

Name  
 Address  
 City, State Zip  
 phone  
 email

Sample

Post Secondary Plans: Admission to a four year college  
 Desired Major: Physics

Extracurricular Activities	Grade/Year
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**Peer Mediation**

Study Circles 10

- Congregated with nearby schools and discussed topics of discrimination in our community and society

2008 Family Planning Advocates Conference 10

- Met with other students around the capital region, as well as local politicians, and discussed the importance of sexual education in public schools

**Volunteer**

Homecoming Dance 11

- Supported the construction, design, and finances of the dance

"Impressions" Art and Literary Magazine 10

- Helped choose the pieces of artwork and writing that would be in the magazine
- Assisted in the design and assembly of the magazine

Engineering and Design class 12

- Assisted in the reconstruction and modification of a wrestling mat storage system that was left for completion from the previous year

**Work Experience**

CVS/ Pharmacy 8/08 - present

- Organized, updated, and managed inventory
- Promoted and advertised product information to customers
- Assisted in pharmaceutical activities as needed
- Received training as a Photography Lab Technician Supervisor
- Operated a cash register and controlled product prices
- Maintained a clean and sanitary work environment

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Sample

Post Secondary Plans: Admission to a 4 year college  
Desired Major: Math and Secondary Education

**Extracurricular Activities:**

**Grade/Year**

Swimming Team Member

Varsity \*Captain - 12<sup>th</sup> grade

11 & 12

JV

9 & 10

Volunteer

Town Pool Lifeguard

summers of grades 10 & 11

Life Guard Certification

9

Tutor

Tutor for advanced algebra student

12

Tutor for chemistry student

11

Tutor for algebra student

10

Math Honor Society Member

Organized "Kid Night Out" Program

12

\*Lead the face painting team

11 & 12

Collected donated food items for area food bank

9-12

\*Every year at Thanksgiving

Participated in the Adopt-a-Soldier program

10

\*Collected, organized and sent items for military

**Work Experience:**

Subway Sandwich Maker

3/11 - present

\*Prepared foods at start of each shift

\*Made sandwiches to order

\*Ran cash register and cashed out customers

\*Closed register and cleaned seating area