

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**SEPTEMBER 25, 2017
EXECUTIVE SESSION 6:00 - 7:00 PM
BOARD MEETING 7:00 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

**Proposed Executive Session at 6:00 PM for discussion regarding discipline of a particular employee*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
 - 1. Request Approval of Amended Date for Monthly Board Meetings for the 2017-2018 School Year
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for Mohonasen/Draper Winter Color Guard and Marching Band Students to Participate in Various Competitions
 - 3. Request Approval for 8th and 9th Grade Foreign Language Students to Participate in a Field Trip to Montreal, Canada on May 11-12, 2018
 - Business/Personnel
 - 1. Request Approval to Enter into an Agreement with Nursecore Management Services, LLC. for Nursing Services
 - 2. Request Acceptance of Districtwide School Safety Plan
 - 3. Request for Approval of Resolution to Issue Bonds Not to Exceed \$420,000 for School Bus Purchases
 - 4. Request Approval of Application for Corrected Tax Roll for the Year 2017, Pursuant to Sect. 550, Real Property Tax Law
 - 5. Request Approval of Mohonasen Central School District Support Staff Association Collective Bargaining Agreement
- G. Other Items

1. Approval of Minutes (September 11, 2017)
 2. Financial Reports
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Revenue Status Report
 - d. Payment of Claims –Warrant #'s 2P & 3
 - e. Claims Auditor Report
 - f. Extracurricular Activities Report
 - g. Collateralization Report
 - h. Cash Flow Analysis – General Fund Report
 3. Personnel
- H. Proposed Executive Session
- 1) Discussion of contract negotiations
- I. Adjournment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

E. OLD BUSINESS #1

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Amended Date for Monthly Board Meetings for the 2017-2018 School Year

BACKGROUND INFORMATION

Every year the Board approves a listing of board meeting dates, times, and places for special and regular monthly board meetings.

EVALUATION/ANALYSIS

At the July 10, 2017 board meeting, monthly board meeting dates were presented for approval. Dates have been reviewed and a date change has been made. An established listing of the dates, times and places for special and regular monthly board meetings for the 2017-2018 school year is listed below.

Organizational Meeting - July 10, 2017, 6:00 PM/LGI	
Business Meeting - August 21, 2017, 6:00 PM/LGI	
Instructional Presentations 7:00 PM <i>in HS/LGI unless otherwise designated</i>	Business Meetings 7:00 PM <i>in HS/LGI unless otherwise designated</i>
Board Workshop - July 17, 2017	
September 11, 2017	September 25, 2017
October 2, 2017	October 16, 2017
November 6, 2017	November 20, 2017
December 4, 2017	December 18, 2017
January 8, 2017	January 22, 2018
February 5, 2018	February 26, 2018
March 5, 2018	March 19, 2018
<i>April 9, 2018</i>	Wednesday, April 25, 2018
May 7, 2018	May 21, 2018
June 4, 2018	June 18, 2018

RECOMMENDATION

That the Board of Education approve the amended 2017-2018 monthly board meeting dates, times and places for special and regular monthly board meetings.

KAS/CJR:ja

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 09/25/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 09/06/17, 09/13/17, 09/14/17.

EVALUATION/ANALYSIS

5583904 5583701 5583180 5583985 5583546 5583296
5582705

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 09/06/17, 09/13/17, 09/14/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. INSTRUCTION #2
2017**

SEPTEMBER 25,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Mohonasen/Draper Winter Color Guard and Marching Band Students to Participate in Various Competitions

BACKGROUND INFORMATION

Participation in competition is an honor for the Mohonasen District Winter Color Guard and Marching Band. Students will compete and the experience gained through this opportunity will benefit our students educationally and socially.

EVALUATION/ANALYSIS

The high school principal is requesting approval for the Mohonasen Winter Color Guard and Marching Band to participate in the following competitions.

- **Thursday, October 5-8, 2017 – Washington, DC – US Bands Competition at Severna Park High School in Washington, DC.**
Marching Band Students
Students will depart at 8:30 AM on Thursday, October 5 and return at approximately 6:00 PM on Sunday, October 8th. Charter buses will be provided for this trip.
100 students plus staff will attend. The approximate cost of the trip will be \$420 per student.
- **Thursday, February 15-19, 2018 – Indianapolis, IN – WGI Regional Competition at Warren Central School in Indianapolis, IN.**
Varsity Color Guard Students
Students will depart at 4:00 PM on Thursday, February 15 and return at approximately 4:00 PM on Monday, February 19th. Charter buses will be provided for this trip.
20 students plus color guard staff will attend. The approximate cost of the trip will be \$250 per student.
- **Friday, March, 16-18, 2018 – Bethlehem, PA – WGI Regional Competition at Lehigh University in Bethlehem, PA.**
Varsity Color Guard Students
Students will depart at 2:15 PM on Friday, March 16 and return at approximately 9:00 PM on Sunday, March 18th. Charter buses will be provided for this trip.
20 students plus color guard staff will attend. The approximate cost of the trip will be \$200 per student.

- **Wednesday, April 11-15, 2018 – Dayton, OH – WGI Regional Competition at Dayton Arena in Dayton, Ohio**
Varsity Color Guard Students
Students will depart at 7:00 AM on Wednesday, April 11 and return at approximately 1:00 AM on Sunday, April 15. Charter buses will be provided for this trip. 20 students plus color guard staff will attend. The approximate cost per student will be \$400.00.

RECOMMENDATION

That the Board of Education approve the Mohonasen Winter Color Guard and Marching Band participation in the above listed competitions.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #3

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for 8th and 9th Grade Foreign Language Students to Participate in a Field Trip to Montreal, Canada on May 11-12, 2018

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extracurricular activities and programs. To that end, there has been a concerted effort to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The middle school principal is requesting Board approval for 8th and 9th grade Foreign Language students to participate in a field trip to Montreal, Canada on Friday and Saturday, May 11 and 12, 2018. The trip will include a walking tour of Old Montreal, dinner at a French restaurant, participating in a circus workshop, and a trip to the Biodome. The trip is being planned through Jumpstreet Tours for Students. The anticipated cost per student including the overnight stay will be a maximum of \$375 depending on the number of students that sign up for the trip. It is anticipated that there will be at least 5 chaperones for a maximum of 45 students. Students will depart the middle school at approximately 8:00AM on May 11th and return at approximately 7:00PM on May 12th. The transportation for this trip will be through chartered bus (Wade Tours) and has been scheduled through Jumpstreet Tours. As usual, only students who are fully caught up on all of their schoolwork will be able to participate.

RECOMMENDATION

That the Board of Education approve the request for 8th and 9th grade Foreign Language students to participate in a field trip to Montreal, Canada on May 11-12, 2018.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #1
2017**

SEPTEMBER 25,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval to Enter into an Agreement with Nursecore Management Services, LLC. for Nursing Services

BACKGROUND INFORMATION

Pursuant to provision of both Federal and State laws, the District has the responsibility to provide nursing services to resident students with disabilities if stipulated in a student's IEP.

EVALUATION/ANALYSIS

The Nursecore Management Services, LLC. is agreeable to entering into a contract with the District to provide nursing services for student(s) as per their IEP(s) on an as needed basis. In return for providing these services, the Rotterdam-Mohonasen Central School District will compensate Nursecore Management Services, LLC. at the rate of \$51.95 per hour.

RECOMMENDATION

That the Board of Education approves a contract with Nursecore Management Services, L.L.C. to provide nursing services on an as needed basis to District resident students at a cost of \$51.95 per hour effective September 11, 2017 through June 30, 2018.

Nursecore Management Services, LLC.
D/B/A Nursecore of Albany
P.O. Box 201925
Arlington, TX. 76006

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Acceptance of Districtwide School Safety Plan

BACKGROUND INFORMATION

The Safe Schools Against Violence in Education (SAVE) Law and Regulations of the Commissioner of Education required school districts to adopt a districtwide school safety plan by July 1, 2001, with annual review and revisions to be made each year thereafter.

EVALUATION/ANALYSIS

The District has worked with its Director of School Safety & Security and their BOCES Health-Safety-Risk Management representative to update the District Plan to meet the updated regulations.

RECOMMENDATION

That the Board of Education accept the updated Districtwide 2017-18 School Safety Plan.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Resolution to Issue Bonds Not to Exceed
\$420,000 for School Bus Purchases

BACKGROUND INFORMATION

A Bus Purchase Proposition was placed before the voters at the Annual District Meeting on May 16, 2017. The proposition requested voter approval for the purchase of school buses at a cost not to exceed \$420,000. The proposition passed by a vote of 857 yes and 287 no.

EVALUATION/ANALYSIS

The approval of the Board of Education is required in order to consummate the financing to purchase the buses. The plan is to issue Bonds to be repaid within five (5) years in accordance with prescriptions of both Education and local Finance Laws.

The actual cost of two (2) 66-passenger buses, one (1) 72-passenger bus and one (1) small bus equipped with wheel chair lift is \$416,366.31.

RECOMMENDATION

That the Board of Education of the Rotterdam-Mohonasen Central School District approve the attached Bond Resolution authorizing the issuance of bonds not to exceed \$420,000 to finance the purchase of school buses.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Application for Corrected Tax Roll for the Year 2017,
Pursuant to Sect. 550, Real Property Tax Law

B ACKGROUND INFORMATION

The District has received official notification that assessment roll corrections need to be made due to clerical errors by the assessor, pursuant to Sect. 550 of the NYS Real Property Tax Law.

EVALUATION/ANALYSIS

With the mailing of school tax bills in many jurisdictions, errors are often discovered. Upon the discovery of errors and given that the property in question is entitled to receive the exemption, an Application for Corrected Tax Roll, RP-554, must be completed and duly approved by the respective taxing jurisdictions - in these instances Albany County and the Rotterdam-Mohonasen Central School District.

RECOMMENDATION

That the Board of Education approve the Application for Corrected Tax Roll Pursuant to below mentioned error Sec. 550(3), RPTL from the following property tax owner in the stated amounts.

Owner/S/B/L	Amt. of Taxes Billed/Paid	Corrected Tax/Reason	Amount of Refund
Niagara Mohawk 5.02-50-903./3	\$20,758.93 Billed	\$17,829.09	-0-

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

SEPTEMBER 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Mohonasen Central School District Support Staff Association Collective Bargaining Agreement

BACKGROUND INFORMATION

The Mohonasen Central School District Support Staff Association's collective bargaining agreement with the district expired on June 30, 2017. Representatives of the Mohonasen Central School District Support Staff Association and representatives of the Board of Education had numerous meetings for the purpose of negotiating a successor agreement.

EVALUATION/ANALYSIS

A collective bargaining agreement between the district and the Mohonasen Support Staff Association has been negotiated, based upon parameters given the district's negotiators by the Board of Education. The agreement, with the effective dates of July 1, 2017 through June 30, 2022, has been ratified by the Association. Board of Education ratification is required for the agreement to become effective.

RECOMMENDATION

That the Board of Education approve the collective bargaining agreement between the district and the Mohonasen Central School District Support Staff Association, effective July 1, 2017 through June 30, 2022 and authorize the Superintendent to execute the agreement.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**G3. PERSONNEL RECOMMENDATIONS
2017**

SEPTEMBER 25,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Rescind Appointments**
- C. Resignations**
- D. Leaves of Absence**

A. Appointments

Loretta Cozza
Appointment: Long-Term Substitute
Assignment: K-12 Assistant Principal
Date of Commencement: July 1, 2017
Expiration Date: December 31, 2017 (up to 85 days) *(amended from the May 8, 2017 agenda)*
Certification Status: School District Administrator, Permanent
Salary: \$350/day (per diem)

Abigail Belter
Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: September 5, 2017
Expiration Date: Close of business June 22, 2018
Certification Status: Childhood Education Gr. 1-6, Conditional Initial
Salary: Step 7 plus graduate credits

Sarah Corbett
Assignment: Information Processing Specialist 1 (12-Month), Provisional
Effective Date: September 27, 2017
Salary: \$29,016

Barbara Kerr
Assignment: Information Processing Specialist 1 (10-Month), Provisional
Effective Date: September 18, 2017
Salary: \$20,175

Ann Mennella-Valdes
Assignment: P/T Teaching Assistant (6 hours)
Effective Date: September 25, 2017 – June 30, 2018
Salary: Step 8

Brandon Guthrie
Assignment: Water Safety Instructor and Lifeguard (Level 1)
Effective Date: November 4, 2017
Salary: \$13.50/hour and \$10.00/hour

Linda DeNisio
Assignment: P/T Food Service Helper
Effective Date: September 25, 2017
Salary: \$10.71/hour

Richard Schlierer

Assignment: P/T Bus Driver
Effective Date: September 12, 2017
Salary: \$17.47/hour

Craig Vaughn

Assignment: P/T Bus Driver
Effective Date: September 19, 2017
Salary: \$17.47/hour

Frederick Viall

Assignment: Substitute Bus Driver
Effective Date: August 31, 2017 (*amended from the September 11, 2017 agenda*)
Salary: \$15.75/hour

Frederick Viall

Assignment: P/T Bus Driver
Effective Date: September 19, 2017
Salary: \$17.00/hour

Charles Wyche

Assignment: Substitute Bus Driver
Effective Date: September 5, 2017
Salary: \$15.75/hour

Shaunell Renda

Assignment: Substitute Bus Aide
Effective Date: September 5, 2017
Salary: \$10.25/hour

Kathleen Mangina

Assignment: Substitute Food Service Helper (Café Aide)
Effective Date: September 25, 2017
Salary: \$10.00/hour

2017-2018 Bradt Relocation Work – Per MTA Contract Relocation

Name	Curriculum Work	# Days
Bernadette Callender	TBD	.5
Ashley Geyer	TBD	.5

2017-2018 Bradt Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Sharon Berschwinger	Literacy	2
Laura Eggleston	English	1
Jessica Filarecki	English	1

2017-2018 Bradt Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Jennifer Hurst	English	1
Sarah Kaiser	English	1
Sandra McDuffee	English	1
Colleen Palleschi	English	1
Andrea Pigliavento	English	1
Lori Burke	Kindergarten	1
Mary Carrigan-Peek	Kindergarten	1
Lynette Griesemer	Kindergarten	1
Melissa Goard	Mathematics	1

2017-2018 Draper Middle School Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Mary Manno	Library	1
Jennifer McGuire	Science	1

2017-2018 High School Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Tara Halliday	Social Studies	.5
Michael Williams	Social Studies	.5

2017-2018 CAT Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Kelly Fahrenkopf	BOCES Caseload	3

Extracurricular Advisors – 2017-18 Draper Middle School

Extracurricular Club/Organization	Advisor/Co-Advisor
Odyssey of the Mind	Jason Varga

B. Rescind Appointment

Appeared on the August 21, 2017 Agenda:

Megan Lineback

Assignment: P/T Teaching Assistant (6 hours)

Effective Dates: September 5, 2017 – June 30, 2018

Salary: Step 1

C. Resignations

Nicholas Ferraro

Assignment: Cleaner

Effective Date: **Close of business September 6, 2017** (Amended from the September 11, 2017 agenda)

Linda DeNisio

Assignment: Substitute Food Service Helper

Effective Date: Close of business September 22, 2017

Richard Schlierer

Assignment:

Substitute Bus Driver

Effective Date:

Close of business September 11, 2017

Frederick Viall

Assignment:

Substitute Bus Driver

Effective Date:

Close of business September 18, 2017

Craig Vaughn

Assignment:

Substitute Bus Driver

Effective Date:

Close of business September 18, 2017

D. Leaves of Absence

Brianna Coughlin

Appointment:

Literacy

Effective Dates:

October 9, 2017 – January 5, 2018

Reason:

Family Medical Leave