



Mohonasen Central School District

*Minutes of 2015-2016 Organizational Meeting of the Board of Education
Tuesday, July 7, 2015, 6:00 PM
Farnsworth Technology Center/Mohonasen High School*

Call to Order

The Board meeting was called to order by the President, Mr. Cafarelli, at 5:30 PM. Mr. Cafarelli requested those present to stand and join in the Pledge of Allegiance to the Flag.

Executive Session

MOTION made by Mrs. del Prado, seconded by Mrs. Gaglioti, that an executive session be convened at 5:30 PM for the purpose of discussing contract negotiations. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Piccirillo, seconded by Mrs. del Prado, that the executive session be adjourned at 6:18 PM. The motion was passed unanimously, seven members present and voting.

Return to Public Session

The public session was called to order by Mr. Christopher Ruberti, District Clerk, at 6:21 PM. Mr. Ruberti requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Dominic Cafarelli, Nancy del Prado, Lisa Gaglioti, Chad McFarland, Robert Piccirillo, Patrick Ryan and Pamela Young*

Administrators/Supervisors Present: *Dr. Kathleen Spring, Christopher Ruberti, Lisa Cutting, Brian Shaffer, Debra Male, Karla Empie, Scott Hays, and Makensie Bullinger*

Others in Attendance: *2 faculty/staff members, 6 district residents attendees*

Organizational Business

Administration of Oath of Office

Administration of Oath of Faithful Performance of Office to Board Members Beginning New Term of Office

Mr. Ruberti administered the oath of office to Mr. Patrick Ryan, Ms. Pamela Young and Mr. Chad McFarland who were elected to three-year terms at the Annual Meeting in May.

Nomination for President of the Board

Election of Officers

President of the Board: Education Law 1701, 2504, 2563

Mr. Ruberti asked for nominations for the office of the President of the Board. Mr. Cafarelli nominated Mr. Piccirillo. Mrs. del Prado seconded the nomination. Since there were no other nominations for the office of President, Mr. Piccirillo was unanimously elected President of the Board of Education.

Nomination for Vice President of the Board

Vice President: Education Law 1701, 2504

Mr. Ruberti asked for nominations for the office of Vice President of the Board. Mrs. del Prado nominated Mrs. Gaglioti. Mr. Piccirillo seconded the nomination. Since there were no other nominations for the office of Vice President, Mrs. Gaglioti was unanimously elected Vice President of the Board of Education.

Mr. Piccirillo and Mrs. Gaglioti were administered their oaths of office.
Mr. Piccirillo conducted the remainder of the meeting.

**APPOINTMENTS,
DESIGNATIONS,
AUTHORIZATIONS,
BONDING OF
PERSONNEL AND
OTHER ITEMS**

**APPOINTMENT OF DISTRICT OFFICERS, OTHER APPOINTMENTS,
DESIGNATIONS, AUTHORIZATIONS, BONDING OF PERSONNEL AND OTHER
ITEMS**

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education approve the following appointments, designations, authorizations, bonding of personnel, and other items for the 2015-2016 school year.

*Appointment of District
Officers*

Appointment of District Officers - Effective July 1, 2015:

District Clerk	Christopher Ruberti - no stipend
District Treasurer	Tracey Freemantle - \$2,625
Internal Claims Auditor	Susan Clouthier-Braiman - \$4,163 stipend
Central Registrar	Terrie Furbeck - no stipend
Secretary to the Board	Judy Andi - \$5,610 stipend
Deputy District Clerk	Judy Andi - no stipend

*Appointment of School
District Physician*

Administration of Oath of Office to District Officers

Appointment of School District Physician

Appointed Dr. Warren Silverman of Access Compliance, LLC, 776A Watervliet-Shaker Road, Latham, NY 12110, as School District Physician from July 1, 2015 through June 30, 2016, with the fee for services not to exceed \$22,500.

*Appointment of General
Legal/Litigation
Counsel*

Appointment of General Legal/Litigation/Labor Relations Counsel

Appointed the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211 to the position of General Legal/Litigation/Labor Relations Counsel from July 1, 2015 through June 30, 2016, at an hourly rate of \$160 for all non-litigation matters and \$180 per hour for all litigation matters.

*Appointment of General
Legal Counsel*

Appointment of General Legal Counsel

Appointed the attorney firm of Honeywell Law Firm, PLLC, 111 Winners Circle, Suite 200, Albany, NY 12205, to provide general legal counsel from July 1, 2015 through June 30, 2016 at an hourly rate of \$160.

*Appointment of Bond
Counsel*

Appointment of Bond Counsel

Appointed the attorney firm of Barclay Damon LLP, 80 State Street, Albany, NY 12207, to provide bond counsel from July 1, 2015 through June 30, 2016 at a rate of between \$.50 and \$1.50 per thousand dollars of bonds issued.

*Appointment of Counsel
for Tax Certiorari*

Appointment of Counsel for Tax Certiorari

Appointed the attorney firm of Tabner, Ryan & Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2015 through June 30, 2016, at an hourly rate of \$130.

<i>Appointment of School Attendance Officers</i>	<p>Appointment of School Attendance Officers Appointed the following individuals to serve as School Attendance Officers during the 2015-2016 school year:</p> <table border="0" data-bbox="605 302 1209 436"> <tr> <td data-bbox="605 302 906 331">Bradt School</td> <td data-bbox="1011 302 1187 331">Alma DiCocco</td> </tr> <tr> <td data-bbox="605 336 824 365">Pinewood School</td> <td data-bbox="1011 336 1179 365">Lisa Karandy</td> </tr> <tr> <td data-bbox="605 369 878 399">Draper Middle School</td> <td data-bbox="1011 369 1208 399">Toni DiLorenzo</td> </tr> <tr> <td data-bbox="605 403 906 432">Mohonasen High School</td> <td data-bbox="1011 403 1179 432">Cindy Clough</td> </tr> </table>	Bradt School	Alma DiCocco	Pinewood School	Lisa Karandy	Draper Middle School	Toni DiLorenzo	Mohonasen High School	Cindy Clough
Bradt School	Alma DiCocco								
Pinewood School	Lisa Karandy								
Draper Middle School	Toni DiLorenzo								
Mohonasen High School	Cindy Clough								
<i>Appointment of Independent Auditor</i>	<p>Appointment of Independent Auditor Appointed the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2015 through June 30, 2016, for a base cost of \$17,000.</p>								
<i>Appointment of Internal Auditor</i>	<p>Appointment of Internal Auditor Appointed Management Advisory Group, Inc. for Internal Auditing Services for the school year of July 1, 2015 through June 30, 2016 at a cost of \$8,520/year.</p>								
<i>Appointment of Tax Collectors</i>	<p>Appointment of Tax Collectors Appointed the town clerks of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2015 through June 30, 2016.</p>								
<i>District Representative for Public Law 874</i>	<p>District Representative for Public Law 874 (Federal Government Impact Aid) Designated the Assistant Superintendent for Business as the district representative for Public Law 874 during 2015-2016.</p>								
<i>Designation of School District Newspapers</i>	<p>Designation of School District Newspapers Designated the Schenectady Daily Gazette as the official school district newspaper during 2015-2016.</p>								
<i>Authorization of Representative for All Federal Funds</i>	<p>Authorization of Representative for All Federal Funds Designated the Superintendent of Schools as the authorized representative for the purpose of filing applications for grants under all Federal funds.</p>								
<i>Authorization for Attendance at Conferences & Seminars</i>	<p>Authorization of Approvals for Attendance at Conferences and Seminars Designated the Superintendent of Schools as the authorized representative for the approval of attendance at conferences and seminars.</p>								
<i>Authorization to Invest</i>	<p>Authorization to Invest Authorized the Assistant Superintendent for Business to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000, in accordance with Section 165 of the Local Finance Law.</p>								
<i>Single Signature Authorization</i>	<p>Single Signature Authorization Authorized the School District Treasurer to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. In the absence of the District Treasurer, the Superintendent and Assistant Superintendent for Business are also authorized to sign checks.</p>								

Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2015-2016 School Year

Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2015-2016 School Year

Established the following meeting dates for the 2015-2016 school year:

Organizational Meeting - July 7, 2015, 6:00 PM/LGI	
Business Meeting - August 24, 2015, 6:00 PM/LGI	
Instructional Presentations 7:00 PM in HS/LGI unless otherwise designated	Business Meetings 7:00 PM
September 14, 2015	September 28, 2015
October 5, 2015	October 19, 2015
November 9, 2015	November 23, 2015
December 7, 2015	December 21, 2015
January 11, 2016	January 25, 2016
February 8, 2016	February 22, 2016
March 7, 2016	March 21, 2016
April 4, 2016	Tuesday, April 19, 2016
May 9, 2016	May 23, 2016
June 6, 2016	June 27, 2016

*Central Treasurer/
Extra-Classroom
Activities Accounts*

Central Treasurer/Extra-Classroom Activities Accounts

Appointed Danielle Hunt as the Central Treasurer/Student Activities Account from July 1, 2015 through June 30, 2016. The stipend is \$2,863.

*District Residency
Investigators*

District Residency Investigators

Designated Charles Serapilio and Thomas Culbert as the District Residency Investigators at an hourly rate of \$27.50/hour.

Records Access Officer

Records Access Officer

Designated Tracey Freemantle as the District Records Access Officer. The stipend is \$750.

*Appointment of
Medicaid Compliance
Officer*

Appointment of Medicaid Compliance Officer

Designated the Director of Special & Alternative Education as the Medicaid Compliance Officer.

*Records Management
Officer*

Records Management Officer

Designated Tracey Freemantle as the District Records Management Officer. The stipend is \$750.

*HIPAA Compliance
Officer*

HIPAA Compliance Officer

Designated Tracey Freemantle as the HIPAA Compliance Officer. The stipend is \$500.

*Title IX Officer – Sexual
Harassment Complaint
Investigations*

Title IX Officer – Sexual Harassment Complaint Investigation

Designated Mrs. Karla Empie and Mr. Christopher Ruberti as the Title IX Officers - Sexual harassment complaint investigations.

Purchasing Agent **Purchasing Agent**
 Designated the Assistant Superintendent for Business as the District Purchasing Agent.

Asbestos Designee **Asbestos Designee**
 Appointed the Director of Facilities as the District Asbestos Designee.

Integrated Pest Management (IPM) Coordinator **Integrated Pest Management (IPM) Coordinator**
 Appointed the Director of Facilities as the Integrated Pest Management (IPM) Coordinator.

Payroll Certifier **Payroll Certifier**
 Approved the recommendation that the Superintendent of Schools be authorized to certify payrolls.

Designation of Official Depositories for School Funds **Designation of Official Depositories for School Funds**
 Designated the following financial institutions as official depositories for school district funds:
 Key Bank First Niagara National Bank of Coxsackie
 J.P. Morgan Chase Citizens Bank Pioneer Bank

Petty Cash Authorization **Petty Cash Authorization**
 Established the following petty cash accounts for the period of July 1, 2015 through June 30, 2016:

Location	Financial Custodian	Amount
Senior High School	Principal	\$100
Draper Middle School	Principal	\$100
Pinewood Elementary	Principal	\$100
Bradt Primary School	Principal	\$100
Business Office	Supervisor of Accounting/Finance	\$100
Transportation Department	Transportation Supervisor	\$100
Food Service Department	Food Service Supervisor	\$100

Census Enumerator **Census Enumerator**
 Approved the recommendation that Alma DiCocco serve as the census enumerator for the school district during the 2015-2016 school year, performing said duties in accordance with Education Law 3242. *(A total allocation of \$2,796 has been earmarked for the provision of said services by the enumerator and the census takers, and to purchase supplies.)*

Bonding **Bonding**
 Approved the recommendation to use a Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner’s Regulation 170.2.

Budget Transfers **Budget Transfers**
 Approved the recommendation that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner’s Regulation 170.2 and other relevant laws and regulations.

<i>Mileage Reimbursement Rate</i>	<p>Mileage Reimbursement Rate Approved the rate for reimbursement of claims for business use of personal vehicles be established at 57.5 cents per mile for the 2015-2016 school year.</p>
<i>Re-Adoption of Policy Manual</i>	<p>Re-adoption of Policy Manual Approved the recommendation that the existing policies of the Board of Education be re-adopted until the same are amended or rescinded.</p>
<i>Re-Adoption of Board Policy #5220 – District Investments</i>	<p>Re-adoption of Board Policy #5220 – District Investments Approved the recommendation that Board Policy #5220 - District Investments be re-adopted for the 2015-2016 school year or until the same is amended.</p>
<i>Re-Adoption of Board Policy #5410 - Purchasing</i>	<p>Re-adoption of Board Policy #5410 – Purchasing Approved the recommendation that Board Policy #5410 – Purchasing be re-adopted for the 2015-2016 school year or until the same is amended.</p>
<i>Workers’ Compensation Trust</i>	<p>Workers’ Compensation Trust Designated the Assistant Superintendent for Business to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers’ Compensation, the New York State Public Schools Statewide Workers’ Compensation Trust, and that the Superintendent be and hereby is designated to serve as alternate Trustee under the Plan for the 2015-2016 school year.</p>
<i>Capital Area Schools Health Insurance Consortium (CASHIC)</i>	<p>Capital Area Schools Health Insurance Consortium (CASHIC) Approved the recommendation that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the 2015-2016 school year and the Superintendent be and hereby is designated to serve as alternate Trustee under the plan for the 2015-2016 school year.</p> <p>There was a discussion to table the Board of Education meeting dates until the next scheduled meeting. All other appointments, designations, authorizations, bonding of personnel, and other items for the 2015-2016 school year was passed unanimously, seven members present and voting.</p>
MISCELLANEOUS ITEMS	<p>MISCELLANEOUS ITEMS Motion made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education approve the following miscellaneous items for the 2015-2016 school year.</p>
<i>CAPSBA Delegate and Alternate</i>	<p>Selection of Capital District School Boards Association Delegate and Alternate Approved the selection of Ms. Pamela Young as the Capital District School Board Association delegate and Mrs. Nancy del Prado as the alternate.</p>
<i>Audit Committee Members</i>	<p>Selection of Audit Committee Members Approved the selection of Mrs. Gaglioti, Mr. Ryan, and Mr. Piccirillo as Audit Committee Members.</p>

*Annual Convention
Voting Delegate*

Selection of NYSSBA's Annual Convention Voting Delegate

Approved the selection of Ms. Young as Voting Delegate at NYSSBA's 2015 Annual Convention.

The motion was passed unanimously, seven members present and voting.

**Communications -
Superintendent**

Dr. Spring congratulated the three new board members and welcomed them to the Board. She also congratulated Mr. Piccirillo and Mrs. Gaglioti on their new roles of Leadership. She commented that graduation was a great event.

**Communications -
Board of Education**

Mrs. del Prado thanked staff members for their help at the graduation ceremony and mentioned that it was a great day. Mr. Piccirillo echoed that and also mentioned that the middle school graduation was a great success as well.

Mr. McFarland congratulated Mr. Piccirillo and Mrs. Gaglioti for their new Board roles and stated that he is looking forward to this year with change in the air.

**Public Privilege of the
Floor**

Mr. Robert Godlewski, of Manas Drive, spoke about his concerns regarding a safety project that has been in process since January 2007 regarding sidewalks on Helderberg Avenue in front of the Transportation Department. He is also concerned about the drainage issues with some of the sections and the speed zone in the area around the school. He is requesting a letter be sent to the Schenectady County manager and also to legislators.

Mr. McFarland voiced his concern with the sidewalk area on Curry Road also. Mrs. del Prado reported on the solar powered lights that have been installed on Curry Road to help with some of the safety issues.

**New Business -
Instruction**

*Special Education on
Pre-School Special
Education Recommendations and Student
Placements*

Request for Approval and Arrangement of Committee on Special Education and Committee on Pre-School Special Education Recommendations and Student Placements

MOTION made by Mrs. Gaglioti, seconded by Mr. Cafarelli, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and the Committee on Pre-School Special Education for meetings held on March 4; May 11, 15, 27; June 2, 3, 4, 8, 9, 10, 11, 12, 16, 17, 18, 22, 23, and 24, 2015. The motion was passed unanimously, seven members present and voting.

*Middle School and High
School Orchestra to
attend field trip to New
York City in October,
2015*

Request Approval for the Middle School and High School Orchestra Students to Participate in a Field Trip to New York City on Friday, October 23, 2015

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education approve the request for the Middle School and High School Orchestra to participate in a field trip to New York City on Friday, October 23, 2015. The motion was passed unanimously, seven members present and voting.

***Business/Personnel
Approval to Enter into a
Contract with Center for
Disability
Services/Langan School***

Request for Approval of Contract with Center for Disability Services/Langan School for the Summer 2015 Program and the 2015-2016 School

MOTION made by Mrs. Gaglioti, seconded by Mr. Cafarelli, that the Board of Education approve a contract with the Center for Disability Services/Langan School for the Summer 2015 Program at a rate of \$7,079.00 per student and for the

for summer 2015 program and 2015-2016 school year

2015-2016 School Year at a rate of \$42,947.00 per student. The motion was passed unanimously, seven members present and voting.

Approval to Enter into a Renewal Agreement with Schenectady ARC for the 2015-2016 School Year

Request for Approval to Enter into a Renewal Agreement with Schenectady County ARC for School-To-Work Transition Services for the 2015-2016 School Year

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education approve a contract with Schenectady County ARC, Inc. for one district resident student at a half-day rate of \$83.03 for each day the student is in attendance at the day rehabilitation program for the period of September 2015 through June 2016. The motion was passed unanimously, seven members present and voting.

Approval of Summer School/Summer Programs Salary Schedule

Request Approval of Summer School/Summer Programs Salary Schedule

MOTION made by Mr. McFarland, seconded by Mr. Ryan, that the Board of Education approve the following summer school salary schedule:

Summer School Step	2014-15 Hourly Rate	2015-16 Hourly Rate
Step 1	\$36.67	\$36.67
Step 2-4	\$38.14	\$38.14
Step 5-10	\$39.67	\$39.67

The motion was passed unanimously, seven members present and voting.

Approval of Substitute Rates not covered by Substitute Teachers Contract

Request Approval of Substitute Rates Not Covered by Substitute Teachers Contract

MOTION made by Mrs. del Prado, seconded by Ms. Young, that the Board of Education approve the following substitute rates, effective July 1, 2015 until otherwise approved by the Board of Education:

Position	Starting Rate for 2015-2016	Current Substitute Rates (from 14-15)	Recommended Substitute Rates 2015-16 & beyond
Typist	\$13.64	\$13.00	\$13.15
Account Clerk	\$13.64	\$13.00	\$13.15
Steno/IPS I	\$13.64	\$13.00	\$13.15
Mail Clerk	\$12.95	\$11.95	\$12.10
Monitor	\$14.26	\$13.00	\$13.15
Cleaner	\$10.98	\$ 9.95	\$10.10
Custodian	\$15.00	\$13.40	\$13.65
Cook	\$10.98	\$ 9.95	\$10.10
Aides-Bus/Teacher/Clerical	\$10.94	\$ 9.95	\$10.10
FSH	\$10.38	\$ 9.80	\$ 9.90
Bus Driver	\$16.32	\$14.35	\$15.00
Motor Vehicle Operator	\$ 9.82	\$ 9.35	\$ 9.45
Messenger	\$11.42	\$10.60	\$10.75
Mechanic	\$16.38	\$14.90	\$15.05

Position	Starting Rate for 2015-2016	Current Substitute Rates (from 14-15)	Recommended Substitute Rates 2015-16 & beyond
Groundsman/Maint. Mech.	\$15.01	\$13.45	\$13.60
Health Office Assistant	\$15.11	\$14.20	\$14.35
Nurse	\$19.17	\$19.00	\$19.00
Attendance Clerk	\$12.64	\$11.45	\$11.50
Teacher Assistant	\$12.57	\$11.45	\$11.60

The motion was passed unanimously, seven members present and voting.

Approval of Standard Work Day & Reporting Resolution for Elected Officials for the 2015-2016 School Year

Request Approval of Standard Work Day and Reporting Resolution for Elected and Appointed Officials for the 2015-2016 School Year

MOTION made by Mr. Cafarelli, seconded by Mrs. Gaglioti, that the Board of Education approve the following mentioned appointed officials; along with titles, standard work day hours, and term dates for the 2015-2016 school year.

Name	Title	Standard Work Day	Current Term Dates
Tracey Freemantle	Records Management Officer	8 Hours	7/1/15-6/30/16
Tracey Freemantle	HIPPA Compliance Officer	8 Hours	7/1/15-6/30/16
Judy Andi	Secretary to the Board of Education	7.5 Hours	7/1/15-6/30/16

The motion was passed unanimously, seven members present and voting.

Authorization to Enter into a Contract with Lucinda Flower, Trainer for 2015-16 School Year

Request Approval to Enter into a Contract with Lucinda Flower, Trainer for the 2015-2016 School Year

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that the Board of Education enter into a contract with Lucinda Flower to provide 19A testing and observation services to the District at the above mentioned rates, not to exceed \$20,000.00 for the period of July 1, 2015 and continuing through June 30, 2016. The motion was passed unanimously, seven members and voting.

Approval of Aquatics Staff Salary Schedule

Request Approval of Mohonasen Aquatics Staff Salary

MOTION made by Mr. Cafarelli, seconded by Ms. Young, that the Board of Education approve the following Aquatics Salary effective July 1, 2015 until otherwise approved by the Board of Education:

Position	Current Hourly Rates	Recommended Hourly Rates for 2015-2016
Lifeguard (Level 1)	\$9.00	\$10.00
Water Safety Instructor (Level I)	\$13.50	\$14.00
Water Safety Instructor (Level II)	\$16.00	\$16.50

The motion was passed unanimously, seven members present and voting.

Approval of Contract with Wildwood School for 2015 Summer Program

Request Approval of Contract with Wildwood School for 2015 Summer Program

MOTION made by Mr. Cafarelli, seconded by Mr. Young, that the Board of Education approve the contract with Wildwood School for the period of July 6, 2015 through August 14, 2015 at a rate of \$7,655.00 per student for a total cost of \$99,515.00

The motion was passed with six members voting yes and with Mrs. del Prado abstaining.

Approval of Agreement with CDB Connections for 2015 Summer and 2015-2016 School Year

Request Authorization to Enter into an Agreement with CDB Connections for Summer 2015 and the 2015-2016 School Year

MOTION made by Mr. Ryan, seconded by Mrs. Gaglioti, that the Board of Education enter into an agreement with CDB Connections to provide special education and related services to two district resident students during the summer of 2015 and the 2015-16 school year at a rate of forty-nine dollars (\$49) per half hour for individual session, thirty dollars (\$30) per half hour per child for group sessions, and supplemental evaluations at \$250 per evaluation.

The motion was passed unanimously, seven members present and voting.

Approval of Contract with Deborah Dufresne, LPN for 2015 Summer Program

Request Approval to Enter into a Contract with Deborah Dufresne, LPN for Nursing Services for the 2015 Summer Program

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education enter into a Contract with Deborah Dufresne to provide nursing services to District resident students for the 2015 summer program for approximately \$4,800 for the period commencing July 6, 2015 through August 14, 2015.

The motion was passed unanimously, seven members present and voting.

Approval of Contract with Cathy Ayala, LPN for Nursing Services for 2015 Summer

Request Approval to Enter into a Contract with Cathy Ayala, LPN for Nursing Services for the Summer 2015

MOTION made by Mr. Cafarelli, seconded by Mr. Ryan, that the Board of Education enter into a contract with Cathy Ayala to provide nursing services to District resident students for the 2015 summer program for approximately \$4,800 for the period commencing July 6, 2015 through August 14, 2015.

The motion was passed unanimously, seven members present and voting.

Approval of Contract with Janis Lumley, Physical Therapist, for 2015 Summer

Request Approval to Enter into a Contract with Janis Lumley, Physical Therapist, for the Summer 2015

MOTION made by Mrs. del Prado, seconded by Ms. Young, that the Board of Education enter into a contract with Janis K. Lumley to provide physical therapy services to District resident students at a cost of \$50.00 per hour, for an estimated cost of \$3,000 for the summer program commencing July 6, 2015 through August 14, 2015.

The motion was passed unanimously, seven members present and voting.

Approval of Contract with Julie Schumacher, Occupational Therapist, for 2015 Summer

Request Approval to Enter into a Contract with Julie Schumacher, Occupational Therapist, for the Summer 2015

MOTION made by Mr. Cafarelli, seconded by Mr. Ryan, that the Board of Education enter into a contract with Julie Schumacher to provide Occupational Therapy services to District resident students at a cost of \$48.00 per hour, for an

estimated cost of \$4,320.00, for the period of July 6, 2015 and continuing through August 14, 2015.

The motion was passed unanimously, seven members present and voting.

Approval of Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities

Request Approval of Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that the Board of Education authorize the Assistant Superintendent for Business to continue the agreement with Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities for the 2015-2016 school year at a cost of \$17.00 per participant / per year.

The motion was passed unanimously, seven members present and voting.

Approval to Authorize Employment of Retiree as Director of School Safety & Security under Sect. 211 of the NYS Retirement & Social Security Law

Request Approval to Authorize Employment of Retiree as Director of School Safety and Security under Section 211 of the New York State Retirement & Social Security Law

MOTION made by Mrs. del Prado, seconded by Mrs. Gaglioti, that the Board of Education authorize the appointment of a retiree, Jeffrey Jackson, as Director of School Safety and Security under Section 211 of the New York State Retirement and Social Security Law for the period of July 1, 2015 through June 30, 2016 at a salary of \$79,839.

The motion was passed unanimously, seven members present and voting.

Approval of Shared Services Agreement with Niskayuna, Burnt Hills-Ballston Lake, and Scotia-Glenville School Districts

Request for Approval of Shared Services Agreement with Niskayuna Central School District, the Burnt Hills-Ballston Lake School District, and the Scotia-Glenville Central School District

MOTION made by Mr. Ryan, seconded by Ms. Young, that the Board of Education authorize the Rotterdam-Mohonasen Central School district to enter into a shared services agreement for transportation services beginning with the 2015-2016 school year.

The motion was passed unanimously, seven members present and voting.

Approval to provide free breakfast and lunch for five days for kindergarten students up to 5 days in September

Request Approval to Provide Free Breakfast and Lunch for Five Days for Kindergarten Students at Bradt Elementary School during the Month of September as they transition into school

MOTION made by Mrs. del Prado, seconded by Ms. Young, that the Board of Education provide free breakfast and lunch to the Kindergarten students at Bradt Elementary School for up to five days at the beginning of the school year.

The motion was passed unanimously, seven members present and voting.

Approval of contract with Graham Macbeth for Job Coach Services for 2015 Summer

Request Approval to Enter into a Contract with Graham Macbeth for Job Coach Services for the Summer 2015 Program

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education enter into a contract with Graham Macbeth to provide transitional support services to District resident students at a cost of approximately \$173 daily for the period of July 6, 2015 through August 14, 2015.

The motion was passed unanimously, seven members present and voting.

Request adoption of Policy Statement for Free and Reduction Price Meals or Free Milk

Request Adoption of Policy Statement for Free and Reduced Price Meals or Free Milk

MOTION made by Mr. McFarland, seconded by Ms. Young, that the Board of Education adopt the attached policy statement for free and reduced price meals or free milk.
The motion was passed unanimously, seven members present and voting.

Approval of the Amended Resolution for nomination of candidate to the New York State School Board Association Area 7 Board of Directors

Request for Approval of Amended Resolution from Election to Nomination of Candidate to the New York State School Boards Association Area 7 Board of Directors

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education Amend the Resolution from Election to **Nomination** of Barbara Mauro for Area 7 Director of the New York State School Boards Association for a two-year term. The Board of Education unanimously agreed to amend the motion. The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports, 3) Bids/Change Orders, and 4) Personnel.
The motion was passed unanimously, seven members present and voting.

Approved Minutes

Minutes

APPROVED minutes of the meeting held on June 8, 2015.

Approved Financial Reports

Financial Reports

APPROVED the Treasurer’s Report for the month of May
APPROVED the Cafeteria Financial Statements for the month of May
APPROVED the Budget Status Report for the month of May
APPROVED the Revenue Status Report for the month of May
APPROVED the Payment and Presentation of Claims for the month of May for warrants #11, #11P, and the month of June for warrants #12, #12P
APPROVED the Claims Auditor Report for the months of March, April, and May
APPROVED the Extracurricular Activities Report for the month of May
APPROVED the Collateralization Report for the month of May
APPROVED the Cash Flow Analysis/General Fund Report for the month of May
Warrant #11 – May 15, 2015

General Fund	Warrant Schedule #358	\$325,413.72
School Lunch Fund	Warrant Schedule #10	\$55,233.93
Federal Fund	Warrant Schedule #46	\$4,827.35
Trust & Agency	Warrant Schedule #143	\$1,549,320.80
TOTAL – Warrant #11		\$1,934,795.80

Warrant #11P – May 29, 2015

General Fund	Warrant Schedule #359	\$741,327.39
Federal Fund	Warrant Schedule #47	\$4,019.72
Capital Fund	Warrant Schedule #5	\$124,928.60
Trust & Agency	Warrant Schedule #144	\$1,023,055.43
TOTAL – Warrant #11P		\$,893,331.14

Warrant #12 – June 15, 2015

General Fund	Warrant Schedule #360	\$212,769.29
Federal Fund	Warrant Schedule #48	\$94,270.37
Capital Fund	Warrant Schedule #6	\$94,270.37
Trust & Agency	Warrant Schedule #145	\$1,478,803.79
TOTAL 1- Warrant #12		\$1,880,113.82

Warrant #12P – June 30, 2015

General Fund	Warrant Schedule #362	\$411,571.17
School Lunch Fund	Warrant Schedule #12	\$34,740.18
Federal Fund	Warrant Schedule #49	\$17,680.90
Capital Fund	Warrant Schedule #7	\$90,900.00
Trust & Agency	Warrant Schedule #146	\$3,270,110.65
TOTAL – Warrant #12P		\$3,825,002.90

Approved Personnel Recommendations

Approved the following personnel recommendations:

Appointments

Laurel Jones, 18 Greenock Road, Delmar, NY 12054

Appointment: Probationary
Assignment: Elementary Assistant Principal
Date of Commencement: August 3, 2015
Expiration Date: August 2, 2019
Certification Status: School Building Leader, Initial
Salary: \$72,000

Marissa Petta, 10G Denise Drive, Latham, NY 12110

Appointment: Probationary
Tenure Area: English
Date of Commencement: September 1, 2015
Expiration Date: August 31, 2019
Certification Status: English Language Arts 7-12, Initial; Students w/ Disabilities (Gr. 7-12), Initial; English Language Arts 5-6 Ext., Initial
Salary: Step 3

Aimee Smi, 98 N. Lake Ave., Troy, NY 12180

Appointment: Long-term Substitute
Assignment: Library Media Specialist
Date of Commencement: September 1, 2015
Expiration Date: Close of business June 30, 2016
Certification Status: Library Media Specialist, Initial
Salary: Step 3, plus graduate credits pro-rated

Jennifer Guy, 5226 Bridle Pathway, Schenectady, NY 12303

Appointment: 12 Month School Nurse
Effective: July 6, 2015
Salary: Step 5

Appointments Cont.

Diane McIver, 679 New Salem Road, Voorheesville, NY 12186
Appointment: Administrator on Special Assignment –
Academic Administrator for APPR
Effective Dates: July 1, 2015 – June 30, 2016
Certification Status: SAS, Permanent
Salary: \$134,917 plus benefits as stipulated

Timothy Hulihan, 13 Lenca Court, Gansevoort, NY 12831
Assignment: Coordinator for Mathematics 7-12
Effective Dates: 2015-2016 School Year
Salary: \$1,500 stipend/year

Lisa Carnibucci, 28 Squire Road, Schenectady, NY 12304
Assignment: Administrative Intern
Effective Dates: July 6, 2015 – August 13, 2015
Salary: \$4,000 stipend

Abigail Riecke, 113 Collins Street, Scotia, NY 12303
Assignment: P/T Account Clerk, Permanent – (subject to a
probationary period according to Civil Service
rules)
Effective Date: June 30, 2015
Salary: \$14.53/hour

Hannah Nye, 101 Outer Drive, Schenectady, NY 12303
Assignment: Lifeguard (Level 1)
Effective Date: June 15, 2015
Salary: \$9.00/hour

Britany Zadrozinski, 29 Fletcher Road, Albany, NY 12203
Assignment: Lifeguard (Level 1) / Water Safety Instructor
(Level 1)
Effective Dates: July 6, 2015 – July 31, 2015
Salary: \$10.00/hour / \$14.00/hour

Jennifer Santabarbara, 163 Conqua Lane, Schenectady, NY 12306
Assignment: Teaching Assistant
Effective Date: September 1, 2015
Salary: Step 1

Andrew Garufi, 1541 Barclay Place, Schenectady, NY 12309
Assignment: Teaching Assistant
Effective Date: September 1, 2015
Salary: Step 1

Appointments Cont.

Brittany Houck, 1105 North Westcott Road, Schenectady, NY 12306

Assignment: Teaching Assistant
Effective Date: September 1, 2015
Salary: Step 1

Taylor Wood, 22 Monterey Road, Schenectady, NY 12303

Assignment: Teacher Aide/Summer School 2015 – Special Education (8am-1:30 pm)
Effective Dates: July 6, 2015 – August 14, 2015
Salary: Step 1

Lisa Baum-Egnaczyk, 14 Elbert Street, Schenectady, NY 12306

Assignment: Temporary Bus Cleaner
Effective Dates: July 1, 2015 – August 28, 2015
Salary: \$11.80/hour

Ronald Lohmann, 1841 Weast Road, Pattersonville, NY 12137

Assignment: Temporary Bus Cleaner
Effective Dates: July 1, 2015 – August 28, 2015
Salary: \$11.80/hour

Mark Hitchcock, 1132 Outer Drive, Schenectady, NY 12303

Assignment: Temporary Grounds Person
Effective Dates: June 17, 2015 – October 23, 2015
Salary: \$14.66/hour

Jennifer Schweizer, 1033 Horvath Street, Schenectady, NY 12303

Assignment: Substitute Cleaner
Effective Date: July 6, 2015
Salary: \$10.10/hour

Patricia Barnes, 6 Mullen Drive, Schenectady, NY 12306

Assignment: Substitute Food Service Helper
Effective Date: September 1, 2015
Salary: \$9.90/hour

Amy DiPietro, 102 Dehlia Street, Schenectady, NY 12306

Assignment: Substitute Food Service Helper
Effective Date: September 1, 2015
Salary: \$9.90/hour

2014-15 Intramurals

Name	Building
Kevin Olsen	Bradt
Karolyn DeVito	Bradt

Summer Work – Guidance Counselors (10 Days each)

Counselor	Building
Kyra Grimsley	Draper MS
Angie Santabarbara	Draper MS
Deborah Wood	Draper MS
Amy Huszar	Mohonasen HS
Mary Lockwood	Mohonasen HS
Rebecca Pauley	Mohonasen HS
Duane Wood	Mohonasen HS

2015 Summer Work – Special Education (Grant S611 – Code 15) (\$250 per day)

Name	Assignment	# of Days
Kathleen Ives-Kline	Assistive Technology	15 Days
Marta Hewitt	School Psychologist	5 Days
Susan Petrosino	Work Base Learning Coordinator	6 Days

2015 Bradt AIS Summer School – July 6 – July 30, 2015/Mon-thurs 3 hrs. per day

Name	Assignment	Dates	Step
Sharon Berschwinger	Reading Specialist	July 6 – July 30	4 (<i>amended from 6/8/15 agenda</i>)

2015 Bradt AIS Summer School – July 6 – July 30, 2015 - 3 hrs. per day/Mon. – Thurs.

Name	Assignment	Dates	Step
Alicia Yacowenia	Jump Start	July 6 – July 30	1
Annetta O’Connor	Teacher	July 6 – July 30	1
Timothy Young	Teacher Aide	July 6 – July 30	1
Erin Musto	Substitute Teacher Aide	July 6 – July 30	--

Summer School 2015 – Special Education- July 6 – August 14, 2015 (8 am – 1:30 pm Monday-Friday)

Name	Assignment	Step
Timothy Young	Substitute Teacher Aide	--

2015 Pinewood AIS Summer School – July 6 – August 6, 2015 - 3 hrs. per day/Mon. – Thurs.

Name	Assignment	Dates	Step
Rebecca Pollick	Teacher (<i>amended from 6/8/15 BOE</i>)	July 6 – August 6	6
Lindsey Shepler	Teacher	July 6 – August 6	2
Michelle Howard	Substitute Teacher	July 6 – August 6	--

2015 Draper MS Summer School – July 6 – Aug. 11/Mon.-Thurs. 8am-12:35 pm

Name	Assignment	# of Days	Step
Fred Saccocio	Success Indicators	14 Days Total	Step 7

2015 Draper MS Summer School – July 6 – Aug. 11/Mon.-Thurs. 8am-12:35 pm

Name	Assignment	# of Days	Step
Elizabeth Young	Success Indicators	8 Days total	Step 1 (amended from 6/8/15 agenda)

2015 Mohonasen HS Summer School – July 6-Aug. 13/Mon.-Thurs.

Name	Assignment	Hours	Step
Andrew Garufi	Teacher Assistant	4.5 hours/day	Step 1

Summer 2015 Sports Camps

Camp	Dates	Coach(es)
Football Camp	July 20-23	Scott Sabourin
Strength & Conditioning Camp	July 6 – August 14	Ray Kearney/Sean Kearney/Fred Saccocio
Pinewood Olympic Games	July 6 – 10	Bill Sherman
Endurance & Conditioning	July 29 – August 12	Bill Sherman

Extracurricular Advisors – 2015-16 – Mohonasen High School

Extracurricular Club/Organization	Advisor/Co-Advisor
Arrowhead – Newspaper	Tara Halliday
Art Club	Allison Vaughn
Audio-Visual Club	TBA
Marching Band/Stage Band	Dan Jones
Class of 2016	Katie Bartone/Colleen Guse
Class of 2017	Dennae Hughes/Autumn Wallace
Class of 2018	Dennae Hughes/Kathleen Wylie
Class of 2019	TBA
Business & Marketing Honor Society	Sue Braiman
Extracurricular Auditor	Sue Braiman
Extracurricular Treasurer	Danielle Hunt
French Honor Society	Pat Keegan
Impressions	Christina Mathieu
International Club	Margaret Sutton
Math Honor Society	Brett Hilko/Meredith Eberz
Mohon Masque	Kathy Derochie, Director Nicole Gabriel, Asst. Director

Extracurricular Advisors - 2015-16 - Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
History Club	Dennae Hughes/Tara Halliday/ Autumn Wallace
National Honor Society	Colleen Guse/Danielle Hunt
Robotics Club	George Reluzco
Peers for Peace/Study Circles	Diane Blinn
Peer Mediation	Rebecca Pauley/Diane Blinn
Science Club	Jennifer Gribben
NYS Science Honor Society	William Clayton
Science Olympiad	Dawn Aulita
Select Choir	Nicole Gabriel
Ski Club	Robert Buehler/Fred Saccocio
Spanish Honor Society	Heather Clikeman/Linda Breen
Student Senate	Priscilla Perry/Dennae Hughes
Technology Club	Robert Buehler
Totem	Dennae Hughes/Stephanie Arnold
Tri M Music Honor Society	Kim Kondenar
Mock Trial	Scott Sabourin/Katie Bartone

Student Teachers 2015-2016 School Year

Name	Assignment/Bldg.	Dates
Justine Nigro	Mindy Holland/Pinewood	7/6/15 - 8/6/15
Paige Greene	Patricia Amering/Pinewood	9/8/15 - 10/30/15
Thomas Nocito	Raymond Kearney/Draper	10/26/15 - 12/22/15
Jeffrey Lonczak	Douglas Hallberg/Nicole Schaap/Draper	10/26/15 - 12/22/15

Lisa Williams, 606 Arbor Avenue, Schenectady, NY 12306

Assignment: 19A Trainer (in training)
Effective Dates: July 1, 2015 - June 30, 2016
Salary: \$17.65/hour

Joseph Goodrow, 991 Dunnsville Road, Schenectady, NY 12306

Assignment: Custodial Leader - Bradt Primary School
Effective Dates: July 1, 2015 - June 30, 2016
Salary: Per MSSA Contract

Todd Shafer, 102 University Street, Selkirk, NY 12158

Assignment: Custodial Leader - Pinewood Intermediate School
Effective Dates: July 1, 2015 - June 30, 2016
Salary: Per MSSA Contract

Appointments Cont.

Michael Capullo, 1861 Ferguson Street, Schenectady, NY 12303
Assignment: Custodial Leader – Draper Middle School
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MSSA Contract

Susanne Candee, 1885 Amsterdam Avenue, Schenectady, NY 12303
Assignment: Food Service Leader – Bradt Primary School Cafeteria
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MSSA Contract

Laurie Sefcovic, 2893 Plunkett Avenue, Schenectady, NY 12306
Assignment: Food Service Leader – Pinewood Intermediate School Cafeteria
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MSSA Contract

Marion Lotano, 1509 Roselawn Avenue, Schenectady, NY 12306
Assignment: Food Service Leader – Draper Middle School Cafeteria
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MSSA Contract

Rebekah Valachovic, 2821 Clyde Avenue, Schenectady, NY 12306
Assignment: Food Service Leader – Mohonasen High School Kitchen
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MSSA Contract

Chuck DeVito, 62 Kellogg Road, Stillwater 12170
Assignment: Athletic Trainer 2015-2015
Effective Dates: July 1, 2015 – June 30, 2016
Salary: Per MTA Contract

Patricia Hopkins, 1153 Butler Street, Schenectady, NY 12303
Assignment: Continuing Education Coordinator
Effective Dates: July 1, 2015 – June 30, 2016
Salary: \$8,910 stipend

Marc Vachon, 507 Nathaniel Drive, Schenectady, NY 12303
Assignment: Continuing Education Swim Programs 2015-2016
Salary: \$5,466 stipend/summer program
Salary: \$1,806 stipend/school year

Appointments Cont.

Bill Rourke, 68 Crestwood Drive, Schenectady, NY 12306

Assignment: District Leader

Effective Dates: July 1, 2015 – June 30, 2016

Salary: \$5,100 stipend

Judy Andi, 1314 Sunrise Blvd., Schenectady, NY 12306

Assignment: Superintendent's Office/Additional Duties

Effective Dates: July 1, 2015 – June 30, 2016

Salary: \$5,610 stipend

Alma DiCocco, 2783 Hamburg Street, Schenectady, NY 12303

Assignment: Census Coordinator

Effective Dates: July 1, 2015 – June 30, 2016

Salary: \$1,796 stipend

**Change in
Employment Status:**

Tracy VanBlarcom, 21 Miles Standish Road, Schenectady, NY 12306

Previous Assignment Information Processing Specialist (Medicaid
Billing Clerk)

Current Assignment: Information Processing Specialist
(Management Confidential)

Effective Date: July 30, 2015

Salary: \$34,000/year

Resignations

Patricia Barnes, 6 Mullen Drive, Schenectady, NY 12306

Assignment: P/T Food Service Helper

Effective Date: July 1, 2015

Michael Saglimbeni, 610 Curry Road, Apt. E, Schenectady, NY 12306

Assignment: Cleaner

Effective Date: Close of business June 30, 2015

Removal From Service

Thomas Cassidy, 6 Memory Lane, Schenectady, NY 12306

Assignment: Substitute Bus Aide

Effective Date: July 1, 2015

Joseph Giso, 8 Tower Street, Guilderland, NY 12084

Assignment: Substitute Bus Aide

Effective Date: July 1, 2015

Joseph Gage, 2216 Ghents Road, Schenectady, NY 12306

Assignment: Substitute Bus Driver

Effective Date: July 1, 2015

Roberta Belber, 61 Cindy Crest Drive, Schenectady, NY 12306

Assignment: Substitute Typist

Effective Date: July 1, 2015

Removal from Service Cont.

Denise Lagasse, 1152 Eugene Drive, Schenectady, NY 12303

Assignment: Substitute Food Service Helper

Effective Date: July 1, 2015

Suzanne Hile, 63 Russell Lane, Davenport, NY 13750

Assignment: Substitute Food Service Helper

Effective Date: July 1, 2015

Julie Carner, 7 Gilmore Terrace, Schenectady, NY 12303

Assignment: Substitute Food Service Helper (Café Aide)

Effective Date: July 1, 2015

Holly Spadaro, 1885 Ferguson Street, Schenectady, NY 12303

Assignment: Substitute Food Service Helper (Café Aide)

Effective Date: July 1, 2015

Cindy Spuzy, 1001 Anthony Drive, Schenectady, NY 12303

Assignment: Substitute Food Service Helper (Café Aide)

Effective Date: July 1, 2015

William Pangburn, 841 Central Parkway, Schenectady, NY 12309

Assignment: Substitute Cleaner

Effective Date: July 1, 2015

Dale Bird, 2170 Curry Road, Schenectady, NY 12303

Assignment: Substitute Cleaner

Effective Date: July 1, 2015

William Rourke, Jr., 68 Crestwood Drive, Schenectady, NY 12306

Assignment: Substitute Cleaner

Effective Date: July 1, 2015

Mr. Piccirillo acknowledged Laurel Jones and Marissa Petta on their new appointments and welcomed them to the District.

Privilege of the Floor

No comments were made.

Executive Session

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that an executive session be convened at 7:22 PM for the purpose of discussing contract negotiations. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Cafarelli, seconded by Mrs. Gaglioti, that the executive session be adjourned at 9:58 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Ryan, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 9:58 PM. The motion passed unanimously, seven members present and voting.

Christopher J. Ruberti, District Clerk