

School Counselor Recommendation Request Form

Student Name: _____ Major(s): _____

Counselor: _____ Date submitted to Counselor: _____

STUDENTS!!! PLEASE...

- Ask your counselor in person for a recommendation before giving them this form.
- Fill out all required information about yourself on any forms that need to be sent along with the recommendation! Sign and waive or don't waive your rights to the recommendation as needed.
- Be sure that your Counselor has your:
 - Activity Sheet
 - A copy of your essay(s) for the above college(s) - for reference only
 - Your Parent Brag Sheet
 - Your Student Brag Sheet
- You DO NOT need to provide a stamped envelope to your counselor because postage varies.
- Is there anything in particular that you would like included in your recommendation for any college(s) below? If so, what? _____

Colleges, Universities and/or Scholarship Programs:	Application due date:	If separate forms are needed for this application, write YES and include them with this form. If no extra forms are required, write NO.	I am using the Common Application for this college.	DATE SENT TO COLLEGE, UNIVERSITY OR SCHOLARSHIP PROGRAM (for Counselor use):
Example – Siena College	11/15	NO	NO	
1.				
2.				
3.				
4.				
5.				