

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**OCTOBER 16, 2017
EXECUTIVE SESSION 6:00 - 7:00 PM
BOARD MEETING 7:00 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

*Proposed Executive Session at 6:00 PM for discussion regarding discipline of a particular employee

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - a. Playground Recognition
 - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for Mohonasen High School Art Students to Participate in a Field Trip to the Massachusetts Museum of Contemporary Art, in North Adams, Mass., on Thursday, November 9, 2017
 - Business/Personnel
 - 1. Request Approval of Substitute Rates Not Covered by Substitute Teachers Contract
 - 2. Request for Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity
 - 3. Request Approval for Tax Refund
 - 4. Request for Acceptance of Monetary Donation from Mohonasen PTO
 - 5. Request for Approval of Resolution Authorizing Participation in cooperative Bidding for Disposal of Universal Waste
- G. Other Items
 - 1. Approval of Minutes (October 2, 2017)
 - 2. Financial Reports
 - a. Treasurer's Report

- b. Cafeteria Financial Report
 - c. Budget Status Report
 - d. Revenue Status Report
 - e. Payment of Claims –Warrant #3P
 - f. Extracurricular Activities Report
 - g. Collateralization Report
 - h. Cash Flow Analysis – General Fund Report
- 3. Personnel

- H. Proposed Executive Session
 - 1) Discussion of contract negotiations

- I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 10/16/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 09/22/17, 09/25/17, 09/27/17, 10/11/17.

EVALUATION/ANALYSIS

5583973	5583992	5584018	5584029	5584028	5584039
5584053	5582689	5583080	5584110	5584112	5584148
5582690	5584099	5583994	5584002	5584017	5583980
5581881	5583456	5584156	5584126	5584143	5583777
5583004					

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 09/22/17, 09/25/17, 09/27/17, 10/11/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

OCTOBER 16, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Mohonasen High School Art Students to Participate in a Field Trip to the Massachusetts Museum of Contemporary Art, in North Adams, Mass., on Thursday, November 9, 2017

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extracurricular activities and programs. To that end, there has been a concerted effort to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The high school principal is requesting Board approval for high school art students to participate in a field trip to visit the Massachusetts Museum of Contemporary Art, a converted factory building complex located in North Adams, Mass. on Thursday, November 9, 2017. This is one of the largest centers for contemporary visual arts and performing arts in the US. Students will depart from the high school at 7:45 AM and return at approximately 2:00 PM. The cost of the field trip will be approximately \$10 per student. Transportation will be provided by district bus. There are approximately 40 art students attending this trip and 4 chaperones.

RECOMMENDATION

That the Board of Education approve the request for high school art students to participate in a field trip to The Mass Museum of Contemporary Art in North Adams, Mass. on Thursday, November 9, 2017.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

OCTOBER 16, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Substitute Rates Not Covered by Substitute Teachers Contract

BACKGROUND INFORMATION

Substitute personnel are employed by the district and render services when regularly scheduled full and part-time employees are unavailable for work. Rates paid to substitute employees are established by the Board of Education. These rates were last established July 5, 2016.

EVALUTION/ANALYSIS

Substitute employees are not covered by our collective bargaining agreements with our support staff, nor are substitute nurses and teaching assistants covered by the District's agreement with the MTA. Consequently, it is the responsibility of the Board of Education to establish hourly rates paid to substitutes in these categories. Most recommended rates are lower than the Step 1 rates and/or the low end of the starting salary ranges for the respective positions in order to ensure that a substitute's work is not being compensated higher than a newly hired employee covered under the contract. Also, certain rate adjustments serve to insure that the district remains competitive in the retention of quality substitutes.

RECOMMENDATION

That the Board of Education approve the following substitute rates, effective October 9, 2017 until otherwise approved by the Board of Education:

Position	Starting Rate for 2017-2018	Current Substitute Rates (from 16-17)	Recommended Substitute Rates 2017-18 & beyond
Typist	\$14.05	\$13.25	\$13.40
Account Clerk	\$14.05	\$13.25	\$13.40
Steno/IPS I	\$14.05	\$13.25	\$13.40
Mail Clerk	\$13.34	\$12.20	\$12.30
Monitor	\$14.54	\$13.30	\$13.50
Cleaner	\$11.31	\$10.25	\$10.50
Custodian	\$15.46	\$13.85	\$14.00
Cook	\$11.31	\$10.25	\$10.50
Aides-Bus/Teacher/Clerical	\$11.27	\$10.25	\$10.50
FSH	\$10.69	\$10.00	\$10.40
Bus Driver	\$16.81	\$15.75	\$16.00
Motor Vehicle Operator	\$10.40	\$ 9.55	\$10.40
Messenger (MEO Light)	\$11.76	\$10.85	\$10.95
Mechanic	\$16.87	\$15.50	\$15.75
Groundsman/Maint. Mech.	\$15.47	\$13.80	\$14.00
Health Office Assistant	\$15.58	\$14.50	\$14.60
Nurse	\$20.30	\$19.25	\$19.35
Attendance Clerk	\$13.02	\$11.60	\$11.70
Teacher Assistant	\$13.43	\$11.80	\$11.90

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

OCTOBER 16, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity

BACKGROUND INFORMATION

Electricity costs have fluctuated greatly over the past several years. Subsequently, the district joined a Consortium in 2006 to contain the rise in costs and provide stability and predictability for budgeting.

EVALUATION/ANALYSIS

Since January 2006, the District has participated in a consortium of school districts that have banded together to receive group price discounts for electricity and natural gas. The Onondaga-Cortland-Madison (OCM) Board of Cooperative Educational Services (BOCES) manages the consortium. The current contract will expire on April 30, 2018. NYSMEC is prepared to conduct a cooperative public bid, but needs commitments from Districts that plan to participate.

RECOMMENDATION

That the Board of Education adopt the following RESOLUTION AUTHORIZING CONTINUED PARTICIPATION IN the Cooperative Energy Purchasing Service (NYSMEC) for Electricity:

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Rotterdam-Mohonasen Central School District (hereinafter sometimes referred to as “Participant”), is a “municipal corporation” as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2015 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium

("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, That this Board hereby determines that it is in the interests of the Rotterdam-Mohonasen Central School District to participate in the NYSMEC, and authorizes and directs Mr. Christopher Ruberti, Assistant Superintendent for Business to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$.1048 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This resolution shall take effect immediately.

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

OCTOBER 16, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request Approval for Tax Refund

BACKGROUND INFORMATION

The district has received a Consent Order and Judgement from the New York State Supreme Court regarding property owned by Michelle Durling. This property is located at 2057 Rensselear Avenue, Schenectady, New York 12303 and has a Tax Map No. of 59.14-2-5.

EVALUATION/ANALYSIS

Michelle Durling filed an appeal for review of assessment for tax year 2015. The Consent Order and Judgement reduces the assessed value for 2015 from \$228,000 to \$197,000. Based on the tax rate for 2015 this reduction represents a refund of \$534.88.

RECOMMENDATION

That the Board of Education authorize the payment of \$534.88 as ordered by the State of New York Supreme Court.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

OCTOBER 16, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Acceptance of Monetary Donation from Mohonasen PTO

BACKGROUND INFORMATION

Board of Education Policy Section 5240 stipulates the Board may accept donations, which will add to the overall welfare of the District.

EVALUATION/ANALYSIS

The Board of Education is being asked to accept monetary donations from the Mohonasen PTO to help fund the purchasing of various items for students in need. Specifically they are donating \$500 to Bradt Primary School, \$500 to Draper Middle School and \$1,000 to Mohonasen High School.

RECOMMENDATION

That the Board of Education approve the monetary donations from the Mohonasen PTO of \$500 to Bradt Primary School, \$500 to Draper Middle School and \$1,000 to Mohonasen High School to help fund various supplies for students in need.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

OCTOBER 16, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Resolution Authorizing Participation in Cooperative Bidding for Disposal of Universal Waste

BACKGROUND INFORMATION

It has been shown that participating in cooperative bids for certain items and services results in better pricing than the district bidding these items and services on their own. Due to that fact the district evaluates various opportunities for cooperative bidding as they become available and determine whether to participate.

EVALUATION/ANALYSIS

Capital Region BOCES has a Cooperative Bidding Service which has been shown to get better pricing for groups of school districts than districts can get on their own. They have led bids for equipment, supplies and contractual items. If a district participates in one of the bids, it is not obligated to participate in all. In this case Capital Region BOCES is doing a bid for Disposal of Universal Waste which we believe will be a savings for the district and thus would make sense to participate in.

RECOMMENDATION

That the Board of Education adopt the following RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE BIDDING – Disposal of Universal Waste, School Years 2017-18, 2018-19:

WHEREAS, The Cooperative Bidding (Purchasing) Service is a plan of a number of public school districts in the BOCES Albany-Schoharie-Schenectady-Saratoga area in New York, to bid jointly equipment, supplies, and contractual items, and specifically Disposal of Universal Waste, and

WHEREAS, the Rotterdam-Mohonasen Central School District is desirous of participating with other districts in the BOCES Albany-Schoharie-Schenectady-Saratoga area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o; and

WHEREAS, this resolution shall not preclude Rotterdam-Mohonasen Central School District from separately bidding equipment, supplies and contractual items in those instances where only a single district is seeking to make a purchase; and

WHEREAS, Rotterdam-Mohonasen Central School District may at its option notify the Capital Region BOCES that it elects not to participate in a particular bid; and

WHEREAS, Rotterdam-Mohonasen Central School District wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf:

NOW THEREFORE, BE IT RESOLVED, That the Board of Education of the Rotterdam-Mohonasen Central School District hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications; and

BE IT FURTHER RESOLVED, that the Board of Education of the Rotterdam-Mohonasen Central School District authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services; and

BE IT FURTHER RESOLVED, that that the Board of Education of the Rotterdam-Mohonasen Central School District agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3)and after the award of the bid it will conduct all negotiations directly with the successful bidder(s)

This resolution shall take effect immediately.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**G3. PERSONNEL RECOMMENDATIONS
2017**

OCTOBER 16,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**

A. Appointments

Melissa Egnore

Assignment: P/T Teaching Assistant (6 hours)
Effective Date: October 16, 2017 – June 30, 2018
Salary: Step 2

Gregory Moquin

Assignment: Cleaner
Effective Date: October 16, 2017
Salary: \$24,500

Charles Wyche

Assignment: P/T Bus Driver
Effective Date: October 4, 2017
Salary: \$17.30/hour

Justin Chaires

Assignment: Substitute Teaching Assistant
Effective Date: October 23, 2017
Salary: \$11.90/Hour

Marina Lanaro

Assignment: Swim Club Coach
Effective Date: October 23, 2017 – February 11, 2018
Salary: \$1,600/Season

Noelle Levasseur

Assignment: Swim Club Coach
Effective Date: October 23, 2017 – February 11, 2018
Salary: \$750/Season

Bryttni Walter

Assignment: Swim Club Coach
Effective Date: October 23, 2017 – February 11, 2018
Salary: \$1,600/Season

Lydia Ware

Assignment: Swim Club Coach
Effective Date: October 23, 2017 – February 11, 2018
Salary: \$750/Season

Brandon Guthrie

Assignment: Water Safety Instructor and Lifeguard (Level 1)

Effective Date: November 4, 2017

Salary: **\$14.00/hour** and \$10.00/hour (amended from the September 25, 2017 agenda)

Jacqueline Landolfo

Assignment: P/T Teacher Aide (6 hours)

Effective Date: September 1, 2017 – June 30, 2018

Salary: **\$11.94/Hour** (amended salary adjustment to September 1, 2017)

Michele Garrow

Assignment: P/T Food Service Helper (Café Aide)

Effective Date: September 5, 2017

Salary: **\$10.58/Hour** (amendment from the August 21, 2017 agenda)

Marching Band Appointments – Fall 2017

Advisor	Classification	Stipend
Daniel Jones	Director (1.0) / Marching & Maneuvering (1.0)	\$2,169 / \$1,379 Total = \$3,548.00
Jason Varga	Marching & Maneuvering (1.5) (.5 Percussion)	\$2,068.50/689.50 = \$2,758.00
Art Cornell	Percussion (1.5)	\$2,068.50
Jim Crawford	Marching & Maneuvering (.5)	\$ 689.50
Mark Sanford	Marching & Maneuvering (.5)	\$ 689.50
Brittany Plano	Marching & Maneuvering (.5)	\$ 689.50
Paul Shaun Edwards	Marching & Maneuvering (1.0)	\$1,379.00
Amanda Laven	Drill Writer (.75)	\$1,034.25
Kevin McCauley	Drill Writer (.25)	\$ 344.75
Julian Williams	Guard (1.5)	\$2,068.50
Kari Ross	Guard (.5)	\$ 689.50
Preston Coppage	Guard (1.0)	\$1,379.00
Mike Salamone	Volunteer	
Bill Hoyt	Volunteer	
Brandon Flower	Volunteer	
James Coover	Volunteer	
Isaiah VanBuren	Volunteer	
Randall Bennett	Volunteer	
Robert Krupa	Volunteer	
Khrystin Comerford	Volunteer	
Mike Shaner	Volunteer	

2017-2018 Pinewood School Relocation Work – Per MTA Contract

Name	Date	# Days
Rachel Costanzo	TBD	1

B. Resignations

Charles Wyche

Assignment:

Substitute Bus Driver

Effective Date:

Close of business October 3, 2017