

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**APRIL 25, 2017
EXECUTIVE SESSION 6:00 – 7:00 PM
BOARD MEETING 7:00 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

**Proposed Executive Session at 6:00 PM for the purpose of discussing particular personnel matters*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
 - 1. Request for Approval of Second Reading and Adoption of Board Policies
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - Business/Personnel
 - 1. Annual BOCES Board Election
 - 2. Vote on BOCES 2017-2018 Administrative Budget
 - 3. Request for Approval of Health and Welfare Contract with Niskayuna Central School District
 - 4. Request for Approval of Health and Welfare Contract with Troy City School District
 - 5. Request Approval of the 2017-2018 School Year Calendar
 - 6. Request Approval of Notification of Approved Waiver for Employment of Ms. Loretta Cozza as Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement & Social Security Law
 - 7. Request for Approval of Health and Welfare Contract with Rensselaer City School District
 - 8. Request for Approval of Lease Agreement with the Boys and Girls Club of Schenectady
 - 9. Request for Approval of First Reading of Board Policies
- G. Other Items
 - 1. Approval of Minutes (April 3, 2017)
 - 2. Financial Reports
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Revenue Status Report
 - d. Budget Transfer Report

- e. Payment of Claims – Warrant #9, #9P, and #10
 - f. Claims Auditor Report
 - g. Extracurricular Activities Report
 - h. Cash Flow Analysis – General Fund Report
3. Personnel
- H. Proposed Executive Session
- 1) Contract Negotiations
- I. Adjournment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**E. OLD BUSINESS #1
2017**

APRIL 25,

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request for Approval of Second Reading and Adoption of Board Policies

BACKGROUND INFORMATION

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

EVALUATION/ANALYSIS

Appropriate revised and new policies developed by the Board Policy Service are reviewed by district administration and forwarded to the Board of Education with a recommendation for adoption. A first reading approval of the policies was made at the April 3, 2017 meeting of the Board, which must be followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

RECOMMENDATION

That the Board of Education approve the second reading and adoption of the following policies:

- 1410 Policy and Administrative Regulations
- 5220 District Investments
- 5675 Student Grading Information Systems
- 7220 Graduation Options/Early Graduation/Accelerated Programs
- 7222 Diploma or Credential Options for Students with Disabilities

KAS/ja
Attachments

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 04/25/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 03/08/17, 03/13/17, 03/16/17, 03/20/17, 03/22/17, 03/27/17, 03/29/17, 03/31/17, 04/03/17, 04/04/17, 04/05/17, 04/06/17, 04/11/17, 04/12/17, 04/13/17.

EVALUATION/ANALYSIS

5581429	5583812	5582438	5583294	5581839	5582626
5582366	5581440	5583774	005579469	5583647	5578583
5579129	5583696	5578722	5581429	5581447	005579900
5579285	5583224	5580148	5580155	5578570	5579179
5578683	005579325	5583812	5582713	5581943	5582961
5583122	000556791	5578592	5560905	005578667	005579060
000556877	5579800	5580330	5583114	5583682	556848
5581836	5581880	5582098	5581175	5583057	5581802
5581998	5582438	5580345	000050779	000555657	005578957
005578054	5583116	000005489	005578641	556587	000558236
005578880	5582468	5583288	5583637	5583583	5583294
5583123	5582549	5583120	5583357	5582736	5583330
5583144	5583369	5583368	5582399	5582626	5583175
5581839	005578621	5578654	50803	5582029	

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 03/08/17, 03/13/17, 03/16/17, 03/20/17, 03/22/17, 03/27/17, 03/29/17, 03/31/17 04/03/17, 04/04/17, 04/05/17, 04/06/17, 04/11/17, 04/12/17, 04/13/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

APRIL 25, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Annual BOCES Board Election

BACKGROUND INFORMATION

Each year component schools of the Capital Region BOCES conduct a vote to elect members to the BOCES Board.

EVALUATION/ANALYSIS

The persons identified below have been nominated to serve on the BOCES Board of Education. Each component school district Board of Education may cast one vote for each vacant BOCES Board position, but there is no statutory requirement that they cast one vote per vacancy. However, only one vote may be cast for any one candidate.

RECOMMENDATION

The Board of Education may cast one vote each for four (4) positions for a term of three (3) years each:

Candidates: Dr. John Bergeron
 Mrs. Nancy del Prado
 Mr. Gary DiLallo
 Mr. John Phelan

KAS/CR/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

APRIL 25, 2017

TO: Board of Education
FROM: Kathleen Spring, Ph.D., Superintendent
SUBJECT: Vote on BOCES 2017-2018 Administrative Budget

BACKGROUND INFORMATION

Each year component schools of the Capital Region BOCES conduct a vote on the Administrative Budget.

EVALUATION/ANALYSIS

Each component board may cast one vote for or against the proposed Administrative Budget. The Administrative Budget approval or disapproval will be based upon the actions of a majority of the component districts actually voting.

RECOMMENDATION

That the Board of Education vote on the following resolution to adopt the 2017-2018 Administrative Budget of the BOCES of Albany-Schoharie-Schenectady-Saratoga Counties:

Resolved, that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the Administrative Budget document in the total amount of \$8,580,816 during the school year 2017-2018 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law.

KAS/CR/ja
Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

APRIL 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Health and Welfare Contract with Niskayuna Central School District

BACKGROUND INFORMATION

Section 912 of the Education Law permits a school district to enter into a contract for the purpose of providing health and welfare services for children residing in a school district, and attending non-public schools located in a different school district.

EVALUATION/ANALYSIS

A review of district records indicates 6 students residing in the Mohonasen Central School District are receiving health and welfare services from Niskayuna Central School District. The cost of these services is \$618.98 per student for the 2016-17 school year, at a total of \$3,713.88. The district should now enter into a contract with Niskayuna Central School District, in the total amount of \$3,713.88.

RECOMMENDATION

That the Board of Education approve a health and welfare contract with Niskayuna Central School District, in the total amount of \$3,713.88 for the 2016-17 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

APRIL 25, 2017

TO: Board of Education

FROM: Dr. Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Health and Welfare Contract with Troy City School District

BACKGROUND INFORMATION

Section 912 of the Education Law permits a school district to enter into a contract for the purpose of providing health and welfare services for children residing in a school district, and attending non-public schools located in a different school district.

EVALUATION/ANALYSIS

A review of district records indicates 2 students residing in the Mohonasen Central School District are receiving health and welfare services from Troy City School District. The cost of these services is \$643.48 per student for the 2016-17 school year, at a total of \$1,286.96. The district should now enter into a contract with Troy City School District, in the total amount of \$1,286.96.

RECOMMENDATION

That the Board of Education approve a health and welfare contract with Troy City School District, in the total amount of \$1,286.96 for the 2016-17 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #5

APRIL 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of the 2017-2018 School Year Calendar

BACKGROUND INFORMATION

During the spring of each year, the Board of Education approves a school calendar for the following school year. The district administration develops a proposed calendar, which takes into consideration State requirements for student attendance, national/legal holidays, and contractual obligations. The proposed calendar is based on the approved BOCES School Calendar to ensure continuity, where appropriate, with other area school districts.

EVALUATION/ANALYSIS

The attached proposed 2017-2018 school year calendar has been developed as indicated above. It has been reviewed by the district's collective bargaining unit representatives and found to be acceptable.

RECOMMENDATION

That the Board of Education approve the 2017-2018 School Year Calendar.

KAS/ja

Att.

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #6
2017**

MARCH 20,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval of Notification of Approved Waiver for Employment of Loretta Cozza as Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement & Social Security Law

BACKGROUND INFORMATION

The District completed an application for approval of Loretta Cozza as Long-Term Substitute K-12 Assistant Principal as required under Section 211 of the Retirement and Social Security Law (RSSL). The application has been sent to the New York State Education Department and the District received notice that the application was received and was currently under review. As a part of this process, the district searched for qualified non-retirees for this position. The district conducted an extensive search for this position. This search resulted in ten (10) applicants, none of whom met the requirements for the position.

EVALUATION/ANALYSIS

The District was notified on April 13, 2017 that the application for Ms. Loretta Cozza has been approved. As part of the application process, the District is obligated to notify resident taxpayers of the district that Ms. Loretta Cozza's waiver has been approved as a Long-Term Substitute K-12 Assistant Principal for the period of January 16, 2017 through June 30, 2017 at a salary of \$350 per day. While receiving this salary, Ms. Cozza will also have the right to receive a pension while employed.

RECOMMENDATION

That the Board of Education authorize the approval of the waiver for the appointment of a retiree, Loretta Cozza, as a Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement and Social Security Law for the period of January 16, 2017 through June 30, 2017 at a salary of \$350 per day.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #8

APRIL 25, 2017

TO: Board of Education
FROM: Dr. Kathleen A. Spring, Superintendent
SUBJECT: Request for Approval of Lease Agreement with the Boys and Girls Club of Schenectady

BACKGROUND INFORMATION

The Boys and Girls Club of Schenectady has requested the use of district buses to transport students to and from Camp Lovejoy.

EVALUATION/ANALYSIS

In the past the District has permitted the Boys and Girls Club of Schenectady to lease buses owned by the District, for use during the summer months to transport students to and from Camp Lovejoy. The Boys and Girls Club absorbs costs incurred by the District for the use of the buses, and secures an insurance policy in the amount of \$1,000,000 naming the Mohonasen Central School District as an additional insured. The Club also signs a hold harmless agreement, which holds the District harmless from any and all claims arising out of the Club's use of our vehicles.

RECOMMENDATION

That the Board of Education approve a contract with the Boys and Girls Club of Schenectady for the use of four buses, at a reimbursement amount of \$23,000 for the period June 26, 2017 through August 11, 2017.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #7

APRIL 25, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Health and Welfare Contract with Rensselaer City School District

BACKGROUND INFORMATION

Section 912 of the Education Law permits a school district to enter into a contract for the purpose of providing health and welfare services for children residing in a school district, and attending non-public schools located in a different school district.

EVALUATION/ANALYSIS

A review of district records indicates 3 students residing in the Mohonasen Central School District are receiving health and welfare services from Rensselaer City School District. The cost of these services is \$550.49 per student for the 2016-17 school year, at a total of \$1,651.47. The district should now enter into a contract with Rensselaer City School District, in the total amount of \$1,651.47.

RECOMMENDATION

That the Board of Education approve a health and welfare contract with Rensselaer City School District, in the total amount of \$1,651.47 for the 2016-17 school year.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #8

APRIL 25, 2017

TO: Board of Education
FROM: Dr. Kathleen A. Spring, Superintendent
SUBJECT: Request for Approval of Lease Agreement with the Boys and Girls Club of Schenectady

BACKGROUND INFORMATION

The Boys and Girls Club of Schenectady has requested the use of district buses to transport students to and from Camp Lovejoy.

EVALUATION/ANALYSIS

In the past the District has permitted the Boys and Girls Club of Schenectady to lease buses owned by the District, for use during the summer months to transport students to and from Camp Lovejoy. The Boys and Girls Club absorbs costs incurred by the District for the use of the buses, and secures an insurance policy in the amount of \$1,000,000 naming the Mohonasen Central School District as an additional insured. The Club also signs a hold harmless agreement, which holds the District harmless from any and all claims arising out of the Club's use of our vehicles.

RECOMMENDATION

That the Board of Education approve a contract with the Boys and Girls Club of Schenectady for the use of four buses, at a reimbursement amount of \$23,000 for the period June 26, 2017 through August 11, 2017.

KAS/CJR:ja