

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**MARCH 20, 2017
EXECUTIVE SESSION 6:00 – 7:00 PM
BOARD MEETING 7:00 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

**Proposed Executive Session at 6:00 PM for the purpose of contract negotiations*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - a. Budget Presentation (Instruction, Revenue and Budget Recap)
 - 2. Board of Education
 - 3. Public (Privilege of the Floor)
- E. Old Business
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education
 - 2. Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts
 - 3. Request Approval for Varsity Baseball Team to Travel to Massapequa, Hauppauge, and Commack, NY on March 24-26, 2017
 - Business/Personnel
 - 1. Request for Approval of Resolution to Authorize Expenditures for School Buses
 - 2. Request Approval for Tax Refund – Rotterdam Associates, LLC
 - 3. Approval of Boundary Determination
 - 4. Request for Approval of Agreement with Independent Consultant for Professional Development Services
 - 5. Request Approval to Authorize Employment of Diane McIver as Elementary Principal/Administrator on Special Assignment under Section 211 of the Retirement & Social Security Law
 - 6. Request Approval to Authorize Employment of Loretta Cozza as Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement & Social Security Law
- G. Other Items
 - 1. Approval of Minutes (March 6, 2017)
 - 2. Financial Reports
 - a. Treasurer's Report
 - b. Cafeteria Financial Statements

- c. Budget Status Report
 - d. Revenue Status Report
 - e. Payment of Claims – Warrant #8P
 - f. Extracurricular Activities Report
 - g. Collateralization Report
 - h. Cash Flow Analysis – General Fund Report
3. Personnel
- H. Proposed Executive Session
- 1) Contract Negotiations
- I. Adjournment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION I

Date: 03/20/17

TO: Board of Education

FROM: Kathleen A Spring, Ph. D., Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) on 02/27/17, 02/28/17, 03/01/17, 03/02/17, 03/03/17, 03/06/17, 03/07/17, 03/08/17, 03/09/17, 03/11/17.

EVALUATION/ANALYSIS

5582480	5578108	5581459	5583733	5583710	5582545
5580571	556905	000556908	556143	5583670	5583722
5581672	5583751	5581261	5583072	005578262	5580724
5580724	5580720	005579871	5583090	5583001	000556162
5581179	000050818	5581386	5583655	0055789857	5581463
005578814	5581598	5583598	000558320	000556210	000050836
556975	558133	5582366	5581667	5580679	5583773
5583710	5582545	5580571	5583733	5581459	5582767
5583548					

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE and CPSE meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on 02/27/17, 02/28/17, 03/01/17, 03/02/17, 03/03/17, 03/06/17, 03/07/17, 03/08/17, 03/09/17, 03/11/17.

KAS:CH

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #2

MARCH 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Art Institute in Williamstown, Massachusetts

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

EVALUATION/ANALYSIS

The high school principal is requesting permission for French 4 classes to participate in an educational field trip to the Clark Art Institute in Williamstown, Massachusetts on Tuesday, April 11, 2017. They will be visiting the bilingual gallery of Impressionist Art, which is consistent with the Level 4 French curriculum. . Approximately 17 students will be participating in this trip. Students will depart the high school by district bus at 8:30 AM and return at 3:00PM. Admission to the museum is free, so there will be no cost to students. Transportation will be provided by a Mohonasen bus. The Clark Art Institute will reimburse the district for transportation costs.

RECOMMENDATION

That the Board of Education approve French 4 classes to participate in a field trip to the Clark Art Institute in Williamstown, Massachusetts on Tuesday, April 11, 2017.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #3

MARCH 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval for Varsity Baseball Team to Travel to Massapequa, Hauppauge, and Commack, NY on March 24-26, 2017.

BACKGROUND INFORMATION

The adopted district goals speak to the need to provide students with innovative and effective instructional opportunities, as well as a wide array of quality extra-curricular activities and programs. To that end, there has been a concerted effort by clubs and advisors to plan and organize trips that will provide students true immersion opportunities that correlate and are consistent with learning standards and curriculum content.

ANALYSIS/EVALUATION

The Director of Athletics, Physical Education and Health is requesting Board of Education approval for the Boys' Varsity Baseball Team to travel to Massapequa High School in Massapequa, New York for baseball practice and a scrimmage, Hauppauge High School in Hauppauge, New York for a scrimmage and to Commack High School in Commack, New York for another scrimmage. The trip will include approximately 20 athletes and 3 chaperones. They will leave on Friday, March 24th at 5:30am and return on Sunday, March 26th at approximately 1:00 pm. The cost of the trip will be approximately \$125 per student. They will be staying at the Hampton Inn, located in Islandia, New York and transportation will be through L & S Journeys.

RECOMMENDATION

That the Board of Education approve the request for the Boys' Varsity Baseball Team to travel to the Massapequa, Hauppauge, and Commack, New York on March 24-26, 2017.

KAS/ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

MARCH 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Resolution to Authorize Expenditures for School Buses

BACKGROUND INFORMATION

The Board of Education has established a routine replacement cycle for school buses, annually presenting a proposition to the voters for replacing buses.

EVALUATION/ANALYSIS

In an effort to continue the replacement of the district's aging bus fleet, we propose to purchase two (2) 66-passenger buses, one (1) 72-passenger bus and one (1) small bus equipped with wheel chair lift in 2017-2018. With the purchase of the new vehicles in 2017-2018, the following replacement schedule is proposed:

- Trade-in, sell, or repurpose bus #'s 183, 185, 195 and 199. These buses are older models with high mileage, a significant amount of metal fatigue and body rust, and are in overall poor condition. The cost to maintain these vehicles so they can pass inspection has become prohibitive.

This proposal does not exceed the \$420,000.00 benchmark.

It has been the practice of the district to have a bus proposition placed before voters as a separate proposition, not as a part of the annual budget. It is therefore recommended that the Board of Education approve a resolution to be put forth as a proposition to the voters for the requisite expenditure.

RECOMMENDATION

That the Board of Education approve the following resolution to be put forth as a proposition to the voters on May 16, 2017:

RESOLVED, that the Board of Education of the Rotterdam-Mohonasen Central School District, Towns of Rotterdam, Schenectady County, and Colonie and Guilderland, Albany County, New York, is hereby authorized to pay the cost of the purchase of school buses of and for said School District, including incidental improvements and expenses in connection therewith, at a maximum estimated cost of Four Hundred Twenty Thousand Dollars (\$420,000.00) and providing for the levy of a tax therefore to be collected in installments, with obligations of said School District to be issued in anticipation thereof in an amount not to exceed Four Hundred Twenty Thousand Dollars (\$420,000.00).

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

MARCH 20, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Request Approval for Tax Refund – Rotterdam Associates, LLC

BACKGROUND INFORMATION

The district has received a stipulation of settlement regarding property owned by Rotterdam Associates, LLC.

EVALUATION/ANALYSIS

Rotterdam Associates, LLC., filed an appeal for review of their assessment for tax years 2013, 2015, and 2016. The stipulation proposes a settlement of the case that reduces the assessed value for all three tax years. The current assessment is \$797,000.00 and the stipulation is to reduce 2013 and 2015 to \$350,000, a reduction of \$447,000 per year; and 2016 to \$200,000, a reduction of \$597,000. These reductions would result in a total refund of \$25,505.40.

RECOMMENDATION

That the Board of Education authorize the change in assessment for 2013 and 2015 to \$350,000 and change the assessment in 2016 to \$200,000.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

March 20, 2017

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Approval of Boundary Determination

BACKGROUND INFORMATION

The District was recently made aware of a property currently listed as, and be taxed as, a Mohonasen Central School District property, but which lies entirely within the boundary of the Schalmont Central School District.

EVALUATION/ANALYSIS

After discussions with the school attorney and the Town of Rotterdam Assessor it was determined that the property could be correctly classified through the agreement of the Boards of Education of the two districts.

RECOMMENDATION

That the Board of Education approve the following:

Be it resolved that, the Board of Education of the Mohonasen Central School District hereby agrees and acknowledges that the property commonly known as 2713 Maida Lane, and tax parcel 48.14-5-5, is wholly located within the boundaries of the Schalmont Central School District and agrees that, effective with the 2017-18 school year, school taxes levied on this property and collected by the Town of Rotterdam Assessor, shall be paid to the Schalmont Central School District.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

MARCH 20, 2017

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request for Approval of Agreement with Independent Consultant for Professional Development Services

BACKGROUND INFORMATION

The Mohonasen Central School District often contracts with independent consultants to provide certain services to benefit students and teachers in the district.

EVALUATION/ANALYSIS

The following independent consultants have agreed to provide professional development services to assist teachers to best educate students in the Mohonasen Central School District. Services provided shall include faculty workshops and presentations, classroom demonstrations, consultations, advice, and reports to the district. The Mohonasen Central School District will compensate the independent consultants at the rates listed below. This contract will be effective for the period of March 2017 through June 2017.

RECOMMENDATION

That the Board of Education approve this agreement with the independent consultants listed below to provide professional development services to the Mohonasen Central School District.

Program(s)	Instructor(s)	Rate
Writing Workshop	Shelley Fenton	Not to exceed \$1,400
Training Institute for Gender, Relationships, Identity, & Sexuality (TIGRIS)	Acey Mercer, LMSW	Not to exceed \$400

KAS/LMC/tv

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #5
2017**

MARCH 20,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Authorize Employment of Diane McIver as Elementary Principal/Administrator on Special Assignment under Section 211 of the Retirement & Social Security Law

BACKGROUND INFORMATION

The District completed an application for approval of Diane McIver as Elementary Principal/Administrator on Special Assignment as required under Section 211 of the Retirement and Social Security Law (RSSL). The application has been sent to New York State Education Department and the District received notice that the application was received and is currently under review. As a part of this process, the district searched for qualified non-retirees for this position. The district conducted an extensive search for this position. This search resulted in twelve (12) applicants, none of whom met the requirements for the position.

EVALUATION/ANALYSIS

As part of the application process, the District is obligated to notify resident taxpayers of the district. Ms. Diane McIver will be serving as an Elementary Principal/Administrator on Special Assignment for the period of January 5, 2017 through August 31, 2017 at a salary of \$73 per hour (up to 6 hours/day). While receiving this salary, Ms. McIver also will have the right to receive a pension while employed.

RECOMMENDATION

That the Board of Education authorize the appointment of a retiree, Diane McIver, as Elementary Principal/Administrator on Special Assignment under Section 211 of the Retirement and Social Security Law for the period of January 5, 2017 through August 31, 2017 at a salary of \$73 per hour (up to 6 hours/day).

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**F. BUSINESS/PERSONNEL #6
2017**

MARCH 20,

TO: Board of Education

FROM: Kathleen A. Spring, Ph.D., Superintendent

SUBJECT: Request Approval to Authorize Employment of Loretta Cozza as Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement & Social Security Law

BACKGROUND INFORMATION

The District completed an application for approval of Loretta Cozza as Long-Term Substitute K-12 Assistant Principal as required under Section 211 of the Retirement and Social Security Law (RSSL). The application has been sent to the New York State Education Department and the District received notice that the application was received and is currently under review. As a part of this process, the district searched for qualified non-retirees for this position. The district conducted an extensive search for this position. This search resulted in ten (10) applicants, none of whom met the requirements for the position.

EVALUATION/ANALYSIS

As part of the application process, the District is obligated to notify resident taxpayers of the district. Ms. Loretta Cozza will be serving as a Long-Term Substitute K-12 Assistant Principal for the period of December 5, 2016 through August 31, 2017 at a salary of \$350 per day. While receiving this salary, Ms. Cozza will also have the right to receive a pension while employed.

RECOMMENDATION

That the Board of Education authorize the appointment of a retiree, Loretta Cozza, as a Long-Term Substitute K-12 Assistant Principal under Section 211 of the Retirement and Social Security Law for the period of December 5, 2016 through August 31, 2017 at a salary of \$350 per day.

KAS/CJR:ja

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

**G3. PERSONNEL RECOMMENDATIONS
2017**

MARCH 20,

TO: Board of Education
FROM: Kathleen A. Spring, Ph.D., Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Tenure Appointments**
- B. Appointments**
- C. Resignations**
- D. Leaves of Absence**
- E. Removal from Service**

A. Tenure Appointments

Matthew Stein

Assignment: Director of Physical Education, Health and Athletics
Effective Date: August 18, 2017

Melissa Antonini

Assignment: Elementary Education
Effective Date: September 1, 2017

Kathleen Sacks

Assignment: Home Economics
Effective Date: September 1, 2017

Erika Pangburn

Assignment: English
Effective Date: September 25, 2017

B. Appointments

Loretta Cozza

Appointment: Long-Term Substitute
Assignment: K-12 Assistant Principal
Date of Commencement: December 5, 2016
Expiration Date: Close of business May 3, 2017 (*amended from the February 6, 2017 agenda*)
Certification Status: School District Administrator, Permanent
Salary: \$350/day (per diem)

Joanne Perry

Appointment: Long-Term Substitute
Assignment: Mathematics
Date of Commencement: March 20, 2017
Expiration Date: Close of business TBD
Certification Status: Mathematics 7-12, Permanent
Salary: Step 7 plus graduate credits, pro-rated

Kristy Hood

Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: February 27, 2017
Expiration Date: Close of business June 23, 2017 (*amended from the March 6, 2017 agenda*)
Certification Status: Pre-K, K, and Gr. 1-6, Permanent
Salary: Step 3 plus graduate credits, pro-rated

Michelle Getman

Appointment: Long-Term Substitute
Assignment: Special Education (.5)
Date of Commencement: March 21, 2017
Expiration Date: Close of business June 23, 2017
Certification Status: Childhood Education Gr. 1-6, Initial
Salary: Step 1 plus graduate credits, pro-rated

Tracey Freemantle

Appointment: Long-Term Substitute
Assignment: Extracurricular Treasurer
Date of Commencement: April 1, 2017
Expiration Date: June 30, 2017
Salary: \$585 stipend

Marcelino Andino

Assignment: P/T Bus Driver
Effective Date: February 28, 2017
Salary: \$16.81/hour

Darcy McCooley

Assignment: School Attendance Clerk (10-Month), Provisional
Effective Date: April 3, 2017
Salary: \$21,261

Daniel Giacumo

Assignment: Computer Help Desk Specialist, Permanent
Effective Date: February 21, 2017

Julie D'Andreti

Assignment: Substitute Teacher Aide
Effective Date: March 13, 2017
Salary: \$10.25/hour

Sandy Huether

Assignment: Substitute Teacher Aide
Effective Date: March 13, 2017
Salary: \$10.25/hour

Katherine Streeter

Assignment: Substitute Typist
Effective Date: March 21, 2017
Salary: \$13.25/hour

Winter Color Guard Appointments – 2016-2017

Advisor	Classification	Stipend
Daniel Jones	Director - Indoor Guard (1.0)	\$1,379.00
Julian Williams	Instructor - Indoor Guard (.67)	\$ 919.00
Preston Coppage	Instructor - Indoor Guard (.67)	\$ 919.00
Kari Ross	Instructor - Indoor Guard (.67)	\$ 919.00
Brittany Plano	Instructor - Middle School Color Guard (.67)	\$ 730.00
Stephanie Palazeke	Instructor - Middle School Color Guard (.33)	\$ 360.00

**Draper Success Indicator Support –
February 6, 2017-June 23, 2017 (\$34.27/hour)**

Name	Hours
Melissa Gregg (to replace Fred Saccocio)	Up to 1.5 hours/week
Diana Ktenas	Substitute as needed up to 2.25 hours/week
Mary Frances Manno	Substitute as needed up to 2.25 hours/week

2016-2017 Intramurals

Name	Building
Karolyn Devito	Bradt
Kevin Olsen	Bradt

Adult Education Instructors – Spring 2017

The current pay rate for instructors is \$16.00 per hour for regular classes and \$30.00 per hour for computer-related classes.

Rick Anthony
1 Alton Road
Albany, New York 12203
LIFE INSURANCE

Joanne Darling
2862 Rynex Corners Rd
Pattersonville, NY 12137
DEFENSIVE DRIVING

Jack Hochmuth
771 Mudge Road
Delanson, NY 12053
BOATING SAFETY

Suzanne Amsler
631 Currybush Connection
Schenectady, NY 12306
REIKI/HUNA

Jen Layton
Schenectady, NY 12305
COED VOLLEYBALL

Dave Battaglia
2049 Greenpoint Avenue
Schenectady, NY 12303
BASKETBALL

Janice Simpson
55 ALIVE/AARP

An agreement has been made to pay these instructors 60% of the total for this course and we receive 40%. A claim form will be submitted after the classes are completed.

Jean Sefcovic
232 14th Street
Schenectady, NY 12306
YOGA

Lynn Circe
103 Stacey Crest Drive
Schenectady, NY 12306
OS PAINT/CROCHET

Jenny Marcotte
903 Bedford Road
Schenectady, NY 12308
CREATIVE VOICE

Joni Bonilla
1231 Ferry Road
Schenectady, NY 12309
DOG TRAINING

Rafael Rojas
1042 Bill Road
Schenectady, NY 12303
BALLROOM/SWING

Laurie Zinnershine
1129 Fayette Drive
Schenectady, NY 12303
ZUMBA

Katie Manning-Hilton
2049 Patton Drive
Schenectady, NY 12303
PSYCHIC AWARENESS

Peggy Porter
Schenectady, NY
PAINTING

Michelle Guzzo
Schenectady, NY
HULA HOOP EXERCISE

Jill Boyd
3736 Carmen Road, Apt. 2
Schenectady, NY 12303
WELLNESS

Kelly Charland
492 12th Street
STYLIST

An agreement has been made to pay these instructors 75% of the total for this course and we receive 25%. A claim form will be submitted after the classes are completed.

Susan Kaupelis
233 State Highway 29A
Gloversville, NY 12078
COUNTRY LINE DANCE

C. Resignations

Lisa Patierne
Assignment: High School Principal
Effective Date: Close of business June 24, 2017

Jennifer Russo
Assignment: K-12 Assistant Principal
Effective Date: Close of business June 23, 2017

Marcelino Andino
Assignment: Substitute Bus Driver
Effective Date: Close of business February 27, 2017

Michael Dymes
Assignment: Substitute Bus Driver
Effective Date: Close of business March 17, 2017

D. Leaves of Absence

Daniella DeLuca
Assignment: K-12 Assistant Principal
Effective Dates: February 16, 2017 – May 1, 2017 *(amended from the February 6, 2017 agenda)*
Reason: Family Medical Leave

Marina Strang
Assignment: Elementary Education
Effective Dates: April 11, 2017 – June 30, 2017

Reason: Family Medical Leave

Karolyn Devito

Assignment: Physical Education

Effective Dates: March 15, 2017 – June 30, 2017

Reason: Unpaid Leave of Absence

E. Removal from Service

Kimberly Reohr

Assignment: Substitute Teaching Assistant

Effective Date: March 20, 2017

Elizabeth Forrest

Assignment: Substitute Teaching Assistant

Effective Date: March 20, 2017