

**AGENDA
BOARD OF EDUCATION MEETING**

*Proposed Executive Session at 6:00 PM for the purpose of discussing contract negotiations.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for AP Biology and Anatomy & Physiology Classes to Participate in a Field Trip to the Liberty Science Center and Times Square on Friday, April 20, 2017
 - Business/Personnel
 - 1. Request for Approval to Enter into a Renewal Agreement with Four Winds Saratoga for Tutorial Services
 - 2. Request for Acceptance of Uncollected Tax Report
- G. Other Items
 - 1. Approval of Minutes (November 6, 2017)
 - 2. Financial Reports
 - a. Treasurer's Report
 - b. Cafeteria Financial Report
 - c. Budget Status Report
 - d. Revenue Status Report
 - e. Payment of Claims –Warrant #'s 4, 4P, and 5
 - f. Extracurricular Activities Report
 - g. Collateralization Report
 - h. Cash Flow Analysis – General Fund Report
 - 3. Personnel

- H. Proposed Executive Session
 - 1) Discussion of contract negotiations
- I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 11/20/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 03/03/17, 09/29/17, 10/03/17, 10/04/17, 10/05/17, 10/06/17, 10/10/17, 10/11/17, 10/17/17, 10/19/17, 11/13/17, 11/15/17.

EVALUATION/ANALYSIS

5578143	000558004	005579304	5578206	00557/8050	5580868
005578607	5581987	5578672	000556258	558253	5581218
5578108	005578504	005578033	5578750	5578625	5581544
005579100	560214	000558301	558124	5578293	5583828
5583252	5578180	556945	5583489	5583374	5582832
5579754	5578182	556663	005578096	5584024	5581385
000556908	556143	5579008	5583012	5582608	005578127

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 03/03/17, 09/29/17, 10/03/17, 10/04/17, 10/05/17, 10/06/17, 10/10/17, 10/11/17, 10/17/17, 10/19/17, 11/13/17, 11/15/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

NOVEMBER 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for AP Biology and Anatomy & Physiology Classes to Participate in a Field Trip to the Liberty Science Center and Times Square on Friday, April 20, 2017

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extracurricular activities and programs. To that end, there has been a concerted effort to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The high school principal is requesting Board approval for the AP Biology and Anatomy & Physiology class students to participate in a field trip to the Liberty Science Center in New Jersey and Ripley's Believe It or Not in Times Square, New York on Friday, April 20, 2017. Students will observe an open heart surgery and human cadavers. Students will depart from the high school at 4:45 AM and return at approximately 9:00 PM. The cost of this trip is \$84.00 per student including transportation. Transportation will be through chartered bus. There will be approximately 40 students attending and four chaperones.

RECOMMENDATION

That the Board of Education approve the request for AP Biology and Anatomy & Physiology class students to participate in a field trip to the Liberty Science Center in New Jersey and Ripley's Believe It or Not in Times Square, New York on Friday, April 20, 2017.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL # 1

NOVEMBER 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval to Enter into a Renewal Agreement with Four Winds Saratoga for Tutorial Services

BACKGROUND INFORMATION

Education Law and Commissioners' Regulations require that tutorial services be provided to students who require day treatment or who are admitted to hospitals.

EVALUATION/ANALYSIS

It is time to renew a contract with Four Winds Saratoga to provide educational tutorial services for district residents who are admitted to the hospital. The service charge is \$32.00 per hour. Middle and high school students receive ten (10) hours per week and elementary school pupils receive five (5) hours per week.

RECOMMENDATION

That the Board of Education authorize the renewal of a tutorial services agreement with Four Winds Saratoga for the 2017-18 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

NOVEMBER 20, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Acceptance of Uncollected Tax Report

BACKGROUND INFORMATION

At the beginning of the tax collection period, warrants are issued by the Board of Education. These warrants contain the total tax dollars that are to be collected by the Tax Collectors during the collection period, and subsequently turned over to the school district. At the end of the collection period a comparison of the total amount collected vs. the amount contained on the warrant is made. This calculation then indicates the amount of uncollected taxes. By law, uncollected taxes are sent to the respective county treasurer, who in turn provides reimbursement in full to the school district. This reimbursement is paid on April 1, 2018.

EVALUATION/ANALYSIS

The school district 2017 tax warrants, after adjustments, are as follows (less STAR):

Rotterdam	\$ 20,490,291.96
Guilderland	\$ 1,334,742.19
Colonie	\$ 944,676.23

At the end of the collection period, a review of our records indicates the following amount of uncollected taxes:

Rotterdam	\$ 1,000,108.04
Guilderland	\$ 60,373.86
Colonie	\$ 62,995.76

Uncollected tax reports must now be filed with the appropriate County Treasurer. All uncollected taxes must be paid to the school district on April 1, 2018.

RECOMMENDATION

That the Board of Education accept the Uncollected Tax Report as follows:

Rotterdam	\$ 1,000,108.04
Guilderland	\$ 60,373.86
Colonie	\$ 62,995.76

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. PERSONNEL RECOMMENDATIONS

NOVEMBER 20, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Leaves of Absence**
- D. Removal from Service**

A. Appointments

Jacqueline Sparacino

Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: November 13, 2017
Expiration Date: Close of business June 22, 2018 *(amended from the November 6, 2017 agenda)*
Certification Status: Early Childhood Education B-Gr. 2, Initial; English Language Arts 7-12, Initial
Salary: Step 1 plus graduate credits, pro-rated

Heather McDonough

Appointment: Long-Term Substitute
Assignment: School Counselor
Date of Commencement: November 1, 2017
Expiration Date: Close of business February 14, 2018 *(amended from the November 6, 2017 agenda)*
Certification Status: School Counselor, Initial
Salary: Step 1 plus graduate credits, pro-rated

Jennifer Heffernan

Assignment: Substitute Typist
Effective Dates: November 27, 2017
Salary: \$13.40/hour

Winter Coaches 2017-2018

Position	Coach	Step
Girls' JV Basketball	Robert Shields	Step 1
Girls' Varsity Basketball Assistant	Matt Hogan	Step 1

Extracurricular Advisors – 2017-18 – Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
Mock Trial	Katie Bartone – Stipend \$1,090
Olympics of the visual Arts for Fashion	Christina Matthieu – Stipend \$1,090
National Honor Society	Colleen Guse (November-June) Danielle Hunt (September-June)

Extracurricular Advisors – 2017-18 – Draper Middle School	
Extracurricular Club/Activity	Advisor/Co-Advisor
Peers for Peace	Maria Pacheco (September-November) Kyra Grimsley (November-June) Angie Santabarbara (November-June)
Library Book Club	Julie tootell (September-December) Mary Frances Manno (January-June)

B. Resignations

Steevi DiBernardo

Assignment:

Special Education

Effective Date:

Close of business November 10, 2017

Linda DeNisio

Assignment:

P/T Food Service Helper

Effective Date:

October 30, 2017

Jennifer Guy

Assignment:

12 Month School Nurse

Effective Date:

Close of business December 1, 2017

C. Leaves of Absence

Laurie Dennis

Appointment:

Elementary Education

Effective Dates:December 4, 2017 – March 13, 2018 (Family Medical Leave
March 14, 2018 – June 30, 2018 (Unpaid Leave of AbsenceReason:

Family Medical Leave / Unpaid Leave of Absence

Brenda Riehlman

Appointment:

Guidance Counselor

Effective Dates:

January 4, 2018 – February 14, 2018

Reason:

Family Medical Leave

D. Removal from Service

Charles Wyche

Assignment:

P/T Bus Driver

Effective Date:

Close of business November 2, 2017