

**AGENDA
BOARD OF EDUCATION MEETING**

*Proposed Executive Session at 5:30 PM for the purpose of discussing contract negotiations.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for amended Mohonasen HS Varsity Wrestling Team Trip to Bristol, CT. on January 5-6, 2018
 - 3. Request Approval for Girls' Varsity Bowling Team to participate in a Tournament in Fishkill, New York on Sunday, January 7, 2018
 - Business/Personnel
 - 1. Request for Approval to Enter into an amended Contract with Kimberly Banker Jefferson, Speech/Language Pathologist, effective September 1, 2017 through June 30, 2018
- G. Other Items
 - 1. Approval of Minutes (December 4 & 11, 2017)
 - 2. Financial Reports
 - a. Treasurer's Report
 - b. Cafeteria Financial Report
 - c. Budget Status Report
 - d. Revenue Status Report
 - e. Payment of Claims –Warrant #5P
 - f. Extracurricular Activities Report
 - g. Collateralization Report

- h. Cash Flow Analysis – General Fund Report
 - 3. Bids/Change Orders
 - 1.) Request for Approval to Award Bid for Contract No. B-45 for Window Coverings Contractor
 - 4. Personnel
- H. Proposed Executive Session
- 1) Discussion of employment of a particular person
- I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 12/18/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 11/14/17, 11/27/17, 11/29/17, 12/04/17, 12/05/17, 12/06/17,12/08/17.

EVALUATION/ANALYSIS

5583552	5581999	5583916	5582780	5582843	5584189
5583092	5583714	5582184	5584197	5579615	5584109
5581461	005578967	5581261	5583357	5582221	5581479
5583959	5582736	5584177	5581725		

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 11/14/17, 11/27/17, 11/29/17, 12/04/17, 12/05/17, 12/06/17,12/08/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

DECEMBER 18, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Mohonasen HS Varsity Wrestling Team Trip to Bristol, CT. on January 5-6, 2018 (*amended from the November 6, 2017 resolution*)

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

EVALUATION/ANALYSIS

The High School Athletic Director is requesting Board approval for the Mohonasen High School Varsity Wrestling Team to participate in a field trip to Bristol, Connecticut ***Friday and Saturday, January 5-6, 2018***. The team will be participating in a tournament during the day on January 6th and will be returning that evening. ***They will be leaving on Friday, January 5th, 2018 after school and staying at the Double Tree Bristol Hotel that night. Transportation will now be provided by parents, not through Yankee Trails. Athletes and parents will be responsible for any fees associated with lodging.*** Coaches and parents will be chaperoning, as well as staying at the hotel.

RECOMMENDATION

That the Board of Education approve the Mohonasen High School Varsity Wrestling trip to Bristol, Connecticut on Friday and Saturday, January 5-6, 2018.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. INSTRUCTION #3
2017**

DECEMBER 18,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Girls' Varsity Bowling Team to Participate in a
Tournament in Fishkill, NY on Sunday, January 7, 2018

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The Director of Physical Education, Athletics and Health is requesting permission for the Girls' Varsity Bowling Team to travel to Fishkill, New York to compete in the 14th Annual Ralph DeStefano Bowling Tournament on Sunday, January 7, 2018. The team will be providing their own transportation, leaving Mohonasen at 8:00 AM and returning at approximately 7:00 PM. Fourteen bowlers and one coach will be making the trip.

RECOMMENDATION

That the Board of Education approve the request for the Girls' Varsity Bowling Team to travel to Fishkill, New York to compete in the 14th Annual Ralph DeStefano Bowling Tournament on Sunday, January 7, 2018.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

DECEMBER 18, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Kimberly Banker Jefferson, Speech/Language Pathologist, effective September 1, 2017 through June 30, 2018 (*amended from the December 4, 2017 Board agenda*)

BACKGROUND INFORMATION

During the 2017-2018 school year, the District will be required to provide Speech/Language services to **two** District resident students with disabilities. The service needed is stipulated in the students' IEP's.

EVALUATION/ANALYSIS

During the 2017-2018 school year, the District will be required to provide such services. Kimberly Banker Jefferson, Speech/Language Pathologist, is agreeable to enter into a contract with the district to provide Speech/Language services to **two** district resident students. In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Kimberly Banker Jefferson at a rate of \$125 per 60 minute session during the 2017-18 school year, with an estimated cost of **\$1,750** to cover direct services, travel between buildings, evaluation, paper work, and consultant and meeting time for the period starting September 1, 2017 and continuing through June 30, 2018.

RECOMMENDATION

That the Board of Education enter into an amended contract with Kimberly Banker Jefferson to provide Speech/Language services to **two** District resident students at a cost of \$125.00 per 60 minute session for the period of September 1, 2017 through June 30, 2018.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #1

DECEMBER 18, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Approval to Award Bid for Contract No. B-45 for Window Coverings Contractor

BACKGROUND INFORMATION

On November 12, 2013 District voters approved a capital project referendum and authorized expenditures up to \$48,200,000. Phase B of the project included the construction of our new Center for Advanced Technology (CAT). The final piece of the CAT building construction was to procure and install electric shades for the glass side of the building. These are needed both to cut down on glare during certain times of the day/year as well as to be closed in emergency situations.

EVALUATION/ANALYSIS

Competitive Bids for Contract No. B-45, Window Coverings Contractor, were solicited. The sealed bids were returned and publicly opened and read on November 28, 2017. The bids were thoroughly reviewed by the architectural firm of C. S. Arch and the district's construction management firm, U.W. Marx. The lowest responsible bid being recommended for award is to Rand Window Fashions, LLC. It has been determined that the lowest responsible bid is within the project scope and is within the amount allocated for this aspect of the project. According to State General Municipal Law, it is within the province of the Board of Education to accept the lowest responsible bid and/or reject any and all bids.

RECOMMENDATION

That the Board of Education award Contract No. B-45 in the amount of \$69,843.00 to:

Rand Window Fashions, LLC
803 Route 50
Burnt Hills, New York 12027

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G4. PERSONNEL RECOMMENDATIONS

DECEMBER 18, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Retirements**
- B. Appointments**
- C. Resignations**
- D. Leaves of Absence**
- E. Removal from Service**

A. Retirements

Kathleen Spring

Assignment: Superintendent of Schools
Effective Date: Close of business June 30, 2018, benefits authorized as outlined in retirement letter dated December 4, 2017.

Patricia Bush

Assignment: P/T Bus Driver
Effective Date: Close of business December 31, 2017

B. Appointments

Julie Tootell

Appointment: Long-Term Substitute
Assignment: Library Media Specialist
Date of Commencement: September 5, 2017
Expiration Date: Close of business January 30, 2018 (*amended from the November 20, 2017 agenda*)
Certification Status: Library Media Specialist, Initial
Salary: Step 7 plus graduate credits, pro-rated

Amy Arena

Appointment: Long-Term Substitute
Assignment: School Counselor
Date of Commencement: October 30, 2017
Expiration Date: Close of business December 12, 2017 (*amended from the November 6, 2017 agenda*)
Certification Status: School counselor, Permanent
Salary: Step 7 plus graduate credits, pro-rated

Ann Mennella-Valdes

Assignment: Home Tutor
Effective Date: December 18, 2017
Salary: \$25.00/hour

Jamie Rodriguez

Assignment: Home Tutor
Effective Date: December 18, 2017
Salary: \$25.00/hour

Michelle Budka

Assignment: P/T Bus Driver
Effective Date: December 5, 2017
Salary: \$17.82/Hour

Robert Milliman
Assignment: Substitute Cleaner
Effective Date: December 18, 2017
Salary: \$10.50/Hour

Bryan Rafferty
Assignment: Substitute Cleaner
Effective Date: December 18, 2017
Salary: \$10.50/Hour

Theresa Mangano
Assignment: Substitute Food Service Helper
Effective Date: December 11, 2017
Salary: \$10.40/Hour

Student Teachers 2017-2018

Name	Assignment/Bldg.	Dates
Camlynn Corbett	Bradt Primary School	1/22/2018-3/22/2018
Dana Allen	Bradt Primary School	1/22/2018-3/22/2018
Carlene Keegan	Bradt Primary School	1/22/2018-3/22/2018
Rachael Wynne	Bradt Primary School	3/26/2018-5/17/2018

2017-2018 PM School Tutoring (\$34.27/Hour)

Name	
Maureen Geagan	Tutor

Extracurricular Activities/Advisors – 2017-18 – Draper Middle School

Extracurricular Club/Activity	Advisor/Co-Advisor
Library Book Club	Julie tootell (September-January) Mary Frances Manno (February-June) <i>(amended from the November 20, 2017 agenda)</i>

C. Resignations

Michelle Budka
Assignment: Substitute Bus Driver
Effective Date: Close of business December 4, 2017

Rebecca Seaburg
Assignment: P/T Food Service Helper (Café Aide)
Effective Date: Close of business December 22, 2017

Sandra Hyam
Assignment: P/T Food Service Helper (Café Aide)
Effective Date: Close of business June 21, 2017

D. Leaves of Absence

Mary Frances Manno

Assignment:

Library Media Specialist

Effective Dates:

October 6, 2017 – January 4, 2018 (Family Medical Leave)

January 5, 2018 – January 30, 2018 (Unpaid Leave of Absence)
(amended from the November 6, 2017 agenda)

Reason:

Family Medical Leave / Unpaid Leave of Absence

E. Removal from Service

Rene Martin

Assignment:

Substitute Bus Driver

Effective Date:

Close of business December 5, 2017