

**FARNSWORTH TECHNOLOGY CENTER
2072 CURRY ROAD
SCHENECTADY, NY 12303**

**MARCH 14, 2022
EXECUTIVE SESSION 6:00 PM
BOARD MEETING 6:30 PM**

**AGENDA
BOARD OF EDUCATION MEETING**

**Executive session for the purpose of tenure review*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Communications
 - 1. Superintendent
 - a. Student Representatives - Benedetto Fusco, Zionna Perez-Tucker, Olivia Tedford
 - b. Assessments and Data Teams K-12: Building Principals & Academic Administrators
 - c. Budget Update - General Support, BOCES and Employee Benefits - Chris Ruberti
 - 2. Public (Privilege of the Floor)
 - 3. Board of Education
- E. Old Business
 - 1. Request for Approval of Second Reading and Adoption of Board Policies- Therapy Dogs
- F. New Business
 - Instructional
 - 1. Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Preschool Special Education and Section 504 Committee
 - Business/Personnel
 - 1. Request Approval of the 2022-2023 School Year One-Page Calendar
 - 2. Request for Approval of Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District
 - 3. Request for Approval of First Reading of Board Policies
 - 4. Request for Approval of the Establishment of the Service Above Self Scholarship
- G. Other Items
 - 1. Approval of Minutes (February 28, 2022)
 - 2. Personnel
- H. Proposed Executive Session (*only if needed*)
- I. Adjournment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

E. OLD BUSINESS #1

MARCH 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Approval of Second Reading and Adoption of Board Policies- Therapy Dogs

BACKGROUND INFORMATION

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

EVALUATION/ANALYSIS

Appropriate revised and new policies developed by this Board Policy Service have been reviewed by district administration and the District Policy Committee and forwarded to the Board of Education with a recommendation for adoption. A first reading approval is required at a regular or special meeting of the Board, followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

RECOMMENDATION

That the Board of Education approve the second reading and adoption of the following policies:

3220 Social Service Trained Facility Dogs

SCS/kb
Attachment

ROTTERDAM MOHONASEN CENTRAL SCHOOL DISTRICT

F. INSTRUCTION #1

March 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements, Committee on Pre-School Special Education and Section 504 Committee

BACKGROUND INFORMATION

Procedures and definitions pertaining to Special Education are embodied under Part 200 of Commissioners' Regulations and Article 89 of New York Education Law. They mandate that Boards of Education provide appropriate education programs and services for pupils with handicapping conditions upon receipt of recommendations and student placements from the Committee on Special Education (CSE), Committee on Pre-School Special Education (CPSE) and Section 504 Committee on 02/08/2022, 02/16/2022, 02/28/2022, 03/01/2022, 03/02/2022, 03/03/2022, 03/07/2022, 03/08/2022, 03/09/2022, 03/10/2022.

EVALUATION/ANALYSIS

5584631	5585938	5585913	5584939	5585881	5585897
5585932	5583180	5580160	5585227	5585945	5580234
5581992	5584915	5584964	5585832	5585791	5582252
5585588	5584597	5579528	5585361	5585362	5584447
5585230	5584733	5584627	5585272	5585812	5585832
5585170	5585845	5581913	5584624	5584877	5585131
5584887	5585359	5583637	5583014	5582399	5582961
5585389	5580925	5585850			

All students are residents of Mohonasen Central School district; all parents are in agreement with the recommendations, and all recommendations are for the least restrictive environment based on students' educational needs. All mandated members were present at the CSE, CPSE and 504 meetings.

RECOMMENDATION

That the Board of Education approve and arrange for the recommendations of the Committee on Special Education, Committee on Pre-School Special Education and 504 Committee on 02/08/2022, 02/16/2022, 02/28/2022, 03/01/2022, 03/02/2022, 03/07/2022, 03/08/2022, 03/09/2022, 03/10/2022.

SCS/ld

Attachment

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #1

MARCH 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request Approval of the 2022-2023 School Year Calendar

BACKGROUND INFORMATION

Each year, the Board of Education approves a school calendar for the following school year. The district administration develops a proposed calendar, which takes into consideration New York State requirements for student attendance, national/legal holidays, and contractual obligations. The proposed calendar is based on the approved BOCES School Calendar to ensure continuity, where appropriate, with other area school districts.

EVALUATION/ANALYSIS

The attached proposed 2022-2023 school year calendar has been developed as indicated above. It has been reviewed by the district's collective bargaining unit representatives and found to be acceptable.

RECOMMENDATION

That the Board of Education approve the 2022-2023 School Year Calendar.

SCS/kb
Att.

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #2

MARCH 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Approval of Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District

BACKGROUND INFORMATION

The Mohonasen Central School District Teachers' Association (MTA) Collective Bargaining Agreement is currently in place through June 30, 2023. In addition to other information, this agreement covers compensation regarding elementary physical education teachers.

EVALUATION/ANALYSIS

Due to the emergent and serious health implications during the 2021-2022 school year, the parties agree there may be a need for Association members to provide additional coverage during the work day when substitute coverage is unable to be secured. The parties have identified the need for Teaching Assistants to provide substitute coverage for teachers. The District has met with the leadership of the MTA and evaluated these changes. They have agreed upon changes in structure and compensation of these areas. In order for these changes to take effect they also need to be formally approved by the Board of Education.

RECOMMENDATION

That the Board of Education approve the attached Memorandum of Agreement between the District and Mohonasen Teachers' Association effective March 14, 2022 and authorize the Superintendent to execute the agreement.

SCS/CR/kb

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #3

MARCH 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent

SUBJECT: Request for Approval of First Reading of Board Policies

BACKGROUND INFORMATION

A major responsibility of the Board of Education is to adopt formal policies for governing the educational practices and operations of the school district. To ensure that these policies are appropriately updated for compliance with required laws and regulations, the Board of Education has utilized the Board Policy Service offered by the Erie I BOCES.

EVALUATION/ANALYSIS

Appropriate revised and new policies developed by this Board Policy Service have been reviewed by district administration and the District Policy Committee and forwarded to the Board of Education with a recommendation for adoption. A first reading approval is required at a regular or special meeting of the Board, followed by a second reading approval and formal adoption at a subsequent meeting of the Board in order for the policies to become effective.

RECOMMENDATION

That the Board of Education approve the first reading of the following policies:

5150 Deletion of Policy
5130 Budget adoption
5230 Acceptance of Gifts, Grants, Bequests to District
5570 Financial Accountability
5683 Fire-Emergency-Bus Drills, Bomb Threats
5730 School Bus Safety
5731 Idling School Buses on School Grounds
5740 Qualifications of Bus Drivers
6140 Employee Medical Examinations

SCS/kb

POLICY

2022

5130
1 of 1

Non-Instructional/Business
Operations

SUBJECT: BUDGET ADOPTION

The Board will review the recommended budget of the Superintendent and seek public input and feedback regarding the recommended budget including, but not limited to, holding a public budget hearing not less than seven nor more than 14 days prior to the Annual District Meeting and Election at which the budget vote is to occur. The Board may modify the recommended budget of the Superintendent prior to its submission to District voters. Final authorization of the proposed budget is dependent upon voter approval unless a contingency budget is adopted by the Board.

The District budget for any school year, or any part of the budget, or any proposition(s) involving the expenditure of money for that school year, will not be submitted for a vote of the qualified District voters more than twice.

The District budget, once adopted, becomes the basis for establishing the tax levy on real property within the District. The District will post its final annual budget and any multi-year financial plan adopted by the Board on its website.

Contingency Budget

In the event the original proposed budget is not approved at the Annual District Meeting and Election, the Board may resubmit the original proposed budget or a revised budget for voter approval, or individual propositions may be placed before District voters, at a special meeting held on the third Tuesday of June. If the voters fail to approve the second budget submittal, or budget proposition(s), or if the Board elects not to put the proposed budget to a public vote a second time, the Board must adopt a contingency budget with a tax levy that is no greater than the prior year's levy (i.e., 0% levy growth).

The administrative component of the contingency budget is capped at the lesser of:

- a) The percent of the administrative component to the total budget in the prior year's budget, not including the capital component; or
- b) The percent that the administrative component comprised in the last proposed defeated budget for the subsequent year, not including, the capital component.

Education Law §§ 1608, 1716, 1804, 1906, 1950, 2007, 2022, 2023, 2023-a, and 2601-a
8 NYCRR §170.3

NOTE: Refer also to Policy #5110 -- Budget Planning and Development

Adoption Date

POLICY

2022

5230
1 of 1

Non-Instructional/Business
Operations

SUBJECT: ACCEPTANCE OF GIFTS, GRANTS, AND BEQUESTS TO THE DISTRICT

The Board may accept gifts, donations, grants, or bequests (collectively "gifts") of money, real property, or personal property, as well as other merchandise, that add to the overall welfare of the District provided that acceptance is in accordance with existing laws and regulations. Donations to the District are fully tax deductible so long as the gift is used exclusively for public purposes. The Board may refuse any gift that constitutes a conflict of interest, gives an appearance of impropriety, or is not in its best interests. The Board will safeguard the District, the staff, and students from commercial exploitation, from special interest groups, and the like.

The Board will not accept any gifts which will place encumbrances on future Boards, or result in unreasonable additional or hidden costs to the District. The Board may, if it deems it necessary, request that gifts of equipment, facilities, or any item that requires upkeep and maintenance include funds to carry out maintenance for the foreseeable life of the donation.

The Board will not formally consider the acceptance of gifts until and unless it receives the offer in writing from the donor or grantor or their attorney or financial advisor. Any gifts donated to the Board and accepted on behalf of the District must be by official action and resolution passed by Board majority. The Board suggests that donors or grantors work first with school administrators in determining the nature of their gift prior to formal consideration for acceptance by the Board.

The Board is prohibited, in accordance with the New York State Constitution, from making gifts or charitable contributions with District funds.

Gifts to the District will be annually accounted for as required by Generally Accepted Accounting Principles (GAAP).

All gifts become District property. A letter of appreciation, signed by the President of the Board and the Superintendent, will be sent to donors or grantors in recognition of their contribution to the District. Letters will be sent in a timely manner and will acknowledge the possible tax deduction available to donors whose gifts qualify under IRS regulations.

New York State Constitution Article 8, § 1

Education Law §§ 404(1), 1604(44), 1709(12), 1709(12-a), 1709(12-b), 1718(2), 3701, and 3703

Real Property Tax Law 980-a(3)

Adoption Date

SUBJECT: FINANCIAL ACCOUNTABILITY

The District has internal controls in place to ensure that:

- a) The goals and objectives of the District are accomplished;
- b) Laws, regulations, policies, and good business practices are complied with;
- c) Audit recommendations are considered and implemented;
- d) Operations are efficient and effective;
- e) Assets are safeguarded; and
- f) Accurate, timely, and reliable data are maintained.

The District's governance and control environment will include the following:

- a) The District's code of ethics addresses conflict of interest transactions with Board members and employees. Transactions that are less-than-arm's length are prohibited. Less-than-arm's length is a relationship between the District and employees or vendors who are related to District officials or Board members.
- b) The Board requires corrective action for issues reported in the Certified Public Accountant's (CPA's) management letter, audit reports, the Single Audit, and consultant reports.
- c) The Board has established the required policies and procedures concerning District operations.
- d) The Board routinely receives and discusses the necessary fiscal reports including the:
 - 1. Treasurer's cash reports;
 - 2. Budget status reports;
 - 3. Revenue status reports;
 - 4. Quarterly extra-classroom activity fund reports; and
 - 5. Fund balance projections (usually starting in January).
- e) The District has a long-term (three to five years) financial plan for both capital projects and operating expenses.

(Continued)

POLICY

2022

5570
2 of 2

Non-Instructional/Business
Operations

SUBJECT: FINANCIAL ACCOUNTABILITY (Cont'd.)

- f) The District requires attendance at training programs for Board members, business officials, treasurers, claims auditors, and others to ensure they understand their duties and responsibilities and the data provided to them.
- g) The Board has an audit committee to assist in carrying out its fiscal oversight responsibilities.
- h) The District's information systems are economical, efficient, current, and up-to-date.
- i) All computer files are secured with passwords or other controls, backed up on a regular basis, and stored at an off-site or in a secure fireproof location.
- j) The District periodically verifies that its controls are working efficiently.
- k) The District requires all staff to take leave time during which time another staff member performs the duties of the staff on leave. Staff may also schedule transactions and other responsibilities to occur electronically before taking a leave.

Audit Response

Periodically, the District receives audit reports from the External (Independent) Auditor and/or the Office of the New York State Comptroller. The Board will review all audit recommendations in consultation with the Audit Committee and respond appropriately. Independent and Comptroller audit reports and the accompanying management letters will be made available for public inspection. The District will also timely post a copy of the annual external audit report or the Comptroller's final audit report on its website for a period of five years. Notice of the availability of independent and Comptroller audit reports will be published in the District's official newspaper or one having general circulation in the District. If there is no newspaper, notice must be placed in ten public places within the District.

Education Law § 2116-a(3-b)
8 NYCRR § 170.12
General Municipal Law §§ 33(2)(e) and 35(1), (2)

NOTE: Refer also to Policy #5572 -- Audit Committee

Adoption Date

POLICY

2022

5683
1 of 3

Non-Instructional/Business
Operations

SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS EMERGENCY DRILLS

Fire and Emergency Drills

The administration of each school building will instruct and train students on appropriate emergency responses, through fire and emergency drills, in the event of a sudden emergency.

Fire and emergency drills will be held at least 12 times in each school year; eight of these will be completed by December 31. Eight of all drills will be evacuation drills, four will be through use of the fire escapes on buildings where fire escapes are provided or identified secondary exits. The other four drills will be lock-down drills. Drills will be conducted at different times of the school day. Students will also be instructed in the procedures to be followed in the event that a fire occurs during the regular school lunch period or assembly, however, this additional instruction may be waived if a drill is held during the regular lunch period or assembly.

Summer School

At least two additional drills will be held during summer school in buildings where summer school is held, and one of these drills will be held during the first week of summer school.

After-School Programs, Events, or Performances

The building principal or designee will require those in charge of after-school programs, events, or performances attended by any individuals unfamiliar with that school building, to announce at the beginning of these programs the procedures to be followed in the event of an emergency.

Bomb Threats

School Bomb Threats

A bomb threat, even if later determined to be a hoax, is a criminal act. No bomb threat should be treated as a hoax when it is first received. Upon receiving any bomb threat, the school has an obligation and responsibility to ensure the safety and protection of the students and other occupants of the school. This obligation takes precedence over a search for a suspect object. Prudent action is dependent upon known information about the bomb threat-location, if any; time of detonation; etc. Specific procedures as to appropriate responses as a result of a bomb threat can be located in the building-level emergency response plan, as required by relevant law and regulation.

(Continued)

POLICY

2022

5683
2 of 3

Non-Instructional/Business
Operations

SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS EMERGENCY DRILLS (Cont'd.)

Police Notification and Investigation

Appropriate law enforcement agencies must be notified by the building administrator or designee of any bomb threat as soon as possible after receiving the threat. Law enforcement officials will contact, as the situation requires, fire and/or county emergency coordinators according to the county emergency plan.

Implementation

The Superintendent or designee will develop written procedures to implement the terms of this policy. Additionally, these procedures will be incorporated in the District-wide school safety plan and the building-level emergency response plan, with provisions to provide written information to all staff and students regarding emergency procedures by October 1 of each school year, an annual drill to test the emergency response procedures under each of its building-level emergency response plans; and the annual review of the District-wide and building-level emergency response plans, along with updates as necessary, by September 1, as mandated by law or regulation.

Bus Emergency Drills

The administration will conduct a minimum of three emergency drills to be held on each school bus during the school year. The first drill will be conducted during the first seven days of school, the second drill between November 1 and December 31, and the third drill between March 1 and April 30. No drills will be conducted when buses are on routes.

Students who ordinarily walk to school will also be included in the drills. Students attending public and nonpublic schools who do not participate in regularly scheduled drills will also be provided drills on school buses, or as an alternative, will be provided classroom instruction covering the content of these drills.

Each drill will include practice and instruction in the location, use, and operation of the emergency exits, fire extinguishers, first-aid equipment, and windows as a means of escape in the event of fire or accident. Similarly, students will be instructed on all topics mandated by relevant sections of the Education Law and Commissioner's regulations, including, but not limited to, the following:

- a) Safe boarding and exiting procedures with specific emphasis on when and how to approach, board, disembark, and move away from the bus after disembarking;
- b) Advancing at least 15 feet in front of the bus before crossing the highway after disembarking;

(Continued)

**SUBJECT: FIRE AND EMERGENCY DRILLS, BOMB THREATS, AND BUS
EMERGENCY DRILLS (Cont'd.)**

- c) Specific hazards encountered during snow, ice, rain, and other inclement weather, including, but not necessarily limited to, poor driver visibility, reduced vehicular control, and reduced hearing; and
- d) Orderly conduct as bus passengers.

The administration of the drills will be in accordance with the New York State Education Department's Bus Safety Drill Guide and Compliance Form.

Instruction on Use of Seat Belts

When students are transported on school buses, the District will ensure that all students who are transported on any school bus owned, leased, or contracted for by the District will receive instruction on the use of seat safety belts. This instruction will be provided at least three times each year to both public and nonpublic school students who are so transported and will include, but not be limited to:

- a) Proper fastening and release of seat safety belts;
- b) Acceptable adjustment and placement of seat safety belts on students;
- c) Times at which the seat safety belts should be fastened and released; and
- d) Acceptable placement of the seat safety belts when not in use.

Education Law §§ 807, 2801-a, 3623, and 3635-a
Penal Law Article 240
8 NYCRR §§ 100.2(c), 155.17, and 156.3

NOTE: Refer also to Policy #5681 -- School Safety Plans

Adoption Date

POLICY

2022

5730
1 of 2

Non-Instructional/Business
Operations

SUBJECT: SCHOOL BUS SAFETY

The safe transportation of students to and from school is of primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses will be observed by drivers, students, and school personnel.

Use of Portable Electronic Devices Prohibited

For purposes of this policy, and in accordance with applicable law, the terms below will be defined as follows:

- a) "Portable electronic device" means any mobile telephone (hand-held or "hands-free"), personal digital assistant (PDA), portable device with mobile data access, laptop computer, pager, broadband personal communication device, two-way messaging device, electronic game, portable computing device, or any other electronic device when used to input, write, send, receive, or read text for present or future communication.
- b) "Using" means holding a portable electronic device while viewing, taking or transmitting images, playing games, or for the purpose of present or future communication: performing a command or request to access a world wide web page, composing, sending, reading, viewing, accessing, browsing, transmitting, saving, or retrieving email, text messages, instant messages, or other electronic data.
- c) "In operation" means that the bus engine is running, whether in motion or not.

The use of portable electronic devices by a school bus driver at times the vehicle is in operation on the roadway poses a potential safety risk. All school bus drivers are prohibited from using portable electronic devices while the bus is in operation.

All school bus drivers' personal portable electronic devices must be placed in the "off" position when in the possession of the school bus driver while the bus is in operation. Portable electronic devices, including cell phones, may be used in case of emergency.

Safety Rules and Inspections

The Transportation Supervisor, in cooperation with the principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort.

(Continued)

POLICY

2022

5730
2 of 2

Non-Instructional/Business
Operations

SUBJECT: SCHOOL BUS SAFETY (Cont'd.)

All buses and other vehicles owned and operated by the District will have frequent safety inspections, and will be serviced regularly. The Transportation Supervisor will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly to the Transportation Supervisor any school bus accident, regardless of the severity, involving death, injury, or property damage.

All buses and other vehicles owned by vendors/contract bus companies with whom the District contracts will have frequent safety inspections and be serviced regularly. The Transportation Supervisor will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly to the Transportation Supervisor any school bus accident, regardless of the severity, involving death, injury, or property damage.

Education Law § 3623

Vehicle and Traffic Law §§ 509-a(7), 509-i(1-b), 1174, 1225-c, and 1125-d

8 NYCRR § 156.3

17 NYCRR §§ 720.2, 721.1, and 721.2

NOTE: Refer also to Policies #5683 -- Fire and Emergency Drills, Bomb Threats, and Bus
Emergency Drills
#5741 -- Drug and Alcohol Testing for School Bus Drivers

Adoption Date

SUBJECT: IDLING SCHOOL BUSES ON SCHOOL GROUNDS

The District recognizes the need to promote the health and safety of District students and staff and to protect the environment from harmful emissions found in bus and vehicle exhaust. The District will ensure that each driver of a school bus or other vehicle owned, leased, or contracted for by the District turns off the engine of the bus or vehicle while waiting for passengers to load or off load on school grounds, or while the vehicle is parked or standing on school grounds or in front of or adjacent to any school. Rather than waiting for all buses to arrive before loading or unloading, individual buses will be promptly loaded and unloaded to minimize idling.

Exceptions

Unless otherwise required by state or local law, the idling of a school bus or vehicle engine may be permitted to the extent necessary to achieve the following purposes:

- a) For mechanical work;
- b) To maintain an appropriate temperature for passenger comfort and/or safety; or
- c) In emergency evacuations and/or where necessary to operate wheelchair lifts.

Private Vendor Transportation Contracts

All contracts for pupil transportation services between the District and a private vendor will include a provision requiring the vendor's compliance with the provisions of reducing idling in accordance with Commissioner's regulations.

Education Law § 3637
Vehicle and Traffic Law § 142
8 NYCRR § 156.3

Adoption Date

SUBJECT: QUALIFICATIONS OF BUS DRIVERS

A person will be qualified to operate a bus only if that person:

- a) Is at least 21 years of age;
- b) Has been issued an appropriate driver's license which is valid for the operation of a bus in New York State;
- c) Has passed the annual bus driver physical examination administered in accordance with Commissioner of Education and Commissioner of Motor Vehicles regulations. In no case will the interval between physical examinations exceed a 13-month period;
- d) Is not disqualified to drive a motor vehicle under any provision of law or regulation;
- e) Has on file at least three statements from three different persons who are not related by either blood or marriage to the driver or applicant pertaining to the moral character and to the reliability of the driver or applicant;
- f) Has completed, or is scheduled to complete, required New York State Education Department safety programs;
- g) Is in compliance with federal law and regulations, as well as District policy and/or regulations, as it pertains to meeting the standards governing alcohol and controlled substance testing of bus drivers if and when applicable;
- h) Has taken and passed a physical performance test approved by the Commissioner of Education at least once every two years and/or following a period of being unavailable for service for 60 or more consecutive days from their scheduled work duties. In no case will the interval between physical performance tests exceed 25 months; and
- i) Is in compliance with all other laws and regulations for operating a school bus, including licensing and training requirements.

(Continued)

SUBJECT: QUALIFICATIONS OF BUS DRIVERS (Cont'd.)**Special Requirements for New Bus Drivers**

Before a vendor or contract bus company employs a new bus driver, the Superintendent or designee will be entitled to:

- a) Require the person to pass a physical examination within eight weeks prior to the beginning of service;
- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and/or held a driver's license or learner's permit during the preceding three years;
- c) Investigate the person's employment record during the preceding three years;
- d) Require the person to submit to the mandated fingerprinting procedures and criminal history background check;
- e) Request the Department of Motor Vehicles to initiate a driving record abstract check; and
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's regulations, before they transport students.

Before employing a new bus driver, the Superintendent or designee will:

- a) Require the person to pass a physical examination within eight weeks prior to the beginning of service;
- b) Obtain a driving record from the appropriate agency in every state in which the person resided, worked, and/or held a driver's license or learner's permit during the preceding three years;
- c) Investigate the person's employment record during the preceding three years;
- d) Require the person to submit to the mandated fingerprinting procedures and criminal history background check;
- e) Request the Department of Motor Vehicles to initiate a driving record abstract check; and
- f) Require that newly hired bus drivers take and pass the physical performance test, as mandated by Commissioner's regulations, before they transport students.

POLICY

2022

5740
3 of 3

Non-Instructional/Business
Operations

Occasional Drivers

Under Commissioner's regulations, an occasional driver is defined as a certified teacher who is employed by a school district or Board of Cooperative Educational Services (BOCES) whose employment does not include serving as either a regular or substitute school bus driver. Occasional drivers used for other than regular routes are not required to fulfill the training required for regular school bus drivers.

Omnibus Transportation Employee Testing Act of 1991, (Public Law 102-143)
49 USC § 521(b)
Education Law § 3624
Vehicle and Traffic Law Article 19-A
8 NYCRR § 156.3
15 NYCRR Part 6 and § 3.2

NOTE: Refer also to Policy #5741 -- Drug and Alcohol Testing for School Bus Drivers

Adoption Date

POLICY

2022

6140
1 of 2

Personnel

SUBJECT: EMPLOYEE MEDICAL EXAMINATIONS

Pre-employment Medical Examinations

In accordance with the American with Disabilities Act, as amended, the District will not require applicants for positions to undergo a medical examination prior to an offer of employment. Further, the District will not make inquiries of a job applicant as to whether the applicant is an individual with a disability or as to the nature or severity of a disability. However, the District may make pre-employment inquiries into the ability of an applicant to perform job-related functions.

Examinations During Employment

The Board reserves the right to request a medical examination at any time during employment, at District expense, in order to determine whether an employee can perform the essential functions of the position with or without reasonable accommodation or for other valid employment reasons.

District bus drivers and substitute bus drivers must have yearly physical examinations whether they are District employees or contracted employees. Each bus driver initially employed by the District or contracted bus company will have a physical examination within the eight weeks prior to the beginning of service. In no case will the interval between physical examinations exceed a 13-month period.

All medical and health related information will be kept in accordance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

(Continued)

POLICY

2022

6140
2 of 2

Personnel

SUBJECT: EMPLOYEE MEDICAL EXAMINATIONS (Cont'd.)

Examinations and Inquiries

The District may conduct voluntary medical examinations, including voluntary medical histories, which are part of an employee health program available to employees at that work site. The District may make inquiries into the ability of an employee to perform job-related functions.

The District, however, will not require a medical examination and will not make inquiries as to whether the employee is an individual with a disability or as to the nature or severity of the disability, unless the examination or inquiry is shown to be job related and consistent with business necessity.

Americans with Disabilities Act Amendments Act (ADAAA) of 2008, Public Law 110-325)

Americans with Disabilities Act (ADA), 42 USC § 12101 et seq.

Section 504 of the Rehabilitation Act of 1973, 29 USC § 790 et seq.

Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191

28 CFR §§ 41.55 and 42.513

29 CFR §§ 1630.13 and 1630.14

34 CFR § 104.14

Civil Service Law § 72

Education Law §§ 913 and 3624

Vehicle and Traffic Law §§ 509-b, 509-d, and 509-g

8 NYCRR §§ 136.3 and 156.3

15 NYCRR Part 6

Adoption Date

POLICY

2022 — 5150

Non-Instructional/Business
Operations

SUBJECT: — CONTINGENCY BUDGET

~~—— If the original proposed budget is not approved by District voters at the Annual District Meeting and Election, the Board has the option of either resubmitting the original or revised budget for voter approval at a special meeting held at a later date; or the Board may, at that point, adopt a contingency budget. If the Board decides to submit either the original or a revised budget to the voters for a second time, and the voters do not approve the second budget submittal, the Board must adopt a contingency budget. The tax levy in the contingency budget cannot exceed the total tax levy of the prior year (i.e., there should be 0% levy growth).~~

~~—— The administrative component of the contingency budget is capped at the lesser of:~~

- ~~a) The percent of the administrative component to the total budget in the prior year's budget, not including the capital component; or~~
- ~~b) The percent that the administrative component comprised in the last proposed defeated budget for the subsequent year, not including, the capital component.~~

~~Education Law §§ 2002, 2023, 2023-a, 2024 and 2601-a~~

Adoption Date

SUBJECT: SOCIAL SERVICE TRAINED FACILITY DOGS

The Rotterdam-Mohonasen Central School District supports the use of social service trained facility dogs by teachers or other qualified school personnel ("Owner") for the benefit of students subject to the conditions of this policy.

A "Social Service Trained Facility Dog", often referred to narrowly as a "therapy dog", is a dog that has been individually trained and certified to work with its owner to provide emotional support, well-being, comfort, or companionship to school district students. For the purposes of this policy, Social Service Trained Facility Dogs are not "service animals" as defined within the American with Disabilities Act.

Social Service Trained Facility Dogs are personal property of the teacher or employee and are not owned by the school district.

Social Service Trained Facility Dog Standards and Procedures

The following requirements must be satisfied before a Social Service Trained Facility Dog will be allowed in school buildings or on school grounds:

A. Requests:

All individuals who wish to bring a Social Service Trained Facility Dog for the benefit of students to District property must submit a written application to the superintendent or his/her designee. A copy of the application is attached. The request must be renewed each school year or whenever a different Social Service Trained Facility Dog will be used.

B. Training and Certification:

The Owner must submit certification of AKC Good Citizen Title or Therapy Certification from one of the following AKC recognized organizations:

- Alliance of Therapy Dogs (formerly Therapy Dogs, Inc.)
- Bright and Beautiful Therapy Dogs
- Love on a Leash
- Pet Partners (previously Delta Society)
- Therapy Dogs Incorporated (TD Inc.) – new name is Alliance of Therapy Dogs
- Therapy Dogs International

C. Health and Vaccination:

The Social Service Trained Facility Dog must be clean, well groomed, in good health, housebroken, and immunized against disease common to dogs **including rabies**. The Owner

(Continued)

must submit proof of current licensure from the local licensing authority and proof of the Social Service Trained Facility Dog's current vaccinations and immunizations from a licensed veterinarian.

D. Control:

A Social Service Trained Facility Dog must be under the control of the Owner through the use of a leash or other tether unless the use of a leash or other tether would interfere with the Social Service Trained Facility Dog's safe, effective performance of its services for students such as might be the case in a closed controlled environment such as a classroom or office.

The Social Service Trained Facility Dog must not disrupt the educational process by barking, seeking attention, or engaging in any other disruptive behavior.

E. Identification:

The Social Service Trained Facility Dog must have appropriate identification clearly indicating that it is a Social Service Trained Facility Dog.

F. Health and Safety:

The Social Service Trained Facility Dog must not pose a health and safety risk to any student, employee, or other person at school.

G. Supervision and Care of Social Service Trained Facility Dogs:

The Owner is solely responsible for the supervision and care of the Social Service Trained Facility Dog, including any feeding, exercising, and clean up while the animal is in a District building or on district property. The District is not responsible for providing any care, supervision, or assistance for a Social Service Trained Facility Dog.

H. Authorized Area(s):

The Owner shall only allow the Social Service Trained Facility Dog to be in areas in District buildings or on District property that are authorized by District administrators.

(Continued)

I. *Exclusion or Removal from School:*

A Social Service Trained Facility Dog can be excluded from a District building or District property if a District Administrator determines any of the following:

1. The Owner does not have control of the Social Service Trained Facility Dog ;
2. The Social Service Trained Facility Dog is not housebroken
3. The Social Service Trained Facility Dog presents a direct and immediate threat to others in the District building or on district property; or
4. The Social Service Trained Facility Dog's presence otherwise interferes with the educational process.

The Owner shall be required to remove the Social Service Trained Facility Dog from the District building or District property immediately upon such determination.

Allergic Reactions

If any student or school employee assigned to a classroom in which a Social Service Trained Facility Dog is permitted, suffers an allergic reaction to the Social Service Trained Facility Dog , the Owner of the animal will be required to remove the animal to a different location designated by an administrator.

Damages to School Property and Injuries

The owner of the Social Service Trained Facility Dog is solely responsible and liable for any damage to a district building or District property or injury to personnel, students, or others caused by the animal.

Adoption Date 3/14/22

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

F. BUSINESS/PERSONNEL #4

MARCH 14, 2022

TO: Board of Education

FROM: Shannon C. Shine, Superintendent 

SUBJECT: Request for Approval of the Establishment of the Service Above Self Scholarship

BACKGROUND INFORMATION

Pursuant to Board Policy #7551, the District shall obtain and grant to its students awards and scholarships.

EVALUATION/ANALYSIS

The District has received a request from the Rotterdam Sunrise Rotary establish a scholarship which would honor a student who has spent an above average amount of time serving the community throughout their high school career. This \$1,000 scholarship will be awarded to a graduating senior each year, starting with the Class of 2022. The winner must have at least a 2.0 GPA and be headed to a community college or trade school. Applicants will be asked to write an essay describing their service, themselves and their future plans.

RECOMMENDATION

That the Board of Education approves the establishment of the Service Above Self Scholarship.

SCS/CJR/kb



Mohonasen Central School District

*Minutes of Meeting of the Board of Education
Monday, February 28, 2022
Farnsworth Technology Center/Mohonasen High School*

Call to Order

The Board meeting was called to order by the President, Mr. Abbott, at 5:35 PM. Mr. Abbott requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Wade Abbott, Stacy MacTurk, Chad McFarland, and Julie Power, in-attendance virtually - Lisa Gaglioti and Deborah Escobar*

Board Members Absent: *Ericka Montagino*

Administrators Present: *Shannon Shine, Chris Ruberti, and Laurel Logan-King*

Executive Session

MOTION made by Mrs. MacTurk, seconded by Mr. McFarland, that an Executive Session be convened for the purpose of tenure review. The motion was passed unanimously, six members present and voting.

MOTION made by Mrs. MacTurk, seconded by Mr. McFarland, that the Executive Session be adjourned at 6:30. The motion was passed unanimously, six members present and voting.

Return to Public Session

The Board meeting was called to order by the President, Mr. Abbott, at 6:33 PM. Mr. Abbott requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Wade Abbott, Stacy MacTurk, Chad McFarland, and Julie Power, in-attendance virtually - Lisa Gaglioti and Deborah Escobar*

Board Members Absent: *Ericka Montagino*

Administrators Present: *Shannon Shine, Chris Ruberti, and Laurel Logan-King, Sara Lewis and Richard Arket*

Others in Attendance: *Students from the music group "For Good Measure", Christina Patterson, Bill Sherman, Mr. Vacca, and 10 members of the community*

In-attendance virtually – six members of the community

Communications - Superintendent

Mr. Shine welcomed the Acapella group "For Good Measure" who performed a number for the Board.

Mr. Ruberti continued his budget presentations and focused on the Tax Levy, Debt Service and the Bus Proposition. He discussed how the tax levy is calculated using the formula from the New York State Comptroller and indicated that the District calculation was 3.21%. He also indicated that there may be factors that could change that calculation prior to the adoption of the budget. He discussed how Debt Service, expenses from prior capital

projects and bus purchases impacted this calculation. Mr. Ruberti also gave out information on how to make sure that residents can get the most from their STAR Program for tax relief by switching from an exemption to a credit.

Public Privilege of the Floor

Mr. Abbott read the expectations that the Board has for the public comment period and asked if anyone would like to speak.

Mr. Bill Sherman expressed his gratitude to Mr. Vacca for his assistance with broadcasting the track meets when parents and spectators were not allowed at the events. Mr. Vacca allowed the team to broadcast via his YouTube channel permitting parents to watch their children compete. Mr. Sherman also thanked the parent volunteers who would videotape the team and also narrate the events. Mr. Abbott added that parents and families who watched from home were very grateful.

Communications - Board of Education

Mr. McFarland stated that we were at an important juncture on the mask issue and that it is good to see a definitive date to end the mask mandate. He indicated that he was speaking as a member of the community and not representing the entire Board of Education. He added that it has been a long struggle that went on for too long. Parents and guardians above and beyond doing their own research on the matter and it shows that there is no stronger advocate for children in this District than their parents. Mr. McFarland asked if the County or District would be able to continue the mandate or other Covid regulations for students. Mr. Shine responded that he spoke with the County Department of Health and they said they had no intentions of continuing the mask mandate.

Mr. Abbott thanked Mr. Shine and the Board members for their advocacy during COVID and that the District looks forward to finding a pathway to normalcy. He reported that he and Mrs. Power enjoyed their visit to Bradt for Coffee and Conversation and added that there were more opportunities coming up for members to join. Mr. Abbott also shared that he was thrilled to be able to visit Mrs. Whipple's class and do a roller coaster building lesson for the kids for the first time in two years.

Mrs. Power shared that she thoroughly enjoyed being at Bradt that morning and seeing the teachers in action. She said she could "feel the change in the air and it is a great thing".

New Business - Instructional

Approval of Recommendations of the Committees on Special Education and Committee on Pre-School Special Education

Request for Approval of Recommendations of the Committees on Special Education and Committee on Pre-School Special Education
MOTION made by Mrs. MacTurk, seconded by Mr. McFarland that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and the Preschool Special Education for meetings held on 11/23/2021, 1/13/2021, 1/19/2021, 1/25/2022, 1/26/2022, 1/27/2022, 2/1/2022, 2/2/2022, 2/3/2022, 2/7/2022, 2/8/2022, 2/10/2022, 2/14/2022, 2/16/2022, and 2/18/2022.
The motion was passed unanimously, six members present and voting.

Approval for the Boys' Indoor Track Team to Participate in an Out of Area Trip

Request Approval for the Boys' Indoor Track Team to Participate in an Out of Area Trip

MOTION made by Mrs. Power, seconded by Mrs. MacTurk, that the Board of Education approve the Boys' Indoor Track team to participate in an out of area trip.

The motion was passed unanimously, six members present and voting.

Approval for Mohonasen/Draper/Pine wood Winter Color Guard to Participate in Various Competitions

Request Approval for Mohonasen/Draper/Pinewood Winter Color Guard to Participate in Various Competitions

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve the Winter Guard to participate in various competitions.

The motion was passed unanimously, six members present and voting.

New Business - Business/Personnel
Approval of Mohonasen Supervisors Association Collective Bargaining Agreement

Request for Approval of Mohonasen Supervisors Association Collective Bargaining Agreement

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve the Mohonasen Supervisors Association Collective Bargaining Agreement.

The motion was passed unanimously, six members present and voting.

Approval of Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District

Request for Approval of Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve the Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District. The motion was passed unanimously, six members present and voting.

Approval of Agreement with Dr. Karen Peper for the 2021-2022 School Year

Request for Approval of Agreement with Dr. Karen Peper for the 2021-2022 School Year

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve the Memorandum of Agreement with Mohonasen Teachers' Association and the Rotterdam-Mohonasen Central School District. The motion was passed unanimously, six members present and voting.

Approval of Health and Welfare Contract with Guilderland Central School District

Request for Approval of Health and Welfare Contract with Guilderland Central School District

MOTION made by Mrs. Gaglioti, seconded by Mrs. Power, that the Board of Education approve the health and welfare contract with Guilderland Central School District.

The motion was passed unanimously, six members present and voting.

Approval of Health and Welfare Contract with Bethlehem Central School District

Request for Approval of Health and Welfare Contract with Bethlehem Central School District

MOTION made by Mrs. MacTurk, seconded by Mr. McFarland, that the Board of Education approve the health and welfare contract with Bethlehem Central School District.

The motion was passed unanimously, six members present and voting.

Approval of Health and Welfare Contract with Scotia-Glenville Central Schools

Request for Approval of Health and Welfare Contract with Scotia-Glenville Central Schools

MOTION made by Mr. McFarland, seconded by Mrs. Power, that the Board of Education approve the health and welfare contract with Scotia-Glenville Central Schools.

The motion was passed unanimously, six members present and voting.

Request for Approval of First Reading and Adoption of Board Policies

Request for Approval of First Reading and Adoption of Board Policies

MOTION made by Mrs. MacTurk, seconded by Mr. McFarland, that the resolution be tabled until the next Board Meeting on March 14, 2022.

The motion was passed unanimously, six members present and voting.

Approval to Discontinue the Probationary Appointment of Marisa Caprara

Request Approval to Discontinue the Probationary Appointment of Marisa Caprara

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve the discontinuation of the probationary appointment of Marisa Caprara.

The motion was passed unanimously, five members present and voting. Mr. McFarland abstained from voting.

Approved Minutes

MOTION made by Mr. McFarland, seconded by Mrs. MacTurk, that the Board of Education approve the minutes of February 28, 2022.

The motion was passed unanimously, six members present and voting.

Financial Reports

MOTION made by Mrs. Macturk, seconded by Mrs. Power, that the Board of Education approve the following Financial Reports:

Warrant #7P - January 31, 2022

General Fund	Warrant Schedule #36&37	\$1,807,428.75
School Lunch Fund	Warrant Schedule #6	\$82,203.34
Federal Fund	Warrant Schedule #14	\$19,516.82
Capital Fund	Warrant Schedule #5	\$24,203.49
Trust and Agency	Warrant Schedule#14	\$548.38
TOTAL #7P		\$1,933,900.78

Warrant#8 February 15, 2022

General Fund	Warrant Schedule #38&40	\$2,401,082.19
School Lunch Fund	Warrant Schedule #7	\$96,692.60

Federal Fund	Warrant Schedule #15	\$57,807.35
Capital Fund	Warrant Schedule #6	\$228.97
Trust and Agency	Warrant Schedule #15	\$1,224.93
TOTAL #8		\$2,557,036.04

**Approved Personnel
Recommendations**

MOTION made by Mrs. MacTurk, seconded by Mrs. Power, that the Board of Education approve the following personnel recommendations:
The motion was passed with six members present and voting.

Appointment

Heather McDonough

Appointment: Information Processing Specialist I

Effective Date: February 28, 2022

Salary: \$22,275

Allison Hillenbrandt

Appointment: Computer Technician

Effective Date: February 22, 2022

Salary: \$48,000

Dawn Green

Appointment: Information Processing Specialist 1

Effective Date: March 7, 2022

Salary: \$32,036

Edward Jaikisshun

Appointment: Auto Mechanic

Effective Date: February 28, 2022

Salary: \$41,022

Antonio Ascolese

Appointment: Cleaner

Effective Date: February 22, 2022

Salary: \$27,513

Tammy Coupas

Appointment: Bus Aide

Effective Date: February 14, 2022

Hourly Rate: \$13.20

Tracy Timberman

Appointment: Bus Aide

Effective Date: February 7, 2022

Hourly Rate: \$13.20

Chad Grajales-Passage

Appointment: Teaching Assistant

Assignment: P/T Teaching Assistant (6 hours)

Date of Commencement: March 7, 2022

Salary: Step 5

Christian Roy

Assignment: Substitute Teaching Assistant/Teacher Aide

Effective Date: February 28, 2021

Salary: \$13.20/hr

Miranda Savignano

Assignment: Substitute Teaching Assistant/Teacher Aide

Effective Date: February 28, 2021

Salary: \$13.20/hr

Sabrina Dutcher

Appointment: Cafeteria Aide

Effective Date: February 14, 2022

Hourly Rate: \$13.20

Elizabeth Cifarelli

Appointment: Information Processing Specialist I

Effective Date: February 14, 2022

Salary: \$32,036

Ferdaons Ben Fares

Appointment: Substitute Cafeteria Aide

Effective Date: February 14, 2022

Hourly Rate: \$13.20

Katherine Kniese

Appointment: Cafeteria Aide Substitute

Effective Date: February 28, 2022

Hourly Rate: \$13.20

Enhanced Principal Leadership F2110.150-22ENH

Name	Position	Stipend
Rick Arket	Draper MS Principal	\$2,000

Instructional Coaching Consortium F2110.150-22ENH

Name	Position	Stipend
MaryAnn Nickloy	Draper Teacher	\$2,000
Erin Degnan	Draper Teacher	\$2,000
Erika Pangburn	Draper Teacher	\$2,000

2021-2022 Extra-curricular Activities

Name	Activity
Tracey Freemantle	Auditor

2021-2022 Building Substitute

Name	School
Lauren Kexel	Draper

2021-2022 Intramurals

Name	Building
Kevin Olsen	Bradt
Karolyn DeVito	Bradt

2021-2022 Volunteers

Name	Position
Nancy Mantell	Pinewood Cafeteria

2022 Spring Coaching Appointments *(amended from the February 7, 2022)*

Team	Name	Step	Notes
Boys' Track Asst.	Janey Julian	7	<i>Changed from .5 to 1.0</i>
Boys' Track Asst.(.5)	OPEN		
Boys' Swim	Bill Mottola	Volunteer	

Great Minds/Eureka Math Curriculum work Pinewood (hourly)

Name	Hours	Rate
Kristen Taylor	Up to 15 hrs	\$31.43
Tara Wolfanger	Up to 15 hrs	\$31.43

2021-2022 Student Teacher

Name	Building	Assignment	Dates
Katelynn Schuttig	High School	Social Studies	3/7/22 – 5/6/22

Resignations

Tracy VanBlarcom

Appointment: Information Processing Specialist 1

Effective Date: March 4, 2022

Heather McDonough

Appointment: Teacher Assistant

Effective Date: February 25, 2022

Roopnarine Shammie Persaud
Appointment: Cleaner
Effective Date: February 23, 2022

Adjournment

MOTION made by Mrs. MacTurk, seconded by Mrs. Gaglioti, that the Board of Education meeting be adjourned at 7:30 PM.
The motion passed unanimously, six members present and voting.

Christopher Ruberti

Clerk - Board of Education

Assistant Superintendent for Business

ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT

G. PERSONNEL RECOMMENDATIONS #2

MARCH 14, 2022

TO: Board of Education
FROM: Shannon C. Shine, Superintendent
SUBJECT: Personnel Recommendations

BACKGROUND INFORMATION

The attached document represents personnel recommendations for the District, which have been processed through appropriate departments and brought forward by the Superintendent.

RECOMMENDATION

That the Board of Education approves the attached personnel recommendations:

- A. Tenure**
- B. Appointments**
- C. Resignations**

A. Tenure

Michelle Fraser

Appointment: Speech-Language Pathology

Effective Date: September 1, 2022

B. Appointments

Evan Denning

Appointment: Long Term Substitute

Assignment: Social Studies

Date of March 14, 2022

Commencement:

Expiration Date: June 24, 2022

Certification Status: Social Studies 7-12 Initial Certificate

Salary: Step 1

Jeffrey Laudenschlager

Appointment: Probationary

Position: Social Studies

Tenure Area: Social Studies

Date of Commencement: April 11, 2022

Expiration Date: April 10, 2025

Certification Status: Social Studies 7-12 Professional Certificate, Social Studies 5-6
Initial Extension Annotation

Step/Salary: Step 5 plus Graduate Credits

Gloria Squeglia

Appointment: Cleaner

Effective Date: March 3, 2022

Salary: \$27,562

Tracie Crounse

Appointment: Cleaner

Effective Date: March 28, 2022

Salary: \$27,562

Joann Vinciguera

Appointment: Bus Aide

Effective Date: March 14, 2022

Salary: \$13.20/hour

Kierra Schager

Appointment: Lifeguard/Water Safety Instructor

Effective Date: March 15, 2022

Salary: \$13.20/\$14.00 an hour

Elizabeth Sweet

Appointment: Substitute Food Service Helper

Effective Date: March 14, 2022

Salary: \$13.20 an hour

Jack Levin

Appointment: Lifeguard/Water Safety Instructor

Effective Date: March 3, 2022

Salary: \$13.20/\$14.00 an hour

Tracy Timberman

Appointment: *Substitute* Bus Aide (amended from February 28, 2022)

Effective Date: February 7, 2022

Hourly Rate: \$13.20

Louisa Dalton

Appointment: Special Education Program Assistant

Effective Date: March 15, 2022

Salary: \$38,438

Shannon Herholz

Appointment: Special Education Program Assistant

Effective Date: March 15, 2022

Salary: \$36,000

Antonio Ascolese

Appointment: Cleaner

Effective Date: February 22, 2022

Salary: \$27,562 (*amended from February 28, 2022*)

Antonella Ricco

Appointment: Teaching Assistant (*6 hours*)

Effective Date: March 15, 2022

Salary: Step 2

2021-2022 High School PM School Tutoring (\$50.00/Hour)

Name	Assignment
Rochelle Obie	Tutor

Spring Coaches 2022

Team/Level	Name	Step	Notes
Track and Field	Emily Burns	-	Volunteer
JV Softball Head Coach	Lindsay Steenland	7	
Unified Basketball Coach	Graham Macbeth	3	
Modified Baseball	Matthew Sheremeta	-	Volunteer

2022 Curriculum Days - \$188.55 February 1-April 30, 2022

Name	Number of Days
Kathleen Sansone	3
Heidi DePiero	3
Brianna Coughlin	3
Danielle Tyler	3

C. Resignations

Kay Masick

Appointment: Substitute Food Service Helper

Effective Dates: March 4, 2022

Rhonda Kyger

Appointment: Substitute Food Service Helper

Effective Dates: March 4, 2022

Carrie Parker

Appointment: Substitute Food Service Helper

Effective Dates: March 4, 2022

Louisa Dalton

Appointment: Information Processing Specialist 1

Effective Date: March 14, 2022

Shannon Herholz

Appointment: Teacher Assistant

Effective Date: March 14, 2022