

**FARNSWORTH TECHNOLOGY CENTER  
2072 CURRY ROAD  
SCHENECTADY, NY 12303**

**SEPTEMBER 24, 2018  
EXECUTIVE SESSION 6:00- 7:00 PM  
BOARD MEETING 7:00 PM**

**AGENDA  
BOARD OF EDUCATION MEETING**

***\*Proposed Executive Session at 6:00 PM for the purpose of the Superintendent's Evaluation***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
  - 1. Superintendent
  - 2. Board of Education
  - 3. Public (Privilege of the Floor)
- E. Old Business
  - 1. Request for Approval of Second Reading and Adoption of Board Policies
- F. New Business
  - Instructional
    - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
    - 2. Request Approval of Mohonasen Marching Band to Participate in Field Band Competitions in the Fall, 2018
  - Business/Personnel
    - 1. Request for Approval of Districtwide School Safety Plan
    - 2. Request for Approval of Resolution to Issue Bonds not to Exceed \$470,000 for School bus Purchases
    - 3. Request for Approval of Agreement with Independent Consultant for Professional Development Services
- G. Other Items
  - 1. Approval of Minutes (September 10, 2018)
  - 2. Financial Reports
    - 1. Treasurer's Report
    - 2. Cafeteria Financial Report
    - 3. Budget Status Report
    - 4. Revenue Status Report
    - 5. Budget Transfer Report
    - 6. Payment of Claims – Warrant #'s 2P and #3
    - 7. Extracurricular Activities Report
    - 8. Collateralization Report

9. Cash Flow Analysis – General Fund Report

3. Personnel

1) Proposed Executive Session

1. *Discussion of specific personnel matters*

H. Adjournment

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**E. OLD BUSINESS #1**

**SEPTEMBER 24, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Second Reading and Adoption of Board Policies

**BACKGROUND INFORMATION**

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

**EVALUATION/ANALYSIS**

Appropriate revised and new policies developed by the Board Policy Service are reviewed by district administration and forwarded to the Board of Education with a recommendation for adoption. A first reading approval of the policies was made at the September 10, 2018 meeting of the Board, which must be followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

**RECOMMENDATION**

That the Board of Education approve the second reading and adoption of the following policies:

- 5640 Smoking/Tobacco Use
- 6220 Temporary Personnel
- 7221 Participation in Graduation Ceremonies and Activities
- 7222 Diploma or Credential Options for Students with Disabilities
- 7320 Alcohol, Tobacco, Drugs, and Other Substances

SCS/ja  
Attachments

**ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT**

F. INSTRUCTION I

Date: 09/24/18

TO: Board of Education

FROM: Shannon C. Shine., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

**BACKGROUND INFORMATION**

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 05/14/18, 05/16/18, 05/17/18, 05/22/18, 06/21/18, 09/10/18, 09/12/18, 09/13/18, 09/19/18.

**EVALUATION/ANALYSIS**

5581673	5581626	5583552	5580689	5580193	5583680
5581472	5581057	5581969	5580092	5579615	5581290
5580527	5579313	5582686	5579532	5581125	5582810
5580560	5580016	5578708	55827775	5583348	5584111
5580547	5583400	5584455	5582094	5577989	5584470

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

**RECOMMENDATION**

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 05/14/18, 05/16/18, 05/17/18, 05/22/18, 06/21/18, 09/10/18, 09/12/18, 09/13/18, 09/19/18.

SCS/CH

Attachment

## **ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #2**

**SEPTEMBER 24, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request Approval of Mohonasen Marching Band to Participate in Field Band Competitions in the Fall, 2018

### **BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities as well as a wide array of quality extracurricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

### **ANALYSIS/EVALUATION**

The high school principal is requesting Board of Education approval for the Mohonasen Marching Band to participate in the band competitions listed below. Mr. Dan Jones, Band Director, and the marching band staff will be accompanying the band on all of these trips. Three student buses and one equipment bus will be used for all trips, except the October 5-7 and October 28<sup>th</sup> trip. Two coach buses will be reserved for those trips. Students will cover the cost of the buses used for the October 5-7 trip and the cost of the buses for the October 28<sup>th</sup> trip is paid for by the district. Approximately 75 band members will be participating in these trips.

**Saturday, September 22, 2018 – Baldwinsville, NY - Marching Band Competition NYSFBC @ Baldwinsville High School.** Students will depart from the high school at 2:00 PM and return at approximately 11:30 PM the same day.

**Saturday, September 29, 2018 – Camillus, NY - Marching Band Competition NYSFBC @ West Genesee.** Students will depart from the high school at 2:00 PM and return at approximately 11:30 PM on the same day.

**Friday, October 5-7, 2018 – Philadelphia, PA – Marching Band US Bands Competition @ Philadelphia, PA.**

Students will depart from the high school at 8:00 AM on Friday, October 5<sup>th</sup> and return at approximately 8:00 PM on Sunday, October 7<sup>th</sup>.

**Saturday, October 13, 2018 – Vestal, NY – Marching Band Competition NYSFBC @ Vestal High School.** Students will depart from the high school at 3:00 PM and return at approximately 12:00 AM on Sunday, October 14, 2018.

**Saturday, October 20, 2018 – Kingston, NY – Marching Band Competition NYSFBC @ Central Square High School.** Students will depart from the high school at approximately 2:00 PM and return at approximately 12:00 AM on Sunday, October 21, 2018.

**Sunday, October 28, 2018 – Syracuse, NY – Marching Band NYSFBC Championships @ Syracuse High School.** Students will depart from the high school at 12:00 PM and return at approximately 2:00 AM on Monday, October 29, 2018.

**Sunday, November 18, 2018 – South Glens Falls, NY – Holiday Parade.** Students will depart from the high school at approximately 10:30 AM and return at approximately 3:15 PM on the same day.

**RECOMMENDATION**

That the Board of Education approve the request for the Mohonasen Marching Band to participate in the above mentioned field trips.

SCS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**SEPTEMBER 24, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Acceptance of Districtwide School Safety Plan

**BACKGROUND INFORMATION**

The Safe Schools Against Violence in Education (SAVE) Law and Regulations of the Commissioner of Education required school districts to adopt a districtwide school safety plan by July 1, 2001, with annual review and revisions to be made each year thereafter.

**EVALUATION/ANALYSIS**

The District has worked with its Director of School Safety & Security and their BOCES Health-Safety-Risk Management representative to update the District Plan to meet the updated regulations.

**RECOMMENDATION**

That the Board of Education accept the updated Districtwide 2018-19 School Safety Plan.

SCS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #2**

**SEPTEMBER 24, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Resolution to Issue Bonds Not to Exceed  
\$470,000 for School Bus Purchases

**BACKGROUND INFORMATION**

A Bus Purchase Proposition was placed before the voters at the Annual District Meeting on May 15, 2018. The proposition requested voter approval for the purchase of school buses at a cost not to exceed \$470,000. The proposition passed by a vote of 749 yes and 320 no.

**EVALUATION/ANALYSIS**

The approval of the Board of Education is required in order to consummate the financing to purchase the buses. The plan is to issue Bonds to be repaid within five (5) years in accordance with prescriptions of both Education and local Finance Laws.

The actual cost of three (3) 72-passenger buses and three (3) 33-passenger is \$467,307.96

**RECOMMENDATION**

That the Board of Education of the Rotterdam-Mohonasen Central School District approve the attached Bond Resolution authorizing the issuance of bonds not to exceed \$470,000 to finance the purchase of school buses.

SCS/CJR:ja



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #3**

**SEPTEMBER 24, 2018**

**TO:** Board of Education

**FROM:** Shannon C. Shine, Superintendent

**SUBJECT:** Request for Approval of Agreement with Independent Consultant for Professional Development Services

**BACKGROUND INFORMATION**

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and teachers in the district.

**EVALUATION/ANALYSIS**

The following independent consultants have agreed to provide professional development services to assist teachers to best educate students in the Mohonasen Central School District. Services provided shall include faculty workshops and presentations, classroom demonstrations, consultations, advice, and reports to the district. The Mohonasen Central School District will compensate the independent consultants at the rates listed below. This contract will be effective for the period of September 2018 through June 2019.

**RECOMMENDATION**

That the Board of Education approve this agreement with the independent consultants listed below to provide professional development services to the Mohonasen Central School District.

<b>Program(s)</b>	<b>Instructor(s)</b>	<b>Rate</b>
Supporting Educator Instructional Best Practices Workshop	Catherine Snyder, Ph.D.	Not to exceed \$5,000
Supporting Educator Instructional Best Practices Workshop	Seema Rivera	Not to exceed \$2,000
Restorative Justice	David Karp	Not to exceed \$2,000

SCS/LMC/tv

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**SEPTEMBER 24, 2018**

**TO:** Board of Education  
**FROM:** Shannon C. Shine, Superintendent  
**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Rescinded Appointments**
- C. Resignations**
- D. Leaves of Absence**
- E. Removal from Service**

**A. Appointments**

Matthew Hubbell

Appointment Probationary  
Tenure Area: Academic Administrator for Science and Technology  
Date of Commencement: *To be determined*  
Expiration Date: September 23, 2022  
Certification Status: Mathematics 7-12, Professional  
Salary: \$77,500

Katherine Figueroa

Appointment: Long-Term Substitute  
Assignment: Elementary Education  
Date of Commencement: **September 6, 2018** (*amended from the September 10, 2018 agenda*)  
Expiration Date: Close of business TBD  
Certification Status: Early Childhood Education B-Gr. 2; Initial  
Salary: Step 4 plus graduate credits

Marina Strang

Appointment Probationary  
Tenure Area: Elementary Education  
Date of Commencement: **September 1, 2015** (*amended from the May 23, 2016 agenda due to Jarema credit adjustment*)  
Expiration Date: Close of business August 31, 2019 (2 semesters Jarema credit)  
Certification Status: Early Childhood Ed. B-2, Professional; Childhood Ed. Gr. 1-6, Professional

Lisa Wiedeman

Appointment Probationary  
Tenure Area: Elementary Education  
Date of Commencement: **January 27, 2016** (*amended from the December 4, 2017 agenda due to Jarema credit adjustment*)  
Expiration Date: Close of business December 31, 2019 (1 semester Jarema credit)  
Certification Status: Students with Disabilities Gr. 1-6, Initial; Childhood Education Gr. 1-6, Initial

Dina Gianatasio

Assignment: P/T Teaching Assistant (6 hours)  
Effective Dates: September 24, 2018 – June 30, 2019  
Salary: Step 1

Robert Milliman

Assignment: P/T Cleaner (12-Months)  
Effective Dates: September 11, 2018  
Salary: **\$12.46/Hour** (*amended from the September 10, 2018 agenda*)

Sarah Corbett

Assignment: Information Processing Specialist 1 (12-Month), Probationary  
(subject to a probationary period according to Civil Service rules)

Effective Dates: September 17, 2018

Salary: \$30,425

Jennifer Tyrell

Assignment: P/T Food Service Helper (Café Aide)

Effective Dates: September 24, 2018

Salary: **\$11.98/Hour** (corrected rate)

Edward Jaikisshun

Assignment: Substitute Mechanic

Effective Dates: September 12, 2018

Salary: \$16.00/Hour

Patricia Suwinski

Assignment: Substitute Teacher's Aide

Effective Dates: September 25, 2018

Salary: \$11.10/Hour

Margaret Hurne

Assignment: Substitute Typist

Effective Dates: September 25, 2018

Salary: \$13.65/Hour

James Finn

Assignment: Substitute Bus Driver

Effective Dates: September 18, 2018

Salary: \$16.50/Hour

Joel Fuschino

Assignment: Substitute Bus Aide

Effective Dates: September 18, 2018

Salary: \$11.10/Hour

Kaitlynn Countryman

Assignment: Substitute Food Service Helper

Effective Dates: September 24, 2018

Salary: \$11.10/Hour

**2018-2019 Relocation Work – Per MTA Contract**

Name	Date	Up to # Days
Linda Breen	TBD	1
Sarah Kaiser	TBD	.5

**2018-2019 PM School Tutoring (\$34.27/Hour)**

Name	Date
Lisa Backman	Tutor
Katie Bartone	Tutor
Richard Burega	Tutor
Maureen Geagan	Tutor
Corey Gregg	Tutor
Tara Halliday	Tutor
Greg Massaroni	Tutor
Nicole Ozimek	Tutor
Priscilla Perry	Tutor
Autumn Wallace	Tutor
Susan Clouthier-Braiman	Tutor

**2018-2019 PM School Tutoring (\$25/Hour)**

Name	Date
Stephanie D'Annibale	Teaching Assistant
Kathy Holoboski	Teaching Assistant
Sarah Fiorino	Teaching Assistant
Patty Spicer	Teaching Assistant

**2018-2019 Extracurricular Advisors – Pinewood School**

Extracurricular Club/Organization	Advisor/Co-Advisor
Chess Club	Elizabeth Breaznell

**2018-2019 (Bradt) Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Laura Eggleston	ELA/Science	1.5
Erin Ferraro	Math	1
Jaime Murray	Art	1
Melanie Weinlein	ELA/Math/Science	2.5

**2018-2019 (Pinewood) Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Sarah Kaiser	ISA-X	.5

**2018-2019 (Draper) Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Mark Lajeunesse	Technology	1
Christie Lee	IXL	.5
Rebecca Sokolowski	IXL	.5

**2018-2019 (High School) Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Rob Buehler	Nano II Intro to Vacuum Systems	1
Tara Halliday	ELA	.5
Jennifer Spore	ELA	1

**2018-2019 Art Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Rachel Empie	Art	.5
Janelle Heath	Art	.5

**2018-2019 (CAT) Curriculum Work – \$183.37/Day**

Name	Curriculum Work	#Days
Kelly Fahrenkopf	BOCES IEP Review	3

**B. Rescinded Appointments:****REMOVAL FROM SERVICE: Appeared on the September 10th Agenda:**

Sarah Corbett

Assignment: Information Processing Specialist 1 (12-Month)Effective Date: Close of business September 17, 2018**APPOINTMENT: Appeared on the September 10<sup>th</sup> Agenda:**

Sara Corbett

Assignment: Substitute TypistEffective Date: September 18, 2018Salary: \$13.65/Hour**C. Resignations**

Erica MacDormand

Assignment: P/T Teaching Assistant (6 Hours)Effective Date: Close of business September 21, 2018**D. Leaves of Absence**

Michael Bialobzeski

Appointment: CustodianEffective Dates: August 28, 2018 – **September 10, 2018 (amended from the September 10, 2018 agenda)**Reason: Unpaid Leave of Absence

Laurie Dennis

Appointment: Elementary EducationEffective Dates: September 25, 2018 – TBDReason: Unpaid Leave of Absence

**E. Removal from Service**

Maria Gage

Assignment:

Substitute Teaching Assistant

Effective Date:

Close of business September 24, 2018

Kelly Collier

Assignment:

Substitute Teacher Aide

Effective Date:

Close of business September 24, 2018

Michele Garrow

Assignment:

Substitute Teacher Aide

Effective Date:

Close of business September 24, 2018

Jolie Smith

Assignment:

Substitute Teacher Aide

Effective Date:

Close of business September 24, 2018