

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**OCTOBER 2, 2017
BOARD/ADMINISTRATIVE WORKSHOP 5:00 – 6:45 PM
ART DISPLAY/HS ART WING 6:45 - 7:00 PM
BOARD MEETING 7:00 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

**The Board will meet prior to the Board meeting for a Board/Administrative Workshop*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - a. Independent Audit Report
 - b. Character Education/Anti Bullying Initiatives
 - 2. Student Representatives
 - 3. Board of Education
 - a. Proposed Bylaw Amendments & Resolutions (Lake Placid Convention)
 - 4. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - Business/Personnel
 - 1. Request Approval of Mohonasen Central School District Support Staff Association Collective Bargaining Agreement
 - 2. Request Approval for Board of Education Members to Attend 98th Annual NYSSBA Convention in Lake Placid, New York on October 12-14, 2017
 - 3. Request Approval of Applications for Corrected Tax Roll for the Year 2017, Pursuant to Sec. 554 & 556, Real Property Tax Law
 - 4. Request for Acceptance of District Financial Audit – Year Ended June 30, 2017
 - 5. Request Approval of Budget Re-appropriation for Summer Enrichment Program
 - 6. Request for Approval of Agreement with Independent Consultant for Professional Development Services

7. Request for Authorization of Emergency Application of Pesticide

G. Other Items

1. Approval of Minutes (September 25, 2017)
2. Personnel

H. Proposed Executive Session

- 1) Discussion of contract negotiations

I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 10/02/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 9/18/17, 9/20/17, and 9/22/17.

EVALUATION/ANALYSIS

005579843 55840003 5584118 5579567

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 9/18/17, 9/20/17, and 9/22/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Mohonasen Central School District Support Staff Association Collective Bargaining Agreement

BACKGROUND INFORMATION

The Mohonasen Central School District Support Staff Association's collective bargaining agreement with the district expired on June 30, 2017. Representatives of the Mohonasen Central School District Support Staff Association and representatives of the Board of Education had numerous meetings for the purpose of negotiating a successor agreement.

EVALUATION/ANALYSIS

A collective bargaining agreement between the district and the Mohonasen Support Staff Association has been negotiated, based upon parameters given the district's negotiators by the Board of Education. The agreement, with the effective dates of July 1, 2017 through June 30, 2022, has been ratified by the Association. Board of Education ratification is required for the agreement to become effective.

RECOMMENDATION

That the Board of Education approve the collective bargaining agreement between the district and the Mohonasen Central School District Support Staff Association, effective July 1, 2017 through June 30, 2022 and authorize the Superintendent to execute the agreement.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Approval for Board of Education Members to Attend 98th Annual NYSSBA Convention in Lake Placid, New York on October 12-14, 2017

BACKGROUND INFORMATION

The Mohonasen Central School District believes that it is essential to provide training and professional development for its faculty, staff, administration and Board of Education members.

EVALUATION/ANALYSIS

One of the annual opportunities for training and development for school board members is the Annual Convention and Education Expo of the New York State School Boards Association. At this venue, there are a multitude of options provided by experts in the educational field. This year the convention will be held in Lake Placid, New York from October 12-14, 2017.

RECOMMENDATION

That the following Board of Education members will register to attend the 98th Annual Convention and Education Expo of the New York State School Boards Association to be held October 12-14, 2017 at the Crown Plaza Resort and Lake Placid Inn in Lake Placid, New York:

Deborah Escobar
Lisa Gaglioti
Stacy MacTurk
Chad McFarland
Patrick Ryan
Pamela Young
Kathleen Spring

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Applications for Corrected Tax Roll for the Year 2017,
Pursuant to Sec. 554 & 556, Real Property Tax Law

B BACKGROUND INFORMATION

The District has received official notification that assessment roll corrections need to be made due to clerical errors by the assessor, pursuant to Sec. 554 & 556 of the NYS Real Property Tax Law.

EVALUATION/ANALYSIS

With the mailing of school tax bills in many jurisdictions, errors are often discovered. Upon the discovery of errors and given that the property in question is entitled to receive the exemption, an Application for Corrected Tax Roll, RP-554 and RP-556 must be completed and duly approved by the respective taxing jurisdictions – in these instances Schenectady County and the Rotterdam-Mohonasen Central School District.

RECOMMENDATION

That the Board of Education approve the Application for Corrected Tax Roll Pursuant to Sec. 554 & 556, Real Property Tax Law below for the following property tax owners in the stated amounts.

Owner/S/B/L	Amt. of Taxes Billed/Paid	Corrected Tax/Reason	Amount of Refund
Joseph DiDonna Applicant 48.19-18-23	\$1,296.12 Paid	\$140.06 Clerical error	\$1,156.06
Rotterdam Fire District #2 Applicant 58.8-11-28.112	\$121.46 Billed	\$0.00 Unlawful Entry	-0-
Rotterdam Ventures Applicant 58.1-2.22	\$16,189.84 Billed	\$4,315.39 Clerical error	-0-
Rotterdam Ventures Applicant 48.19-18-23	\$41,324.90 Billed	\$11,402.93 Clerical error	-0-

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Acceptance of District Financial Audit – Year Ended June 30, 2017

BACKGROUND INFORMATION

Each year the school district is required to have a financial and compliance audit completed by a certified independent public accountant.

EVALUATION/ANALYSIS

The accounting firm of Raymond Preusser CPA, P.C. has completed their audit of all school district financial records. This report has been reviewed by the district's audit committee and must now be reviewed with the Board of Education. A representative from the auditing firm will be present at this Board meeting to answer any questions regarding the audit. Copies of the audit will be submitted to the State Education Department and the Department of Audit and Control to meet the October 15, 2017 deadline. A motion by the Board of Education accepting the report also needs to be filed with the agencies listed above.

RECOMMENDATION

That the Board of Education accept the District Financial Audit for the 2016-2017 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Budget Re-appropriation-Summer Enrichment Program

BACKGROUND INFORMATION

The district accounts for revenues and expenditures for the Summer Enrichment Program, but these are collected and spent in addition to existing budget revenues and appropriations.

EVALUATION/ANALYSIS

To ensure that the funds are available in the General Fund to offset the recorded expenditures, the 2017-18 budget needs to be reappropriated. This reappropriation will increase our Revenues by \$2,093.01, and will also require that our appropriations be increased by the same amount.

RECOMMENDATION

That the Board of Education amend the 2017-18 budget as follows:

Increase A510	Estimated Revenue	\$2,093.01
Increase A1320.1	Summer School Tuition – Enrichment Program	\$2,093.01
Increase A960	Appropriations	\$2,093.01
Increase A2320-150-00-0001	Salaries-Teaching	\$2,093.01

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #6

OCTOBER 2, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Agreement with Independent Consultant for Professional Development Services

BACKGROUND INFORMATION

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and teachers in the district.

EVALUATION/ANALYSIS

The following independent consultants have agreed to provide professional development services to assist teachers to best educate students in the Mohonasen Central School District. Services provided shall include faculty workshops and presentations, classroom demonstrations, consultations, advice, and reports to the district. The Mohonasen Central School District will compensate the independent consultants at the rates listed below. This contract will be effective for the period of September 2017 through June 2018.

RECOMMENDATION

That the Board of Education approve this agreement with the independent consultants listed below to provide professional development services to the Mohonasen Central School District.

Program(s)	Instructor(s)	Rate
Supporting Educator Instructional Best Practices Workshop	Patricia Rand	Not to exceed \$2,000
Supporting Educator Instructional Best Practices Workshop	Catherine Snyder, Ph.D.	Not to exceed \$5,000
Supporting Educator Instructional Best Practices Workshop	Seema Rivera	Not to exceed \$2,000

KAS/LMC/tv

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #7

OCTOBER 2, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Authorization for Emergency Application of Pesticide

BACKGROUND INFORMATION

According to Board Policy #5632, pesticides may not be used on playgrounds, turf, athletic or playing fields or basically all lawn areas of the school. However, an exception may be made for emergency applications of pesticide only when approved in advance by the Board of Education.

EVALUATION/ANALYSIS

The Director of Facilities is authorized by the Rotterdam-Mohonasen Board of Education to arrange an emergency application of an appropriate pesticide and herbicide on the school playing fields in the event of an emergency which may pose a risk to the health of students and/or staff. In this case, it is for the following:

Main Campus: Soccer Fields, Varsity/Modified Softball Field Outfields, Varsity/Modified Baseball Fields Outfields. In order to kill clover that attracts stinging insects, and to protect the Assets of the District and restore the playing surfaces of these fields to a safe playing condition, Pesticide and Herbicide will be used. This will be in addition to fertilization to promote the growth of grass that can act as a natural deterrent to weeds.

Fields will be reevaluated in the Spring.

The application will be made by a licensed pesticide applicator and All DEC regulations concerning neighbor notification will be followed.

RECOMMENDATION

That the Board of Education approves the application of pesticide on the school playing fields as stated above.

KAS/JM/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**G3. PERSONNEL RECOMMENDATIONS
2017**

OCTOBER 2,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Leaves of Absence**
- D. Removal from Service**

A. Appointments

Lori Bennett

Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: September 25, 2017
Expiration Date: TBD
Certification Status: Nursery, Kindergarten & Gr. 1-6 and English 7-9 Extension, Permanent; English 7-12, Permanent
Salary: Step 10 plus graduate credits, pro-rated

Christine Daigle

Appointment: Long-Term Substitute
Assignment: Literacy
Date of Commencement: September 5, 2017
Expiration Date: Close of business January 30, 2018 (*amended from the September 11, 2017 agenda*)
Certification Status: Childhood Education Gr. 1-6, Initial; Literacy B-6, Initial
Salary: Step 2 plus graduate credits

Robert Buehler

Assignment: Nanotechnology Certification
Effective Dates: September 1, 2017 – June 30, 2018
Salary: \$2,400 stipend

Scott Bank

Assignment: Custodial Leader – Draper Middle School
Effective Dates: September 14, 2017 – TBD
Salary: Per MSSA Contract

Breityn Barnhart

Assignment: Lifeguard (Level 1)
Effective Date: October 15, 2017
Salary: \$10.00/hour

Sheila Richardson

Assignment: P/T Bus Driver
Effective Date: September 26, 2017
Salary: \$17.47/hour

William Brown

Assignment: Substitute Bus Aide
Effective Date: October 2, 2017
Salary: \$10.25/hour

2017-2018 PM School Tutoring - \$34.27/Hour	
Dawn Aulita	Tutor
Lisa Backman	Tutor
Katie Bartone	Tutor
Robert Buehler	Tutor
Richard Burega	Tutor
Brett Hilko	Tutor
Diana Ktenas	Tutor
Michele Lajeunesse	Tutor
Martha Mallon	Tutor
Malachi Martin	Tutor
Greg Massaroni	Tutor
Nicole Ozimek	Tutor
Faith Perry	Tutor
Kathryn Pierson	Tutor
Rebecca Shea	Tutor
Kristen Vachon	Tutor
Autumn Wallace	Tutor

2017-2018 PM School Tutoring - \$25.00/Hour	
Patti Spicer	Tutor

B. Resignations

Sharon Hughes

Assignment: P/T Teaching Assistant (6 hours)
Effective Date: Close of Business October 13, 2017

Maria Pia DiCocco

Assignment: P/T Food Service Helper
Effective Date: October 1, 2017

Grayce Mallard

Assignment: Substitute Food Service Helper
Effective Date: September 26, 2017

Sheila Richardson

Assignment: Substitute Bus Driver
Effective Date: Close of business September 25, 2017

C. Leaves of Absence

Brianna Coughlin

Appointment: Literacy
Effective Dates: January 8, 2018 – January 30, 2018
Reason: Unpaid Leave of Absence

D. Removal from Service

Mark Hitchcock

Assignment: Substitute Teacher Aide
Effective Date: September 5, 2017

Julie D’Andreti

Assignment: Substitute Teacher Aide
Effective Date: September 5, 2017