



**Minutes of 2009-2010 Organizational Meeting of the Board of Education  
Tuesday, July 6, 2010, 6:00 PM  
Farnsworth Technology Center/Mohonasen High School**

**Call to Order**

The Board meeting was called to order by the District Clerk, Mrs. Swezey, at 5:11 PM. Mrs. Swezey requested those present to stand and join in the Pledge of Allegiance to the Flag.

**Roll Call**

**Board Members Present:** *Thomas Andriola, Dominic Cafarelli, Eileen French, Mark Sabatini and Gary Spadaro*

**Board Members Absent:** *Nancy del Prado and Joseph Salamone*

**Administrators Present:** *Dr. Kathleen Spring and Mrs. Swezey*

**Executive Session**

MOTION made by Mr. Spadaro, seconded by Mrs. French, that an executive session be convened at 5:12 PM for the purpose of discussing a personnel appointment. The motion was passed unanimously, five members present and voting.

Mrs. del Prado arrived at 5:20 PM.

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the executive session be adjourned at 6:15 PM. The motion was passed unanimously, six members present and voting.

**Return to Public Session**

The Board meeting was called to order by Mrs. Denise Swezey, District Clerk, at 6:17 PM. Mrs. Swezey requested those present to stand and join in the Pledge of Allegiance to the Flag.

**Roll Call**

**Board Members Present:** *Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Eileen French, Mark Sabatini and Gary Spadaro*

**Board Members Absent:** *Joseph Salamone*

**Administrators Present:** *Dr. Kathleen Spring, Denise Swezey, Karla Empie, David Collins, Makensie Bullinger, Tim Hulihan, Debra Male, Scott Hays, Deborah Kavanaugh, Diane McIver, Chris Ruberti, Gerry Garing, Heidi Bromley and Keith Rafaniello*

**Others in Attendance:** *2 faculty members, 6 district residents*

*Administration of Oath of Faithful Performance to Board Members  
Beginning New Term*

**Administration of Oath of Faithful Performance of Office to Board Members  
Beginning New Term of Office**

Mrs. Swezey administered the oath of office to Mr. Dominic Cafarelli and Mr. Mark Sabatini, who were elected to three-year terms at the Annual Meeting in May.

*Nominations for  
President of the Board*

**Election of Officers**

**President of the Board: Education Law 1701, 2504, 2563**

Mrs. Swezey asked for nominations for the office of the President of the Board. Mrs. French nominated Dominic Cafarelli. Mrs. del Prado seconded the nomination. Mr. Cafarelli was unanimously elected President of the Board of Education.

*Nominations for Vice President of the Board*

**Vice President: Education Law 1701, 2504**

Mrs. Swezey asked for nominations for the office of the Vice President of the Board. Mrs. del Prado nominated Mr. Spadaro. Mr. Andriola seconded the nomination. Mr. Spadaro was unanimously elected Vice President of the Board and was administered the oath of office.

Mr. Cafarelli and Mr. Spadaro were administered the Oath of Office. Mr. Cafarelli conducted the remainder of the meeting.

*Appointment of District Officers*

**Appointment of District Officers – Effective July 1, 2010**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the following District Officers:

District Clerk	Denise Swezey – no stipend
District Treasurer	Tracey Freemantle - \$2,625
Assistant Treasurer	Celeste O'Neill – no stipend
Internal Claims Auditor	Susan Clouthier-Braiman - \$3,882 stipend
Central Registrar	Terrie Furbeck – no stipend
Secretary to the Board	Nancy Brassard - \$6,210 stipend
Deputy District Clerk	Nancy Brassard – no stipend

The motion was passed unanimously, six members present and voting.

*Appointment of School District Physician*

**Appointment of School District Physician**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve the appointment of Dr. Jay Kravitz, 1667 Elizabeth Street, Schenectady, New York as school district physician from July 1, 2010 through June 30, 2011, with the fee for services not to exceed \$30,900, plus benefits. The motion was passed unanimously, six members present and voting.

*Appointment of General Legal/Litigation Counsel*

**Appointment of General Legal/Litigation Counsel**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211, to the position of General Legal/Litigation Counsel from July 1, 2010 through June 30, 2011, at an hourly rate of \$140 for all non-litigation matters and \$160 per hour for all litigation matters. The motion was passed unanimously, six members present and voting.

*Appointment of Labor Relations Counsel*

**Appointment of Labor Relations Counsel**

MOTION made by Mr. Andriola, seconded by Mr. Sabatini, that the Board of Education approve the appointment of the attorney firm of McCary & Huff, 107 N. Ballston Avenue, Scotia, NY 12302, to provide legal services pertaining to labor relations and the administration of collective bargaining agreements from July 1, 2010 through June 30, 2011 at an hourly rate of \$125. The motion was passed unanimously, six members present and voting.

*Appointment of Litigation Counsel*

**Appointment of Litigation Counsel**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve the appointment of the attorney firm of Ferrara & Fiorenza, 5010 Campuswood Drive, East Syracuse, NY 13057, to provide legal services pertaining to possible litigations or arbitrations during the school year of July 1, 2010 through June 30, 2011, at an hourly rate of \$175. The motion was passed

unanimously, six members present and voting.

*Appointment of Counsel for Tax Certiorari*

**Appointment of Counsel for Tax Certiorari**

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of Education approve the appointment of the attorney firm of Tabner, Ryan & Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2010 through June 30, 2011, at an hourly rate of \$120. The motion was passed unanimously, six members present and voting.

*Appointment of School Attendance Officers*

**Appointment of School Attendance Officers**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the following individuals to serve as School Attendance Officers during the 2010-2011 school year:

Bradt School	Alma DiCocco
Pinewood School	Lisa Karandy
Draper Middle School	Toni DiLorenzo
High School	Cindy Clough

The motion was passed unanimously, six members present and voting.

*Appointment of Independent Auditor*

**Appointment of Independent Auditor**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education approve the appointment of the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2010 through June 30, 2011, for a base cost of \$16,000. The motion was passed unanimously, six members present and voting.

*Appointment of Internal Auditor*

**Appointment of Internal Auditor**

MOTION made by Mrs. del Prado, seconded by Mr. Andriola, that the Board of Education approve the appointment of Questar III BOCES, through an Intermunicipal Agreement for Internal Auditing Services, for the school year of July 1, 2010 through June 30, 2011 at a cost of \$11,600 per year. The motion was passed unanimously, six members present and voting.

*Appointment of Tax Collectors*

**Appointment of Tax Collectors**

MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the Board of Education approve the appointment of the town clerks of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2010 through June 30, 2011. The motion was passed unanimously, six members present and voting.

*District Representative for Public Law 874*

**District Representative for Public Law 874 (Federal Government Impact Aid)**

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Board of Education approve the Assistant Superintendent for Business as the designated district representative for Public Law 874 during the 2010-2011 school year. The motion was passed unanimously, six members present and voting.

*Designation of School District Newspapers*

**Designation of School District Newspapers**

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the Board of

Education approve the Schenectady Daily Gazette and the Rotterdam Spotlight as the official school district newspapers during 2010-2011. The motion was passed unanimously, six members present and voting.

*Authorization of Representative for All Federal Funds*

**Authorization of Representative for All Federal Funds**

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Board of Education approve the Superintendent of Schools as the designated authorized representative for the purpose of filing applications for grants under all Federal funds. The motion was passed unanimously, six members present and voting.

*Authorization of Approvals for Attendance at Conferences and Seminars*

**Authorization of Approvals for Attendance at Conferences and Seminars**

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Superintendent of Schools be designated as the authorized representative for the approval of attendance at conferences and seminars. The motion was passed unanimously, six members present and voting.

*Authorization to Invest*

**Authorization to Invest**

MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the Assistant Superintendent for Business be authorized to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000, in accordance with Section 165 of the Local Finance Law. The motion was passed unanimously, six members present and voting.

*Single Signature Authorization*

**Single Signature Authorization**

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the Board of Education approve the School District Treasurer and Assistant Treasurer be authorized to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. The motion was passed unanimously, six members present and voting.

*Establish Dates, Time and Place for Special & Regular Monthly Board Meetings for the 2010-2011 School Year*

**Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2010-2011 School Year**

MOTION made by Mr. Sabatini, seconded by Mr. Andriola, that the Board of Education approve the proposed calendar for 2010-2011 meeting dates. After a brief discussion, it was decided to change the date of the December Board meetings, as reflected in the calendar below:

<b>Organizational Meeting – July 6, 2010 – 6:00 PM</b>	
<b>Business Meetings – July 6, 2010 – 6:00 PM; August 16, 2010 – 6:00 PM</b>	
<b>Instructional Presentations 7:00 PM</b>	<b>Business Meetings 7:00 PM</b>
September 13, 2010	September 27, 2010
October 4, 2010	October 18, 2010
November 8, 2010	November 22, 2010
December 6, 2010	December 13, 2010
January 10, 2011	January 24, 2011
February 7, 2011	February 28, 2011
March 7, 2011	March 21, 2011
April 4, 2011	April 25, 2011
May 9, 2011	May 23, 2011
June 6, 2011	June 20, 2011

The motion was passed unanimously, six members present and voting.

*Selection of Capital District School Boards Association Delegate & Alternate*

**Selection of: Capital District School Boards Association Delegate and Alternate**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education approve the selection of Mr. Mark Sabatini as the Capital District School Boards Association delegate and Mrs. Eileen French as the alternate. The motion was passed unanimously, six members present and voting.

*Selection of Audit Committee Members*

**Selection of: Audit Committee Members**

MOTION made by Mrs. French, seconded by Mr. Sabatini, that the Board of Education approve the selection of Mrs. del Prado, Mrs. French and Mr. Andriola as Audit Committee Members. The motion was passed unanimously, six members present and voting.

*Central Treasurer/Extra-Classroom Activities Accounts*

**Central Treasurer/Extra-Classroom Activities Accounts**

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education approve the appointment of Danielle Hunt as Central Treasurer/Student Activities Account, from July 1, 2010 through June 30, 2011 at a stipend of \$2,698. The motion was passed unanimously, six members present and voting.

*District Residency Investigator*

**District Residency Investigator**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of Wayne Calder as the designated District Residency Investigator at an hourly rate of \$27.50/hour. The motion was passed unanimously, six members present and voting.

*Records Access Officer*

**Records Access Officer**

MOTION made by Mr. Andriola, seconded by Mrs. French, that Tracey Freemantle be designated as the District Records Access Officer at a stipend of \$750. The motion was passed unanimously, six members present and voting.

*Medicaid Compliance Officer*

**Appointment of Medicaid Compliance Officer**

MOTION made by Mr. Sabatini, seconded by Mrs. del Prado, that the Assistant Superintendent for Business be designated the Medicaid Compliance Officer. The motion was passed unanimously, six members present and voting. Mrs. del Prado said that she wanted to make Board members aware of the fact that the Medicaid Inspector General's office is randomly calling school board members asking them if the district has a Medicaid Compliance program and the name of the Medicaid Compliance Officer.

*Records Management Officer*

**Records Management Officer**

MOTION made by Mrs. del Prado, seconded by Mrs. French, that Tracey Freemantle be designated as the District Records Management Officer for a stipend of \$750. The motion was passed unanimously, six members present and voting.

*HIPAA Compliance Officer*

**HIPAA Compliance Officer**

MOTION made by Mr. French, seconded by Mr. Andriola, that Tracey Freemantle be designated as HIPAA Compliance Officer with a stipend of \$500. The motion was passed unanimously, six members present and voting.

*Title IX Officer – Sexual Harassment Complaint Investigation*

**Title IX Officer – Sexual Harassment Complaint Investigation**

MOTION made by Mrs. del Prado, seconded by Mr. French, that Mrs. Karla Empie and Mr. Patrick McGrath be designated as Title IX Officers – sexual harassment complaint investigations. The motion was passed unanimously, six members present and voting.

*Purchasing Agent*

**Purchasing Agent**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Assistant Superintendent for Business be designated as District Purchasing Agent.

*Asbestos Designee*

**Asbestos Designee**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Director of Facilities be appointed District Asbestos Designee. The motion was passed unanimously, six members present and voting.

*Payroll Certifier*

**Payroll Certifier**

MOTION made by Mr. Spadaro, seconded by Mr. Sabatini, that the Superintendent of Schools be authorized to certify payrolls. The motion was passed unanimously, six members present and voting.

*Designation of Official Depositories for School Funds*

**Designation of Official Depositories for School Funds**

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the following financial institutions be designated as official depositories for school district funds:

Key Bank	M.B.I.A. CLASS	First Niagara
J. P. Morgan Chase	Citizens Bank	

The motion was passed unanimously, six members present and voting.

*Petty Cash Authorization*

**Petty Cash Authorization**

MOTION made by Mr. Spadaro, seconded by Mrs. French, that the following petty cash accounts be established for the period of July 1, 2010 through June 30, 2011:

Location	Financial Custodian	Amount
Senior High School	Principal	\$100
Draper Middle School	Principal	\$100
Pinewood Elementary School	Principal	\$100
Bradt Primary School	Principal	\$100
Business Office	Supervisor of Accounting/Finance	\$100
Transportation Department	Transportation Supervisor	\$100
Food Service Department	Food Service Supervisor	\$250

The motion was passed unanimously, six members present and voting.

*Census Enumerator*

**Census Enumerator**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that Alma DiCocco serve as the census enumerator for the school district during the 2010-2011 school year, performing said duties in accordance with Education Law 3242. (A total allocation of \$3,750 has been earmarked for the provision of said services by the enumerator and the census takers and to purchase supplies.) The motion was passed unanimously, six members present and voting.

*Bonding*

**Bonding**

MOTION made by Mr. Andriola, seconded by Mr. Sabatini, that the Board of Education approve the use of Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner’s Regulation 170.2. The motion was passed unanimously, six members present and voting.

*Budget Transfers*

**Budget Transfers**

MOTION made by Mr. Sabatini, seconded by Mrs. del Prado, that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner’s Regulation 170.2 and other relevant laws and regulations. The motion was passed unanimously, six members present and voting.

*Mileage Reimbursement Rate*

**Mileage Reimbursement Rate**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the rate for reimbursement of claims for business use of personal vehicles be established at \$.50 per mile for the 2010-2011 school year. The motion was passed unanimously, six members present and voting.

*Readoption of Board Policies*

**Readoption of Board Policies**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the existing policies of the Board of Education be re-adopted for the 2010-2011 school year until the same are amended or rescinded. The motion was passed unanimously, six members present and voting.

*Readoption of Board Policy #5520 – District Investments*

**Readoption of Board Policy #5220 – District Investments**

MOTION made by Mr. Spadaro, seconded by Mr. Andriola, that Board Policy #5220 – District Investments be re-adopted for the 2010-2011 school year or until the same is amended. The motion was passed unanimously, six members present and voting.

*Readoption of Board Policy #5410 – Purchasing*

**Readoption of Board Policy #5410 – Purchasing**

MOTION made by Mrs. French, seconded by Mr. Andriola, that Board Policy #5410 – Purchasing be re-adopted for the 2010-2011 school year or until the same is amended. The motion was passed unanimously, six members present and voting.

*Workers’ Compensation Trust*

**Workers’ Compensation Trust**

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Assistant Superintendent for Business be and hereby is designated to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers Compensation, the New York State Public Schools Statewide Workers’ Compensation Trust, and that the Superintendent be and hereby is designated to serve as alternate Trustee under the Plan for the 2010-2011 school year. The motion was passed unanimously, six members present and voting.

*Capital Area Schools Health Insurance Consortium (CASHIC)*

**Capital Area Schools Health Insurance Consortium (CASHIC)**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the

2010-2011 school year and the Superintendent be and hereby is designated to serve as alternate Trustee under the plan for the 2010-2011 school year. The motion was passed unanimously, six members present and voting.

**Communications – Superintendent**

**Superintendent**

Dr. Spring stated that at the July 26<sup>th</sup> Board meeting there would be a presentation on Regents results and the Capital Area School’s Business Review.

**Board of Education**

**Board of Education**

Mr. Cafarelli congratulated and welcomed Mr. Sabatini to the Board of Education. Mr. Cafarelli also commented that the high school graduation ceremony went very well.

Mrs. del Prado stated that tomorrow afternoon she will be attending a meeting of the Commissioner’s Advisory Council to discuss issues of importance for school boards. She said she will give a follow-up report at the next meeting.

**Public Privilege of the Floor**

**Public Privilege of the Floor**

Mr. Craig Radliff of Stacey Crest Drive reminded everyone that this Friday the Mohonasen Foundation for Excellence is having a golf outing and said there were spots still open for golfing if anyone was interested. He also commented that it would be helpful if the date and time of the Board meeting was put on the web earlier in the week rather than on Friday.

Mrs. Judy Carnavos asked if more SNNs could be sent regarding academic events going on in the district.

**New Business – Instructional**  
*Special Education Recommendations*

**Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements**

MOTION made by Mrs. del Prado, seconded by Mr. Andriola, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on March 29; April 21, 22, 30; May 4; June 8, 9, 14, 16, 17, 18 and 22, 2010. The motion was passed unanimously, six members present and voting.

**New Business – Business/Personnel**  
*Approval of Budget Re-Appropriation – Mohon Masque*

**Request Approval of Budget Re-Appropriation – Mohon Masque**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education amend the 2009-2010 budget as follows:

Increase A510	Estimated Revenue	\$32,603.80
Increase A2770.4	Unclassified Receipts	\$32,603.80
Increase A960	Appropriations	\$32,603.80
Increase A2110.409	Drama-Professional Services	\$15,257.80
Increase A2110.459	Drama Expenditures	\$ 6,775.00
Increase A2110.159	Salaries/Instruc. Drama	\$ 9,071.00
Increase A2110.169	Non-Instructional Salaries Drama	\$ 1,500.00

The motion was passed unanimously, six members present and voting.

*Approval of Tax Refund*

**Request Approval for Tax Refund**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education authorize a tax refund to John Kwiatkowski for 2009 in the amount of \$1,599.60. The motion was passed unanimously, six members present and voting.

*Approval of Contract with Center for Disability Services/Langan School for Summer 2010*

**Request for Approval of Contract with Center for Disability Services/Langan School for Summer 2010**

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of Education approve a contract with the Center for Disability Services/Langan School at a rate of \$3,211 per month per student for a total cost of \$19,266.00 for the summer 2010 program. The motion was passed unanimously, six members present and voting.

*Approved Grant of Easement to Niagara Mohawk Corp. at Bradt School*

**Request to Approve Grant of Easement to Niagara Mohawk Power Corporation at Bradt Elementary School**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education adopt the following resolution approve the following Grant of Easement to Niagara Mohawk Power Corporation for work at Bradt Elementary School, Hamburg Street, Rotterdam:

WHEREAS, in conjunction with electrical work being done at Bradt Elementary School, Niagara Mohawk Power Corporation will be making improvements to the electric facilities provided by, and

WHEREAS, Niagara Mohawk Power Corporation has requested an easement for those facilities, and

WHEREAS, Section 5 of the Education law expressly permits a Board of Education, without approval of the voters of the school district, to convey to any public utility an easement over school property for public utility services, it is

RESOLVED, that an appropriate easement be granted to Niagara Mohawk Power Corporation in the form presented to the Board of Education at this meeting, and it is further

RESOLVED, that the President of the Board of Education is authorized to execute said easement.

The motion was passed unanimously, six members present and voting.

*Approved Free Breakfast & Lunch for up to 5 Days for Students at Bradt*

**Request Approval to Provide Free Breakfast and Lunch for Up to Five Days for Students at Bradt Elementary School During the Month of September as They Transition into School**

MOTION made by Mr. Spadaro, seconded by Mrs. French, that the Board of Education continue to provide free breakfast and lunch to the students at Bradt Elementary School for up to five days at the beginning of the school year. The motion was passed unanimously, six members present and voting.

*Approval to Enter into a Summer Transportation*

**Request for Approval to Enter into a Summer Transportation Contract with Oswego County BOCES**

*Contract with Oswego County BOCES*

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve a summer transportation contract with Oswego County BOCES for the period of July 11, 2010 through August 20, 2010 at a total anticipated cost of \$4,175. The motion was passed unanimously, six members present and voting.

*Approval of Handicapped Contract with Schenectady County ARC, Inc.*

**Request for Approval of Handicapped Contract with Schenectady County ARC, Inc.**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve a contract with Schenectady County ARC, Inc. at a rate of \$2,100 for one district resident student for the summer 2010 component. The motion was passed unanimously, six members present and voting.

*Approval of Budget Reappropriation – Distance Learning*

**Request Approval of Budget Reappropriation – Distance Learning**

MOTION made by Mr. Andriola, seconded by Mr. Spadaro, that the Board of Education amend the 2009-2010 budget as follows:

Increase A510	Estimated Revenue	\$47,449.00
Increase A2770	Unclassified Revenue	\$47,449.00
Increase A960	Appropriations	\$47,449.00
Increase A2110.490 0-0	BOCES-Occ.Ed. – Teaching	\$47,449.00
	Regular School	

The motion was passed unanimously, six members present and voting.

*Approval of First Reading of Board Policies*

**Request for Approval of First Reading of Board Policies**

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education approve the first reading of the following policies:

- 3120 School District Standards and Guidelines for Web Page Publishing
- 5314 Use of District Credit Card
- 6171 Safe Mentoring
- 6551 Family and Medical Leave Act
- 7110 Comprehensive Student Attendance Policy
- 7211 Provision of Interpreter Services to Parents who are Hearing Impaired
- 7250 Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
- 7315 Student Use of Computerized Information Resources (Acceptable Use Policy)
- 7611 Children with Disabilities
- 8271 Children’s Internet Protection Act: Internet Content Filtering/Safety Policy

The motion was passed unanimously, six members present and voting.

*Approval of Memorandum of Agreement with MAA for Salary Freeze*

**Request for Approval of Memorandum of Agreement with Mohonasen Administrator’s Association for Salary Freeze through January 1, 2011**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education approve the MOA between the district and Mohonasen Administrators’ Association effective July 1, 2009 through June 30, 2012 and authorize the Superintendent to execute the agreement. The motion was passed

unanimously, six members present and voting.

*Approval of Memorandum of Agreement with MSA for Salary Freeze*

**Request for Approval of Memorandum of Agreement with Mohonasen Supervisors’ Association for Salary Freeze through January 1, 2011**

MOTION made by Mrs. del Prado, seconded by Mr. Andriola, that the Board of Education approve the MOA between the district and Mohonasen Supervisors’ Association effective July 1, 2009 through June 30, 2012 and authorize the Superintendent to execute the agreement. The motion was passed unanimously, six members present and voting.

*Approval of Agreement with Energy Curtailment Specialists, Inc.*

**Request for Approval of Agreement with Energy Curtailment Specialists, Inc.**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education enter into an agreement with Energy Curtailment Specialists, Inc. for their Power Pay New York Program effective June 30, 2010. The motion was passed unanimously, six members present and voting.

*Approval of Substitute Rates Not Covered by Substitute Teachers’ Contract*

**Request Approval of Substitute Rates Not Covered by Substitute Teachers’ Contract**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education establish the following substitute rates, effective July 1, 2010 until otherwise approved by the Board of Education:

Position	Step 1 2010-11 Contract Per Hour	Current Substitute Rates (from 09-10)	Recommended Substitute Rates 2010-11 & beyond
Typist	\$12.81	\$12.25	\$12.35
Acct. Clerk	\$12.81	\$12.25	\$12.35
Steno/IPS I	\$12.81	\$12.25	\$12.35
Mail Clerk	\$12.16	\$11.25	\$11.35
Monitor	\$13.23	\$12.25	\$12.35
Cleaner	\$10.31	\$ 9.25	\$ 9.35
Custodian	\$14.08	\$12.60	\$12.75
Cook	\$10.30	\$ 9.25	\$ 9.35
Aides – Bus/Teacher/Clerical	\$10.31	\$ 9.25	\$ 9.35
FSH	\$ 9.78	\$ 9.00	\$ 9.20
Bus Driver	\$15.38	\$13.50	\$13.65
Motor Vehicle Operator	\$ 9.26	\$ 8.50	\$ 8.75
Messenger	\$10.75	\$ 9.85	\$10.00
Mechanic	\$15.37	\$14.00	\$14.25
Groundsman	\$14.09	\$12.75	\$12.85
Health Office Assistant	\$14.24	\$13.25	\$13.50
Nurse	\$18.47	\$19.25	\$19.35
Attendance Clerk	\$11.87	\$10.75	\$10.85
Teacher Assistant	\$11.50	\$ 9.00	\$10.85

The motion was passed unanimously, six members present and voting.

*Approval to Enter into a Contract for Nursing Services for Summer 2010 with Karalyne Cagnina, LPN*

**Request for Approval to Enter into a Contract for Nursing Services for Summer 2010 with Karalyne Cagnina, LPN (Revised)**

MOTION made by Mr. Spadaro, seconded by Mr. Andriola, that the Board of Education enter into a contract with Karalyne Cagnina to provide nursing services to District resident student(s) at a cost of \$20.00 per hour, for approximately \$4,000.00, for the period commencing July 12, 2010 and continuing through August 20, 2010. The motion was passed unanimously, six members present and voting.

*Adoption of Policy Statement*

**Request Adoption of Policy Statement**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education adopt the policy statement for free and reduced price meals or free milk. The motion was passed unanimously, six members present and voting.

*Authorization for Superintendent to Enter into Septic System Agreement with Town of Rotterdam*

**Request Authorization for Superintendent to Enter into Septic System Agreement with the Town of Rotterdam**

MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education authorize the Superintendent to negotiate as required on the District's behalf and enter into an agreement with the Town of Rotterdam for the Pinewood sewer work and to execute any related documents. The motion was passed unanimously, six members present and voting.

**Request Approval for a Civil Service Law Section 75 Disciplinary Hearing and Designation of Hearing Officer**

MOTION made by Mrs. del Prado, seconded by Mr. Sabatini, that the Board of Education approve the following resolution:

WHEREAS, the Superintendent of Schools is preferring disciplinary charges pursuant to New York State Civil Service Law Section 75 against an employee of the Mohonasen Central School District; and,

WHEREAS, the Board of Education of the Mohonasen Central School District desires to exercise its authority to appoint a hearing officer to hear this matter and return a report and recommendation to it concerning the proceeding.

IT IS THEREFORE RESOLVED that Brian Devane, Esq. is appointed as Hearing Officer in a certain matter involving disciplinary charges involving an employee of the Mohonasen Central School District. Mr. Devane is directed to conduct the hearing and return his report and recommendations in accordance with New York State Civil Service Law Section 75.

The motion was passed unanimously, six members present and voting.

**Consensus Agenda**

MOTION made by Mr. Spadaro, seconded by Mr. Andriola, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Bids/Change Orders and 3) Personnel. The motion was passed unanimously, six members present and voting.

**Minutes**

APPROVED minutes of the meeting held on June 21, 2010.

**Bids/Change Orders**

*Bids for Miscellaneous Transportations Items (Brakes, Exhaust, Fluids, Parts)*

- APPROVED the award of contracts to furnish supplies for the 2010-2011 school year to the lowest bidder meeting specifications as noted below:

**Miscellaneous Transportation Items (Brakes, Exhaust, Fluids, Parts)**

Bus Parts Warehouse	\$4,301.95
DeNooyer Chevrolet, Inc.	\$ 250.99
H.L. Gage Sales, Inc.	\$4,266.75
Leonard Bus Sales, Inc.	\$4,306.76
Matthews Buses, Inc.	\$6,178.60
Schenectady Unit Auto Parts	\$9,303.86
United Auto Supply	\$3,079.41
Watkins Spring Co., Inc.	\$1,396.30
Zep Sales & Service	\$ 601.80

*Bus Body Repair Service*

**Bus Body Repair Service**

RC Enterprises Bus & Truck, Inc.	\$51/hour
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*Office & Medical Supplies Bid*

- APPROVED the award of contracts to furnish supplies for the 2010-2011 school year to the lowest bidder meeting specifications as noted below:

**Office Supplies**

W. B. Mason	\$1,278.98
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**Medical Supplies**

School Health Corporation	\$ 407.92
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*Approved Award of Various Bids:*

- APPROVED the award of contracts to furnish supplies for the 2010-2011 school year to the lowest bidder meeting specifications as noted below:

*-Pizza Bid*

**Pizza**

Homestyle Pizza:	\$5.95 per 18" x 26" sheet pan
	\$11.95 per 16" round
Wolfe's Pizza:	\$4.35 per 18"x26" shell – unbaked
	\$4.95 per 18"x26" shell – unbaked wheat

*-Grocery, Frozen Foods & Meats Bid*

**Grocery, Frozen Foods & Meats**

Quandt's Distributors	\$10,297.04
Sysco Foods, Inc.	\$30,146.76
Ginsberg's	\$26,866.83
US Foodservice	\$24,918.06

*-Bread/Rolls Bid*

**Bread/Rolls**

Bimbo Foods (Freihofer Baking Co.)	\$4,861.00
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*-Bakery Products Bid*

**Bakery Products**

New Mt. Pleasant Bakery	\$4,737.20
Bagels & Bakes	\$5,385.00
Formisano Bakery	\$1,240.00



*-Pest Control Bid*

**Pest Control**

Pugliese Pest Solutions

\$2,148.00

*Approved Personnel Recommendations:*

APPROVED the following Personnel Recommendations:

***Tenure Recommendations***

Amanda Rider

Tenure Area: Special Education

Effective Date: December 15, 2010

Amy Varano

Tenure Area: Elementary Education

Effective Date: January 31, 2011

***Appointments***

Brianna DiBiase

Appointment: P/T Teaching Assistant (6 hours)

Effective: September 1, 2010

Salary: Step 3

Kristin Bellizzi

Appointment: P/T Teaching Assistant (6 hours)

Effective: September 1, 2010

Salary: Step 2

Ashlee Yonos

Appointment: P/T Teaching Assistant (6 hours)

Effective: September 1, 2010

Salary: Step 2

Marc Vachon

Assignment: Continuing Education Swim Programs 2010-2011

Salary: \$5,000 stipend/Summer Program

Salary: \$1,650 stipend/School Year

Patricia Hopkins

Assignment: 2010-2011 Continuing Education Coordinator

Salary: \$8,229

James Dilbone

Assignment: Energy Educator

Salary: \$21,321

James Dilbone

Assignment: Data Warehouse Coordinator – Grant Funded

Salary: \$3,500

Alma DiCocco

Assignment: Census Coordinator – 2010-2011

Salary: \$1,625

**Appointments Cont'd Summer Work – Special Education**

Name	Assignment	# of Days
Kathleen Ives-Kline	Assistive Technology	5 days
Elizabeth Young	School Psychologist	5 days
Andrea Conover	CSE Chairperson	15 days

**Summer School – 2010/Special Education – July 6-August 13, 2010/  
8:00 am –1:30 pm)**

Name	Assignment	Step
Debra Brown	Teacher - Language Concepts	9
Bernadette Callender	Teacher – Developmental Skills 1	2
Kathleen Sansone	Teacher – Developmental Skills 2	9
Maria Britti	Teacher Aide – ARC	3
Adelia Hilko	Teacher Aide – Language Concepts (2 days ea. wk)	5
Sabrina DePoalo	Teacher Aide – Language Concepts (3 days ea. wk)	4
Medalyn Gonzales	Teacher Aide - Developmental Skills 2	5
Patricia Dergosits	Teacher Aide - Developmental Skills 1	6
Kathy Holoboski	Teacher Aide - Developmental Skills 2	5
Jo-Ann Berning	Teacher Aide - Developmental Skills 2	1
Tina Nordstrom	Teacher Aide - Language Concepts	1
Mary Carrigan-Peek	Speech Pathologist (2 days ea. week)	2

**Summer School – 2010/Special Education - Substitutes**

Amanda Marshall  
Kristina Gabriele

**2010 Pinewood AIS Summer School (July 6 – August 5, 2010) – 3 hrs/day**

Name	Step
Emery Dergosits	2

**Extracurricular Advisors/HS – 2010-2011 (Stipend per MTA Contract)**

Extracurricular Club/Organization	Advisor/Co-Advisor
Totem	Dennae Hughes/Stephanie Arnold

**Fall Coaches - 2010**

Position	Coach	Step
JV Football Assistant	Thad Roderick	Step 4
Strength & Conditioning - Football	Thad Roderick	\$343

Gregory Mattice

Assignment: Lifeguard (Level 1)  
Effective: August 23, 2010  
Salary: \$9.00 /hour

Gregory Mattice

Assignment: Water Safety Instructor Aide  
Effective: August 23, 2010  
Salary: \$9.25 /hour

**Appointments Cont'd**

Scott Bank  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Melody Fazio  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Athena Gallop  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Mark Hitchcock  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Christine Mitchell  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Joseph Mitchell  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Nicholas Santuccione  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Laura Stickle  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – September 3, 2010  
Salary: \$10.31 /hour

Michael King  
Assignment: Temporary Cleaner  
Effective: July 6, 2010 – August 31, 2010  
Salary: \$10.31 /hour

Jennifer West  
Assignment: Temporary Cleaner  
Effective: July 1, 2010 – August 31, 2010  
Salary: \$10.31 /hour

**Appointments Cont'd** Carrie Soltis  
Assignment: Temporary Grounds Person  
Effective: July 1, 2010 – September 3, 2010  
Salary: \$14.09 /hour

**Rescind Appointment** William Rourke  
Assignment: Custodial Leader  
Effective: July 1, 2010 – June 30, 2011

**Resignations**

Patricia Busa  
Assignment: Health Office Assistant  
Effective Date: June 22, 2010

Matthew Rider  
Assignment: Summer School/Skills Math 8  
Effective Date: June 28, 2010

Ryan Johnson  
Assignment: JV Football Assistant Coach/Strength & Conditioning - Football  
Effective Date: June 16, 2010

**Removal from Service** Paul Chevalier  
Assignment: 19-A Trainer/Record Keeper  
Effective Date: July 6, 2010

Mr. Cafarelli congratulated Mrs. Amy Varano on her tenure appointment.

**Privilege of the Floor** Mrs. Judy Carnavos asked questions about the Project Lead the Way program.

**Executive Session** MOTION made by Mrs. French, seconded by Mrs. del Prado, that an executive session be convened at 6:59 PM for the purpose of discussing a personnel appointment. The motion was passed unanimously, six members present and voting.

MOTION made by Mr. Sabatini, seconded by Mr. Spadaro, that the executive session be adjourned at 8:48 PM. The motion was passed unanimously, six members present and voting.

**Adjournment** MOTION made by Mr. Andriola, seconded by Mrs. French, that the Board of Education meeting be adjourned at 8:49 PM. The motion passed unanimously, six members present and voting.