

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**OCTOBER 29, 2018
EXECUTIVE SESSION 6:00- 7:00 PM – DISTRICT CONF. ROOM
BOARD MEETING 7:00 PM - LGI**

**AGENDA
BOARD OF EDUCATION MEETING**

****Proposed Executive Session at 6:00 PM for the purpose of specific personnel matters***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional*
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request approval for Draper MD History Club Field Trip to Hyde Park on November 19, 2018
 - Business/Personnel*
 - 1. Request for Approval of Benetech, Inc. as Third Party Administrator for the Flexible Spending Plan
 - 2. Request for Approval to Allow the Current Director of School Safety and Security to Carry a Weapon on School Grounds
 - 3. Request Approval of Budget Reappropriation – 2018-19 Special Legislative Grant
- G. Other Items
 - 1. Approval of Minutes (October 15, 2018)
 - 2. Financial Reports
 - 1. Treasurer's Report
 - 2. Cafeteria Financial Report
 - 3. Budget Status Report
 - 4. Revenue Status Report
 - 5. Payment of Claims – Warrant #'s 3P and #4
 - 6. Extracurricular Activities Report
 - 7. Collateralization Report
 - 8. Cash Flow Analysis – General Fund Report
 - 3. Personnel

- 1) Proposed Executive Session (*only if needed for continuation of earlier Executive Session*)
 1. *Discussion of specific personnel matters*

H. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 10/29/18

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 09/27/18, 09/28/18, 10/02/18, 10/03/18, 10/04/18, 10/12/18, 10/15/18, 10/16/18, 10/17/18.

EVALUATION/ANALYSIS

5584494	5584486	5584545	5584511	5584510	5584590
5584019	5584531	5581827	5584456	5584550	5583191
5583771	5581725	5584183	5580332	5584448	5584609
5584608	5580050	5584598	005578594	5583599	5580003
5582554	5581204	558253	5584466	5583400	5584258

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 09/27/18, 09/28/18, 10/02/18, 10/03/18, 10/04/18, 10/12/18, 10/15/18, 10/16/18, 10/17/18.

SCS/CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

OCTOBER 29, 2018

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request Approval for Draper MS History Club Field Trip to Hyde Park on November 19, 2018

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

EVALUATION/ANALYSIS

The Draper Middle School principal is requesting permission for the school's History Club to participate in a field trip to the FDR Museum and Library and the Vanderbilt Mansion in Hyde Park, New York on Monday, November 19, 2018. Approximately 45 students will be participating in this trip plus faculty chaperones. Students will learn about important aspects of the presidency of Franklin Delano Roosevelt and the Gilded Age time period at the Vanderbilt Mansion. Students will depart from the middle school at 8:30 AM and return to Draper approximately 5:45 PM. Transportation will be provided by the Brown Coach Company. Cost of the trip is \$30 per student.

RECOMMENDATION

That the Board of Education approve a Draper Middle School History Club field trip to Hyde Park, New York on Monday, November 19, 2018.

SCS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

OCTOBER 29, 2018

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of the Benetech, Inc. as Third Party Administrator for the Flexible Spending Plan

BACKGROUND INFORMATION

The District provides a Flexible Spending Plan for all employees who are eligible to receive health insurance. The Flexible Spending Plan allows employees to use pre-tax dollars for qualifying medical and dependent care expenses. The district currently contracts with a Third Party Administrator to maintain the program and provide compliance with all laws and regulations.

EVALUTION/ANALYSIS

The district currently uses Benetech, Inc. as the third party provider for our Flexible Spending Plan.

RECOMMENDATION

That the Board of Education authorize the Superintendent to enter into an agreement with Benetech, Inc. as Third Party Administrator for a one-year term of January 1, 2019 - December 31, 2019 at a cost of \$4.25 per participant / per month.

SCS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

OCTOBER 29, 2018

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval to Allow the Current Director of School Safety and Security to Carry a Weapon on School Grounds

BACKGROUND INFORMATION

The District is consistently assessing its security measures in order to provide the safest environment possible for our students. As part of this process the District reviews the physical security of buildings, the staff needed and all drills, policies and procedures related to school safety.

EVALUATION/ANALYSIS

Conversations have taken place with District leadership, security personnel and the Board of Education to discuss the concept of arming our current Director of School Safety and Security. Based on the current Director's background and training we believe that allowing him to carry a weapon will increase the safety of the students in our District. However, the decision to allow the current Director of School Safety and Security to carry a weapon would not extend to a subsequent appointee to the position. Any new appointee would need to be explicitly authorized by the Board of Education to do so.

RECOMMENDATION

That the Board of Education, pursuant to section 265.01 (a) of the New York State Penal Law, authorizes the current Director of School Safety and Security to carry an appropriately licensed and issued weapon while acting in the capacity of the Director of School Safety and Security. Nothing herein shall authorize the current Director of School Safety and Security to possess a weapon on school property when he is not acting as the Director of School Safety and Security.

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

OCTOBER 29, 2018

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Request Approval of Budget Reappropriation – 2018-19 Special Legislative Grant

BACKGROUND INFORMATION

Occasionally, the district is the recipient of special grants stemming from the Board and Mohonasen staff reaching out to various Legislators and Assemblymen.

EVALUTION/ANALYSIS

A General Purpose Legislative Grant in the amount of \$50,000 has been received through the efforts of Assemblyman Angelo Santabarbara. This grant is for general use as specified by the Board of Education. These funds will be allocated toward salary expenses for the implementation of the new state mandates for mental health services as well as to purchase needed equipment, including cheerleading mats, for our athletic department.

RECOMMENDATION

That the Board of Education amend the 2018-2019 budget as follows:

Increase A510	Estimated Revenue	\$50,000
Increase A3289	Other State Aid	\$50,000
Increase A960	Appropriations	\$50,000
Increase A2110.120-00-0000	Salaries-Instruction K-3	\$30,000
Increase A2855.200-06-0004	Equipment-Interscholastic Athletics	\$20,000

SCS/CR/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G2. PERSONNEL RECOMMENDATIONS

OCTOBER 29, 2018

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Leaves of Absence**
- D. Removal from Service**

A. Appointments

Christine Cipriano

Appointment: Probationary
Tenure Area: Special Education
Date of Commencement: September 1, 2018
Expiration Date: Close of Business **August 31, 2021** (*tenured in another district - amended from the September 10, 2018 agenda*)
Certification Status: Students with Disabilities Gr. 1-6, Professional; Childhood Education Gr. 1-6, Professional
Salary: Step 5 plus graduate credits

Jennifer Groth

Appointment: Probationary
Tenure Area: Elementary Education
Date of Commencement: September 1, **2015** (*one year (200 days) added to hire date because of Jarema Credit*) – amended from the **May 23, 2016 agenda**)
Expiration Date: September 4, 2019 (*2 semesters Jarema credit*)
Certification Status: Pre-Kindergarten, Kindergarten, Grades 1-6, Permanent
Salary: Step 6, plus graduate credits, pro-rated

Karli Johnson

Appointment: Probationary
Tenure Area: Speech-Language Pathologist
Date of Commencement: September 1, **2016** (*one year (200 days) added to hire date because of Jarema Credit*) – amended from the **July 10, 2017 agenda**)
Expiration Date: August 31, 2020 (*2 semesters Jarema credit*)
Certification Status: Students with Disabilities, Initial
Salary: Step 3, plus graduate credits

Bryttni Walter

Appointment: Probationary
Tenure Area: Elementary Education
Date of Commencement: January 20, 2016 (*one-half year (100 days) added to hire date because of Jarema Credit*) – amended from the **June 13, 2016 agenda**)
Expiration Date: January 19, 2020 (*1 semester Jarema credit*)
Certification Status: Early Childhood Education B-Gr 2, Initial; Childhood Education Gr. 1-6, Initial
Salary: Step 8, plus graduate credits

Kathleen Sprague

Appointment: Probationary
Tenure Area: School Counselor
Date of Commencement: September 1, 2018
Expiration Date: August 31, 2022
Certification Status: **School Social Worker, Provisional;** (amended from the August 20, 2018 agenda)
Salary: Step 4 plus graduate credits

Timothy Young

Appointment: Long-Term Substitute
Assignment: P/T Teaching Assistant (6 hours)
Date of Commencement: September 4, 2018
Expiration Date: Close of Business **October 22, 2018** (amended from the September 10, 2018 agenda)
Salary: Step 3

Timothy Young

Appointment: Long-Term Substitute
Assignment: Special Education
Date of Commencement: October 23, 2018
Expiration Date: Close of Business TBD
Certification Status: Childhood Education Gr. 1-6, Initial; Students with Disabilities Gr. 1-6, Initial
Salary: Step 1 plus graduate credits

Kevin Hart

Assignment: Pool Maintenance
Effective Date: November 1, 2018 – June 30, 2019
Salary: \$2,500 stipend

Marc Vachon

Assignment: Continuing Education Swim Programs - July 1, 2018 – **November 2, 2018** (amended from the July 2, 2018 agenda)
Salary: \$1,917 stipend/school year

Darcy McCooley

Assignment: Information Processing Specialist 1 (12-Month), Probationary (subject to a probationary period according to Civil Service rules)
Effective Date: November 1, 2018
Salary: \$30,188

Kaitlynn Countryman

Assignment: P/T Food Service Helper
Effective Date: October 29, 2018
Salary: \$11.17/Hour

2018-2019 Extracurricular Advisors – Draper Middle School

Extracurricular Club/Organization	Advisor/Co-Advisor
Rocket Club	Matthew Brennan

2018-2019 PM School Tutoring (\$34.27/Hour)

Name	
Robert Buehler	Tutor

2018-2019 Student Teacher

Name	Assignment/Bldg.	Dates
Tia Tocco	High School	10/29/2018-12/15/2018

Marching Band Appointments – Fall 2018

Advisor	Classification	Stipend
Daniel Jones	Director (1.0) / Marching & Maneuvering (1.0)	\$2,169 / \$1,379 Total = \$3,548.00
Jason Varga	Marching & Maneuvering (1.5) (.5 Percussion)	\$2,068.50/689.50 = \$2,758.00
Art Cornell	Percussion (1.5)	\$2,068.50
Jim Crawford	Marching & Maneuvering (.5)	\$ 689.50
Mark Sanford	Marching & Maneuvering (.5)	\$ 689.50
Mike Shaner	Marching & Maneuvering (.25)	\$ 344.75
Paul Shaun Edwards	Marching & Maneuvering (1.0)	\$1,379.00
Kim Miller	Drill Writer (.50)	\$ 689.50
Isaiah VanBuren	Drill Writer (.25)	\$ 344.75
Devin Fitzgerald	Drill Writer (.25)	\$ 344.75
Julian Williams	Guard (.5) Marching & Maneuvering (.25)	\$ 689.50/ \$344.75 \$1,034.25
Kari Ross	Guard (.5)	\$ 689.50
Preston Coppage	Guard (1.0)	\$1,379.00
Nafis Wright	Guard (.25)	\$ 344.75
Khrystin Comerford	Guard (.25)	\$ 344.75
Kevin McCauley	Guard (.25)	\$ 344.75
Mike Salamone	Guard (.25)	\$ 344.75
Bill Hoyt	Volunteer	
Brandon Fowler	Volunteer	
Jordan Perez	Volunteer	
Jenna Coutant-Walker	Volunteer	

B. Resignations

Darcy McCooley

Assignment: School Attendance Clerk (10-Month)Effective Date: Close of business October 31, 2018

Patricia Ulenski

Assignment: P/T CleanerEffective Date: Close of business December 31, 2018

C. Leaves of Absence

Laurie Dennis

Appointment:

Elementary Education

Effective Dates:

September 25, 2018 – **November 23, 2018** (*amended from the September 24, 2018 agenda*)

Reason:

Unpaid Leave of Absence

D. Removal from Service

Stacey Johnson

Assignment:

Substitute Teacher Aide

Effective Date:

October 29, 2018