

**FARNSWORTH TECHNOLOGY CENTER  
2072 CURRY ROAD  
SCHENECTADY, NY 12303**

**MARCH 19, 2018  
EXECUTIVE SESSION 5:30 - 6:30 PM  
BOARD MEETING 6:30 PM**

**AGENDA  
BOARD OF EDUCATION MEETING**

\*Proposed Executive Session at 5:30 PM for the purpose of discussing contract negotiations

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
  - 1. Superintendent
    - a. Special Education Program Overview (Part 2) – Karla Empie
    - b. Budget Presentation – (Instructional – Revenue and Budget Recap)
  - 2. Board of Education
  - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
  - Instructional
    - 1. Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts
  - Business/Personnel
    - 1. Request for Approval of Resolution to Authorize Expenditures for School Buses
    - 2. Request for Approval of Agreement with Independent Consultant for Professional Development Services
- G. Other Items
  - 1. Approval of Minutes (March 5, 2018 & March 12, 2018)
  - 2. Financial Reports
    - a. Treasurer’s Report
    - b. Cafeteria Financial Report
    - c. Revenue Status Report
    - d. Payment of Claims –Warrant #8P
    - e. Extracurricular Activities Report
    - f. Collateralization Report
    - g. Cash Flow Analysis – General Fund Report
  - 3. Personnel

- H. Proposed Executive Session
  - 1) Discussion of Superintendent Contract
  
- I. Adjournment

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #1**

**MARCH 19, 2018**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**EVALUATION/ANALYSIS**

The high school principal is requesting permission for French 4 classes to participate in an educational field trip to the Clark Art Institute in Williamstown, Massachusetts on Tuesday, April 24, 2018. They will be visiting the bilingual gallery of Impressionist Art, which is consistent with the Level 4 French curriculum. . Approximately 17 students will be participating in this trip. Students will depart the high school by district bus at 8:30 AM and return at 3:00PM. Admission to the museum is free, so there will be no cost to students. The Clark Art Institute will reimburse the district for transportation costs.

**RECOMMENDATION**

That the Board of Education approve French 4 classes to participate in a field trip to the Clark Art Institute in Williamstown, Massachusetts on Tuesday, April 24, 2018.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**MARCH 19, 2018**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request for Approval of Resolution to Authorize Expenditures for School Buses

**BACKGROUND INFORMATION**

The Board of Education has established a routine replacement cycle for school buses, annually presenting a proposition to the voters for replacing buses.

**EVALUATION/ANALYSIS**

In an effort to continue the replacement of the district's aging bus fleet, we propose to purchase three (3) 72-passenger buses and three (3) 33-passenger buses in 2018-2019. With the purchase of the new vehicles in 2018-2019, the following replacement schedule is proposed:

- Trade-in, sell, or repurpose bus #'s 207, 208, 227, 228, and 229. These buses are older models with high mileage, a significant amount of metal fatigue and body rust, and are in overall poor condition. The cost to maintain these vehicles so they can pass inspection has become prohibitive.

This proposal does not exceed the \$470,000.00 benchmark.

It has been the practice of the district to have a bus proposition placed before voters as a separate proposition, not as a part of the annual budget. It is therefore recommended that the Board of Education approve a resolution to be put forth as a proposition to the voters for the requisite expenditure.

**RECOMMENDATION**

That the Board of Education approve the following resolution to be put forth as a proposition to the voters on May 15, 2018:

**RESOLVED**, that the Board of Education of the Rotterdam-Mohonasen Central School District, Towns of Rotterdam, Schenectady County, and Colonie and Guilderland, Albany County, New York, is hereby authorized to pay the cost of the purchase of school buses of and for said School District, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of Four Hundred Seventy Thousand Dollars (\$470,000.00) and providing for the levy of a tax therefore to be collected in installments, with obligations of said School District to be issued in anticipation thereof in an amount not to exceed Four Hundred Seventy Thousand Dollars (\$470,000.00).

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #2**

**MARCH 19, 2018**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request for Approval of Agreement with Independent Consultant for Professional Development Services

**BACKGROUND INFORMATION**

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and teachers in the district.

**EVALUATION/ANALYSIS**

The following independent consultants have agreed to provide professional development services to assist teachers to best educate students in the Mohonasen Central School District. Services provided shall include faculty workshops and presentations, classroom demonstrations, consultations, advice, and reports to the district. The Mohonasen Central School District will compensate the independent consultants at the rates listed below. This contract will be effective for the period of March 2018 through June 2018.

**RECOMMENDATION**

That the Board of Education approve this agreement with the independent consultants listed below to provide professional development services to the Mohonasen Central School District.

<b>Program(s)</b>	<b>Instructor(s)</b>	<b>Rate</b>
Training Institute for Gender, Relationships, Identity, & Sexuality (TIGRIS)	Acey Mercer, LMSW	Not to exceed \$400

KAS/LMC/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**MARCH 19, 2018**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Tenure Appointments**
- B. Appointments**
- C. Leaves of Absence**

**A. Tenure Appointments**

Leisha Sherman

Assignment: Elementary Education  
Effective Date: September 1, 2018

**B. Appointments**

Edda Sacco

Appointment: Long-Term Substitute  
Assignment: School Counselor  
Date of Commencement: November 3, 2017  
Expiration Date: Close of business April 25, 2018 (*amended from the January 8, 2018 agenda*)  
Certification Status: School Counselor, Initial  
Salary: Step 1 plus graduate credits, pro-rated

Valerie Perkins

Appointment: Long-Term Substitute  
Assignment: P/T Teaching Assistant (6 hours)  
Date of Commencement: November 2, 2017  
Expiration Date: Close of business April 25, 2018 (*amended from the January 8, 2018 agenda*)  
Salary: Step 1, pro-rated

Melissa Narusky

Appointment: **Part-Time**  
Assignment: **Music (.8)** (*amended from the March 5, 2018 agenda*)  
Date of Commencement: September 1, 2017  
Expiration Date: Close of business June 30, 2018  
Certification Status: Music, Initial  
Salary: Step 1 plus graduate credits, pro-rated

Jennifer Gribben

Assignment: Additional Class (Science)  
Effective Dates: February 26 – June 11, 2018 (*amended from the March 5, 2018 agenda*)  
Salary: 12% of contract salary, pro-rated

Jenna Niles

Assignment: Additional Class (Science)  
Effective Dates: February 26 – June 11, 2018 (*amended from the March 5, 2018 agenda*)  
Salary: 12% of contract salary, pro-rated

Katie Bartone

Assignment: Additional Class (Science)  
Effective Dates: February 26 – June 11, 2018 (*amended from the March 5, 2018 agenda*)  
Salary: 16% of contract salary, pro-rated

Adam Barr  
Assignment: Additional Class (Science)  
Effective Dates: February 26 – June 11, 2018 (amended from the March 5, 2018 agenda)  
Salary: 8% of contract salary, pro-rated

Justin Chaires  
Assignment: P/T Teaching Assistant (6 hours)  
Effective Dates: October 23, 2017 – June 30, 2018  
Salary: Step 4

Brynttni Walter  
Assignment: Home Tutor  
Effective Date: March 12, 2018  
Salary: \$25.00/hour

Jennifer Nicholson  
Assignment: Home Tutor  
Effective Date: March 19, 2018  
Salary: \$25.00/hour

Justin Chaires  
Assignment: Home Tutor  
Effective Date: March 19, 2018  
Salary: \$25.00/hour

Jennifer Gallagher  
Assignment: Substitute Food Service Helper  
Effective Date: March 19, 2018  
Salary: \$10.40/Hour

**2017-2018 Intramurals**

<b><u>Name</u></b>	<b><u>Building</u></b>
Marc Vachon	Pinewood
Kathleen Murnane	Pinewood

**AP Exam Proctoring / \$25/Hour**

<b><u>Name</u></b>	<b><u># of Hours</u></b>
Deirdre Delaney	Not to exceed 30 Hours
Michael Aniolek	Not to exceed 30 Hours
Taylor Wood	Not to exceed 30 Hours

**2017-2018 PM School Tutoring (\$25/Hour)**

<b><u>Name</u></b>	<b><u>Building</u></b>
Justin Chaires	Tutor



**Adult Education Instructors – Spring 2018**

***The current pay rate for instructors is \$16.00 per hour for regular classes and \$30.00 per hour for computer-related classes.***

Rick Anthony  
1 Alton Road  
Albany, New York 12203  
**LIFE INSURANCE**

Joanne Darling  
2862 Rynex Corners Rd  
Pattersonville, NY 12137  
**DEFENSIVE DRIVING**

Jack Hochmuth  
771 Mudge Road  
Delanson, NY 12053  
**BOATING SAFETY**

Suzanne Amsler  
631 Currybush Connection  
Schenectady, NY 12306  
**REIKI/HUNA**

Jen Layton  
Schenectady, NY 12305  
**COED VOLLEYBALL**

Dave Battaglia  
2049 Greenpoint Avenue  
Schenectady, NY 12303  
**BASKETBALL**

Janice Simpson  
**55 ALIVE/AARP**

***An agreement has been made to pay these instructors 60% of the total for this course and we receive 40%. A claim form will be submitted after the classes are completed.***

Jean Sefcovic  
232 14<sup>th</sup> Street  
Schenectady, NY 12306  
**YOGA**

Lynn Circe  
103 Stacey Crest Drive  
Schenectady, NY 12306  
**OS PAINT/CROCHET**

Jenny Marcotte  
903 Bedford Road  
Schenectady, NY 12308  
**CREATIVE VOICE**

Jan Cavoli  
Scotia, NY 12302  
**CRAFTING**

Rafael Rojas  
1042 Bill Road  
Schenectady, NY 12303  
**BALLROOM/SWING**

Laurie Zinnershine  
1129 Fayette Drive  
Schenectady, NY 12303  
**ZUMBA**

Katie Manning-Hilton  
2049 Patton Drive  
Schenectady, NY 12303  
**PSYCHIC AWARENESS**

Peggy Porter  
991 Rector Road  
Schenectady, NY 12302  
**PAINTING**

Keith Warren  
2019 Greenpoint Avenue  
Schenectady, NY 12303  
**GUITAR**

***An agreement has been made to pay these instructors 75% of the total for this course and we receive 25%. A claim form will be submitted after the classes are completed.***

Susan Kaupelis  
233 State Highway 29A  
Gloversville, NY 12078  
**COUNTRY LINE DANCE**

**C. Leaves of Absence**

Amy Stannard

Assignment:

Guidance Counselor

Effective Dates:

January 12, 2018 – April 25, 2018 (*amended from the January 8, 2018 agenda*)

Reason:

Family Medical Leave / Unpaid Leave of Absence

Edda Sacco

Assignment:

P/T Teaching Assistant (6 hours)

Effective Dates:

November 3, 2017 – April 25, 2018 (*amended from the January 8, 2018 agenda*)

Reason:

Unpaid Leave of Absence