

Informational Interview Questions

A good way to find out about a career is to talk with someone who works in that career area. Use the following questions to help guide you in conducting your consultation. In addition, each individual career area may require specific questions that need to be answered. You can add questions of your own questions specific to your career area. Be sure to ask anything that you would want to know about that career. You can find a professional to interview in the yellow pages, on-line, in the newspaper or by networking with friends or relatives.

1. What are several of your normal job duties and responsibilities?
2. Describe a typical work day.
3. Please tell me a little about your general working environment. (i.e. busy, noisy, dangerous, et.)
4. What are your normal working hours? Do you work overtime? How often? Are you expected to work nights and/or weekends?
5. What do you like most about your job? What do you like least?
6. What kinds of aptitudes and abilities are necessary for your career? Which of your skills do you think are the most important to your success?
7. What are the general education requirements necessary to enter and/or advance in your career?
8. What is the average starting salary for a person in your field? After 5 years? After 10 years?
9. Do you know what the current job outlook is in this field? (stable, increasing, decreasing) Will this change in the next 5-10 years?
10. Is there opportunity for advancement within your career area?
11. What advice would you give to someone interested in this field?

Jordan Mohon
2072 Curry Road
Schenectady, NY 12303
518-356-8322
jmohon@mohonasen.org

Sample

Post Secondary Plans: Admission to a 4 year college
Desired Major: Math and Secondary Education

Extracurricular Activities:

Grade/Year

Swimming Team Member

Varsity *Captain - 12th grade
JV

11 & 12
9 & 10

Volunteer

Town Pool Lifeguard
Life Guard Certification

summers of grades 10 & 11
9

Tutor

Tutor for advanced algebra student
Tutor for chemistry student
Tutor for algebra student

12
11
10

Key Club Member

Organized "Kid Night Out" Program
*Lead the face painting team
Collected donated food items for area food bank
*Every year at Thanksgiving
Participated in the Adopt-a-Soldier program

12
11 & 12
9-12
10

Work Experience:

Subway Sandwich Maker

3/07 - present

- *Prepared foods at start of each shift
- *Made sandwiches to order
- *Ran cash register and cashed out customers
- *Closed register and cleaned seating area



SUNY ADMISSIONS INFORMATION SUMMARY – 2007

For more information call our toll-free number at 1-800-342-3811 or visit us on the web at www.suny.edu/student

Campus Name (by campus type)	Undergraduate Enrollment	SAT Scores*** (combined) Scores shown reflect middle 50%	ACT Scores (composite)	H.S. GPA	Supplemental Application Required	Early Decision (ED)		EOP Program	ESL Courses	Joint Admissions	Teaching Certificate	Honors Program	Time Shortened Degree	ROTC
						or Early Action (EA)	Early Admission							
University Centers and Doctoral Degree Granting Institutions														
Albany	12,400	1110-1260	23-27	88-94	F T	EA	Yes	Yes	Yes	Yes	Grad level	Yes	No	A*, AF*
Binghamton	11,523	1190-1360	26-30	90-95	F C	EA	Yes	Yes	Yes	Yes	Grad level	Yes	Yes	A*, AF*, M*, N*
University Buffalo**	18,506	1120-1290	25-29	89-95	F C	ED	Yes	Yes	Yes	Yes	Grad level	Yes	No	A*
Stony Brook**	14,500	1150-1280	25-29	87-94	C C	EA	Yes	Yes	Yes	Yes	Yes	Yes	No	
NYS College of Ceramics at Alfred University	682	1040-1220	24-28	84-92	F T	ED	Yes	Yes	No	No	Yes*	Yes	No	A*
College of Optometry	Graduate and Professional Degrees Only				E	ED	No	No	No	No	No	No	No	
Cornell University:														
Agriculture & Life Sciences	3,357	--	--	--	F T	ED	Yes	Yes	Yes	Yes	Yes	Yes	Yes	A, AF, M, N
Human Ecology+	1,208	1280-1440	28-32	--	F T	ED	Yes	Yes	Yes	No	Yes	Yes	Yes	A, AF, M, N
Veterinary Medicine	Graduate Level Only				E	ED	No	No	No	No	No	No	No	
Industrial & Labor Relations	800	1270-1430	28-32	--	F T	ED	Yes	Yes	Yes	No	No	Yes	No	A, AF, M, N
Environmental Science & Forestry	1,350	1060-1250	--	87-93	F T	EA	Yes	Yes	Yes*	No	Yes*	Yes	No	A*, AF*
Downstate Medical Center (Brooklyn)	354	--	--	--	F T	No	Yes	Yes	No	No	No	No	No	
Upstate Medical University (Syracuse)	194	--	--	--	T	No	Yes	Yes	No	Yes	No	No	No	
University Colleges														
Brockport	6,916	1030-1180	22-25	88-93		No	Yes	Yes	No	Yes	Yes	Yes	Yes	A, AF*, N*
Buffalo State	9,010	910-1100	19-23	84-90	C C	ED	Yes	Yes	No	Yes	Yes	Yes	No	A*
Cortland	5,960	1025-1150	22-25	87-92	F	ED	Yes	Yes	Yes	Yes	Yes	Yes	No	A, AF
Fredonia	5,046	1040-1200	22-26	86-92	C C	ED	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Geneseo	4,950	1250-1390	28-30	91-96	F	ED	Yes	Yes	Yes	Yes	Yes	Yes	No	A, AF*, M*, N*
New Paltz	6,191	1100-1290	24-29	90-92		EA	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Old Westbury	3,445	990-1060	--	84-88	F T	ED	Yes	Yes	Yes	Yes	Yes	Yes	Yes	A*, AF*
Oneonta	5,670	1050-1150	22-25	87-92	F T	EA	Yes	Yes	Yes	No	Yes	Yes	Yes	
Oswego	7,200	1040-1190	21-25	85-92	F	ED	Yes	Yes	Yes	Yes	Yes	Yes	No	A*
Plattsburgh	5,567	1000-1140	21-25	84-90	F T	ED	Yes	Yes	Yes	Yes	Yes	Yes	Yes	A*
Potsdam	3,670	1000-1180	22-24	84-92	C	No	Yes	Yes	Yes	Yes	Yes	Yes	No	A*, AF*
Purchase	3,736	1000-1180	24-29	81-89	C C	ED	Yes	Yes	Yes	No	No	No	No	
Empire State College	9,313	--	--	--	F T	No	No	No	No	No	Grad level	No	Yes	
Colleges of Technology														
Alfred State	3,201	870-1060	18-23	78-85		No	Yes	Yes	No	Yes	No	Yes	No	A*
Baccalaureate only	694	1010-1180	23-27	85-91										
Canton	2,584	830-1040	17-22	77-85		No	Yes	Yes	No	Yes	No	No	No	A*, AF*
Baccalaureate only	351	920-1090	19-24	79-87										
Cobleskill	2,500	830-1050	17-21	77-85		No	Yes	Yes	Yes	Yes	No	Yes	No	
Baccalaureate only	604	900-1100	19-24	75-88										
Delhi	2,554	880-1100	16-21	76-82		No	Yes	Yes	Yes	Yes	No	Yes	No	
Baccalaureate only	300	980-1110	--	79-87										
Farmingdale State	6,253	950-1100	--	78-86		No	Yes	Yes	No	Yes	No	No	No	A*, AF*
Maritime College	1,200	1000-1140	21-25	80-88	F E	ED	Yes	Yes	No	No	No	Yes	No	A, AF*, CG*, M*, N*
Morrisville State	3,289	810-1020	17-21	76-85		No	Yes	Yes	No	Yes	No	No	No	A*
Baccalaureate only	408	960-1100	21-22	81-88										
SUNYIT	2,069	1000-1140	--	84-90	C	ED	Yes	Yes	No	Yes	No	No	Yes	A*, AF*

* Cross-registration (offered at neighboring institutions)

** Enrollment includes Health Science Centers

*** The SAT ranges above represent combined critical reading and math scores (the maximum possible total is 1600). While most campuses base admissions decisions on math and critical reading sections of the SAT, prospective students should consult with campuses of interest to determine policies regarding the SAT writing score and for students taking the ACT, if the ACT writing component is required.

+ 2006 Data

Abbreviations:

C = certain programs, E = everyone, F = all freshmen, T = all transfers
A = Army, AF = Air Force, CG = Coast Guard, M = Marines, N = Navy

9/07/50K





SUNY COMMUNITY COLLEGE ADMISSIONS INFORMATION SUMMARY – 2007

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Campus Name	Enrollment		Honors Program	Phi Theta Kappa	ASC Participating Campus	Student Housing		ACT or SAT Scores Used for Placement	EOP	Study Abroad	ESL	ROTC	Telephone Number	Web Address
	(full-time)	(part-time)				On-Campus	Nearby Housing							
Adirondack	2,057	1,580	No	Yes	Yes				No	Yes	No	No	518.743.2264	www.sunyacc.edu
Broome	4,132	2,458	Yes	Yes	Yes		✓		Yes	Yes	Yes	No	607.778.5001	www.sunybroome.edu
Cayuga	1,945	1,803	Yes	Yes	Yes		✓***		No	Yes	No	No	315.255.1743	www.cayuga-cc.edu
Clinton+	1,348	887	No	Yes	Yes		✓**		No	No	No	No	800.552.1160	www.clinton.edu
Columbia-Greene	1,746	790	Yes	Yes	Yes		✓		No	No	No	No	518.828.4181	www.mycommunitycollege.com
Corning+	2,902	3,969	Yes	Yes	No		✓		No	Yes	No	No	607.962.9220	www.corning-cc.edu
Dutchess+	3,891	3,802	Yes	Yes	Yes		✓		Yes	Yes	Yes	No	845.431.8010	www.sunydutchess.edu
Erie	8,394	4,409	Yes	Yes	Yes		✓		Yes	No	Yes	No	716.851.1ECC	www.ecc.edu
FIT	6,601	3,224	Yes	Yes	Yes		✓**		Yes	Yes	No	No	800.GOTOFIT	www.fitnyc.edu
Finger Lakes	2,647	2,503	Yes	Yes	Yes		✓**	✓	Yes	No	No	No	585.394.3500	www.flcc.edu
Fulton-Montgomery	1,406	751	Yes	Yes	Yes		✓***	✓	Yes	Yes	Yes	No	518.736.5300	www.fmcc.suny.edu
Genesee	3,035	3,468	Yes	Yes	Yes		✓**		Yes	No	No	No	866.225.5422	www.genesee.edu
Herkimer	2,192	1,180	Yes	Yes	Yes		✓**	✓***	No	Yes	Yes	Yes*	888.464.4222	www.herkimer.edu
Hudson Valley	6,692	5,427	Yes	Yes	Yes		✓		Yes	Yes	No	Yes*	518.629.7309	www.hvcc.edu
Jamestown	2,451	1,270	Yes	Yes	Yes		✓		No	Yes	No	No	800.388.8557	www.sunyjcc.edu
Jefferson	1,760	1,486	Yes	Yes	Yes		✓		No	No	No	No	315.786.2277	www.sunyjefferson.edu
Mohawk Valley	3,863	1,477	Yes	Yes	Yes		✓**		No	Yes	Yes	Yes*	315.792.5354	www.mvcc.edu
Monroe	10,032	7,078	Yes	Yes	Yes		✓	✓	Yes	No	Yes	Yes*	585.292.2200	www.monroecc.edu
Nassau	13,780	6,866	Yes	Yes	No				No	Yes	Yes	Yes*	516.572.7345	www.ncc.edu
Niagara	3,570	2,008	Yes	Yes	Yes		✓		No	Yes	No	Yes*	716.614.6200	www.niagaracc.suny.edu
North Country	1,202	767	Yes	Yes	No		✓**	✓	No	No	No	Yes*	888.879.6222	www.nccc.edu
Onondaga	5,213	4,181	Yes	Yes	Yes		✓**	✓	Yes	Yes	Yes	Yes*	315.498.2201	www.sunyocc.edu
Orange	3,320	3,204	Yes	Yes	No		✓		No	No	No	No	845.341.4030	www.sunyorange.edu
Rockland	3,779	2,413	Yes	Yes	No		✓		No	Yes	Yes	No	800.722.7666	www.sunyrockland.edu
Schenectady	2,074	2,833	Yes	Yes	Yes				Yes	Yes	No	No	518.381.1366	www.sunysccc.edu
Suffolk	11,509	11,865	Yes	Yes	No				Yes	Yes	Yes	No	631.451.4000	www.sunysuffolk.edu
Sullivan	1,031	582	Yes	Yes	Yes		✓**		No	No	No	No	800.577.5243	www.sullivan.suny.edu
Tompkins Cortland	2,105	904	Yes	Yes	Yes		✓**		Yes	No	Yes	Yes	607.844.6580	www.tc3.edu
Ulster	1,461	1,859	Yes	Yes	Yes				Yes	Yes	Yes	No	800.724.0833	www.sunyulster.edu
Westchester	5,578	6,001	Yes	Yes	No				Yes	Yes	Yes	No	914.606.6735	www.sunywcc.edu

if 480 Eng. & 450 Math

* With neighboring institutions
 ** Run by Campus Foundations or Dormitory Corporations
 *** Privately owned for college students only
 + 2006 Data

Student Brag Sheet

Please bring this sheet to your counselor, completed to the best of your ability, as soon as possible. This sheet and your completed activity sheet must be returned if you are requesting a recommendation from your counselor.

Name: _____

Potential College(s) _____

Intended Major(s) _____

1. Please select a special quote or saying that you feel is significant. Indicate why you selected this quote and what important meaning it has for you.
2. The activity I have contributed the most to and/ or the activity that has meant the most to me is _____. Describe its importance to you.
3. Is there any cause, principle, belief, ideal, that has motivated you to take action or explore beyond the classroom?
4. IF someone could see into my future, they would see me at college actively involved in...
5. My dreams for the future include a job where I could....

Parent Brag Sheet for College Recommendation

If your son or daughter is applying to a college outside of the community college system he or she will most likely need a letter of recommendation from their counselor and at least one teacher. The best way for counselors to gather information from you regarding your child is to have you write a letter of recommendation for him/her as if the counselor were a college admissions person. Please submit it to your child's counselor by the end of their junior year. If you don't have the time for a letter, please answer the questions below and return this page. Feel free to use the back of this page for more room if necessary.

Parent Brag Sheet for: _____ Parent Name: _____
(first and last name of student)

1. What do you consider to be the outstanding accomplishments of your child during the past three to four years? Why did you select these as most important?
2. In what areas has your child shown the most development and growth during the past three to four years?
3. What do you consider to be your child's outstanding personality traits?
4. If you had to describe your son/daughter in three to five adjectives, what would they be and why?
5. Are there any unusual or personal circumstances, which have affected your child's educational or personal experiences?

SAT-ACT Score Comparisons

SAT to ACT		ACT to SAT	
SAT Score Verbal +Math	ACT Composite Score	ACT Composite Score	SAT Score Verbal +Math
1600	36	36	1600
1560-1590	35	35	1580
1510-1550	34	34	1520
1460-1500	33	33	1470
1410-1450	32	32	1420
1360-1400	31	31	1380
1320-1350	30	30	1340
1280-1310	29	29	1300
1240-1270	28	28	1260
1210-1230	27	27	1220
1170-1200	26	26	1180
1130-1160	25	25	1140
1090-1120	24	24	1110
1060-1080	23	23	1070
1020-1050	22	22	1030
980-1010	21	21	990
940-970	20	20	950
900-930	19	19	910
860-890	18	18	870
810-850	17	17	830
760-800	16	16	780
710-750	15	15	740
660-700	14	14	680
590-650	13	13	620
520-580	12	12	560
500-510	11	11	500

Points to Note

- Equivalent scores are those with the same percentile ranks for a common group of test-takers.
- A concordance table is dependent upon the sample used to establish the relationship between two sets of scores. Other available SAT—ACT tables use different samples of colleges and students than this table, resulting in slightly different equivalent scores. For this reason, the best concordance table is one that is established for and used by a specific institution.
- Data in this table are based on 103,525 test-takers who took both the SAT and the ACT between October 1994 and December 1996.
- SAT scores do not cover the full range of the ACT scale due to differences in how percentiles are distributed at the top and bottom of the two scales.
- Although the new SAT will have significant changes that will more closely align the test with current instructional practices, the new SAT field trial research has conclusively demonstrated that scores on the new critical reading section will be comparable to scores on the current verbal section, and scores on the new math section will be comparable to scores on the current math section. Therefore, current concordance tables can still be used to compare new SAT and ACT scores.

Source References:

“Concordance Between ACT Assessment and Recentered SAT I Sum Scores” by N.J. Dorans, C.F. Lyu, M. Pommerich, and W.M. Houston (1997), *College and University*, 73, 24-31; “Concordance between SAT and ACT Scores for Individual Students” by D. Schneider and N.J. Dorans, *Research Notes (RN-07)*, College Entrance Examination Board, New York: 1999; “Correspondences between ACT and SAT I Scores” by N.J. Dorans, *College Board Research Report 99-1*, College Entrance Examination Board, New York: 1999; *ETS Research Report 99-2*, Educational Testing Service, Princeton: 1999.

Mohonasen Recommendation Request Form

Student Name _____

Recommender _____

Today's Date _____

In addition to the colleges listed below, please send one to my counselor for my file: (circle one) Ms. Huszar Mrs. Lockwood Mrs. Pauley Mr. Wood	Please mail By this date	CHECK ✓ HERE If using the Common Application	CHECK ✓ HERE If separate Forms are needed for this application	CHECK ✓ HERE If <u>no separate</u> forms are needed for this application	DATE SENT:
Example – Siena College	11/15		✓		
1.					
2.					
3.					
4.					
5.					
6.					

_____ Did you fill out all required information about yourself on **college forms** that need to be sent along with the recommendation?

_____ Did you put a Mohonasen High School return address and a FULL address for the college on each envelope: (**MHS, 2072 Curry Rd., Schenectady, NY 12303**)

_____ Did you put a stamp(s) on each envelope?

When you have completed this form, put all envelopes with attached forms in a large envelope or a folder. Make sure this form is on top and that you have also included a copy of your **high school Activity Sheet**. Give the entire packet to your recommender.

To the Recommender: Please keep this form as a record of recommendations sent.

Your Name _____
Counselor Name _____

Mohonasen High School
Counseling and Career Center (C&CC)
2072 Curry Road
Schenectady, NY 12303
PH: 356-8322 FAX: 356-8329

Mohonasen H.S.
Transcript Request Form

Mohonasen's CEEB Code: 335103

Counselor emails: ahuszar@mohonasen.org, mlockwood@mohonasen.org,
rpauley@mohonasen.org, and woodd@mohonasen.org

I am requesting a transcript for the following college: _____
 the following scholarship: _____
Complete address to which to send transcript: _____

Application due date: _____ College Major _____

Is this college your first choice? Yes No

I think admission to this college: Is a sure thing Is probable Is a reach but I really liked it

Please check all that apply:

- I submitted my application online on _____ (date).
- I have attached my scholarship application so it will be mailed with my transcript in one envelope. I have included everything that is required from me with the application.
- I have already given you a Secondary School Report /Counselor Recommendation Form with the top section filled in to be sent with my transcript.
- I have attached a Secondary School Report Counselor Request Form with the top portion already filled in to be sent with my transcript.
- Please wait for quarter 1 grades (usually available by mid-November) and include them with my transcript.
- I am using the Common Application for this college.
- This college requires my SAT/ACT scores be sent directly from the test center and I have arranged for this.

I am applying: Early Decision Early Application/Fast Forward Regular

I have taken/will take the SAT Reasoning Test on the following dates:

1. _____ 2. _____ 3. _____

I have taken/will take the ACT on the following dates:

1. _____ 2. _____ 3. _____

I have asked the following people to write a recommendation on my behalf:

To be used by students applying for the Spring 2008, Fall 2008, or Spring 2009 college term. The member colleges and universities fully support the use of this form. No distinction will be made between this form and a college's own. Please type or print in black ink. Be sure to follow the instructions on the cover page of the Common Application booklet to complete, copy, and submit your application to one or more of the member institutions.

TO THE APPLICANT

After completing all the relevant questions below, give this form to a teacher who has taught you an **academic** subject (for example, English, foreign language, math, science, or social studies). Please also give that teacher stamped envelopes addressed to each institution that requires a Teacher Evaluation.

Birth date _____ mm/dd/yyyy Social Security No. _____ (Optional)

Legal name _____ Female
Last/Family (Enter name **exactly** as it appears on official documents.) First/Given Middle (complete) Jr., etc. Male

Address _____
Number and Street Apartment # City or Town State/Province Country ZIP/Postal Code

School you now attend _____ CEEB/ACS code _____

IMPORTANT PRIVACY NOTICE: Under the terms of the Family Educational Rights and Privacy Act (FERPA) you **WILL** have access to your recommendation after you matriculate **UNLESS** at least one of the following is true:

1. The institution does not save recommendations post-matriculation (see list at www.commonapp.org/FERPA).
 2. You waive your right to access below, regardless of the institution to which it is sent.
- Yes, I *do* waive my right to access, and I understand I will never see this recommendation.
 No, I *do not* waive my right to access and may someday choose to review this recommendation if the institution at which I'm enrolling saves it after I matriculate.

 _____
Signature Date

TO THE TEACHER

The Common Application membership finds candid evaluations helpful in choosing from among highly qualified candidates. A photocopy of this reference form, or another reference you may have prepared on behalf of this student, is acceptable. You are encouraged to keep the original of this form in your private files for use should the student need additional recommendations. Please return it to the appropriate admission office(s) in the envelope(s) provided to you by this student. Please submit your references promptly. **Be sure to sign below.**

Teacher's name (Mr./Ms./Dr., etc.) _____ Title _____
Please print or type

 _____
Signature Date

Secondary school _____

School address _____
Number and Street City or Town State/Province Country ZIP/Postal Code

Teacher's phone (_____) _____ Teacher's e-mail _____
Area Code Number Ext.

J

Please detach along perforation

BACKGROUND INFORMATION

How long have you known this student and in what context?

What are the first words that come to your mind to describe this student?

List the courses you have taught this student, noting for each the student's year in school (10th, 11th, 12th; first-year, sophomore; etc.) and the level of course difficulty (AP, accelerated, honors, IB, elective; 100-level, 200-level, etc.).

RATINGS

Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Excellent (top 10%)	Outstanding (top 5%)	One of the top few encountered in my career
<input type="checkbox"/>	Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Intellectual promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Quality of writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Creative, original thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Productive class discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Respect accorded by faculty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Disciplined work habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Reaction to setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Self-confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Initiative, independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EVALUATION

Please write whatever you think is important about this student, including a description of academic and personal characteristics, as demonstrated in your classroom. We welcome information that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

To be used by students applying for the Spring 2008, Fall 2008, or Spring 2009 college term. The member colleges and universities fully support the use of this form. No distinction will be made between this form and a college's own. Please type or print in black ink. Be sure to follow the instructions on the cover page of the Common Application booklet to complete, copy, and submit your application to one or more of the member institutions.

TO THE APPLICANT

After completing all the relevant questions below, give this form to your secondary school counselor or another school official who knows you better. Please also give that school official stamped envelopes addressed to each institution that requires a Secondary School Report.

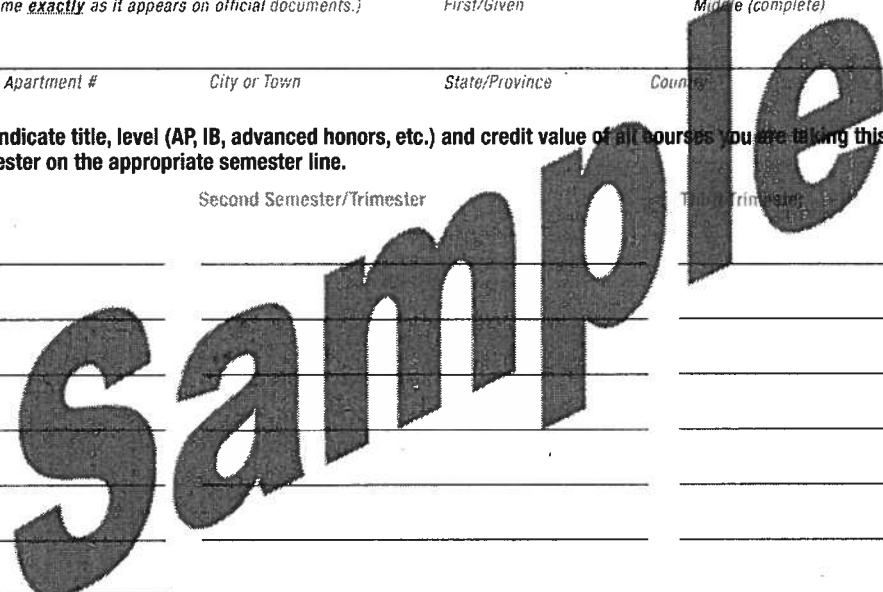
Birth date _____ Social Security No. _____
mm/dd/yyyy (Optional)

Legal name _____ Female Male
Last/Family (Enter name **exactly** as it appears on official documents.) First/Given Middle (complete) Jr., etc.

Address _____
Number and Street Apartment # City or Town State/Province Country ZIP/Postal Code

Current year courses—please indicate title, level (AP, IB, advanced honors, etc.) and credit value of all courses you are taking this year. Indicate quarter classes taken in the same semester on the appropriate semester line.

First Semester/Trimester	Second Semester/Trimester	Third Trimester
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Please detach along perforation

IMPORTANT PRIVACY NOTICE: Under the terms of the Family Educational Rights and Privacy Act (FERPA) you WILL have access to your recommendation after you matriculate UNLESS at least one of the following is true:

- The institution does not save recommendations post-matriculation (see list at www.commonapp.org/FERPA).
- You waive your right to access below, regardless of the institution to which it is sent:

Yes, I do waive my right to access, and I understand I will never see this recommendation.
 No, I do not waive my right to access and may someday choose to review this recommendation if the institution at which I'm enrolling saves it after I matriculate.

Signature _____ Date _____

TO THE SECONDARY SCHOOL COUNSELOR

Attach applicant's official transcript, including courses in progress, a school profile, and transcript legend. (Check transcript copies for readability.) Use page 2 to complete your evaluation for this student. Be sure to sign below.

Counselor's name (Mr./Ms./Dr., etc.) _____
Please print or type

Signature _____ Date _____

Title _____ School _____

School address _____
City or Town State/Province Country ZIP/Postal Code

Counselor's phone (_____) _____ Counselor's fax (_____) _____
Area Code Number Ext. Area Code Number

Secondary school CEEB/ACT code _____ Counselor's e-mail _____



Please use this page to provide all available information for this candidate. *Don't forget your signature is required on page 1.*

Class rank: _____ Class size: _____ Covering a period from _____ to _____
(mm/yyyy) (mm/yyyy)

Are classes taken on a block schedule?

Yes No

The rank is weighted unweighted. How many students share this rank? _____

If yes, in what year did block scheduling begin? _____

We do not rank.

Instead, please indicate quartile _____ quintile _____ decile _____.

Cumulative GPA: _____ on a _____ scale, covering a period from _____ to _____
(mm/yyyy) (mm/yyyy)

If you offer AP courses, do you limit the number a student can take? Yes No

This GPA is weighted unweighted. The school's passing mark is _____.

In comparison with other college preparatory students at your school, the applicant's course selection is:

Highest grade/GPA in class _____ Graduation date _____
(mm/dd/yyyy)

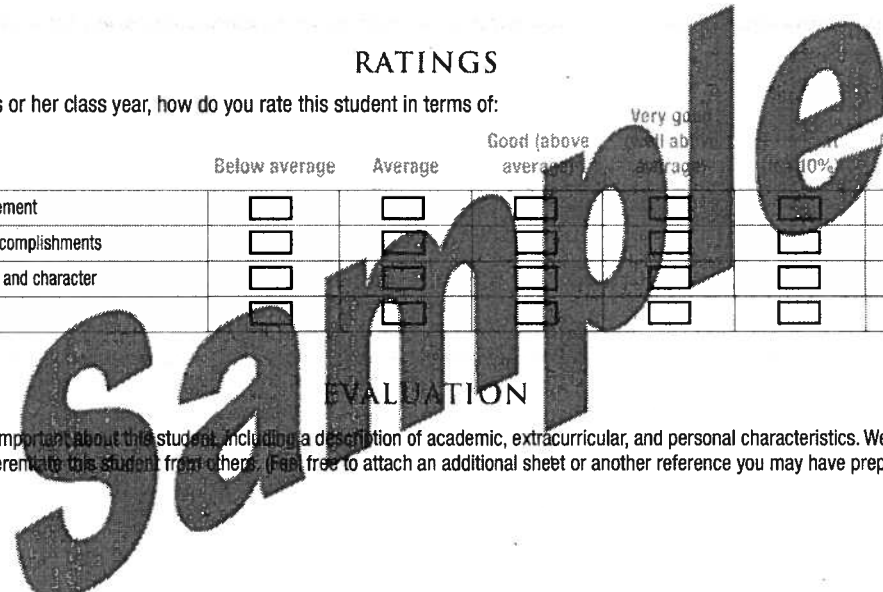
average
 most demanding less than demanding
 very demanding demanding

Percentage of graduating class attending: _____ four-year _____ two-year institutions

RATINGS

Compared to other students in his or her class year, how do you rate this student in terms of:

	No basis	Below average	Average	Good (above average)	Very good (well above average)	Outstanding (top 10%)	Outstanding (top 5%)	One of the top few encountered in my career
<input type="checkbox"/>	Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Extracurricular accomplishments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Personal qualities and character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Overall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Please write whatever you think is important about this student, including a description of academic, extracurricular, and personal characteristics. We welcome a broad-based assessment that will help us to differentiate this student from others. (Feel free to attach an additional sheet or another reference you may have prepared on behalf of this student.)

How long have you known this student and in what context? _____

What are the first words that come to your mind to describe this student? _____

① Has the applicant ever been found responsible for a disciplinary violation at your school from 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution? Yes No

② To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

Check here if you would prefer to discuss this over the phone with each admission office.

I recommend this student: No basis With reservation Fairly strongly Strongly Enthusiastically

2008 ONLINE APPLICATION SCHOOL COUNSELOR FORM

THE STATE UNIVERSITY OF NEW YORK
Freshman Applicants Only

Please complete the Student Section of this form and submit it to your school counselor. If you have selected the "mail in" option for payment of your application fees and not yet mailed your payment, attach a check or money order for the total amount due, payable to SUNY ASC (or mail directly to The State University of New York, Application Services Center, PO Box 22007, Albany, NY 12201-2007). Your application will not be processed until full payment of application fees or an authorized application fee waiver request is received.

Student Section

Applicant ID Number: _____ U.S. Social Security Number: _____

Name: _____ / _____ / _____
Last First Middle

Address: _____
Street/P.O. Box Apt #

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Phone Number: () _____ Date of Birth: _____

My Applications: Campus: _____ Curriculum: _____ Early Action/Early Decision: _____

[] Yes	[] No
[] Yes	[] No
[] Yes	[] No
[] Yes	[] No
[] Yes	[] No
[] Yes	[] No

I understand that my application cannot be processed if it has not been completed according to the instructions and any deliberate falsification or omission of data may result in denial of admission or dismissal. All information submitted is therefore true to the best of my knowledge. **If I am an Early Decision/Early Action applicant, I agree to comply with the program requirements outlined in the Application Viewbook.** With my signature, I authorize the release of my transcript(s) and standardized test scores to State University campuses for admission purposes.

Student Signature: _____ Date: _____
Required

Parent/Guardian Signature: _____ Date: _____
Required for Early Decision Applicants only

Counselor Section

Please send a transcript to each campus listed above (or to the Application Services Center). This form, when complete, should be submitted to the Application Services Center (see address above). This information may be submitted online, in lieu of this form, at www.suny.edu/counselor. Please complete one of the following statements (a or b) about this applicant's rank in class. If your school does not calculate or disclose exact rank in class, we would appreciate your estimating this student's rank as nearly as possible.

Class Rank and GPA:

a This applicant currently ranks _____ in a class size of _____. This rank is: Weighted Unweighted (mark only one)

b We do not calculate or disclose exact rank . I estimate this applicant's position to be within the top _____ percent of his or her class.

High School Average (at time of application) _____ High School Average: Weighted Unweighted (mark only one)

U.S. Department of Education's Academic Competitiveness Grants (ACG):

- For applicants graduating from a secondary school in New York State, do you anticipate that the applicant will (check all that apply):
 - Graduate with a NYS Regents Diploma with Honors or Advanced Designation.
 - Have successfully completed two or more Advanced Placement (AP) or International Baccalaureate courses (IB) with (minimum) test scores of 3 or higher on AP exams and 4 or higher on IB exams.
 - Have successfully completed a set of courses similar to the State Scholars Initiative. This program requires passing grades in the following: 4 years of English; 3 years of Math (including Algebra I and higher level courses such as Algebra II, Geometry); 3 years of science (including at least two from biology, chemistry, physics); 3 years of social studies; and one year of foreign language.
- For applicants graduating from a secondary school outside of New York State:
 - Please check the box if you anticipate the applicant will meet your state's recognized rigorous high school program.

For more information or to find recognized rigorous high school programs, visit www.ed.gov/admins/finaid/about/ac-smart/2007/state-programs-07.html

High School: _____ CEEB Code: _____

Official's Printed Name: _____ Official's Signature: _____ Date: _____

Website Summary Sheet

Below is a listing of websites that were referenced in the guide.

www.mohonasen.org specifically the High School Guidance page

www.bridges.com site ID: 1011241, password: mohonschool
Interest Profiler, Work Importance Locator, Basic Skills Survey and career, college, and scholarship searching

www.careerzone.org - Career research

www.labor.state.ny.us - New York State Department of Labor career statistics

www.collegeboard.com - Click on "College Matchmaker" on the left-hand toolbar.

www.princetonreview.com - Offers college choices in three categories: Long Shots, matches and safety schools.

www.usnews.com - Click on the *Education* link at the top of the page.

www.suny.edu/student - The website for the whole SUNY system.

www.actstudent.org - Register for the ACT and use the *College Planning* section

www.commonapp.org - The Common Application website

www.pin.ed.gov - To register for a PIN for the FAFSA

www.fafsa.ed.gov - The online FAFSA

<https://profileonline.collegeboard.com>. CSS/Financial Aid Profile

www.suny.edu/Student/academic_eop.cfm - EOP information

www.fastweb.com - Scholarship searching

www.ncaaclearinghouse.net - NCAA sports information

Name of school	Application Due Date	Parent Recommendation submitted to counselor	Activity Sheet and Brag Sheet submitted to counselor	Early Action deadline	Early Decision Deadline	SAT Subject Tests required?	SAT/ACT Scores required from test center? (required date)	How many recommendations requested and from whom?	Mohon Transcript Request Form submitted to counselor and date handed in	CSS Profile Required/Submitted	Essay Checked by guidance counselor and/or English teacher	Thank yous sent
1												
2												
3												
4												
5												
6												

College Preparation Checklist

College Comparison Worksheet

COLLEGE NAME			
Location —distance from home			
Size —enrollment —physical size of campus			
Environment —type of school (2- or 4-year) —school setting (urban, rural) —location & size of nearest city —co-ed, male, female —religious affiliation			
Admission Requirements —deadline —tests required —average test scores, GPA, rank —notification			
Academics —your major offered —special requirements —accreditation —student-faculty ratio —typical class size			
College Expenses —tuition, room and board —estimated total budget —application fee, deposits			
Financial Aid —deadline —required forms —percentage receiving aid —scholarships			
Housing —residence hall requirement —food plan			
Facilities —academic —recreational —other			
Activities —clubs, organizations —Greek life —athletics, intramurals —other			
Campus Visits —when —special opportunities			

