

FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303

APRIL 16, 2018
EXECUTIVE SESSION 5:30 – 6:30 PM
BOARD MEETING 6:30 PM

AGENDA BOARD OF EDUCATION MEETING

*Proposed Executive Session at 5:30 PM for the purpose of contract negotiations

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - a. Drawing of Names for Ballot Placement
 - b. 2018-19 Proposed Budget Summary
 - 2. Student Representatives
 - 3. Board of Education
 - 4. Public (Privilege of the Floor)
- E. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for Developmental Skills Class Field Trip to Moreau State Park in Gansevoort, New York on June 11, 2018
 - 3. Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts on Tuesday, April 17, 2018 (REVISED DATE)
 - 4. Request Approval for Expedition Club Field Trip to Camp Fowler in Lake Pleasant, NY on April 27-28, 2018
 - 5. Request Approval for Girls' Outdoor Track & Field Team to Participate in Penn State Relays Track and field Invitational
 - Business/Personnel
 - 1. Request Approval of Resolution to Adopt the Proposed 2018-2019 School Year Budget
 - 2. Request to Approve the New York Liquid Asset Fund (NYLAF) and Heartland Financial USA, Inc. (and its subsidiary Dubuque Bank & Trust Company) as Official Depositories for School District Funds
- F. Other Items
 - 1. Approval of Minutes (March 19, 20, and April 2, 11, 2018)
 - 2. Bids/Change Orders
 - 1.) Request for Approval of Agreement with Kontrol, LLC for Payment and Management Services
 - 2.) Request for Approval to Participate in Cooperative Waste Removal Services
 - 3.) Request for Approval of Contract Addendum with Plank, LLC.
 - 3. Personnel

- G. Proposed Executive Session
 - 1) Discussion of Employment of a Particular Person
- H. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 04/16/18

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 01/12/18, 02/01/18, 02/16/18, 02/27/18, 02/28/18, 03/02/18, 03/06/18, 03/07/18, 03/09/18, 03/16/18, 03/19/18, 03/21/18, 03/22/18, 03/26/18, 03/28/18,03/29/18, 04/11/18.

EVALUATION/ANALYSIS

5581023	5581564	5582419	5578593	5584129	5578593
5582635	5584129	5582853	5582371	5582620	5582833
5581858	55823403	5580297	5584097	5583488	5581408
5583130	5583599	5583099	5580979	5582888	5584367
005579909	5580928	5582109	5584026	5583005	5583493
5584126	5582162	5578147	5580710	5582635	5582490
5582318	5582853	5581921	5582371	5584099	005578749
5583578	5583071	005579174	005579173	5582211	5582214
5581405	5582443	5582438	5582961	5581592	5583589
5582053	5582620	5582833	5581447	5581796	5583403
5582067	5581712	5582014	5581021	5583166	5580838
5584097	5582384	5580958	5583488	5583678	5583388
5583904	5583890	5583961	5580606	5580435	005579902
005579976	5582252	5583094	5581177	5579627	5583722
5581655	5583802	5581672	5580456	5579515	5583593
558061	005578127	5583546	5584156	5582339	5583357
5583120	5583811	5582888	556130	000556724	005578602
5580805	5580870	5582549	5582916	000558064	5580812
005580211	005578209	5582606			

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 01/12/18, 02/01/18, 02/16/18, 02/27/18, 02/28/18, 03/02/18, 03/06/18, 03/07/18, 03/09/18, 03/16/18, 03/19/18, 03/21/18, 03/22/18, 03/26/18, 03/28/18,03/29/18, 04/11/18.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Developmental Skills Class Field Trip to Moreau State Park in Gansevoort, New York on June 14, 2018

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The Pinewood Elementary principal is requesting Board approval for The Developmental Skills class to participate in a field trip to Moreau State Park in Gansevoort, NY on Thursday, June 14, 2018. The planned activities are consistent with the class curriculum. Students will enjoy a hands on experience related to the different environments they have studied. They will hike through the woods, create a community of sand castles, and go on a scavenger hunt to identify living and non-living organisms on land and in the water. Students will also swim, participate in cooperative games and enjoy lunch together. Buses will depart at approximately 8:30 AM and return at approximately 2:30 PM. Mohonasen will be providing transportation for this trip. Cost per student will be approximately \$3. There will be 15 students attending this trip and 7 chaperones. As usual, only students who are fully caught up on all of their schoolwork will be able to participate.

RECOMMENDATION

That the Board of Education approve the request for the Developmental Skills class to attend a trip to The Moreau State Park in Gansevoort, New York on Thursday, June 14, 2018.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #3

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts – **Tuesday, April 17, 2018 - REVISED DATE**

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

EVALUATION/ANALYSIS

The high school principal is requesting permission for French 4 classes to participate in an educational field trip to the Clark Art Institute in Williamstown, Massachusetts on **Tuesday, April 17, 2018**. They will be visiting the bilingual gallery of Impressionist Art, which is consistent with the Level 4 French curriculum. . Approximately 17 students will be participating in this trip. Students will depart the high school by district bus at 8:30 AM and return at 3:00PM. Admission to the museum is free, so there will be no cost to students. The Clark Art Institute will reimburse the district for transportation costs.

RECOMMENDATION

That the Board of Education approve French 4 classes to participate in a field trip to the Clark Art Institute in Williamstown, Massachusetts on **Tuesday, April 17, 2018**.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #4

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Expedition Club Field Trip to Camp Fowler in Lake Pleasant, NY on April 27 – 28, 2018

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

EVALUATION/ANALYSIS

The Mohonasen High School principal is requesting permission for the school's Expedition Club to participate in a field trip to participate in a field trip to Camp Fowler in Lake Pleasant, NY on Friday April 27th through Saturday, April 28th, 2018. Approximately 17 students will be participating in this trip plus 3 faculty chaperones. Students will depart from the middle school at 4:00 PM on Friday, April 27th and return to Draper approximately 6:00 PM on Saturday, April 28th. Mohonasen will be providing transportation for this trip. Cost of the trip is \$50 per student.

RECOMMENDATION

That the Board of Education approve the Expedition Club field trip to Camp Fowler, Lake Pleasant, New York on April 27 – 28, 2018.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #5

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Girls' Outdoor Track & Field Team to Participate in Penn State Relays Track and Field Invitational

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The Director of Physical Education, Health and Athletics is requesting permission for the Girls' Outdoor Track and Field team to participate in the Penn State Relays Track and Field Invitational on Wednesday, April 25, 2018. Transportation will be by Brown Coach, along with athletes from Shaker High School. Approximately 6 athletes will be leaving from Shaker High School on the morning of April 25, 2018 and returning in the evening on Thursday, April 26, 2018. They will be staying at the Sleep Inn Center in Philadelphia, Pennsylvania. The cost of the trip is \$100 and covers transportation and hotel. The cost of registration will be paid for by the Mohonasen Track Booster Club.

RECOMMENDATION

That the Board of Education approve the request for the Girls' Track and Field team to participate in the Penn State Relays on April 25-26, 2018 at the University of Pennsylvania.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

E. BUSINESS/PERSONNEL #1

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Resolution to Adopt the Proposed 2018-2019 School Year Budget

BACKGROUND INFORMATION

The formal development of the 2018-2019 budget began on January 8, 2018 with a Budget Pre-Set Presentation to the Board and Community. The final budget proposed reflects a tax levy increase of 3.21% (\$850,146), which is within the Tax Levy Limit Calculation.

EVALUATION/ANALYSIS

Several factors impacted the development of changes to the 2018-2019 budget, including large increases in health insurance costs, increases in Teachers Retirement System rates, an increase in State Aid, enrollment and class size, programmatic requirements, New York State mandates, and federal regulations specific to the provision of services for students with disabilities and English language learners. The proposed budget reflects a careful balance of educational provisions deemed necessary to ensure continued success for our students and a tax impact that the Board believes is reasonable to taxpayers. The resulting proposed budget yields a total expenditure of \$53,065,000.

RECOMMENDATION

That the Board of Education approve the following resolution to adopt the 2018-2019 school year budget:

RESOLVED, that the Board of Education of the Rotterdam-Mohonasen Central School District, Towns of Rotterdam, Schenectady County, and Colonie and Guilderland, Albany County, New York, be authorized to expend the sum of fifty-three million sixty-five thousand dollars (\$53,065,000) for school purposes during the 2018-2019 school year and levy the necessary tax therefore.

KAS/CJR:ja

ROTTEDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request to Approve the New York Liquid Asset Fund (NYLAF) and Heartland Financial USA, Inc. (and its subsidiary Dubuque Bank & Trust Company) as Official Depositories for School District Funds

BACKGROUND INFORMATION

The district currently works with several banking institutions as official depositories for school district funds. These institutions were designated as official depositories at the July 1, 2017 organizational meeting. Since this date the District has determined that it can receive higher interest rates from the New York Liquid Asset Fund (NYLAF) than from its current depositories. In addition the District will be using Heartland Financial USA, Inc. (and its subsidiary Dubuque Bank & Trust Company) as a depository in conjunction with its agreement with Kontrol, LLC and their payment management services.

EVALUATION/ANALYSIS

The district is always looking for the greatest return on investments and routinely seeks competitive rates from various banking institutions. The New York Liquid Asset Fund (NYLAF) would provide another investment option for the district, thereby increasing the competitive market. Heartland Financial USA, Inc. (and its subsidiary Dubuque Bank & Trust Company) will allow the district to participate in the agreement with Kontrol, LLC and thus give the District an opportunity for an additional revenue source.

RECOMMENDATION

That the Board of Education designate New York Liquid Asset Fund (NYLAF) and Heartland Financial USA, Inc. (and its subsidiary Dubuque Bank & Trust Company) as official depositories for school district funds for the 2017-2018 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #1

APRIL 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request to Enter into an Agreement with Kontrol, LLC for Payment and Management Services

BACKGROUND INFORMATION

The District is always looking for opportunities to find efficiencies in operation and additional revenue sources.

EVALUATION/ANALYSIS

Kontrol, LLC offers services which provide “virtual payments,” essentially electronic payments instead of printed checks, to participating vendors. In addition to this process saving money operationally, the agreement also provides revenue sharing for the District. The agreement has been vetted through the District lawyers to make sure it complies with all policies and regulations.

RECOMMENDATION

That the Board of Education approve the request for the District to enter into the attached Payment Management and Services Agreement with Kontrol, LLC.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #2

April 16, 2018

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval to Participate in Cooperative Waste Removal Services Bid

BACKGROUND INFORMATION

Previously the district has participated in a cooperative bid for Waste Removal Services led by Scotia-Glenville Central Schools and included the following school districts:

Burnt Hills/Ballston lake	Scotia-Glenville
Duanesburg	Schenectady City
Niskayuna	Schalmont
Mohonasen	

EVALUATION/ANALYSIS

To obtain the best possible price for waste removal services, the school districts listed above combined their requests and prepared a cooperative bid. Bids will be opened and reviewed by district officials at Scotia-Glenville Central Schools. In the past participation in this bid has been shown to give the district significant savings.

RECOMMENDATION

That the Board of Education approve the participation of the district in the cooperative bid for Waste Removal Services led by Scotia-Glenville Central Schools for the years 2018-19, 2019-20 and 2020-21.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #3

APRIL 16, 2018

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Approval of Contract Addendum with Plank, LLC

BACKGROUND INFORMATION

As part of the voter approved \$48.2 million Capital Project Plank, LLC was awarded three (3) separate competitively bid contracts for general contractor work.

EVALUATION/ANALYSIS

There were inconsistencies with the official name of Plank, varying between Plank Construction Company, Inc and Plank, LLC. In order to be consistent with all contract language, change orders and payments it is important that all of the legal names match. This addendum would make sure that this happens.

RECOMMENDATION

That the Board of Education approve the attached contract addendum between the District and Plank, LLC.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. PERSONNEL RECOMMENDATIONS

APRIL 16, 2018

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Leaves of Absence**

A. Appointments

Kristy Hood

Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: January 16, 2018
Expiration Date: Close of business May 9, 2018 (*amended from the March 5, 2018 agenda*)
Certification Status: Pre Kindergarten, Kindergarten, and Gr. 1-6, Permanent
Salary: Step 3 plus graduate credits, pro-rated

William Mottola

Assignment: Lifeguard (Level 1)
Effective Date: March 15, 2018
Salary: \$10.40/hour

Eric Walter

Assignment: Lifeguard (Level 1)
Effective Date: May 1, 2018
Salary: \$10.40/hour

Laura Gemmett

Assignment: Water Safety Instructor
Effective Date: March 24, 2018
Salary: \$14.00/hour

Jessica Rau

Assignment: Home Tutor
Effective Date: March 19, 2018
Salary: \$25.00/hour

Danielle Coffey

Assignment: Home Tutor
Effective Date: March 19, 2018
Salary: \$25.00/hour

Rebecca Muller

Assignment: Substitute Monitor
Effective Date: April 17, 2018
Salary: \$13.50/hour

Maria Gage

Assignment: Substitute Monitor
Effective Date: April 17, 2018
Salary: \$13.50/hour

2017-2018 Intramurals

Name	Building
Nikki Steele	High School
Thomas Geddes	Bradt

2017-2018 PM School Tutoring (\$25/Hour)

Name	
Kathy Holoboski	Tutor

Spring Coaches - 2018

Position	Coach	Step/Stipend
Boys' Modified Track	Joshua Whipple	Step 7

Winter Color Guard Appointments – 2017-2018

Advisor	Classification	Stipend
Daniel Jones	Director - Indoor Guard (1.0)	\$1,379.00
Julian Williams	Instructor - Indoor Guard (.67)	\$ 919.00
Preston Coppage	Instructor - Indoor Guard (.67)	\$ 919.00
Khrystin Comerford	Instructor - Indoor Guard (.5)	\$ 545.00
Brittany Plano	Instructor - Indoor Guard (.33)	\$ 455.00
Shaun Edwards	Instructor - Middle School Color Guard (.5)	\$ 545.00
Kari Ross	Instructor - Pinewood Color Guard (.67)	\$ 919.00
Jocelyn Spencer	Instructor - Indoor Guard (.33)	\$ 455.00
Nafis Wright	Volunteer	N/A

B. Resignations

Kathryn McTiernan

Assignment: Humanities Administrator
Effective Date: Close of business June 30, 2018

Diamanto Ktenas

Assignment: ESL Teacher
Effective Date: August 31, 2018

Robert Baldwin

Assignment: .4 Business
Effective Date: Close of business April 13, 2018

Lisa Dufek

Assignment: P/T Bus Aide
Effective Date: Close of business March 29, 2018

Bryan Rafferty

Assignment: Cleaner
Effective Date: Close of business April 11, 2018

C. Leaves of Absence

Heather Hill

Appointment:

Science (.8)

Effective Dates:

April 9, 2018 – June 11, 2018

Reason:

Family Medical Leave