7:00 p.m.**
    - ✓ Update on Staffing and Reductions
    - ✓ Instruction and Revenue
- **April 8, 2019: Adoption of Budget**
- **May 21, 2019: Annual Budget Vote & BOE Election**





## Questions and Discussion

