

**FARNSWORTH TECHNOLOGY CENTER  
2072 CURRY ROAD  
SCHENECTADY, NY 12303**

**DECEMBER 4, 2017  
EXECUTIVE SESSION 6:00 – 7:00 PM  
BOARD MEETING 7:00 PM**

**AGENDA  
BOARD OF EDUCATION MEETING**

\*Proposed Executive Session at 6:30 PM for the purpose of discussing contract negotiations

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
  - 1. Superintendent
    - a. Building a Safe and Responsive Learning Environment: Restorative Justice Practices
  - 2. Student Representatives
  - 3. Board of Education
  - 4. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
  - Instructional
    - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
    - 2. Request Approval for the Boys' Indoor Track Team to Participate in a Track Meet at the Tim St. Lawrence Invitational at the Armory Track and Field Center in New York, New York on Friday, December 15, 2017
    - 3. Request Approval for the Girls' Indoor Track Team to participate in the Armory New York competitions in December, 2017 and January, 2018
    - 4. Request Approval for the Girls' Indoor Track Team to Participate in the Springfield College League Invitational on Sunday, January 7, 2018 in Springfield, MA.
    - 5. Request Approval for the Boys' and Girls' Indoor Track Team to Participate in the Yale University Invitational in January, 2018
    - 6. Request Approval for the Boys' and Girls' Indoor Track & Field Team to Participate in an Invitational at Utical University on Saturday, February 3, 2018
  - Business/Personnel
    - 1. Request Approval of Health and Welfare contract with Guilderland Central School District
    - 2. Request Approval to Enter into a Contract with Kimberly Banker Jefferson, Speech/Language Pathologist, effective September 1, 2017 through June 30, 2018
    - 3. Request for Approval of Agreement with Wayne Bertrand for Consultant Services for 2017-2018
- G. Other Items

1. Approval of Minutes (November 20, 2017)
  2. Bids/Change Orders
    - 1.) Request for Approval of James H. Maloy, Inc.
    - 2.) Request for Approval of Condor Fire Sprinkler Co., LLC.
    - 3.) Request for Approval of Tri-Valley Plumbing & Heating, Inc.
    - 4.) Request for Approval of DiGesare mechanical, Inc.
    - 5.) Request for Approval of A.E. Rosen electrical Co., Inc.
    - 6.) Request for Approval of Plank Construction Co., LLC.
    - 7.) Request for Approval of Eckert Mechanical, LLC.
    - 8.) Request for Approval of DiGesare Mechanical, Inc.
    - 9.) Request for Approval of Flex Electric, LLC.
  3. Personnel
- H. Proposed Executive Session
- 1) Discussion of contract negotiations
- I. Adjournment

**ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT**

F. INSTRUCTION I

Date: 12/04/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

**BACKGROUND INFORMATION**

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 10/10/17, 10/12/17, 10/18/17, 10/26/17, 11/08/17, 11/09/17, 11/14/17, 11/15/17, 11/17/17, 11/27/17.

**EVALUATION/ANALYSIS**

5583266	5583356	5581125	5584192	5584193	5583369
5583368	5583534	5581030	5580960	5579855	5584129
5581867	5583949	5577989	5579567	5583036	5583788
5582767	5583802	5578754			

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

**RECOMMENDATION**

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 10/10/17, 10/12/17, 10/18/17, 10/26/17, 11/08/17, 11/09/17, 11/14/17, 11/15/17, 11/17/17, 11/27/17.

KAS:CH

Attachment

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #2**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for the Boys' Indoor Track Team to Participate in a Track Meet at the Tim St. Lawrence Invitational at the Armory Track and Field Center in New York, New York on Friday, December 15, 2017

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The Director of Physical Education, Athletics and Health is requesting approval for the Boys' Indoor Track Team to participate in a Track Meet on Friday, December 15, 2017. The students and their coaches will be leaving Mohonasen at 10:00 am on Friday and returning immediately following the meet, arriving home at approximately 8:00 pm. The team will be transported by coach bus. The cost of the trip will be approximately \$40 per student and they are responsible for this expense. There are approximately 25 athletes going on this trip.

**RECOMMENDATION**

That the Board of Education approve the request for the Boys' Indoor Track team to participate in a Track Meet on Friday, December 15, 2017 at the Armory Track and Field Center in New York.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #3**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for the Girls' Indoor Track Team to Participate in The Armory New York Competitions in December, 2017 and January, 2018

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The Director of Physical Education, Athletics and Health is requesting approval for the Girls' Indoor Track Team to participate in The Armory competitions listed below. Approximately 30 athletes will be participating in these trips. The students and their coaches will leave Mohonasen at 8:00 am for each trip and will arrive back at approximately 8:00 pm. The team will be transported by coach buses for all trips. The cost for each trip will be approximately \$40 per student and they are responsible for this expense.

- **Saturday, December 16, 2017 – AT&T Hall of Fame Invitational at The Armory Track & Field**
- **Friday, December 29, 2017 – 18<sup>th</sup> Marine Corps Holiday Classic at The Armory Track & Field**
- **Saturday, January 6, 2018 – 24<sup>th</sup> US Army Hispanic Games at The Armory Track & Field**

**RECOMMENDATION**

That the Board of Education approve the request for the Girls' Indoor Track team to participate in the above listed field trips.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #4**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for the Girls' Indoor Track Team to Participate in the Springfield College League Invitational on Sunday, January 7, 2018 in Springfield, MA.

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The Director of Physical Education, Athletics and Health is requesting approval for the Girls' Indoor Track Team to participate in a College League Invitational on Sunday, January 7, 2018. The students and their coaches will be leaving Mohonasen early Saturday, January 7th and returning immediately following the meet, arriving home at approximately 5:30 pm. Mohonasen will be providing two buses for the transportation of this trip. There is no cost for this trip. There will be approximately 30-40 athletes going on this trip.

**RECOMMENDATION**

That the Board of Education approve the request for the Girls' Indoor Track team to participate in a Track Meet on Sunday, January 7, 2018 in Springfield, MA.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #5**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for the Boys' and Girls' Indoor Track Team to Participate in the Yale University Invitational in January 2018

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The Director of Physical Education, Athletics and Health is requesting approval for the Boys' and Girls' Indoor Track Team to participate in the Yale Invitational on January 19-20, 2018. The trip will include 20-25 athletes (those individuals and relay teams that meet qualifying standards) and 2 coaches. The students and coaches will leave Mohonasen at 7:00 a.m. Friday, January 19<sup>th</sup> and return home on Saturday evening at approximately 9:00 p.m., January 20, 2018. They will compete on both Friday and Saturday. The cost of the transportation, dining and lodging will be approximately \$80-\$100 per athlete, but may be lessened by fundraising opportunities. Transportation will be provided by a Coach bus.

**RECOMMENDATION**

That the Board of Education approve the request for the Boys' and Girls' Indoor Track Team to participate in the Yale Invitational on January 19-20, 2018 in New Haven, Connecticut.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. INSTRUCTION #6**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval for the Boys' & Girls' Indoor Track & Field Team to Participate in an Invitational at Utica University on Saturday, February 3, 2018

**BACKGROUND INFORMATION**

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

**ANALYSIS/EVALUATION**

The Director of Physical Education, Athletics and Health is requesting approval for the Indoor Track & Field Team to participate in an Invitational on February 3, 2018. Approximately 40 students and 4 coaches will be attending. The students and coaches will leave Mohonasen at approximately 7:00 a.m. on Saturday, February 3rd and return later that evening at approximately 5:30 p.m. Mohonasen will be providing buses for the transportation of this trip.

**RECOMMENDATION**

That the Board of Education approve the request for the Boys' & Girls' Indoor Track & Field Team to participate in an Invitational on Saturday, February 3, 2018 at Utica University in Utica, New York.

KAS/ja



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #1**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request for Approval of Health and Welfare Contract with Guilderland Central School District

**BACKGROUND INFORMATION**

Section 912 of the Education Law permits a school district to enter into a contract for the purpose of providing health and welfare services for children residing in a school district and attending non-public schools located in a different school district.

**EVALUATION/ANALYSIS**

A review of district records indicates 25 students residing in the Mohonasen Central School District are receiving health and welfare services from the Guilderland Central School District. The cost of these services is \$664.65 per student for the 2017-2018 school year, at a total of \$16,616.25. The district should now enter into a contract with the Guilderland Central School District, in the total amount of \$16,616.25.

**RECOMMENDATION**

That the Board of Education approve a health and welfare contract with the Guilderland Central School District, in the total amount of \$16,616.25 for the 2017-2018 school year.

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. BUSINESS/PERSONNEL #2  
2017**

**DECEMBER 4,**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request Approval to Enter into a Contract with Kimberly Banker Jefferson, Speech/Language Pathologist, effective September 1, 2017 through June 30, 2018

**BACKGROUND INFORMATION**

During the 2017-2018 school year, the District will be required to provide Speech/Language services to a District resident student with disabilities. The service needed is stipulated in the student's IEP.

**EVALUATION/ANALYSIS**

During the 2017-2018 school year, the District will be required to provide such services. Kimberly Banker Jefferson, Speech/Language Pathologist, is agreeable to enter into a contract with the district to provide Speech/Language services to a district resident student. In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Kimberly Banker Jefferson at a rate of \$125 per 60 minute session during the 2017-18 school year, with an estimated cost of \$500 to cover direct services, travel between buildings, evaluation, paper work, and consultant and meeting time for the period starting September 1, 2017 and continuing through June 30, 2018.

**RECOMMENDATION**

That the Board of Education enter into a contract with Kimberly Banker Jefferson to provide Speech/Language services to a District resident student at a cost of \$125.00 per 60 minute session for the period of September 1, 2017 through June 30, 2018.

KAS/KE/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**F. PERSONNEL/BUSINESS #3  
2017**

**DECEMBER 4,**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Request for Approval of Agreement with Wayne Bertrand for Consultant Services for 2017-2018

**BACKGROUND INFORMATION**

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and programs in the district.

**EVALUATION/ANALYSIS**

Mr. Wayne Bertrand has agreed to provide consultant services to assist the district with exploring athletic league affiliation options. Services provided shall include discussions with Mohonasen Administrators (Athletic Director and Superintendents) discussions with various league members and Section II, presentations at meetings, etc. Mohonasen Central School District will compensate Mr. Bertrand at a rate of \$350 per day, not to exceed eight (8) days, for all services provided. This contract will be effective for the period of August 1, 2017 through June 30, 2018.

**RECOMMENDATION**

That the Board of Education approve an agreement with Mr. Wayne Bertrand to provide consultant services to the Mohonasen Central School District at a rate of \$350 per day, not to exceed eight (8) days, for all services provided, for the period of August 1, 2017 through June 30, 2018.

KAS/ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #1**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of James H. Maloy, Inc,  
Change Orders #B07-01 through #B07-06

**BACKGROUND INFORMATION**

On May 11, 2015 the District awarded a contract to James H. Maloy, Inc for Sitework Contracting on the Center for Advanced Technology and the New Bus Garage (Contract #B7). The original contract award amount was \$3,739,000.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there were additional costs for clearing land not in the original scope as well as for the repair of a damaged fence. There were also credits for awarding of the LGI (which created less work for the sitework contractor), for a reduction in fencing needed, for concrete sidewalks not constructed and finally a credit for the unused contingency allowance which was part of the original contract. Specifically, these change orders include charges and credits for the following:

#B07-01	Clearing of field	\$168,000.00
#B07-02	Credit for LGI	(\$3,000.00)
#B07-03	Repair damaged fence	\$2,930.86
#B07-04	Reduction in fencing	(\$18,330.00)
#B07-05	Credit for sidewalks	(\$8,000.40)
#B07-06	Credit for unused contingency	(\$7,874.15)
	<b>TOTAL</b>	<b>\$133,726.31</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #B07-01 through #B07-06 for James H. Maloy, Inc as follows:

Original Contract Sum:	\$3,739,000.00
#B07-01	\$168,000.00
#B07-02	(\$3,000.00)
#B07-03	\$2,930.86
#B07-04	(\$18,330.00)
#B07-05	(\$8,000.40)
#B07-06	(\$7,874.15)
<b>Final Contract Amount</b>	<b>\$3,872,726.31</b>

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #2**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of Condor Fire Sprinkler Co. LLC,  
Change Orders #B09-01

**BACKGROUND INFORMATION**

On August 24, 2015 the District awarded a contract to Condor Fire Sprinkler Co, LLC for Plumbing Contracting at the Center for Advanced Technology (Contract #B09). The original contract award amount was \$146,000.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there were very few unanticipated costs and thus the only change order issued is a credit of the unused contingency which was part of the original contract.

#B09-01	Credit for unused contingency	(\$26,448.48)
	<b>TOTAL</b>	<b>(\$26,448.48)</b>

**RECOMMENDATION**

That the Board of Education approve Change Order #B09-01 for Condor Fire Sprinkler Co, LLC as follows:

Original Contract Sum:	\$146,000.00
Total of #B09-01	(\$26,448.48)
<b>Final Contract Amount</b>	<b>\$119,551.52</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #3**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of Tri-Valley Plumbing & Heating, Inc,  
Change Orders #B10-13

**BACKGROUND INFORMATION**

On September 14, 2015 the District awarded a contract to Tri-Valley Plumbing & Heating, Inc. for Plumbing Contracting at the Center for Advanced Technology (Contract #B10). The original contract award amount was \$680,000.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there have been a variety of issues that arose during construction. Prior approved change orders totaled \$28,525.27. However, at the completion of the project there was also a credit for the remaining unused contingency allowance which was part of the original contract. This results in the following:

#B10-01-12	Total of prior Change Orders	\$28,525.27
#B10-13	Credit for unused contingency	(\$271.23)
	<b>TOTAL</b>	<b>\$28,254.04</b>

**RECOMMENDATION**

That the Board of Education approve Change Order #B10-13 for Tri-Valley Heating and Plumbing, Inc resulting in the following:

Original Contract Sum:	\$680,000.00
Total of #B10-01 through #B10-12	\$28,525.27
#B10-13 Credit for unused contingency	(\$271.23)
<b>Final Contract Amount</b>	<b>\$708,254.04</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #4**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of DiGesare Mechanical, Inc.  
Change Orders #B11-01 through #B11-04

**BACKGROUND INFORMATION**

On September 14, 2015 the District awarded a contract to DiGesare Mechanical, Inc. for Mechanical Contracting at the Center for Advanced Technology (Contract #B11). The original contract award amount was \$1,927,600.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there have been a two back charges from work done by other contractors, a credit for the unused contingency allowance which was part of the original contract and finally a charge for a differential pressure switch which need to be installed. This results in the following:

#B11-01	Backcharge for system controls	(\$1,647.00)
#B11-02	Backcharge for dust collection relay	(\$149.00)
#B11-03	Credit for unused contingency	(\$46,079.00)
#B11-04	Installation of differential pressure switch	\$4,764.00
	<b>TOTAL</b>	<b>(\$43,111.00)</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #B11-01 through #B11-04 for DiGesare Mechanical, Inc resulting in the following:

Original Contract Sum	\$1,927,600.00
#B11-01	(\$1,647.00)
#B11-02	(\$149.00)
#B11-03	(\$46,079.00)
#B11-04	\$4764.00
<b>Final Contract Amount</b>	<b>\$1,884,489.00</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #5**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of A.E. Rosen Electrical Co., Inc,  
Change Orders #B12-23 through #B12-30

**BACKGROUND INFORMATION**

On September 14, 2015 the District awarded a contract to A.E. Rosen Electrical Co., Inc. for Electrical Contracting at the Center for Advanced Technology (Contract #B12). The original contract award amount was \$1,817,865.00.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there have been a variety of issues that arose during construction. Earlier in the project, change orders #B12-01 through #B12-22 were approved totaling \$125,712.00. Since that time there has been a need for additional work to be completed as well as a credit for the unused contingency allowance which is a part of the contract. These will be the final change orders for this contract and include the following:

#B12-23	Switch for Exhaust Fan	\$3,467.00
#B12-24	Power to Plasma Cutter	\$1,315.00
#B12-25	Machining Lab Equipment Feed	\$19,172.00
#B12-26	EPO Shrouds	\$1,773.00
#B12-27	Data Room Ceiling Work	\$1,120.00
#B12-28	Machining Lab Power Modifications	\$1,267.00
#B12-29	Credit for Unused Contingency	(\$15,497.83)
#B12-30	Power for Sterile Tech Lab Equipment	\$11,745.00
	<b>TOTAL</b>	<b>\$24,361.17</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #B12-23 through #B12-30 for A.E. Rosen Electrical Co., Inc. as follows:

Original Contract Sum:	\$1,817,865.00
Total of #B12-01 through #B12-22	\$125,712.00
<u>Total of #B12-23 through #B12-30</u>	<u>\$24,361.17</u>
<b>Final Contract Amount</b>	<b>\$1,967,938.17</b>

KAS/CJR:ja



**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #6**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of Plank Construction Co., LLC,  
Change Orders #B27-01 through #B27-05

**BACKGROUND INFORMATION**

October 26, 2015 the District awarded a contract to Plank Construction for General Contracting for the New Transportation Facility (Contract #B27). The original contract award amount was \$2,967,500.00.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there two items added to the scope, the add alternate of radiant heat in the floor of the garage and the addition of blowers for the bus wash as well as credits for work not done with lift relocation and PVC piping not installed. Finally there was a credit for the unused contingency allowance which is a part of the contract. Specifically these are:

#B27-01	Add Alternate – Radiant Flooring	\$28,790.00
#B27-02	Deletion of Lift Relocation	(\$1,917.00)
#B27-03	Credit for PVC not Installed	(\$1,247.00)
#B27-04	Bus Wash Blowers	\$85,106.00
#B27-05	Credit for Unused Contingency	(\$58,305.14)
	<b>TOTAL</b>	<b>\$52,426.86</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #27-01, #27-02, #27-03, #27-04 and #27-05 for Plank Construction Co., LLC as follows:

Original Contract Sum:	\$2,967,500.00
Change Order #27-01	\$28,790.00
Change Order #27-02	(\$1,917.00)
Change Order #27-03	(\$1,247.00)
Change Order #27-04	\$85,106.00
<u>Change Order #27-05</u>	<u>(\$58,305.14)</u>
<b>Final Contract Amount</b>	<b>\$3,019,926.86</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #7**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of Eckert Mechanical, LLC,  
Change Orders #B29-01 and #B29-02

**BACKGROUND INFORMATION**

On October 26, 2015 the District awarded a contract to Eckert Mechanical, LLC for Plumbing Contracting at the New Transportation Facility (Contract #B29). The original contract award amount was \$355,500.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there were very few unanticipated costs and thus there was only one change order issued for radiant heat in the floor of the garage area and another as a credit of the unused contingency which was part of the original contract.

#B29-01	Radiant Heat	\$6,400.00
#B29-02	Credit for Unused Contingency	(\$16,966.27)
<b>TOTAL</b>		<b>(\$10,566.27)</b>

**RECOMMENDATION**

That the Board of Education approve Change Order #B29-01 and #B29-02 for Eckert Mechanical LLC as follows:

Original Contract Sum:	\$355,500.00
#B29-01	\$6,400.00
#B29-02	(\$16,966.27)
<b>Final Contract Amount</b>	<b>\$344,933.73</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #8**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of DiGesare Mechanical, Inc,  
Change Orders #B30-01 and #B30-02

**BACKGROUND INFORMATION**

On October 26, 2015 the District awarded a contract to DiGesare Mechanical, Inc at the New Transportation Facility (Contract #B30). The original contract award amount was \$641,700.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there was only one additional expense, the add alternate of radiant heat in the floor of the garage and one credit change order for the unused contingency allowance which was a part of the original contract.

#B30-01	Radiant Heat	\$48,400.00
#B30-02	Credit for Unused Contingency	(\$46,777.00)
	<b>TOTAL</b>	<b>\$1,623.00</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #B30-01 and #B30-02 for DiGesare Mechanical, Inc resulting in the following:

Original Contract Sum:	\$641,700.00
#B30-01	\$48,000.00
#B30-02	(\$46,777.00)
<b>Final Contract Amount</b>	<b>\$643,323.00</b>

KAS/CJR:ja

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G2. BIDS/CHANGE ORDERS #9**

**DECEMBER 4, 2017**

**TO:** Board of Education  
**FROM:** Kathleen A. Spring, Ph.D., Superintendent  
**SUBJECT:** Request for Approval of Flex Electric LLC,  
Change Orders #B31-01 through #B31-09

**BACKGROUND INFORMATION**

On October 26, 2015 the District awarded a contract to Flex Electric LLC, Inc. for Electrical Contracting at the New Transportation Facility (Contract #B31). The original contract award amount was \$713,000.

**EVALUATION/ANALYSIS**

During construction it often becomes necessary to make modifications to the construction contracts for unforeseen conditions. In this case there have been a variety of issues that arose during construction. In this case there were additional costs to add radiant heat in the floor of the garage and a variety of work on the exterior light poles. In addition there were credits for three different unused contingency allowances which were part of the original contract and a small charge back for some minor damage. Specifically these are:

#B31-01	Add Alternate Radiant Flooring	\$1,200.00
#B31-02	Replace Damaged Fabric	(\$711.87)
#B31-03	Add Dimmers and Motion Sensors	\$20,813.00
#B31-04	Electrical Feed for Projector in Rm 109	\$1,455.00
#B31-05	Unused Contingency Allowance	(\$28,943.68)
#B31-06	Change Settings on 9 Light Poles	\$1,135.00
#B31-07	Add 5 Motion Sensors for Light Poles	\$4,089.00
#B31-08	Unused Contingency Allowance	(\$8,600.00)
#B31-09	Unused Contingency Allowance	(\$20,000.00)
<b>TOTAL</b>		<b>(\$29,573.55)</b>

**RECOMMENDATION**

That the Board of Education approve Change Orders #B31-01 through #B31-09 for Flex Electric Co., Inc. as follows:

Original Contract Sum:	\$713,000.00
#B31-01	\$1,200.00
#B31-02	(\$711.87)
#B31-03	\$20,813.00
#B31-04	\$1,455.00
#B31-05	(\$28,943.68)
#B31-06	\$1,135.00
#B31-07	\$4,089.00
#B31-08	(\$8,600.00)
#B31-09	(\$20,000.00)
<b>Final Contract Amount</b>	<b>\$683,426.45</b>

**ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT**

**G3. PERSONNEL RECOMMENDATIONS**

**DECEMBER 4, 2017**

**TO:** Board of Education

**FROM:** Kathleen A. Spring, Ph.D., Superintendent

**SUBJECT:** Personnel Recommendations

**BACKGROUND INFORMATION**

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

**RECOMMENDATION**

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Removal from Service**

**A. Appointments**

Heather McDonough

Appointment: Long-Term Substitute  
Assignment: School Counselor  
Date of Commencement: **November 2, 2017** (*amended from the November 20, 2017 agenda*)  
Expiration Date: Close of business February 14, 2018  
Certification Status: School Counselor, Initial  
Salary: Step 1 plus graduate credits, pro-rated

Lisa Wiedeman

Appointment: Probationary  
Assignment: Elementary Education  
Date of Commencement: September 1, 2016  
Expiration Date: **December 31, 2019 (1 semester Jarema Credit)** (*amended from the June 13, 2016 agenda*)  
Certification Status: Students with disabilities Gr. 1-6, Initial; Childhood Education Gr. 1-6, Initial  
Salary: Step 2 plus graduate credits, pro-rated

John Gage

Assignment: Substitute Monitor  
Effective Dates: December 4, 2017  
Salary: \$13.50/hour

Michelle Budka

Assignment: Substitute Bus Driver  
Effective Dates: November 27, 2017  
Salary: \$16.00/hour

Gail Lockwood

Assignment: Substitute Food Service Helper  
Effective Dates: November 20, 2017  
Salary: \$10.40/hour

Georgianna Pennacchia

Assignment: Substitute Food Service Helper (Café Aide)  
Effective Dates: December 4, 2017  
Salary: \$10.40/hour

Zoe Williams

Assignment: Substitute Food Service Helper (Café Aide)  
Effective Dates: December 4, 2017  
Salary: \$10.40/hour

**B. Removal from Service**

Thomas Culbert

Assignment:

Substitute Monitor

Effective Date:

December 4, 2017

Joseph Insero Jr.

Assignment:

Substitute Monitor

Effective Date:

December 4, 2017

Dana Payton

Assignment:

Substitute Monitor

Effective Date:

December 4, 2017