

**FARNSWORTH TECHNOLOGY CENTER  
2072 CURRY ROAD  
SCHENECTADY, NY 12303**

**DECEMBER 17, 2018  
EXECUTIVE SESSION 6:00- 7:00 PM  
BOARD MEETING 7:00 PM**

**AGENDA  
BOARD OF EDUCATION MEETING**

***\*Proposed Executive Session at 6:00 PM for the purpose of specific personnel matters***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
  - 1. Superintendent
    - a. Budget Calendar Review – Chris Ruberti
  - 2. Board of Education
  - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
  - Instructional
    - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
    - 2. Request Approval for 8<sup>th</sup> Grade Students to Participate in a Field Trip to Six Flags, New England on Thursday, June 6, 2019
  - Business/Personnel
    - 1. Request for Approval of First Reading of Board Policies
- G. Other Items
  - 1. Approval of Minutes (December 3, 2018)
  - 2. Financial Reports
    - 1. Treasurer’s Report
    - 2. Budget Status Report
    - 3. Revenue Status Report
    - 4. Payment of Claims – Warrant #5P
    - 5. Extracurricular Activities Report
    - 6. Collateralization Report
    - 7. Cash Flow Analysis – General Fund Report
  - 3. Personnel
- H. Proposed Executive Session (*only if needed for continuation of earlier Executive Session*)
  - 1) Discussion of specific personnel matters
- I. Adjournment



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**DECEMBER 17, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of First Reading of Board Policies

**BACKGROUND INFORMATION**

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

**EVALUATION/ANALYSIS**

Appropriate revised and new policies developed by this Board Policy Service have been reviewed by district administration and forwarded to the Board of Education with a recommendation for adoption. A first reading approval is required at a regular or special meeting of the Board, followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

**RECOMMENDATION**

That the Board of Education approves the first reading of the following policies and By-Laws:

- 5551 Allocation of Title I, Part A Funds in the District
- 7133 Education of Students in Foster Care
- 5413 Procurement: Uniform Grant Guidance for Federal Awards
- 6121 Sexual Harassment in the Workplace
- 5140 Administration of the Budget
- 6213 Registration and Professional Development
- 7222 Diploma or Credential Options for Students with Disabilities
- 7260 Designation of Person in Parental Relation
- 7512 Student Physicals
- 7522 Concussion Management

SCS/ja  
Attachments

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #2**

**DECEMBER 17, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval for 8<sup>th</sup> Grade Students to Participate in a Field Trip to Six Flags, New England on Thursday, June 6, 2019

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The middle school principal is requesting Board approval for 8<sup>th</sup> grade students to participate in a field trip to Six Flags, in New England, Massachusetts on Thursday, June 6, 2019. The trip will include activities consistent with the 8<sup>th</sup> grade curriculum. Six Flags has a STEM Enrichment Curriculum program, promoting critical and creative thinking. The cost per student will be approximately \$50 which includes transportation, admission to the park, and buffet lunch. Transportation will be through Wade Tours. As usual, only students who are fully caught up on all of their schoolwork will be able to participate. Approximately 170 students will attend and 40 chaperones.

**RECOMMENDATION**

That the Board of Education approve the request for 8<sup>th</sup> grade students to participate in a field trip to Six Flags, New England on Thursday, June 6, 2019.

SCS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**DECEMBER 17, 2018**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Retirements**
- B. Appointments**
- C. Resignations**
- D. Leaves of Absence**
- E. Removal from Service**

**A. Retirements**

Patricia Ulenski

Assignment: Part-Time Bus Aide & Part-Time Cleaner  
Effective Date: Close of business December 30, 2018

**B. Appointments**

Justin Chaires

Appointment: Long Term Substitute  
Assignment: Special Education  
Date of Commencement: January 29, 2019  
Expiration Date: Close of business June 30, 2019  
Certification Status: Teaching Assistant, Level 1  
Salary: Step 1

Lynn Boivin

Assignment: 10-Month School Nurse  
Effective Date: December 19, 2018  
Salary: Step 20

Cheryl Hitchcock

Assignment: 12-Month Typist (Management Confidential)  
Effective Date: January 15, 2019  
Salary: \$45,261

Theresa Evers

Assignment: P/T Teaching Assistant (6 hours)  
Effective Date: December 17, 2018 – June 30, 2019  
Salary: Step 1

Zy'Aijha Epperson

Assignment: Lifeguard (Level I)  
Effective Date: December 17, 2018  
Salary: \$11.10/Hour

Michael Jurgelon

Assignment: Water Safety Instructor (Level I)  
Effective Date: December 8, 2018  
Salary: \$14.00/Hour

Kristen Kaly

Assignment: Part-Time Cleaner (Transportation)  
Effective Date: December 18, 2018  
Salary: \$12.46/Hour

Patricia Ulenski

Assignment: Part-Time Bus Aide  
Effective Date: January 3, 2019  
Salary: \$12.33/Hour

Joel Fuschino

Assignment: Substitute Bus Driver  
Effective Date: December 17, 2018  
Salary: \$16.50/Hour

Laurinda O’Connell

Assignment: Substitute Food Service Helper  
Effective Date: December 17, 2018  
Salary: \$11.10/Hour

Carmella Ranze

Assignment: Substitute Food Service Helper  
Effective Date: December 17, 2018  
Salary: \$11.10/Hour

**2018-2019 Student Teacher**

Name	Assignment	Dates
Juliana Struys	Bradt	1/7/2019-3/8/2019

**2018-2019 PM School Tutoring (\$34.27/Hour)**

Name	Assignment
Nichole Mantas	Tutor

**Marching Band Appointments – Winter 2018**

Advisor	Classification	Stipend
Art Cornell	Percussion	\$1,000.00
Jim Crawford	Percussion	\$250.00
Mark Sanford	Percussion	\$250.00
Kim Miller	Percussion	\$250.00
Ja-ha Waymer-Jarvis	Percussion	\$250.00
Geoff Snow	Percussion	\$250.00
Mike Salamone	Percussion	\$250.00
Mark Riggi	Percussion	Volunteer
Devin Fitzgerald	Percussion	Volunteer
Brandon Fowler	Percussion	Volunteer
Jenna Coutant-Walker	Percussion	Volunteer
Jason Varga	Percussion	Volunteer

**C. Resignations**

Darcy McCooley

Assignment:

Information Processing Specialist I

Effective Date:

Close of business December 26, 2018

Cheryl Hitchcock

Assignment:

12-Month Typist

Effective Date:

Close of business January 14, 2018

Nicole Weber

Assignment:

Part-Time Teaching Assistant (6 Hours)

Effective Date:

Close of business December 21, 2018

Linda Dickson

Assignment:

Food Service Helper (Café Aide)

Effective Date:

December 21, 2018

James Finn

Assignment:

Substitute Bus Driver

Effective Date:

Close of business November 13, 2018

**D. Leaves of Absence**

Justin Chaires

Appointment:

P/T Teaching Assistant

Effective Dates:

December 12, 2018 – June 30, 2019

Reason:

Unpaid Leave of Absence

**E. Removal from Service**

Nancy Brassard

Assignment:

Senior Stenographer (substitute – not to exceed 15 days per year)

Effective Date:

December 17, 2018



**ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT**

F. INSTRUCTION I

Date: 12/17/18

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

**BACKGROUND INFORMATION**

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 10/24/18, 11/28/18, 11/29/18, 11/30/18, 12/03/18, 12/05/18, 12/06/18, 12/07/18, 12/12/18.

**EVALUATION/ANALYSIS**

5583423	5584183	5584646	5583961	005579174	5579142
556771	5584644	556682	5582257	5583546	5584576
5582927	5579252	5584449	5582512	5583139	5583456
5583985	5582469	5579252	5584666		

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

**RECOMMENDATION**

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 10/24/18, 11/28/18, 11/29/18, 11/30/18, 12/03/18, 12/05/18, 12/06/18, 12/07/18, 12/12/18.

SCS/CH

Attachment