

AGENDA
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
July 10, 2017, 6:00 PM, Farnsworth Technology Center, High School

- A. Call to Order
- B. Pledge of Allegiance to the Flag
- C. Organizational Business
 - 1. **Administration of Oath of Faithful Performance of Office to Board Members Beginning New Term of Office** – Lisa Gaglioti and Stacy MacTurk
 - 2. **Election of Officers:**
 - President of the Board: (Education Law 1701, 2504, 2563)
 - Vice President: (Education Law 1701, 2504)
 - Administration of Oath of Office to President and Vice President (District Clerk)
 - 3. **Appointment of District Officers, Other Appointments, Designations, Authorizations, Bonding of Personnel and Other Items**

Recommended Motion: "That the Board of Education approves the following appointments, designations, authorizations, bonding of personnel and other items for the 2017-2018 school year."

District Clerk	Christopher Ruberti – no stipend
District Treasurer	Tracey Freemantle – \$2,625
Internal Claims Auditor	Susan Clouthier-Braiman - \$4,331 stipend
Central Registrar	Terrie Furbeck – no stipend
Secretary to the Board	Judy Andi - \$5,836 stipend
Deputy District Clerk	Judy Andi – no stipend

Administration of Oath of Office to District Officers

 - **Appointment of School District Physician**

Recommend the appointment of Dr. Warren Silverman of Access Compliance, LLC, 776A Watervliet-Shaker Road, Latham, NY 12110, as School District Physician from July 1, 2017 through June 30, 2018, with the fee for services not to exceed \$22,500.
 - **Appointment of General Legal/Litigation/Labor Relations Counsel**

Recommend the appointment of the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211, to the position of General Legal/Litigation Counsel from July 1, 2017 through June 30, 2018, at an hourly rate of \$160 for all non-litigation matters and \$180 per hour for all litigation matters.
 - **Appointment of General Legal Counsel**

Recommend the appointment of the attorney firm of Honeywell Law Firm, PLLC, 111 Winners Circle, Suite 200, Albany, NY 12205, to provide general legal counsel from July 1, 2017 through June 30, 2018, at an hourly rate of \$160.

- **Appointment of Bond Counsel**
Recommend the appointment of the attorney firm of Barclay Damon LLP, 80 State Street, Albany, NY 12207, to provide bond counsel from July 1, 2017 through June 30, 2018, at a rate of between \$0.50 and \$1.50 per thousand dollars of bonds issued.
- **Appointment of Counsel for Tax Certiorari**
Recommend the appointment of the attorney firm of Tabner, Ryan & Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2017 through June 30, 2018, at an hourly rate of \$130.
- **Appointment of School Attendance Officers**
Recommend the appointment of the following individuals to serve as School Attendance Officers during the 2017-2018 school year:

Bradt School	Alma DiCocco
Pinewood School	Lisa Karandy
Draper Middle School	Darcy McCooley
High School	Cindy Clough
- **Appointment of Independent Auditor**
Recommend the appointment of the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2017 through June 30, 2018, for a base cost of \$17,000.
- **Appointment of Internal Auditor**
Recommend the appointment of Management Advisory Group, Inc. for Internal Auditing Services for the school year of July 1, 2017 through June 30, 2018 at a cost of \$8,520/year.
- **Appointment of Tax Collectors**
Recommend the appointment of the receiver of taxes of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2017 through June 30, 2018.
- **District Representative for Public Law 874 (Federal Government Impact Aid)**
Recommend that the Assistant Superintendent for Business be designated district representative for Public Law 874 during 2017-2018.
- **Designation of School District Newspaper**
Recommend that the Schenectady Daily Gazette be designated official school district newspapers during 2017-2018.
- **Authorization of Representative for All Federal Funds**
Recommend that the Superintendent of Schools be designated as the authorized representative for the purpose of filing applications for grants under all Federal funds.
- **Authorization of Approvals for Attendance at Conferences and Seminars**
Recommend that the Superintendent of Schools be designated as the authorized representative for the approval of attendance at conferences and seminars.
- **Authorization of Hearing Officer to Conduct Student Disciplinary Hearings**

Recommend that the following individuals be appointed to conduct student disciplinary hearings per Education Law Section 3214: Deborah Kavanaugh and Michele Whitley

- **Authorization to Invest**
Recommend that the Assistant Superintendent for Business be authorized to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000, in accordance with Section 165 of the Local Finance Law.
- **Single Signature Authorization**
Recommend that the School District Treasurer be authorized to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. In the absence of the District Treasurer, the Superintendent and Assistant Superintendent for Business are also authorized to sign checks.
- **Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2017-2018 School Year**
Recommend the following meeting dates for the 2017-2018 school year:

Organizational Meeting – July 10, 2017, 6:00 PM/LGI	
Business Meeting – August 21, 2017, 6:00 PM/LGI	
Instructional Presentations 7:00 PM in HS/LGI unless otherwise designated	Business Meetings 7:00 PM in HS/LGI unless otherwise designated
Board Workshop – August 7, 2017	
September 11, 2017	September 25, 2017
October 2, 2017	October 16, 2017
November 6, 2017	November 20, 2017
December 4, 2017	December 18, 2017
January 8, 2017	January 22, 2018
February 5, 2018	February 26, 2018
March 5, 2018	March 19, 2018
April 2, 2018	Wednesday, April 25, 2018
May 7, 2018	May 21, 2018
June 4, 2018	June 18, 2018

- **Central Treasurer/Extra-Classroom Activities Accounts**
Recommend that Danielle Hunt be appointed as Central Treasurer/Student Activities Account from July 1, 2017 through June 30, 2018. The stipend is \$2,979.
- **District Residency Investigator**
Recommend that Patricia Mahar and Thomas Culbert be designated District Residency Investigators at hourly rates of \$27.50/hour.
- **Records Access Officer**
Recommend that Tracey Freemantle be designated District Records Access Officer. The stipend is \$750.
- **Appointment of Medicaid Compliance Officer**
Recommend that the Director of Special & Alternative Education be designated the Medicaid Compliance Officer.
- **Records Management Officer**

Recommend that Tracey Freemantle be designated District Records Management Officer. The stipend is \$750.

- **HIPAA Compliance Officer**

Recommend that Tracey Freemantle be designated HIPAA Compliance Officer. The stipend is \$500.

- **Title IX Officer – Sexual Harassment Complaint Investigation**

Recommend that Mrs. Karla Empie and Mr. Christopher Ruberti be designated Title IX Officers - Sexual harassment complaint investigations.

- **Purchasing Agent**

Recommend that the Assistant Superintendent for Business be designated as District Purchasing Agent.

- **Asbestos Designee**

Recommend that the Director of Facilities be appointed District Asbestos Designee.

- **Integrated Pest Management (IPM) Coordinator**

Recommend that the Director of Facilities be appointed the Integrated Pest Management (IPM) Coordinator.

- **Payroll Certifier**

Recommend that the Superintendent of Schools be authorized to certify payrolls.

- **Designation of Official Depositories for School Funds**

Recommend that the following financial institutions be designated as official depositories for school district funds:

- Key Bank
- J. P. Morgan Chase
- National Bank of Coxsackie

- **Petty Cash Authorization**

Recommend that the following petty cash accounts be established for the period July 1, 2017 through June 30, 2018:

Location	Financial Custodian	Amount
Senior High School	Principal	\$100
Draper Middle School	Principal	\$100
Pinewood Elementary School	Principal	\$100
Bradt Primary School	Principal	\$100
Business Office	Supervisor of Accounting/Finance	\$100
Transportation Department	Transportation Supervisor	\$100
Food Service Department	Food Service Supervisor	\$100
Center for Advanced Technology	Principal	\$100

- **Census Enumerator**

Recommend that Alma DiCocco serve as the census enumerator for the school district during the 2017-2018 school year, performing said duties in accordance with Education Law 3242. *(A total allocation of \$2,869 has been earmarked for the provision of said services by the enumerator and the census takers, and to purchase supplies.)*

- **Bonding**
Recommend the use of a Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner’s Regulation 170.2.
- **Budget Transfers**
Recommend that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner’s Regulation 170.2 and other relevant laws and regulations.
- **Mileage Reimbursement Rate**
Recommend that the rate for the reimbursement of claims for business use of personal vehicles be established at 53.5 cents per mile for the 2017-18 school year.
- **Re-adoption of Policy Manual**
Recommend that the existing policies of the Board of Education be re-adopted until the same are amended or rescinded.
- **Re-adoption of Board Policy #5220 – District Investments**
Recommend that Board Policy #5220 - District Investments be re-adopted for the 2017-2018 school year or until the same is amended.
- **Re-adoption of Board Policy #5410 – Purchasing**
Recommend that Board Policy #5410 – Purchasing be re-adopted for the 2017-2018 school year or until the same is amended.
- **Workers’ Compensation Trust**
Recommend that the Assistant Superintendent for Business be and hereby is designated to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers Compensation, the New York State Public Schools Statewide Workers’ Compensation Trust, and that the Superintendent be and hereby is designated to serve as alternate Trustee under the Plan for the 2017-2018 school year.
- **Capital Area Schools Health Insurance Consortium (CASHIC)**
Recommend that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the 2017-2018 school year and the Superintendent be and hereby is designated to serve as alternate Trustee under the plan for the 2017-2018 school year.

4. **Miscellaneous Items**

Recommended Motion: “That the Board of Education approve the following miscellaneous items for the 2017-2018 school year.”

- **Selection of: Capital District School Boards Association Delegate and Alternate**
TBD
- **Selection of: Audit Committee Members**
TBD
- **Selection of: NYSSBA’s Annual Convention Voting Delegate**

TBD

o **Selection of: School Board Policy Members**

TBD

D. Communications

1. Superintendent
2. Board of Education
3. Public Privilege of the Floor

E. Old Business

F. New Business

Instruction

1. Request for Approval and Arrangement of Committee on Special Education and Committee on Pre-School Special Education Recommendations and Student Placements

Business/Personnel

1. Request Approval of Health and Welfare Contract with The City School District of Albany
2. Request Approval to Provide Free Breakfast and Lunch for Five Days for Kindergarten Students at Bradt Elementary School during the Month of September as they transition into school
3. Request for Approval of Contract with Wildwood School for the 2017-2018 School Year
4. Request Approval of Contract with Wildwood School for 2017 Summer Program
5. Request for Approval of Amendment of Agreement with Independent Consultant for Professional Development Services
6. Request for Approval of Contract with Center for Disability Services/Langan School for the Summer 2017 Program and the 2017-2018 School Year
7. Request Approval for Authorizing Appointment of Hearing Officers for the 2017-2018 School Year
8. Request for Approval of Contract with Oak Hill School from July 3, 2017 – June 30, 2018
9. Request for Approval of School Lunch Prices
10. Request Approval to Enter into a Contract with Lori Esposito for Job Coach Services effective July 10, 2017 through June 21, 2018
11. Request Approval to Enter into a Contract with Rochelle Obie for Job Coach Services effective July 10, 2017 through June 21, 2018
12. Request Approval to Enter into a contract with Cathy Ayala, LPN, for Nursing Services effective July 10, 2017 through June 21, 2018
13. Request Approval to Enter into a Contract with Amy Waite, Physical Therapist, effective July 10, 2017 through June 21, 2018
14. Request for Approval to Enter into a Renewal Agreement with Empathia, Inc. as the District's Employee Assistance Program
15. Request for Approval Agreement with Corporate Cost Control, Inc. for Unemployment Service
16. Request for Approval to Enter into a Contract with Met Life Insurance Company for Group Life and Long-Term Disability Plan
17. Request Approval of Contract with Educational Data Services
18. Request for Approval to Enter into an Agreement for the Internal Audit Function for the 2017-2018 and 2018-2019 School Years
19. Request for Approval of the Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities
20. Request Authorization to Enter into an Agreement with CDB Connections for Summer 2017 and the 2017-2018 School Year

21. Request Approval to Enter into a Contract with Julie-Ann Dandreti, LPN, for Nursing Services for the Summer 2017
22. Request Approval to Enter into an Agreement with Education, Inc. for Tutorial Services for 2017-18
23. Request Approval of Budget Reappropriation – Tax Certiorari Settlements
24. Request Approval of Extension of Probationary Period of Said Employee based upon Education Law
25. Request Approval of Continuation of Appointment and Employment Contract of Superintendent of Schools

G. Other Items

1. Approval of Minutes (June 5, 12, and 26, 2017)
2. Financial Reports
 - a. Treasurer's Report
 - b. Cafeteria Financial Statements
 - c. Budget Status Report
 - d. Revenue Status Report
 - d. Budget Transfer Report
 - f. Payment of Claims – Warrant #'s 11P, 12, and 12P
 - g. Claims Auditor Report
 - g. Extracurricular Activities Report
 - h. Collateralization Report
 - I Cash Flow Analysis – General Fund Report
3. Bids/Change Orders
 - 1.) Request for Approval of Miscellaneous Transportation Items
 - 2.) Request for Approval of Custodial Supplies & Light Bulbs
4. Personnel

H. Proposed Executive Session

1. Contract Negotiations

I. Adjournment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

JULY 10, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Approval of Health and Welfare Contract with the City School District of Albany

BACKGROUND INFORMATION

Section 912 of the Education Law permits a school district to enter into a contract for the purpose of providing health and welfare services for children residing in a school district, and attending non-public schools located in a different school district.

EVALUATION/ANALYSIS

A review of district records indicates 3 students residing in the Mohonasen Central School District are receiving health and welfare services from the City School District of Albany. The cost of these services is \$764.13 per student for the 2016-17 school year, at a total of \$2,292.39. The district should now enter into a contract with the City School District of Albany, for a total amount of \$2,292.39.

RECOMMENDATION

That the Board of Education approve a health and welfare contract with the City School District of Albany, for a total amount of \$2,292.39 for the 2016-17 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #2
2017**

JULY 10,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Provide Free Breakfast and Lunch for Five Days for Kindergarten Students at Bradt Elementary School during the Month of September as they transition into school

BACKGROUND INFORMATION

For over a decade, the district has provided free breakfast and lunch to our students at Bradt Elementary during the beginning of the school year. This year we would like to provide free breakfast and lunch to our Kindergarten Students at Bradt Elementary for the first five days that they receive school lunch.

EVALUATION/ANALYSIS

The long standing tradition of providing free breakfast and lunch to the Kindergarten students at Bradt Elementary is beneficial to the school district. It helps to promote the breakfast and lunch programs to the students and parents that wouldn't normally purchase student meals. Once the students are exposed to the program, they tend to stay with the program. Not having to deal with money and numbers in the beginning helps students become familiar with the routine prior to dealing with cash and computer transactions. In addition, this practice also allows the cafeteria staff the opportunity to spend more time helping the students get through the line efficiently.

Overall, it helps promote the food service program and allows the parents and students a chance to get acclimated to the routine.

RECOMMENDATION

That the Board of Education provide free breakfast and lunch to the Kindergarten students at Bradt Elementary School for the first five days at the beginning of the school year.

KAS/CR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Contract with Wildwood School for the 2017-2018 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Wildwood School will provide educational services to 13 district resident students for the period of September 6, 2017 through June 22, 2018. Tuition is \$49,698.00 per student for the ten-month program. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the contract with Wildwood School for the period of September 6, 2017 through June 22, 2018 at a rate of \$49,698.00 per student for a total cost of \$646,074.00

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #4
2017**

JULY 10,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Contract with Wildwood School for 2017 Summer Program

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Wildwood Summer Extension Program will provide services to 11 district resident students at the interim rate of \$8,329.00 per student from July 5, 2017 through August 15, 2017.

RECOMMENDATION

That the Board of Education approve the contract with Wildwood School for the period of July 5, 2017 through August 15, 2017 at a rate of \$8,329.00 per student for a total cost of \$91,619.00.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of ***Amendment*** of Agreement with Independent Consultant for Professional Development Services

BACKGROUND INFORMATION

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and teachers in the district.

EVALUATION/ANALYSIS

The following independent consultant has agreed to provide professional development services to assist teachers to best educate students in the Mohonasen Central School District. Services provided shall include faculty workshops and presentations, classroom demonstrations, consultations, advice, and reports to the district. The Mohonasen Central School District will compensate the independent consultant at the rate listed below. This contract will be effective for the period of March 2017 through June 2017.

RECOMMENDATION

That the Board of Education approve this amended agreement with the independent consultant listed below to provide professional development services to the Mohonasen Central School District.

Program(s)	Instructor(s)	Rate
Writing Workshop	Shelley Fenton	Not to exceed \$3,000 (<i>this is an amendment from the March 20, 2017 agenda</i>)

KAS/LMC/tv

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #6
2017**

JULY 10,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Contract with Center for Disability Services/Langan School for the summer 2017 Program and the 2017-2018 School Year

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to district handicapped children as per the student(s) IEPs.

EVALUATION/ANALYSIS

The Center for Disability Services/Langan School will provide instruction to three district resident handicapped students for the summer 2017 program. Tuition for the summer program will be \$7,079.00 per student. Tuition per month shall be \$3,539.50 for each student enrolled.

The Center for Disability Services/Langan School will also provide instruction to three district resident handicapped students for the 2017-2018 school year at a cost of \$42,947.00 per student. Tuition per month shall be \$4,294.70 for each student enrolled. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve a contract with the Center for Disability Services/Langan School for the Summer 2017 Program at a rate of \$7,079.00 per student and for the 2017-2018 School Year at a rate of \$42,947.00 per student.

KAS/KE:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #7
2017**

JULY 10,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Authorizing Appointment of Hearing Officers for the 2017-2018 School Year

BACKGROUND INFORMATION

Pursuant to applicable federal and state law and regulations, the Board of Education must govern the selection and compensation of Impartial Hearing Officers (IHOs) for impartial hearings, including the provision of a free, appropriate public education requested pursuant to Education Law Section 4404(1), Part 200 of Commissioner's Regulations, and Individuals with Disabilities Education Act (IDEA).

EVALUATION/ANALYSIS

Part 200 of the Commissioner's Regulations and subsequent amendments to Policy 7670 stipulate the need to expedite the process of selecting and appointing an IHO. The district must immediately (but not later than two [2] business days after receipt of a written request for a hearing) initiate the process to select an IHO in accordance with the regulatory timelines. To that end, authorization is being sought to allow the administrator responsible for special education programs to act on behalf of the Board of Education in making a selection from the approved list of IHOs on a rotational basis beginning with the first name appearing after the IHO who last served. Consequently, pursuant to Part 200, the Board of Education may designate and authorize one or more board member(s) to appoint the impartial hearing officer immediately upon selection. Board of Education approval is required in order to do so.

RECOMMENDATION

That the Board of Education approve the following resolution authorizing the appointment of the next available hearing officer:

BE IT RESOLVED, that the Board of Education of the Mohonasen Central School District hereby authorizes and directs the administrator responsible for special education programs, in the event a special education impartial hearing is requested, to make a selection from the approved list of Impartial Hearing Officers (IHOs) on a rotational basis beginning with the first name appearing after the IHO who last served, or in the event no hearing officer on the list has served, beginning with the first name appearing on such list.

The administrator responsible for special education programs shall establish and maintain a list of names and resumes of all impartial hearing officers who are (i) certified by the Commissioner of Education pursuant to Section 200.1(x)(2) of the Regulations of the Commissioner of Education (ii) available to serve in the District in hearings conducted pursuant to Education Law Section 4404(1) and the IDEA and (iii) who have agreed to the terms and conditions of such appointments as set forth herein.

If the administrator responsible for special education programs is unavailable, selection shall be made by a person designated by the Superintendent. The administrator responsible for special education programs, or the designated person, shall confirm with the prospective IHO the terms and conditions in the District policy on compensation and reimbursement of expenses for hearing-related activities. Should the IHO decline appointment, or if the impartial hearing officer fails to respond or is unreachable within 24 hours, the administrator responsible for special education programs or a designee shall offer appointment to each successive hearing officer whose name appears on the list until such appointment, pursuant to the terms of the District's policy attendant thereto, is accepted.

Be it further resolved that the Board of Education hereby appoints, authorizes and designates the President of the Board of Education or the Vice President of the Board of Education to immediately appoint the specific individual who agrees to serve as IHO.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #8

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Contract with Oak Hill School from July 3, 2017 through June 30, 2018.

BACKGROUND INFORMATION

Section 4402 (2b) of the Education Law authorizes the Board of Education to enter into contracts with institutions within the State of New York for the purpose of providing instruction to certain handicapped children.

EVALUATION/ANALYSIS

Oak Hill School will provide educational services to one district resident student for the period of July 3, 2017 through June 30, 2018. Tuition for the summer period is \$7,676.19, which also includes some services of a 1:1 aide at \$103.11 per day. Tuition for the school year is \$2,811.40 per month for a total of \$28,114.00 for the 10-month period. If additional 1:0 aide services are needed, there will be additional fees added to these rates of \$103.11 per day. This contract now needs to be approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve a contract with Oak Hill School for the period of July 3, 2017 through June 30, 2018 for a total of \$7,676.19 for the summer months and \$28,114.00 for the school year, plus additional fees if needed for a 1:1 aide during the school year.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #9

JULY 10, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Approval of School Lunch Prices

BACKGROUND INFORMATION

The Food Service Department, under the supervision of Kimberly Gagnon, has been doing a phenomenal job. This is especially so considering the relatively small profit margin, rising cost of food, and continual change in mandated wellness regulations.

EVALUATION/ANALYSIS

In December of 2010, President Obama signed the Healthy, Hunger Free Kids Act to be effective January 2011. One of the provisions in the law is called Equity in School Lunch Pricing. This provision requires that schools are mandated to charge students for paid meals at a particular price based on a weighted average. Over the years this has mandated that we increase prices to meet this requirement. For 2017-18 this means raising the price of lunch at the elementary schools from \$2.50 to \$2.75. In addition, it is being recommended to raise the price of the high school breakfast from \$1.50 to \$1.75 to cover the cost of increased expenses. This would make the prices for 2017-18 as follows:

Milk – All Buildings	\$.50
Breakfast – Bradt/Pinewood	\$1.00
Breakfast – Draper	\$1.50
Breakfast – High School	\$1.75
Lunch – Bradt/Pinewood	\$2.75
Lunch – Draper/HS	\$3.00

An analysis of ten neighboring school districts reveals the proposed meal prices will be at or below other area school meal prices.

RECOMMENDATION

That the Board of Education approve the following adjusted student meal prices:

Milk – All Buildings	\$.50
Breakfast – Bradt/Pinewood	\$1.00
Breakfast – Draper	\$1.50
Breakfast – High School	\$1.75
Lunch – Bradt/Pinewood	\$2.75
Lunch – Draper/HS	\$3.00

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #10

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Lori Esposito for Job Coach Services effective July 10, 2017 through June 21, 2018

BACKGROUND INFORMATION

During the 2017-2018 school year, the District is required to provide services to children in the district identified by the Committee on Special Education as needing transitional support services as outlined on each child's IEP.

EVALUATION/ANALYSIS

Lori Esposito, Job Coach, is agreeable to entering into a contract with the District to provide work based learning support services for students as per their IEPs. In return for providing these services, the Rotterdam-Mohonasen Central School District will compensate Lori Esposito at an approximate daily rate of \$225.42 or \$47,500 annually to cover services, travel between buildings, evaluation, paperwork, and consultant and meeting time once the Grant is approved by the State Education Department for the period of no earlier than July 10, 2017 and continuing through June 21, 2018.

RECOMMENDATION

That the Board of Education enter into a contract with Lori Esposito to provide transitional support services to District resident students at a cost of approximately \$225.50 daily or \$47,500 annually for the period of no earlier than July 10, 2017 and continuing through June 21, 2018 once approved by the State Education Department.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #11

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Rochelle Obie for Job Coach Services effective July 10, 2017 through June 21, 2018

BACKGROUND INFORMATION

During the 2017-2018 school year, the District is required to provide services to children in the district identified by the Committee on Special Education as needing transitional support services as outlined on each child's IEP.

EVALUATION/ANALYSIS

During the summer months and 2017-2018 school year, the District will be required to provide such services. Rochelle Obie, Job Coach, is agreeable to enter into a contract with the District to provide work based learning support services for students as per their IEPs. In return for providing these services, the Rotterdam-Mohonasen Central School District will compensate Rochelle Obie at an approximate daily rate of \$225.42 or \$47,500 annually to cover services, travel between buildings, evaluation, paperwork, and consultant and meeting time once the Grant is approved by the State Education Department for the period of no earlier than July 10, 2017 and continuing through June 21, 2018.

RECOMMENDATION

That the Board of Education enter into a contract with Rochelle Obie to provide transitional support services to District resident students at a cost of approximately \$225.42 daily or \$47,500 annually for the period of no earlier than July 10, 2017 and continuing through June 21, 2018 once approved by the State Education Department.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #12

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Cathy Ayala, LPN for Nursing Services effective July 10, 2017 through June 21, 2018

BACKGROUND INFORMATION

Pursuant to provisions of both Federal and State laws, the District has the responsibility to provide nursing services to resident students with disabilities if stipulated in a student's IEP.

EVALUATION/ANALYSIS

During the summer months and 2017-2018 school year, the District will be required to provide such services. Cathy Ayala is agreeable to enter into a contract with the District to provide nursing services for student(s) as per their IEP(s). In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Cathy Ayala at a rate of \$20.00 per hour, up to \$34,000 to cover direct nursing services and travel time for the period effective July 10, 2017 through June 21, 2018.

RECOMMENDATION

That the Board of Education enter into a contract with Cathy Ayala to provide nursing services to District resident students for approximately \$34,000 for the period of July 10, 2017 through June 21, 2018.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #13

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Amy Waite, Physical Therapist, effective July 10, 2017 through June 21, 2018

BACKGROUND INFORMATION

During the 2017-2018 school year, the District will be required to provide Physical Therapy services to District resident students with disabilities. The service needed is stipulated in the students' IEPs.

EVALUATION/ANALYSIS

During the summer months and 2017-2018 school year, the District will be required to provide such services. Amy Waite, Physical Therapist, is agreeable to enter into a contract with the district to provide Physical Therapy services to district resident students. In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Amy Waite at a rate of \$55 per hour for approximately \$39,000 during the 2017-18 school year, to cover direct services, travel between buildings, evaluation, paper work, and consultant and meeting time for the period starting July 10, 2017 and continuing through June 21, 2018.

RECOMMENDATION

That the Board of Education enter into a contract with Amy Waite to provide Physical Therapy services to District resident students at a cost of \$55.00 per hour, for an estimated cost of \$39,000 for the period of July 10, 2017 through June 21, 2018.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #14

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval to Enter into a Renewal Agreement with Empathia, Inc. as the District's Employee Assistance Program

BACKGROUND INFORMATION

Collective bargaining agreements with employee associations require that the District provide employees with access to an employee assistance program. An employee assistance program operates to provide an employee with confidential access and referrals to necessary personal services. The primary services provided in the contract include:

- Up to 3 hours of scheduled face-to-face problem assessment and/or crisis intervention per counseling case
- Unlimited 24-hour telephone, toll-free access to the EAP's clinical services
- Supervisory consultations
- Provisions of trauma response services, including critical incident debriefings and interventions on-site
- WorkLife services including adult and child care, financial and legal services
- Brochures, magnets and ongoing promotional monthly materials
- Quarterly and annual utilization reports
- Self-assessment program available either by phone or NEAS website
- Return-to-work conferences as requested by Client
- Training included – 5 hrs. over 2 yrs. @ Corporate

EVALUATION/ANALYSIS

It is time to renew a contract with Empathia, Inc. to provide such employee assistance program. The fee for services will continue to be \$1.25 per employee per month.

RECOMMENDATION

That the Board of Education authorize the renewal agreement with Empathia, Inc. for the provision of an employee assistance program beginning October 1, 2017 at a fee of \$1.25 per employee per month.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #15

JULY 10, 2017

TO: Board of Education

FROM: Dr. Kathleen A. Spring, Superintendent

SUBJECT: Request for Approval of Service Agreement with Corporate Cost Control, Inc. for Unemployment Service

BACKGROUND INFORMATION

The district is self-insured for unemployment costs incurred for employees who qualify for unemployment benefits. This process requires the district to pay the actual cost of unemployment paid by the New York State Department of Labor. Documentation on employees is routinely received from the New York State Department of Labor and must be completed appropriately to determine the person's eligibility. It is important that the information reported is accurate to ensure that those entitled to the benefit receive unemployment and those that are not entitled do not receive payment. This process is time-consuming and sometimes involves attendance by district personnel at unemployment hearings. The number of unemployment claims has fluctuated with the budget issues over the past few years. Monitoring the claims, as well as staying abreast of new laws and regulations, is necessary to ensure the district is not incurring unwarranted claims.

EVALUATION/ANALYSIS

The district moved to Corporate Cost Control, Inc. in 2015-16 to provide the following services: manage and process unemployment claims, communicate with the Department of Labor on behalf of the district to administer, resolve, protest, or appeal claims and charges, represent the district at hearings and audits, review benefit statements and seek adjustments as necessary, advise the district on policies and procedures related to unemployment insurance, and provide workshops for district personnel. We have been pleased with our relationship and recommend it to continue.

RECOMMENDATION

That the Board of Education authorize the Assistant Superintendent for Business to continue the agreement with Corporate Cost Control, Inc. for 2017-2018. The cost of the service will be \$2,400 for the year.

KAS/CJR :ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #16

JULY 10, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Approval to Enter into a Contract with Met Life Insurance Company for Group Life and Long-Term Disability Plan

BACKGROUND INFORMATION

By contract, the district must provide a Long-Term Disability Plan and Group Life Insurance for Administrators and Supervisors.

EVALUATION/ANALYSIS

The district has met with Met Life Insurance Company and was quoted a premium rate with no increase for 2017-2018 and beyond. The premium has a one (1) year rate guarantee and will continue beyond that unless otherwise notified.

RECOMMENDATION

That the Board of Education approve an agreement for Group Long-Term Disability Insurance and Group Life Insurance through the Metropolitan Life Insurance Company (Met Life) for Administrators and Supervisors at a monthly rate of \$.169/\$1,000 for life insurance and \$.40/\$100 for disability insurance. These rates will continue for future years unless notified by Met Life Insurance Company.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #17

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Contract with Educational Data Services

BACKGROUND INFORMATION

General Municipal Law allows for school districts to purchase items through cooperative purchasing groups. Cooperative purchasing groups offer more purchasing power than individual districts and thus are able to receive larger discounts on products.

EVALUATION/ANALYSIS

After researching cooperative purchasing groups, Rotterdam-Mohonasen Central School District has determined entering into a cooperative bid with Clarkstown Central School District as the lead agency will be the most efficient use of district resources. Educational Data Services, Inc. will serve as the Administrative Agent for the purchasing group. This service will include coordinating the bids, listing low bids of items by vendor, and a summary of bids by both vendor and school location. In addition, Educational Data Services will provide proprietary software to facilitate the purchasing of cooperatively bid items. The cost of this service with Educational Data Services is \$11,500 for the 2017-18 school year.

RECOMMENDATION

That the Board of Education authorize to continue the agreement with Educational Data Services for the 2017-18 school year at a price of \$11,500.

KAS/CR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #18

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval to Enter into an Agreement for the Internal Audit Function for the 2017-2018 and 2018-2019 School Years

BACKGROUND INFORMATION

Chapter 263 of the laws of 2005 amended Education Law with the purpose of assuring greater fiscal accountability of school districts. One of the provisions of this legislation required the Board of Education to institute the Internal Audit Function. The Internal Audit Function was established by the Board in July 2006. Regulation requires an initial contract term of three (3) years. Requests for Proposals (RFP) for Internal Audit Services were solicited and received in May, 2012.

EVALUATION/ANALYSIS

The District received 5 proposals for Internal Audit services. The Audit Committee and the business office staff reviewed all of the proposals and found that Management Advisory Group of New York, Inc. best fit the needs of the district. Management Advisory Group has provided this service for the past FIVE years and has done an outstanding job. At this time the district would like to enter into an Agreement with Management Advisory Group of New York, Inc. to provide this service for two additional school years, 2017-2018 and 2018-2019.

RECOMMENDATION

That the Board of Education enter into an agreement with Management Advisory Group of New York, Inc. to extend the Internal Audit Function for an additional two years. The cost will be as follows:

2017-18	\$ 8,520
2018-19	\$ 8,520

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #19

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of the Benetech, Inc. as Third Party Administrator
for Tax Sheltered Annuities

BACKGROUND INFORMATION

The District provides a 403(b) tax deferred investment program for all employees. The program is funded exclusively from voluntary salary reductions made by the District's employees. The district currently contracts with a Third Party Administrator to maintain the program and provide compliance with all laws and regulations.

EVALUTION/ANALYSIS

The district currently works with Benetech, Inc. as the Third Party Administrator for Tax Shelter Annuities. Benetech, Inc. has a per participant fee of \$17.04 (\$1.42/month) for the 2017-18 school year. This fee is the same as the 2016-17 school year participant fee.

RECOMMENDATION

That the Board of Education authorize the Assistant Superintendent for Business to continue the agreement with Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities for the 2017-2018 school year at a cost of \$17.04 (\$1.42/month) per participant / per year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #20

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Authorization to Enter into an Agreement with CDB Connections for Summer 2017 and the 2017-2018 School Year

BACKGROUND INFORMATION

During summer 2017 and the 2017-2018 school year, the district will be required to provide special education and related services to various district resident students with disabilities. The service need is stipulated in the child's IEP.

EVALUATION

The district has the responsibility to provide special education and related services to one resident student with disabilities. Beginning July 1, 2017, the rate for services will be fifty dollars (\$50) per half hour for individual sessions; and thirty-one dollars (\$31) per half hour per child for group sessions (of 2-5 children). Supplemental evaluations for the above services will be billed at \$250 per evaluation.

RECOMMENDATION

That the Board of Education enter into an agreement with CDB Connections to provide special education and related services to one district resident student during the summer of 2017 and the 2017-18 school year at a rate of fifty dollars (\$50) per half hour for individual sessions, thirty-one dollars (\$31) per half hour per child for group sessions, and supplemental evaluations at \$250 per evaluation. The total estimated cost is \$2,050.00.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #21
2017**

JULY 10,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into a Contract with Julie-Ann Dandreti, LPN for Nursing Services for the Summer 2017

BACKGROUND INFORMATION

Pursuant to provisions of both Federal and State laws, the District has the responsibility to provide nursing services to resident students with disabilities if stipulated in a student's IEP.

EVALUATION/ANALYSIS

During the 2017 summer program, the District will be required to provide such services. Julie-Ann Dandreti is agreeable to entering into a contract with the District to provide nursing services for student(s) as per their IEP(s). In return for her providing these services, the Rotterdam-Mohonasen Central School District will compensate Julie-Ann Dandreti at a rate of \$20.00 per hour, for approximately \$1,080.00 for the summer program to cover direct nursing services and travel time for the period effective July 10, 2017-August 18, 2017 (summer program).

RECOMMENDATION

That the Board of Education enter into a contract with Julie-Ann Dandreti to provide nursing services to District resident students for the 2017 summer program for approximately \$1,080.00 for the period commencing July 10, 2017 through August 18, 2017.

KAS/KE/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #22

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Enter into an Agreement with Education, Inc. for Tutorial Services for 2017-18

BACKGROUND INFORMATION

Education Law and Commissioners' Regulations require that tutorial services be provided to students who require day treatment or who are admitted to hospitals.

EVALUATION/ANALYSIS

Education Inc. will provide educational tutorial services for district resident students who are admitted to the hospital. The service charge is fifty-seven dollars (\$57) dollars an hour for instruction according to the following schedule:

1. Ten (10) hours per week for students in grades 7-12.
2. Five (5) hours per week for students in grades K-6.

In addition, there is a 33% administrative fee.

RECOMMENDATION

That the Board of Education authorize the approval of tutorial services agreement with Education Inc. at a rate of fifty-seven dollars (\$57) dollars an hour for instruction for the 2017-18 school year.

KAS/CJR/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #23

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Budget Reappropriation – Tax Certiorari Settlements

BACKGROUND INFORMATION

The district has a Tax Certiorari Reserve which is used to fund settlements of Tax Certiorari claims without impacting an individual year’s budget. In order to do this there is a need at the end of the year to increase the budget by the amount of the claims settled in that year. This year the District settled several claims that totaled \$69,541.67.

EVALUATION/ANALYSIS

To ensure the funds are available in the General Fund to offset the recorded receipt and expenditures, the 2016-17 budget needs to be reappropriated. This reappropriation will increase Revenues by \$69,541.67 and require appropriations to be increased by the same amount.

RECOMMENDATION

That the Board of Education amend the 2016-2017 budget as follows:

Increase A510	Revenue	\$69,541.67
Increase A960	Appropriations	\$69,541.67
Increase A1964.400-0-0	Other Exp.-Real Property Refund	\$69,541.67

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #24

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Extension of Probationary Period of Said Employee based upon Education Law

BACKGROUND INFORMATION

In certain situations, the district invokes its right to extend the probationary period of a professional employee through a Juul Agreement based upon Education Law.

EVALUATION/ANALYSIS

The district has been working with said employee through the Mohonasen-Teachers Association to provide professional development and support intended to address areas of concern. The extension of the probationary period will allow an additional year to offer intensive support and mentoring in order to mitigate those areas of concern.

RECOMMENDATION

That the Board of Education of the Mohonasen Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the agreement dated June 26, 2017, extending the probationary appointment of said teacher for a period of one year to October 5, 2018 in accordance with the terms of said agreement.

KAS:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #25

JULY 10, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Approval of Continuation of Appointment and Employment Contract of Superintendent of Schools

BACKGROUND INFORMATION

On an annual basis, the Board of Education must approve the Superintendent's contract. The Board of Education of the Mohonasen Central School District must decide whether to extend the Superintendent's contract no later than March 31st each year.

EVALUATION/ANALYSIS

The Board of Education has discussed the Superintendent's evaluation and is continuing the contract through June 30, 2019.

RECOMMENDATION

That the Board of Education approves the following resolution:

BE IT RESOLVED that the Board of Education of the Mohonasen Central School District hereby extends the appointment and employment of Kathleen Spring, as Superintendent of Schools, to June 30, 2019.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #1

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Miscellaneous Transportation Items

BACKGROUND INFORMATION

To ensure that the district obtains the best possible pricing for Miscellaneous Transportation Items (Brakes, Exhaust, Fluids, Parts) needed for the 2017-2018 school year, bid specifications were developed and sent to vendors who expressed an interest in doing business with the district. Specifications were available on May 5, 2017 and any bids received for these items were opened and reviewed on June 2, 2017.

EVALUATION/ANALYSIS

The following bids were received for the 2017-2018 school year. Bids were reviewed by district personnel and are summarized below.

Miscellaneous Transportation Items (Brakes, Exhaust, Fluids, Parts)	Estimated Total 2017-2018
ASI	\$4,954.00
Bus Parts Warehouse	\$4,862.50
CCP Industries	\$2,017.00
D&W Diesel	\$9,754.77
G.H. Berlin	\$17,843.36
H.L. Gage	\$13,107.90
Leonard Bus Sales	\$10,560.59
Matthew's Bus Inc.	\$4,235.47
NAPA (Schenectady Truck & Auto)	\$22,052.93
New York Bus Sales	\$9,199.46
S & J Enterprises	\$1,347.56
Uni-Select	\$10,065.88
Unity School Bus Parts	\$1,040.92
Watkins	\$1,188.04
Zep	\$9,501.00
TOTAL	\$121,731.38

RECOMMENDATION

That the Board of Education award contracts to furnish supplies for the 2017-2018 school year to the lowest bidder meeting specifications as noted below:

Miscellaneous Transportation Items (Brakes, Exhaust, Fluids, Parts)

ASI	\$4,954.00
Bus Parts Warehouse	\$4,862.50
CCP Industries	\$2,017.00
D&W Diesel	\$9,754.77
G.H. Berlin	\$17,843.36
H.L. Gage	\$13,107.90
Leonard Bus Sales	\$10,560.59
Matthew's Bus Inc.	\$4,235.47
NAPA (Schenectady Truck & Auto)	\$22,052.93
New York Bus Sales	\$9,199.46
S&J Enterprises	\$1,347.56
Uni-Select	10,065.88
Unity School Bus Parts	\$1,040.92
Watkins Spring	\$1,188.04
Zep	<u>\$9,501.00</u>
TOTAL	\$121,731.38

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G3. BIDS/CHANGE ORDERS #2

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Custodial Supplies & Light Bulbs

BACKGROUND INFORMATION

To ensure that the district obtains the best possible pricing for Custodial Supplies and Light Bulbs needed for the 2017-2018 school year, bid specifications were developed and sent to vendors who expressed an interest in doing business with the district. Specifications were available on May 5, 2017 and any bids received for these items were opened and reviewed on June 2, 2017.

EVALUATION/ANALYSIS

The following bids were received for the 2017-2018 school year. Bids were reviewed by district personnel and are summarized below.

Cleaning Supplies/Plastic Trash Liners	Estimated Total 2017-2018
Interboro	\$4,753.60
Hill & Markes	\$3,289.69
E.A. Morse & Co.	\$1,165.00
Pyramid	\$4,957.61
R.H. Crown	\$3,445.13
Sanico	\$864.00
TOTAL	\$18,475.03

Dust Mops/Walk Off Mats	Estimated Total 2017-2018
Cintas Corporation	\$10,686.31
TOTAL	\$10,686.31

Light Bulbs	Estimated Total 2017-2018
Wolberg Electric	\$7,642.40
TOTAL	\$7,642.40

RECOMMENDATION

That the Board of Education award contracts to furnish supplies for the 2017-2018 school year to the lowest bidder meeting specifications as noted below:

Cleaning Supplies/Plastic Trash Liners	Estimated Total 2017-2018
Interboro	\$4,753.60
Hill & Markes	\$3,289.69
E.A. Morse & Co.	\$1,165.00
Pyramid	\$4,957.61
R.H. Crown	\$3,445.13
Sanico	\$864.00
TOTAL	\$18,475.03

Dust Mops/Walk Off Mats	Estimated Total 2017-2018
Cintas Corporation	\$10,686.31
TOTAL	\$10,686.31

Light Bulbs	Estimated Total 2017-2018
Wolberg Electric	\$7,642.40
TOTAL	\$7,642.40

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G4. PERSONNEL RECOMMENDATIONS

JULY 10, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Appointments**
- B. Resignations**
- C. Removal from Service**

A. Appointments

Kathleen Spring, Superintendent of Schools
2017-2018 Salary - \$189,230 plus benefits as stipulated

Lisa Cutting, Assistant Superintendent for Curriculum & Instruction
2017-2018 Salary - \$136,247 plus benefits as stipulated

Christopher Ruberti, Assistant Superintendent for Business
2017-2018 Salary - \$119,913 plus benefits as stipulated

Jason Friesen

Appointment: Probationary
Tenure Area: Director of Physical Education, Health and Athletics
Date of Commencement: July 17, 2017
Expiration Date: July 16, 2021
Certification Status: Physical Education, Permanent; School District Leader, Pending
Salary: \$100,000

Lisa Carnibucci

Appointment: Probationary
Tenure Area: K-12 Principal (CAT Building)
Date of Commencement: July 1, 2017
Expiration Date: June 30, 2021
Certification Status: School Building Leader, Initial; Nursery, Kindergarten & Gr. 1-6, Permanent; Biology & General Science 7-12, Permanent; Mathematics 7-12, Permanent
Salary: \$97,683

Sarah Goss

Appointment: Probationary
Tenure Area: Special Education
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2021
Certification Status: Students with Disabilities Gr. 1-6, Initial; Childhood Education Gr. 1-6, Initial; Literacy B-Gr. 6, Initial
Salary: Step 3 plus graduate credits

Jennifer Smith

Appointment: Probationary
Tenure Area: Special Education
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2021
Certification Status: Students with Disabilities Gr. 7-12, Professional; Social Studies Gr. 7-12, Professional
Salary: Step 6 plus graduate credits

Kathryn Maggiacomo

Appointment: Probationary
Tenure Area: Library Media Specialist
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2021
Certification Status: Library Media Specialist, Initial
Salary: Step 3 plus graduate credits

Karli Johnson

Appointment: Probationary
Tenure Area: Speech-Language Pathologist
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2020 (2 semesters Jarema credit)
Certification Status: Students with Disabilities, Initial
Salary: Step 3 plus graduate credits

Nancy Felberbaum

Appointment: Probationary
Tenure Area: Music
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2021
Certification Status: Music, Permanent
Salary: Step 14 plus graduate credits

Christie Lee

Appointment: Probationary
Tenure Area: Mathematics 7-12
Date of Commencement: September 1, 2017
Expiration Date: August 31, 2021
Certification Status: Mathematics 7-12, Initial (*amended from the June 5, 2017 agenda*)
Salary: Step 2 plus graduate credits

Rachel Empie

Appointment: Part-Time
Assignment: Art (.5)
Date of Commencement: September 1, 2017
Expiration Date: Close of business June 30, 2018
Certification Status: Visual Arts, Initial
Salary: Step 11 plus graduate credits

Joshua Peck

Appointment: Part-Time
Assignment: Social Work (.8)
Date of Commencement: September 1, 2017
Expiration Date: Close of business June 30, 2018
Certification Status: School Social Worker, Provisional
Salary: Step 12 plus graduate credits

Robert Baldwin
Appointment: Part-Time
Assignment: Business (.4)
Date of Commencement: September 1, 2017
Expiration Date: Close of business June 30, 2018
Certification Status: Business & Distributive Education, Permanent
Salary: Step 10 plus graduate credits

Heather Hill
Appointment: Part-Time
Assignment: Science (.8)
Date of Commencement: September 1, 2017
Expiration Date: Close of business June 30, 2018
Certification Status: Biology 7-12, Initial; General Science 7-12, Initial
Salary: Step 3 plus graduate credits

Michele Bombard
Appointment: Part-Time
Assignment: Foreign Language (.6)
Date of Commencement: September 1, 2017
Expiration Date: Close of business June 30, 2018
Certification Status: Spanish Gr. 5-9, Initial; Spanish Gr. 7-12, Initial
Salary: Step 4 plus graduate credits

Graham McBeth
Assignment: Teaching Assistant on Special Assignment
Effective Date: September 1, 2017 – June 30, 2018
Salary: \$51,134 as per CDOS Grant

Katey Rorick
Assignment: Teaching Assistant on Special Assignment
Effective Date: September 1, 2017 – June 30, 2018
Salary: \$43,500 as per CDOS Grant

Susan Petrosino
Assignment: Teacher on Special Assignment
Effective Date: September 1, 2017 – June 30, 2018
Salary: Step 11 plus graduate credits as per CDOS Grant

Susan Petrosino
Assignment: Transition Coordinator – CDOS Grant
Effective Date: September 1, 2017 – June 30, 2018
Salary: \$2,000 stipend

Chuck DeVito
Assignment: Athletic Trainer 2017-2018
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MTA Contract

Marc Vachon	
<u>Assignment:</u>	Continuing Education Swim Programs 2017-2018
<u>Salary:</u>	\$5,687 stipend/summer program
<u>Salary:</u>	\$1,879stipend/school year
Darryl Drew	
<u>Assignment:</u>	Piano Accompanist 2017-2018
<u>Salary:</u>	September 1, 2017 June 30, 2018
<u>Salary:</u>	\$4,680
Padraic Bailey	
<u>Assignment:</u>	Water Safety Instructor Supervisor / Lifeguard (Level 1)
<u>Effective Date:</u>	July 3, 2017
<u>Salary:</u>	\$15.60/hour & \$10.00/hour
Jordan Nowak	
<u>Assignment:</u>	Water Safety Instructor Supervisor
<u>Effective Date:</u>	July 3, 2017
<u>Salary:</u>	\$15.60/hour
Patricia Hopkins	
<u>Assignment:</u>	Continuing Education Coordinator
<u>Effective Dates:</u>	July 1, 2017 – June 30, 2018
<u>Salary:</u>	\$9,270 stipend
Bill Rourke	
<u>Assignment:</u>	District Leader
<u>Effective Dates:</u>	July 1, 2017 – June 30, 2018
<u>Salary:</u>	\$5,306 stipend
Judy Andi	
<u>Assignment:</u>	Superintendent’s Office/Additional Duties
<u>Effective Dates:</u>	July 1, 2017 – June 30, 2018
<u>Salary:</u>	\$5,894 stipend
Alma DiCocco	
<u>Assignment:</u>	Census Coordinator
<u>Effective Dates:</u>	July 1, 2017 – June 30, 2018
<u>Salary:</u>	\$1,869 stipend
Lucinda Flower	
<u>Assignment:</u>	P/T 19A Trainer
<u>Effective Dates:</u>	July 1, 2017 – June 30, 2018
<u>Salary:</u>	\$20.18/hour – 19A Testing, training & observations
<u>Salary:</u>	\$35.00/hour – Group training activities as assigned by Director of Transportation

Lisa Williams
Assignment: P/T 19A Trainer
Effective Dates: July 1, 2017 – June 30, 2018
Salary: \$20.18/hour – 19A Testing, training & Observations

Scott Bank
Assignment: Custodian, Permanent (Subject to a probationary period according to Civil Service Rules)
Effective Dates: July 3, 2017
Salary: \$33,000

Joseph Goodrow
Assignment: Custodial Leader – Bradt Primary School
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Mark Goodman
Assignment: Custodial Leader – Pinewood Intermediate School
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Michael Capullo
Assignment: Custodial Leader – Draper Middle School
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Susanne Candee
Assignment: Food Service Leader – Bradt Primary School Cafeteria
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Laurie Sefcovic
Assignment: Food Service Leader – Pinewood Intermediate School Cafeteria
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Marion Lotano
Assignment: Food Service Leader – Draper Middle School Cafeteria
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Rebekah Valachovic
Assignment: Food Service Leader – Mohonasen High School Cafeteria
Effective Dates: July 1, 2017 – June 30, 2018
Salary: Per MSSA Contract

Synthia Rebidue
Assignment: Temporary Bus Aide
Effective Dates: July 10, 2017 – August 18, 2017
Salary: \$11.94/hour

Linda Denasio
Assignment: Temporary Bus Cleaner
Effective Dates: July 5, 2017 – August 26, 2017
Salary: \$11.94/hour

Marcelino Andino
Assignment: Temporary Bus Cleaner
Effective Dates: July 5, 2017 – August 26, 2017
Salary: \$11.94/hour

Kyle Fountain
Assignment: Temporary Grounds Person
Effective Dates: June 26, 2017 – August 31, 2017
Salary: \$15.16/hour

Athena Gallop
Assignment: Substitute Cleaner
Effective Dates: June 27, 2017
Salary: \$10.25/hour

Kevin Sheremeta
Assignment: Substitute Cleaner
Effective Dates: July 5, 2017
Salary: \$10.25/hour

Tracey Vermette
Assignment: Substitute Cleaner
Effective Dates: June 26, 2017
Salary: \$10.25/hour

Nando Wickham
Assignment: Substitute Typist
Effective Dates: July 10, 2017
Salary: \$13.25/hour

Brianne Nyahay
Assignment: Substitute Food Service Helper
Effective Date: July 1, 2017
Salary: \$10.00/hour

Rebecca Muller
Assignment: Substitute Food Service Helper
Effective Date: July 15, 2017
Salary: \$10.00/hour

Nicole Rapp
Assignment: Substitute Teaching Assistant / Substitute Teacher Aide
Effective Date: July 1, 2017
Salary: \$11.80/hour / \$10.25/hour

Darcy McCooley

Assignment: Substitute Attendance Clerk

Effective Date: July 1, 2017

Salary: \$11.60/hour

2016-2017 Intramurals

Name	Building
William Mottola	High School

2017-2018 Student Teachers

Name	Assignment/Bldg.	Dates
Hanna Parker	Bradt	9/5/2017-10/20/2017
Bryce Bachus	High School	10/23/2017-12/14/2017
Andrew Durand	Pinewood	9/5/2017-10/20/2017

Extracurricular Advisors - 2017-18 - Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
Acapella Ensemble	Nicole Gabriel
Arrowhead - Newspaper	Tara Halliday
Art Club	Allison Vaughn
Audio-Visual Club	Richard Burega/Marvin Veeder
Band - Marching/Stage Band/Winter Guard	Daniel Jones
Class of 2018	Priscilla Perry/Autumn Wallace
Class of 2019	Katie Bartone/Jennifer Spore
Class of 2020	Jodi Scalise/Kristen Vachon/Colleen Guse
Class of 2121	Danielle Hunt/Rebecca Shea
Business & Marketing Honor Society	Sue Braiman
Dean of Students	Greg Massaroni/Meredith Eberz
Extracurricular Auditor	Sue Braiman
Extracurricular Treasurer	Danielle Hunt
French Honor Society	Patrick Keegan
History Club	Tara Halliday/Autumn Wallace
Impressions	Christina Mathieu
Math Honor Society	Stephanie Bruhn
Mock Trial	Katie Bartone
Mohon Masque	Kathy Derochie, Director Nicole Gabriel, Asst. Director
National Honor Society	Colleen Guse/Danielle Hunt
Robotics Club	George Reluzco
Peers for Peace/Study Circles	Diane Blinn
Science Club	Jennifer Gribben
NYS Science Honor Society	Rebecca Shea
Science Olympiad	Dawn Aulita
Select Choir	Nicole Gabriel
Ski Club	Robert Buehler/Fred Saccocio
Spanish Honor Society	Linda Breen/Heather Klikeman
Student Senate	Priscilla Perry/Autumn Wallace
Technology Club	Nicole Battiste/Robert Buehler

Extracurricular Advisors – 2017-18 – Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
Totem	Stephanie Arnold
Tri M Music Honor Society	Kim Kondenar

Extracurricular Advisors – 2017-18 – Draper Middle School	
Extracurricular Club/Activity	Advisor/Contact
8 th Grade Advisors	Erin Degnan
Band/Select/Stage/Marching	Jason Varga
Color Guard	Daniel Jones
Dean of Students	Erin Degnan/Joshua Whipple/Matt Rider
Drama Club (DMS)	Erika Pangburn
Hip Hop Dance Club	Amy Stott/Melissa Gregg
History Club	Mark DiCocco
Library Book Club	Mary Frances Manno
Media Club/DMS TV	Kim Coelho/Erika Pangburn
National Jr. Honor Society	Marissa Petta
Orchestra	Kimberly Kondenar
Peers for Peace	Maria Pacheco
Rocket Club	TBD
School Newspaper	Marissa Petta
Science Club	Jenna Niles
Select Choir	Nicole Gabriel
Student Council	Erin Degnan
Technology Club	Mark Lajeunesse
Teen Town	Bill Van Wie
Yearbook	Maureen Geagan/Mary Frances Manno
Contacts:	
Art Club	Steve Blais
Hiking Club	Fred Saccocio
Ski Club	Fred Saccocio
Select Choir	Nicole Gabriel
Ski Club	Robert Buehler/Fred Saccocio

Summer 2017 Sports Camps

Camp	Coach
Boys’ Basketball	Joshua Peck
Endurance & Conditioning	Bill Sherman
Mohon Youth Summer Olympic Games	Bill Sherman
Greater Rotterdam Road Runners Summer Running Program	Bill Sherman
Learn to Dive	Kate Streeter
Girls’ Basketball	Douglas Holden
Strength & Conditioning	Raymond Kearney
Strength & Conditioning (Substitute)	Fred Saccocio

Mentors 2017-2018 (stipend per MTA contract)

Name	Building
Laura Eggleston	Bradt
Carrie Townsend	Pinewood
Kathy Ives-Kline	Pinewood

Fall Coaches - 2017

Position	Coach	Step
Boys' J.V. Soccer	Samuele Campagnano (replacing Clint Demeyer)	Step 3
Girls' Varsity Soccer	Clint DeMyer	Step 3 (amended from the June 5, 2017 agenda)
Cross Country – Modified	Heather Hill	Step 3 (amended from the June 5, 2017 agenda)
Girls' Varsity Diving Assistant	Padraic Baily (.5)	Step 3
Boys' Modified Soccer	Brandon Guthrie	Step 4
Girls' J.V. Soccer	Frank DiMeo	Step 3
Girls' Varsity Soccer Assistant	OPEN	Step (amended from the June 5, 2017 agenda)
Girls Modified Soccer	Katie Bartone	Step 7 (amended from the June 5, 2017 agenda)
Strength & Conditioning	Raymond Kearney	As per contract
Strength & Conditioning Substitute	Fred Saccocio	As per contract

Summer Enrichment 2017

Class	Instructor	Dates	Rate
Fidget Spinners A.M. Class	John Winters	August 7 – 11, 2017	\$525

Bradt Summer Kindergarten Screening – 2 Days (Summer curriculum Rate)

Name	Assignment
Marta Hewitt	School Psychologist – 2 Days
Mary Carrigan-Peek	Speech Pathologist – 2 Days
Lori Burke	Occupational Therapist – 2 Days
Laura Eggleston	ENL – 2 Days

2017 Bradt AIS Summer School – July 5 – July 27, 2017 (3 hrs. per day/Mon. – Thurs.)

Name	Assignment	Dates	Step
Amanda Brousseau	Substitute Teacher	July 5 – July 27	--

2017 Pinewood AIS Summer School – July 10 – August 10, 2017 (3 hrs. per day/Mon. – Thurs.)
(the beginning date – **July 10** – has been amended from the June 5, 2017 agenda)

Name	Assignment	Dates	Step
Michelle Howard	Teacher	July 10 – August 10	2
Megan Peck	Teacher	July 10 – August 10	1
Rebecca Pollick	Teacher	July 10 – August 10	8
Marina Strang	Teacher	July 10 – August 10	2
Kim Trestick	Teacher	July 10 – August 10	10
Nicole Connelly	Teacher	July 10 – August 10	2
Jennifer McGuire	Teacher	July 10 – August 10	1
Jessia Clark	Teacher	July 10 – August 10	1

2017 Pinewood AIS Summer School – July 10 – August 10, 2017 (3 hrs. per day/Mon. – Thurs.)
 (the beginning date – **July 10** – has been amended from the June 5, 2017 agenda)

Name	Assignment	Dates	Step
Mindy Holland	Library Media Specialist	July 10 – August 10	9
Kathryn Maggiacomo	Library Media Specialist	July 10 – August 10	1
Jennifer Belinsky	AIS Math	July 10 – August 10	1
Kevin Cummings	Math	July 10 – August 10	10
Elizabeth Rocco	Reading	July 10 – August 10	6 (amended from the June 5, 2017 agenda)
Michelle Getman	SPED	July 10 – August 10	4
Christine Daigle	Substitute Teacher	July 10 – August 10	--
Kasey Califano	Substitute Teacher	July 10 – August 10	--
Sarah Brassard	Substitute Teacher	July 10 – August 10	--
Lauren Neale	Substitute Teacher	July 10 – August 10	--

Summer School 2017 – Special Education- July 10 – August 18, 2017 (8 am – 2:00 pm)

Name	Assignment	Program	# Weeks	Step/Rate
Jessica Rau	Teacher	Dev. Skills I @ Bradt	6	3
Demitra Hand	Teaching Assistant	Dev. Skills I @ Bradt	6	5
Shannon Herholz	Teaching Assistant	Dev. Skills I @ Bradt	6	7
Jennifer Santabarbara	Teaching Assistant	Dev. Skills I @ Bradt	6	3
Jackie Londalfo	Teacher Aide	Dev. Skills I Bradt	6	1
Kathleen Burbridge	Teacher	Dev. Skills II @ Bradt	6	10
Hayden Fahrenkopf	Teaching Assistant	Dev. Skills II @ Bradt	6	1
Madalyn Gonzales	Teacher Aide	Dev. Skills II @ Bradt	6	10
Erin Musto	Teacher Aide	Dev. Skills II @ Bradt	6	1
Sabrina DePoalo	Teacher Aide	Dev. Skills II @ Bradt	6	10
Krista Zajesky	Teacher	LC @ Bradt	3	3
Kate Brown	Teacher	LC @ Bradt	3	2
Jo-Ann Berning	Teaching Assistant	LC @ Bradt	6	8
Taylor Wood	Teacher Aide	LC @ Bradt	6	3
Bernadette Callendar	Teacher	Dev. Skills III @ PW	3	7
Ashley Geyer	Teacher	Dev Skills III @ PW	3	4
Kelsey Capello	Teaching Assistant	Dev. Skills III @ PW	6	2
Lindsey Fokeutis	Teaching Assistant	Dev. Skills III @ PW	6	1
Graham MacBeth	Teacher	WBL @ HS	6	Grant
Mark Hitchcock	Teaching Assistant	WBL @ HS	6	1
Tina Nordstrom	Teaching Assistant	WBL @ HS	6	7
Katey Rorick	Teaching Assistant	WBL @ HS	6	Grant
Jennifer Milavec	Teacher	Speech	3	1
Karli Johnson	Teacher	Speech	3	1
Danielle Coffey	Teacher	Occupational Therapy	6	2
Kelly LaRue	Teaching Assistant Substitute Teacher Aide Substitute	All Programs		--
Timothy Young	Teaching Assistant Substitute Teacher Aide Substitute	All Programs		--
Ashley Geyer	Teacher Substitute	All Programs		--

Summer School 2017 – Special Education- July 10 – August 18, 2017 (8 am – 2:00 pm)

Name	Assignment	Program	# Weeks	Step/Rate
Krista Zajesky	Teacher Substitute	All Programs		--
Timothy Young	Teacher Substitute	All Programs		--
Bernadette Callendar	Teacher Substitute	All Programs		--
Kate Brown	Teacher Substitute	All Programs		--

2017-2018 High School Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
George Reluzco	Nanotechnology	2
Robert Buehler	Nanotechnology	2
Maureen Conway	Computer Science	2
Jennifer Gribben	Living Environment	1
Heather Hill	Living Environment	1
Patrick Petty	Living Environment	1
Katie Bartone	Living Environment	1
Nicole Ozimek	Earth Science	1
Brian Galati	Earth Science	1
Dawn Aulita	Chemistry	1
Bill Clayton	Chemistry	1
Rebecca Shea	Physics	1
TBD	Building Planning	1
TBD	Building Planning	1
TBD	Building Planning	1
Rebecca Bartlett	AP US History	2

2017-2018 Draper Middle School Curriculum Work - \$183.37/day

Name	Curriculum Work	# Days
Carolyn Lundy	Science	2
Elizabeth Munger	Science	1
Brenda Stahl	Science	1
Laura Gallelli	Science	1
Joanna Keith	Science	1
Sara Bach	Science	1
Jenna Niles	Science	1
John Winters	Technology	1
Mark Lajeunesse	Technology	2.5
TBD	Technology	2.5
Terri Black	Mathematics	3
Renee Gandrow	Mathematics	3
Paul Browne	Mathematics	2
Brenda Stahl	Mathematics	2
Mary Ann Nickloy	Mathematics	1
Erin Degnan	BLT	1
Kelly Fahrenkopf	BLT	1
Jenna Niles	BLT	1
Kim Coelho	English	.5
Marissa Petta	English	.5
Erin Degnan	English	.5

2017-2018 Draper Middle School Curriculum Work - \$183.37/day

Name	Curriculum Work	# Days
Faith Faas	English	.5
Cheryl Donovan	English	.5
Esther Vrooman	English	.5
Bill VanWie	Social Studies	1
Fred Saccocio	Social Studies	1

2017-2018 Pinewood Curriculum Work - \$183.37/day

Name	Curriculum Work	# Days
Kathleen Shafer	Social Studies Grade 3	1
Tammy Pangman	Social Studies Grade 3	1
Michelle Howard	Social Studies Grade 4	1
Karleen Kelts	Social Studies Grade 5	1
Rebecca Pollick	Social Studies Grade 5	1
Heidi DePiero	Social Studies Grade 5	1
Nicole Connelly	Mathematics Grade 3	1
Jennifer Belinsky	Mathematics Grade 4	1
Lisa Smith	Mathematics Grade 5	1
Michelle Getman	Mathematics SPED	1
Lisa Wiedeman	Science Grade 3	2
Darcy Brem	Science Grade 3	2
Marie Furlong	Science Grade 4	2
Marina Strang	Science Grade 4	2
Lisa Smith	Science Grade 5	1
Bryttni Walter	Science Grade 5	1
Michelle Howard	Mathematics Grade 4	1
Mindy Holland	Librarian	2

2017-2018 Art Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
Michael York	Art	1
Jaime Murray	Art	1
Kathryn Allain	Art	1
Rachel Empie	Art	1

2017-2018 Technology Scope & Sequence Curriculum Work - \$183.37/Day

Name	Curriculum Work	# Days
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1
TBD	Technology Scope & Sequence	1

B. Resignations

Kevin Warren
Assignment: Assistant Principal
Effective Date: Close of business June 30, 2017

Scott Bank
Assignment: Cleaner
Effective Date: Close of business June 30, 2017

Brianne Nyahay
Assignment: P/T Food Service Helper
Effective Date: June 30, 2017

Amy DiPietro
Assignment: P/T Food Service Helper
Effective Date: June 30, 2017

Jessica Hulslander
Assignment: P/T Teaching Assistant (6 hours)
Effective Date: Close of business June 9, 2017

Heather Wells
Assignment: P/T Teacher Aide (6 hours)
Effective Date: Close of business June 23, 2017

Daniel Giacumo
Assignment: Computer Help Desk Specialist
Effective Date: Close of business July 21, 2017

Deirdre Delaney
Assignment: Information Processing Specialist
Effective Date: Close of business August 31, 2017

C. Removal from Service

Juli Brooks
Assignment: Substitute Food Service Helper
Effective Date: June 23, 2017

Melissa Carson
Assignment: Substitute Food Service Helper
Effective Date: June 23, 2017

Heidi Mayette
Assignment: Substitute Food Service Helper
Effective Date: June 23, 2017