



**Minutes of 2011-2012 Organizational Meeting of the Board of Education
Tuesday, July 5, 2011, 6:00 PM
Farnsworth Technology Center/Mohonasen High School**

Call to Order

The Board meeting was called to order by the President, Mr. Cafarelli, at 5:30 PM. Mr. Cafarelli requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Eileen French, Mark Sabatini and Gary Spadaro*

Board Members Absent: *Mark Moran*

Executive Session

MOTION made by Mrs. del Prado, seconded by Mrs. French, that an executive session be convened at 5:30 PM for the purpose of discussing the Superintendent's evaluation. The motion was passed unanimously, six members present and voting.

MOTION made by Mr. Andriola, seconded by Mr. Sabatini, that the executive session be adjourned at 6:00 PM. The motion was passed unanimously, six members present and voting.

Return to Public Session

The Board meeting was called to order by Mrs. Denise Swezey, District Clerk, at 6:05 PM. Mrs. Swezey requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: *Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Eileen French, Mark Moran, Mark Sabatini and Gary Spadaro*

Administrators and Supervisors Present: *Dr. Kathleen Spring, Denise Swezey, Patrick McGrath, David Collins, Makensie Bullinger, Timothy Hulihan, Debra Male, Michele Whitley, Christopher Ruberti and Tracey Freemantle*

Others in Attendance: *1 district resident; 1 media representative*

Administration of Oath of Faithful Performance to Board Members Beginning New Term

Administration of Oath of Faithful Performance of Office to Board Members Beginning New Term of Office

Mrs. Swezey administered the oath of office to Mrs. Nancy del Prado and Mr. Mark Moran, who were elected to three-year terms at the Annual Meeting in May.

Nominations for President of the Board

Election of Officers

President of the Board: Education Law 1701, 2504, 2563

Mrs. Swezey asked for nominations for the office of the President of the Board. Mrs. French nominated Mr. Cafarelli. Since there were no other nominations, Mr. Cafarelli was unanimously elected President of the Board of Education.

Nominations for Vice President of the Board

Vice President: Education Law 1701, 2504

Mrs. Swezey asked for nominations for the office of the Vice President of the Board. Mrs. del Prado nominated Mr. Spadaro. Since there were no other nominations for the office of Vice President, Mr. Spadaro was unanimously elected Vice President of the Board of Education.

Mr. Cafarelli and Mr. Spadaro were administered the Oath of Office. Mr. Cafarelli conducted the remainder of the meeting.

Appointment of District Officers

Appointment of District Officers – Effective July 1, 2011

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of Education approve the appointment of the following District Officers:

District Clerk	Denise Swezey – no stipend
District Treasurer	Tracey Freemantle - \$2,625
Internal Claims Auditor	Susan Clouthier-Braiman - \$3,921 stipend
Central Registrar	Terrie Furbeck – no stipend
Secretary to the Board	Nancy Brassard - \$6,272 stipend
Deputy District Clerk	Nancy Brassard – no stipend

The motion was passed unanimously, seven members present and voting.

Appointment of School District Physician

Appointment of School District Physician

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve the appointment of Dr. Jay Kravitz, 1667 Elizabeth Street, Schenectady, New York as school district physician from July 1, 2011 through June 30, 2012, with the fee for services not to exceed \$30,900, plus benefits. The motion was passed unanimously, seven members present and voting.

Appointment of General Legal/Litigation Counsel

Appointment of General Legal/Litigation Counsel

MOTION made by Mr. Sabatini, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211, to the position of General Legal/Litigation Counsel from July 1, 2011 through June 30, 2012, at an hourly rate of \$140 for all non-litigation matters and \$160 per hour for all litigation matters. The motion was passed unanimously, seven members present and voting.

Appointment of Labor Relations Counsel

Appointment of Labor Relations Counsel

MOTION made by Mr. Andriola, seconded by Mr. Sabatini, that the Board of Education approve the appointment of the attorney firm of McCary & Huff, 107 N. Ballston Avenue, Scotia, NY 12302, to provide legal services pertaining to labor relations and the administration of collective bargaining agreements from July 1, 2011 through June 30, 2012 at an hourly rate of \$125. The motion was passed unanimously, seven members present and voting.

Appointment of Litigation Counsel

Appointment of Litigation Counsel

MOTION made by Mrs. French, seconded by Mr. Sabatini, that the Board of Education approve the appointment of the attorney firm of Ferrara & Fiorenza, 5010 Campuswood Drive, East Syracuse, NY 13057, to provide legal services pertaining to possible litigations or arbitrations during the school year of July 1, 2011 through June 30, 2012, at an hourly rate of \$175. The motion was passed unanimously, seven members present and voting.

Appointment of Counsel for Tax Certiorari

Appointment of Counsel for Tax Certiorari

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the attorney firm of Tabner, Ryan &

Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2011 through June 30, 2012, at an hourly rate of \$120. The motion was passed unanimously, seven members present and voting.

Appointment of School Attendance Officers

Appointment of School Attendance Officers

MOTION made by Mr. Andriola, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the following individuals to serve as School Attendance Officers during the 2011-2012 school year:

Bradt School	Alma DiCocco
Pinewood School	Lisa Karandy
Draper Middle School	Toni DiLorenzo
High School	Cindy Clough

The motion was passed unanimously, seven members present and voting.

Appointment of Independent Auditor

Appointment of Independent Auditor

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education approve the appointment of the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2011 through June 30, 2012, for a base cost of \$16,000. The motion was passed unanimously, seven members present and voting.

Appointment of Internal Auditor

Appointment of Internal Auditor

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education approve the appointment of Questar III BOCES, through an Intermunicipal Agreement for Internal Auditing Services, for the school year of July 1, 2011 through June 30, 2012 at a cost of \$11,500 per year. The motion was passed unanimously, seven members present and voting.

Appointment of Tax Collectors

Appointment of Tax Collectors

MOTION made by Mr. Sabatini, seconded by Mrs. French, that the Board of Education approve the appointment of the town clerks of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2011 through June 30, 2012. The motion was passed unanimously, seven members present and voting.

District Representative for Public Law 874

District Representative for Public Law 874 (Federal Government Impact Aid)

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education approve the Assistant Superintendent for Business as the designated district representative for Public Law 874 during the 2011-2012 school year. The motion was passed unanimously, seven members present and voting.

Designation of School District Newspapers

Designation of School District Newspapers

MOTION made by Mrs. French, seconded by Mr. Sabatini, that the Board of Education approve the Schenectady Daily Gazette and the Rotterdam Spotlight as the official school district newspapers during 2011-2012. The motion was passed unanimously, seven members present and voting.

Authorization of Representative for All Federal Funds

Authorization of Representative for All Federal Funds

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of Education approve the Superintendent of Schools as the designated authorized representative for the purpose of filing applications for grants under all Federal funds. The motion was passed unanimously, seven members present and voting.

Authorization of Approvals for Attendance at Conferences and Seminars

Authorization of Approvals for Attendance at Conferences and Seminars

MOTION made by Mr. Sabatini, seconded by Mr. Andriola, that the Superintendent of Schools be designated as the authorized representative for the approval of attendance at conferences and seminars. The motion was passed unanimously, seven members present and voting.

Authorization to Invest

Authorization to Invest

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the Assistant Superintendent for Business be authorized to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000, in accordance with Section 165 of the Local Finance Law. The motion was passed unanimously, seven members present and voting.

Single Signature Authorization

Single Signature Authorization

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the School District Treasurer be authorized to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. The motion was passed unanimously, seven members present and voting.

Establish Dates, Time and Place for Special & Regular Monthly Board Meetings for the 2011-2012 School Year

Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2011-2012 School Year

MOTION made by Mr. Sabatini, seconded by Mrs. del Prado, that the Board of Education approve the proposed calendar for 2011-2012 meeting dates:

Organizational Meeting - July 5, 2011 - 6:00 PM/LGI	
Business Meeting - August 22, 2011 - 6:00 PM/LGI	
Instructional Presentations 7:00 PM	Business Meetings 7:00 PM
September 12, 2011	September 26, 2011
October 3, 2011	October 17, 2011
November 7, 2011	November 21, 2011
December 5, 2011	December 19, 2011
January 9, 2012	January 23, 2012
February 6, 2012	February 27, 2012
March 5, 2012	March 19, 2012
April 2, 2012	April 23, 2012
May 7, 2012	May 21, 2012
June 4, 2012	June 18, 2012

The motion was passed unanimously, seven members present and voting.

Selection of Capital District School Boards Association Delegate & Alternate

Selection of: Capital District School Boards Association Delegate and Alternate

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of

<i>Alternate</i>	Education approve the selection of Mr. Mark Sabatini as the Capital District School Boards Association delegate and Mr. Mark Moran as the alternate. The motion was passed unanimously, seven members present and voting.
<i>Selection of Audit Committee Members</i>	Selection of: Audit Committee Members MOTION made by Mrs. del Prado, seconded by Mr. Andriola, that the Board of Education approve the selection of Mrs. del Prado, Mr. Andriola, and Mrs. French as Audit Committee Members. The motion was passed unanimously, seven members present and voting.
<i>Central Treasurer/Extra-Classroom Activities Accounts</i>	Central Treasurer/Extra-Classroom Activities Accounts MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the Board of Education approve the appointment of Danielle Hunt as Central Treasurer/Student Activities Account, from July 1, 2011 through June 30, 2012 at a stipend of \$2,698. The motion was passed unanimously, seven members present and voting.
<i>District Residency Investigator</i>	District Residency Investigator MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of Wayne Calder as the designated District Residency Investigator at an hourly rate of \$27.50/hour. The motion was passed unanimously, seven members present and voting.
<i>Records Access Officer</i>	Records Access Officer MOTION made by Mr. Sabatini, seconded by Mr. Spadaro, that Tracey Freemantle be designated as the District Records Access Officer at a stipend of \$750. The motion was passed unanimously, seven members present and voting.
<i>Medicaid Compliance Officer</i>	Appointment of Medicaid Compliance Officer MOTION made by Mr. Andriola, seconded by Mr. Spadaro, that the Director of Special & Alternative Education be designated the Medicaid Compliance Officer. The motion was passed unanimously, six members present and voting with Mrs. del Prado abstaining from the vote.
<i>Records Management Officer</i>	Records Management Officer MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that Tracey Freemantle be designated as the District Records Management Officer for a stipend of \$750. The motion was passed unanimously, seven members present and voting.
<i>HIPAA Compliance Officer</i>	HIPAA Compliance Officer MOTION made by Mrs. French, seconded by Mr. Sabatini, that Tracey Freemantle be designated as HIPAA Compliance Officer with a stipend of \$500. The motion was passed unanimously, seven members present and voting.
<i>Title IX Officer – Sexual Harassment Complaint Investigation</i>	Title IX Officer – Sexual Harassment Complaint Investigation MOTION made by Mrs. del Prado, seconded by Mrs. French, that Mrs. Karla Empie and Mr. Patrick McGrath be designated as Title IX Officers – sexual harassment complaint investigations. The motion was passed unanimously, seven members present and voting.

Purchasing Agent

Purchasing Agent

MOTION made by Mr. Sabatini, seconded by Mrs. French, that the Assistant Superintendent for Business be designated as District Purchasing Agent. The motion was passed unanimously, seven members present and voting.

Asbestos Designee

Asbestos Designee

MOTION made by Mrs. del Prado, seconded by Mr. Sabatini, that the Director of Facilities be appointed District Asbestos Designee. The motion was passed unanimously, seven members present and voting.

Payroll Certifier

Payroll Certifier

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Superintendent of Schools be authorized to certify payrolls. The motion was passed unanimously, seven members present and voting.

Designation of Official Depositories for School Funds

Designation of Official Depositories for School Funds

MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the following financial institutions be designated as official depositories for school district funds:

Key Bank	M.B.I.A. CLASS	First Niagara
J. P. Morgan Chase	Citizens Bank	

The motion was passed unanimously, seven members present and voting.

Petty Cash Authorization

Petty Cash Authorization

MOTION made by Mr. Andriola, seconded by Mr. Sabatini, that the following petty cash accounts be established for the period of July 1, 2011 through June 30, 2012:

Location	Financial Custodian	Amount
Senior High School	Principal	\$100
Draper Middle School	Principal	\$100
Pinewood Elementary School	Principal	\$100
Bradt Primary School	Principal	\$100
Business Office	Supervisor of Accounting/ Finance	\$100
Transportation Department	Transportation Supervisor	\$100
Food Service Department	Food Service Supervisor	\$250

The motion was passed unanimously, seven members present and voting.

Census Enumerator

Census Enumerator

MOTION made by Mr. Sabatini, seconded by Mr. Spadaro, that Alma DiCocco serve as the census enumerator for the school district during the 2011-2012 school year, performing said duties in accordance with Education Law 3242. *(A total allocation of \$3,750 has been earmarked for the provision of said services by the enumerator and the census takers and to purchase supplies.)* The motion was passed unanimously, seven members present and voting.

Bonding

Bonding

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of

Education approve the use of Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner's Regulation 170.2. The motion was passed unanimously, seven members present and voting.

Budget Transfers

Budget Transfers

MOTION made by Mr. Andriola, seconded by Mr. Spadaro, that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner's Regulation 170.2 and other relevant laws and regulations. The motion was passed unanimously, seven members present and voting.

*Mileage
Reimbursement Rate*

Mileage Reimbursement Rate

MOTION made by Mr. Sabatini, seconded by Mrs. del Prado, that the rate for reimbursement of claims for business use of personal vehicles be established at 55.5 cents per mile for the 2011-2012 school year. The motion was passed unanimously, seven members present and voting.

*Readoption of Board
Policies*

Re-adoption of Board Policies

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the existing policies of the Board of Education be re-adopted for the 2011-2012 school year until the same are amended or rescinded. The motion was passed unanimously, seven members present and voting.

*Readoption of Board
Policy#5520 – District
Investments*

Re-adoption of Board Policy #5220 – District Investments

MOTION made by Mr. Sabatini, seconded by Mr. Andriola, that Board Policy #5220 – District Investments be re-adopted for the 2011-2012 school year or until the same is amended. The motion was passed unanimously, seven members present and voting.

*Readoption of Board
Policy #5410 -
Purchasing*

Re-adoption of Board Policy #5410 – Purchasing

MOTION made by Mrs. del Prado, seconded by Mr. Sabatini, that Board Policy #5410 – Purchasing be re-adopted for the 2011-2012 school year or until the same is amended. The motion was passed unanimously, seven members present and voting.

*Workers' Compensation
Trust*

Workers' Compensation Trust

MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the Assistant Superintendent for Business be and hereby is designated to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers Compensation, the New York State Public Schools Statewide Workers' Compensation Trust, and that the Superintendent be and hereby is designated to serve as alternate Trustee under the Plan for the 2011-2012 school year. The motion was passed unanimously, seven members present and voting.

*Capital Area Schools
Health Insurance
Consortium (CASHIC)*

Capital Area Schools Health Insurance Consortium (CASHIC)

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the 2011-2012 school year and the Administrator for Student and Operational

Support Services be and hereby is designated to serve as alternate Trustee under the plan for the 2011-2012 school year. The motion was passed unanimously, seven members present and voting.

**Communications –
Superintendent**

Superintendent

Dr. Spring gave a brief overview of the implications of Race To The Top, a federally funded competitive grant program. She explained that the legislature adopted the new regulations in May of 2010 and explained that it establishes a teacher and principal evaluation system partly based on student achievement data. Dr. Spring said that details are evolving daily and that it is much more complicated than it first appears. She explained that an APPR Plan must be adopted by the Board and submitted to the State Education Department by the September 1, 2011 deadline. She also said that at the next Board meeting she intends to give more details on the evaluation system. Mr. McGrath added that information is available on the State Education Department's website.

Board of Education

Board of Education

Mr. Cafarelli thanked the Board on behalf of Mr. Spadaro and himself for the vote of confidence by the Board in re-electing them President and Vice President. He also congratulated the high school principal and assistant principals on the great job they did with this year's graduation.

Mrs. French read a disclosure statement per general municipal law.

Mrs. del Prado thanked everyone for the art wing dedication ceremony for her father which was held prior to the last Board meeting. She said it was lovely and was greatly appreciated by all members of her family, especially her mother.

**Public Privilege of
the Floor**

Public Privilege of the Floor

No comments.

Old Business

*Approval and Adoption
of Second Reading of
Board Policies*

Request Approval of Second Reading and Adoption of Board Policies

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education approve the second reading and adoption of the following policies:

- | | |
|------|--|
| 6000 | Use of Email in the School District |
| 6000 | Determination of Employment Status: Employee or Independent Contractor |
| 6000 | Professional Services Providers |
| 6000 | Sexual Harassment of District Personnel |
| 6000 | Sexual Harassment of Students |

The motion was passed unanimously, seven members present and voting.

**New Business –
Instructional**

*Approval and Arrange-
ment of Committee on
Special Education
Recommendations and
Student Placements*

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on April 28; May 18, 24; June 6, 10, 13, 15, 17 and 24, 2011. The motion was passed unanimously, seven members present and voting.

New Business - Business/Personnel

Approval of Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities

Approval of Substitute Rates Not Covered by Substitute Teachers Contract

Request Approval of Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education authorize the Assistant Superintendent for Business to enter into an agreement with Benetech, Inc. as Third Party Administrator for Tax Sheltered Annuities for the 2011-2012 school year at a cost of \$28.50 per participant/per year. The motion was passed unanimously, seven members present and voting.

Request Approval of Substitute Rates Not Covered by Substitute Teachers Contract

MOTION made by Mr. Sabatini, seconded by Mrs. del Prado, that the Board of Education establish the following substitute rates, effective July 1, 2011 until otherwise approved by the Board of Education:

Position	Step 1 2011-12 Contract Per Hour	Current Substitute Rates (from 10-11)	Recommended Substitute Rates 2011-12 & beyond
Typist	\$13.19	\$12.35	\$12.55
Account Clerk	\$13.19	\$12.35	\$12.55
Steno/IPS I	\$13.19	\$12.35	\$12.55
Mail Clerk	\$12.52	\$11.35	\$11.50
Monitor	\$13.63	\$12.35	\$12.55
Cleaner	\$10.62	\$ 9.35	\$ 9.50
Custodian	\$14.51	\$12.75	\$12.95
Cook	\$10.60	\$ 9.35	\$ 9.50
Aides-Bus/Teacher /Clerical	\$10.62	\$ 9.35	\$ 9.50
FSH	\$10.07	\$ 9.20	\$ 9.35
Bus Driver	\$15.84	\$13.65	\$13.90
MotorVehicle Operator	\$ 9.53	\$ 8.75	\$ 8.90
Messenger	\$11.08	\$10.00	\$10.15
Mechanic	\$15.83	\$14.25	\$14.45
Groundsman	\$14.52	\$12.85	\$13.00
Health Office Assistant	\$14.67	\$13.50	\$13.75
Nurse	\$18.47	\$19.35	\$19.65
Attendance Clerk	\$12.22	\$10.85	\$11.00
Teacher Assistant	\$11.50	\$10.85	\$11.00

The motion was passed unanimously, seven members present and voting.

Authorization to Appoint Hearing Officers

Request Authorization to Appoint Hearing Officers

MOTION made by Mr. Andriola, seconded by Mr. Spadaro, that the Board of Education approve the following resolution authorizing the appointment of the next available hearing officer:

BE IT RESOLVED, that the Board of Education of the Mohonasen Central School District hereby authorizes and directs the administrator responsible for special education programs, in the event a special education impartial hearing is requested, to make a selection from the approved list of Impartial Hearing Officers (IHOs) on a rotational basis beginning with the first name appearing after the IHO who last served, or

in the event no hearing officer on the list has served, beginning with the first name appearing on such list.

The administrator responsible for special education programs shall establish and maintain a list of names and resumes of all impartial hearing officers who are (i) certified by the Commissioner of Education pursuant to Section 200.1(x)(2) of the Regulations of the Commissioner of Education (ii) available to serve in the District in hearings conducted pursuant to Education Law Section 4404(1) and the IDEA and (iii) who have agreed to the terms and conditions of such appointments as set forth herein.

If the administrator responsible for special education programs is unavailable, selection shall be made by a person designated by the Superintendent. The administrator responsible for special education programs, or the designated person, shall confirm with the prospective IHO the terms and conditions in the District policy on compensation and reimbursement of expenses for hearing-related activities. Should the IHO decline appointment, or if the impartial hearing officer fails to respond or is unreachable within 24 hours, the administrator responsible for special education programs or a designee shall offer appointment to each successive hearing officer whose name appears on the list until such appointment, pursuant to the terms of the District’s policy attendant thereto, is accepted.

Be it further resolved that the Board of Education hereby appoints, authorizes and designates the President of the Board of Education or the Vice President of the Board of Education to immediately appoint the specific individual who agrees to serve as IHO.

The motion was passed unanimously, seven members present and voting.

Approval to Provide Free Breakfast and Lunch for up to Five Days for Students at Bradt Elementary School

Request Approval to Provide Free Breakfast and Lunch for up to Five Days for Students at Bradt Elementary School during the Month of September as They Transition into School

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education continue to provide free breakfast and lunch to the students at Bradt Elementary School for up to five days at the beginning of the school year. The motion was passed unanimously, seven members present and voting.

Approval of School Lunch Prices

Request for Approval of School Lunch Prices

MOTION made by Mr. Sabatini, seconded by Mr. Andriola, that the Board of Education approve the following adjusted student meal prices:

Milk – All Buildings	\$.40
Breakfast – All Buildings	\$1.00
Lunch – Elementary	\$2.00
Lunch – Middle School	\$2.50
Lunch – High School	\$2.50

The motion was passed unanimously, seven members present and voting.

*Adoption of Policy Statement***Request Adoption of Policy Statement**

MOTION made by Mr. Sabatini, seconded by Mr. Spadaro, that the Board of Education adopt the attached policy statement for free and reduced price meals or free milk. The motion was passed unanimously, seven members present and voting.

*Approval to Create Administrator for Student and Operational Support Services Position***Request for Approval to Create Administrator for Student and Operational Support Services Position**

MOTION made by Mrs. del Prado, seconded by Mr. Moran, that the Board of Education approve the creation of the following position: Administrator for Student and Operational Support Services as a 12-month position. The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Board of Education approve the following consensus agenda: 1) Minutes and 2) Personnel. The motion was passed unanimously, seven members present and voting.

Approved Minutes**Minutes**

APPROVED the minutes of the meetings held on June 20, 2011 and June 23, 2011.

Approved Personnel Recommendations**Personnel Recommendations**

APPROVED the following Personnel Recommendations:

Appointments

Denise A. Swezey, Assistant Superintendent for Business
2011-2012 Salary – \$127,036.63, plus benefits as stipulated

Patrick McGrath, Assistant Superintendent for Curriculum and Instruction
2011-2012 Salary – \$129,855.34, plus benefits as stipulated

Christopher Ruberti, Administrator for Student and Operational Support Services
2011-2012 Salary – \$85,000

Linda Crusan

Appointment: Part Time
Appointment: Mathematics (.6)
Date of Commencement September 1, 2011
Expiration Date: June 30, 2012
Certification Status: Mathematics 7-12, Permanent
Salary: **Step 10** plus graduate credits, pro-rated

Kevin Clough

Appointment: Part Time
Appointment: Social Studies (.2)
Date of Commencement September 1, 2011
Expiration Date: June 30, 2012
Certification Status: Social Studies 7-12, Initial
Salary: **Step 2** plus graduate credits, pro-rated

Appointments Cont'd Marvin Veeder
Appointment: Part Time
Appointment: English (.2)
Date of Commencement September 1, 2011
Expiration Date: June 30, 2012
Certification Status: English 7-12, Initial
Salary: **Step 2** plus graduate credits, pro-rated

The following employee has a Change in Employment Status

Erin Degnan
Previous Assignment: English (.2)
Current Assignment: Reinstatement of **Tenured Position (Call back)**
Effective Date: September 1, 2011
Salary: Step 6 plus graduate credits

Extracurricular Advisors - 2011-12 - Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
Arrowhead - Newspaper	Kathryn Ermie
Art Club	TBA
Audio-Visual Club	Richard Burega
Band Marching/Stage Band	Dan Jones
Class of 2012	Colleen Organ/Priscilla Perry
Class of 2013	Stephanie Arnold/Tara Shellard
Class of 2014	Dennae Hughes/Autumn Wallace
Class of 2015	TBA
Extracurricular Auditor	Sue Braiman
Extracurricular Treasurer	Danielle Hunt
French Honor Society	Pat Keegan
Impressions	TBA/Sandra Rowbo
International Club	Margaret Sutton
Key Club	TBA
Math Honor Society	Linda Crusan/Brett Hilko
Mohon Masque	Kathy Derochie, Director Nicole Gabriel - Assistant Director
Business & Marketing Honor Society	Margaret Morelli
History Club	Dennae Hughes/Tara Shellard/ Autumn Wallace
Hip Hop Club	Danielle Hunt/TBA
Masterminds	TBA
National Honor Society	Greg Massaroni
Rocket Club	George Reluzco
Peers for Peace	Diane Blinn/Adam Barr
Science Club	Jennifer Gribben
NYS Science Honor Society	Lua Rafalak/Dawn Aulita
Science Olympiad	Lua Rafalak/Dawn Aulita
Select Choir	Nicole Gabriel
Ski Club	Robert Buehler/Fred Saccocio
Spanish Honor Society	Nancy Ladd Butz/Heather Klikeman
Student Senate	Priscilla Perry/Dennae Hughes

Appointments Cont'd

Extracurricular Advisors - 2011-12 - Mohonasen High School	
Extracurricular Club/Organization	Advisor/Co-Advisor
Technology Club	Robert Buehler
Totem	Dennae Hughes/Stephanie Arnold
Tri M Music Honor Society	Kim Kondenar

Proctoring of Mohonasen HS Summer Regents

Name	Assignment	Rate
Nicole Zabloutny	Earth Science Lab Practical Earth Science Regents Exam	As per contract

Dean of Students - 2011 - 2012 (Stipend per MTA Contract)

Gregory Massaroni	High School
Meredith Eberz	High School

Program Facilitators - 2011 - 2012 (Stipend per MTA Contract)

Kimberly Kondenar	Performing Arts K-12
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Mohonasen HS Summer School - Substitute Teachers

Sara Bach
Ann Von Stetina

Fall Coaches - 2011

Position	Coach	Step
Boys JV Volleyball	Christopher Abel	Step 1
Modified Girls Volleyball	Carla Capobianco	Step 1
Modified Football Assistant	James Foster	Step 3

Volunteer Coaches - Fall 2011

Lori Moore - Girls' Soccer
Michael Karp - Football

Marc Vachon

Assignment: Continuing Education Swim Programs 2011-2012
Salary: \$5,100 Stipend/Summer Program
Salary: \$1,685 Stipend/School Year

Patricia Hopkins

Assignment: 2011-2012 Continuing Education Coordinator
Salary: \$8,312

James Dilbone

Assignment: Energy Educator
Salary: \$21,535

James Dilbone

Assignment: Data Warehouse Coordinator - Grant Funded
Salary: \$3,500

Appointments Cont'd	Alma DiCocco	
	<u>Assignment:</u>	Census Coordinator – 2011-2012
	<u>Salary:</u>	\$1,658
	David Peck	
	<u>Assignment:</u>	P/T Cleaner
	<u>Effective Date:</u>	July 5, 2011
	<u>Salary:</u>	Step 7 (hourly)
	Donna Beebe	
	<u>Assignment:</u>	Substitute Bus Aide
	<u>Effective Date:</u>	September 1, 2011
	<u>Salary:</u>	\$9.50 /hour
	Diane Trestick	
<u>Assignment:</u>	Substitute Bus Aide	
<u>Effective Date:</u>	September 1, 2011	
<u>Salary:</u>	\$9.50 /hour	
Kevin Grant		
<u>Assignment:</u>	Substitute Mechanic	
<u>Effective Date:</u>	July 5, 2011	
<u>Salary:</u>	\$14.45 /hour	
Ronald Lohmann		
<u>Assignment:</u>	Temporary Cleaner	
<u>Effective Date:</u>	July 5, 2011 – August, 26, 2011	
<u>Salary:</u>	\$10.62 /hour	
Jennifer West		
<u>Assignment:</u>	Temporary Cleaner	
<u>Effective Date:</u>	July 5, 2011 – August 26, 2011	
<u>Salary:</u>	\$10.62 /hour	
Resignations	Kristofer Rose	
	<u>Assignment:</u>	English
	<u>Effective Date:</u>	June 30, 2011
Marcelino Andino		
<u>Assignment:</u>	P/T Bus Driver	
<u>Effective Date:</u>	Close of business June 20, 2011	
James Flynn		
<u>Assignment:</u>	P/T Bus Aide	
<u>Effective Date:</u>	June 28, 2011	
Removal from Service	Donna Beebe	
	<u>Assignment:</u>	P/T Bus Aide
	<u>Effective Date:</u>	Close of Business June 24, 2011

***Rescind Removal
from Service***

Rescind the following Removal from Service (from the 6/20/11 agenda)

Shirley Slingerland

Assignment: P/T Bus Aide

Effective Date: Close of Business June 24, 2011

Terminations

Michelle Schips

Assignment: P/T Teaching Assistant

Effective Date: Close of business June 10, 2011

Mr. Cafarelli congratulated Mr. Chris Ruberti on his new appointment.

Privilege of the Floor

No comments were made.

Executive Session

MOTION made by Mr. Sabatini, seconded by Mrs. French, that an executive session be convened at 7:00 PM for the purpose of discussing the Superintendent's evaluation. The motion was passed unanimously, seven members present and voting.

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the executive session be adjourned at 8:30 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education meeting be adjourned at 8:31 PM. The motion was passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk