



Mohonasen Central School District

*Minutes of Meeting of the Board of Education
Monday, August 24, 2009 – Mohonasen High School*

Call to Order

The meeting was called to order by the President, Mr. Cafarelli, at 5:00 PM.

Roll Call

Board Members Present: Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Charles Macejka, Joseph Salamone, Gary Spadaro

Administrators Present: Dr. Kathleen Spring, Denise Swezey, Patrick McGrath

Others in Attendance: Christopher Langlois, Jeff West, Randy Collins, Baani Singh

Executive Session

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that an executive session be convened at 5:00 PM for the purpose of attorney/client communications. The motion was passed unanimously, six members present and voting.

Mrs. French arrived at 5:15 PM.

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the executive session be adjourned at 6:20 PM. The motion was passed unanimously, seven members present and voting.

Call to Order

The Board meeting was called to order by the President, Mr. Cafarelli, at 6:25 PM. Mr. Cafarelli requested those present to stand and join in the Pledge of Allegiance to the Flag.

Roll Call

Board Members Present: Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Eileen French, Charles Macejka, Joseph Salamone, Gary Spadaro

Administrators Present: Dr. Kathleen Spring, Denise Swezey, Patrick McGrath, Debra Male, Karla Empie, Joseph Mayo

Others in Attendance: Michael Hinman, 1 district resident

Communications - Superintendent

*Update on Construction
Project*

Dr. Spring stated that although there were no formal presentations scheduled for this meeting, Mr. Joseph Mayo, Director of Buildings and Grounds, would give an update on the construction project. Mr. Mayo stated that although work on all of the buildings would be continuing into the fall, school will be able to open as scheduled. He reported on the status of each of the school buildings and answered a few questions posed by Board members. Dr. Spring and Mrs. Swezey both commended Mr. Mayo and his staff for their flexibility in working this summer under difficult conditions.

Tax Rate Information

Dr. Spring stated that the Board was going to be asked to approve a resolution to set the tax rates. She explained that this would be confusing for people this year because although the tax rate actually is lower, people may still see an increase in their taxes due to the state reducing the value of the STAR rebate. Mrs. Swezey, Assistant Superintendent for Business, explained that because the New York State Office of Real Property Services decreased the Basic STAR amount for people, the average household in the Town of Rotterdam may see an increase in their tax bill of approximately \$40-\$50 more this year. She explained that after the tax rates were

adopted, information would be posted on the district website to help inform residents.

**Communications -
Board of Education**

Mr. Dominic Cafarelli reminded Board members that they were invited to the New Teacher Orientation lunch on Tuesday at 12:00 noon in the high school.

**Public Privilege of the
Floor**

Frank Ottomanelli of 1008 Wavell Road asked the Board to consider his petition to allow his son to attend Mohonasen even though he resides in the Schenectady City School District. Mr. Cafarelli stated that Dr. Spring would respond to his request.

**New Business -
Instructional**

*Special Education
Recommendations*

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on August 3, 4, 6 and 10, 2009. The motion was passed unanimously, seven members present and voting.

**New Business -
Business/Personnel**

*Contract with Parsons
Child and Family Center*

Request Approval of Contract with Parsons Child and Family Center for the 2009 Summer Session and the 2009-2010 School Year

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that the Board of Education approve a contract with Parsons Child and Family Center at a cost per student of \$5,712.00 for the summer 2009 session and \$35,983.00 for the 2009-10 school year. The motion was passed unanimously, seven members present and voting.

*Contract with
Wildwood School for
2009 Summer Program*

Request Approval of Contract with Wildwood School for the 2009 Summer Program

MOTION made by Mr. Spadaro, seconded by Mr. Macejka, that the Board of Education approve a contract with Wildwood School for the period of July 6, 2009 through August 14, 2009 at a rate of \$7,136.00 per student for a total cost of \$35,680.00. The motion was passed with unanimously, six voting in favor with Mrs. French abstaining from the vote.

*Contract with The
Learning Brain for
2009-2010*

Request for Approval of Contract with The Learning Brain for Acquired Brain Injury Services for the 2009-2010 School Year

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education authorize the signing of a contract with the following specialist to provide Traumatic Brain Injury (TBI) services: Eliza Graziadei, Neuroeducator, Acquired Brain Injury Specialist, 55 Garnsey Road, Rexford, NY 12148. Payment rate is \$260 for two hours per month for a ten-month period not to exceed \$2600.00

*Budget Re-Appropriation
- Year End Reporting of
Reserve Expenditures*

Request for Approval of Budget Re-Appropriation - Year End Reporting of Reserve Expenditures

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education approve the following 2008-2009 budget re-appropriation for year-end reporting of reserve expenditures:

A599	Appropriated Fund Balance	\$402,151.77	
A960	Appropriations		\$402,151.77
A9060.800 0-0	Health Insurance – Employee Benefits		\$104,608.87
A1964.400 0-0	Other Exp. – Refund of Real Property Tax		\$285,399.15
A9089.801 0-0	Other Post Employee Benefits – TSA		\$ 12,143.75

The motion was passed unanimously, seven members present and voting.

Establishment of ERS Retirement Contribution Reserve Fund

Request for Approval of Establishment of ERS Retirement Contribution Reserve Fund

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the following resolution:

BE IT RESOLVED, pursuant to Section 6-r of the General Municipal Law, as follows:

1. the Board hereby establishes a reserve fund to be known as the ERS Retirement Contribution Reserve fund;
2. the source of funds for such Reserve Fund shall be: such amounts as may be provided therefore by budgetary appropriation or raised by tax; such revenues as are not required by law to be paid into any other fund or account; and such other funds as may be legally appropriated or transferred to such reserve;
3. monies in such Reserve Fund may be appropriated only by Board resolution and may be expended only to pay any portion of the retirement contributions due to the New York State and Local Employees’ Retirement System pursuant to section seventeen of the retirement and social security law, or as otherwise provided by law;
4. the Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
5. this Resolution shall take effect immediately.

The motion was passed unanimously, seven members present and voting.

Summer Transportation Contract with Oswego County BOCES

Request for Approval to Enter into a Summer Transportation Contract with Oswego County BOCES

MOTION made by Mr. Salamone, seconded by Mr. Spadaro, that the Board of Education approve the Summer Transportation Contract for the period July 13, 2009 to August 21, 2009 with the Oswego County BOCES at a total anticipated cost of \$4,018. The motion was passed unanimously, seven members present and voting.

Revised Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2009-2010

Request for Approval of Revised Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2009-2010

MOTION made by Mrs. French, seconded by Mrs. del Prado, that the Board of Education approve the revised Classroom Rental and Ancillary Services Agreements with Capital Region BOCES for the period of July 1, 2009 through June 30, 2010 for a

total anticipated revenue payment of \$313,000. The motion was passed unanimously, seven members present and voting.

2009-2010 School Tax Rates and Tax Warrant

Request for Approval of 2009-2010 School Tax Rates and Tax Warrant

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Board of Education approve the following school tax rates and resultant school tax warrants in conjunction with the school tax levy for 2009-2010.

	<u>Tax Rate per Thousand</u>	<u>Total Tax Levy/Warrant Amount</u>
Rotterdam	\$14.9356	\$19,563,214.50
Guilderland	\$18.0066	\$ 1,002,491.91
Colonie	\$21.6842	\$ 821,945.59

The motion was passed unanimously, seven members present and voting.

Contract with Cobb Memorial School for 2009-2010

Request for Approval of Handicapped Contract with Cobb Memorial School for 2009-2010

MOTION made by Mrs. French, seconded by Mr. Salamone, that the Board of Education approve a contract with Cobb Memorial School at a total cost of \$27,125.00 for the 2009-2010 school year. The motion was passed unanimously, seven members present and voting.

Contract with Mary Lou Lee, Occupational Therapist for 2009-10 School Year

Request for Approval to Enter into a Contract with Mary Lou Lee, Occupational Therapist for the 2009-2010 School Year

MOTION made by Mr. Salamone, seconded by Mrs. French, that the Board of Education enter into a contract with Mary Lou Lee to provide occupational therapy services to District resident students at a cost of \$50.00 per hour, not to exceed \$61,250.00 for the period of September 9, 2009 through June 25, 2010. The motion was passed unanimously, seven members present and voting.

Contract with Susan B. Stec, Physical Therapist for 2009-2010 School Year

Request Authorization to Enter into a Contract with Susan B. Stec, Physical Therapist, for the 2009-2010 School Year

MOTION made by Mrs. French, seconded by Mr. Salamone, that the Board of Education enter into a contract with Susan B. Stec to provide physical therapy services to District resident students at a cost of \$53.00 per hour, not to exceed \$29,000.00, for the period of September 9, 2009 through June 25, 2010. The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion was passed unanimously, seven members present and voting.

Approved Minutes

Minutes

APPROVED minutes of meetings held on July 20, 2009, July 21, 2009 and August 10, 2009.

Approved Financial Reports

Financial Reports

APPROVED the Treasurer's Report for the month of July.

APPROVED the Budget Transfer Report for the month of July.

APPROVED the Extracurricular Activities Report for the month of June.

APPROVED the Collateralization Report for the month of July.
 APPROVED the Cash Flow Analysis/General Fund Report for the month of July.
 APPROVED the Payment and Presentation of Claims for the months of June and July
 for Warrant #1P and 2.

Warrant # 1P – July 31, 2009

General Fund	Warrant Schedule #149	\$ 187,939.88
Federal Fund	Warrant Schedule #2	\$ 69,289.09
Capital Fund	Warrant Schedule #2	\$2,193,178.77
Trust & Agency	Warrant Schedule #2	\$ 864,278.24
TOTAL – Warrant #1P		\$3,314,685.98

Warrant #2 – August 24, 2009

General Fund	Warrant Schedule #151	\$476,777.10
Federal Fund	Warrant Schedule #3	\$ 23,539.02
Capital Fund	Warrant Schedule #3	\$151,103.22
Trust & Agency	Warrant Schedule #3	\$292,891.31
TOTAL – Warrant #2		\$944,310.65

Approved Bids:

Bids/Change Orders

Approved the award to the following vendors as low bidders:

Bread/Rolls

Bread/Rolls

Charles Freihofer Baking Co., Inc.	\$5,097.70
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Bakery Product

Bakery Products

New Mt. Pleasant Bakery	\$5,333.20
Bagels & Bakes	\$6,009.00

Paper/Cleaning Products

Paper/Cleaning Products

Lusco Paper Co., Inc	\$18,979.96
Sysco Foods, Inc.	\$21,216.49
Perkins Paper Co.	\$27,822.95

Ice Cream

Ice Cream

Sycaway Creamery	\$11,352.50
Gillette Creamery	\$3,797.80

*Canned Juice/Tea/
Bottled Water*

Canned Juice/Tea/Bottled Water

Coca Cola	\$4,401.75
DeCrescente Distributors	\$14,300.00

Snacks

Snacks

Ginsberg's Institutional Foods	\$6,667.30
Quandt's	\$361.00
Robert Foods/Glen Coon	\$14,327.40
Sysco Foods, Inc.	\$8,457.37

Approved Personnel Recommendations**Approved the following Personnel Recommendations:****Retirements**

Raymond Slingerland

Assignment: P/T Bus Driver
Effective Date: August 31, 2009

Appointments

Denise Swezey, Assistant Superintendent for Business – Merit Award, as per contract - \$1,500

Patrick McGrath, Assistant Superintendent for Curriculum and Instruction – Merit Award, as per contract - \$1,000

Michael Hinman

Appointment: Probationary
Tenure Area: Science 7-12
Date of Commencement: September 1, 2009
Expiration Date: August 31, 2012
Certification Status: Earth Science 7-12, Initial
Salary: Step 1 plus graduate credits

Nicholas Ronca

Appointment: Long-Term Substitute
Assignment: Elementary Education
Date of Commencement: September 10, 2009
Expiration Date: Close of business December 23, 2009
Certification Status: Childhood Education (Grades 1-6), Initial
Salary: Step 1 plus graduate credits, pro-rated

Steven Trevlakis

Assignment: P/T Teaching Assistant (6 hours)
Effective: September 1, 2009
Salary: Step 2

Colleen Neun

Assignment: P/T Teaching Assistant (6 hours)
Effective Date: September 1, 2009
Salary: Step 2

Nicole DiVeglia

Assignment: P/T Teaching Assistant (6 hours)/Long-Term Substitute
Effective Date: October 5, 2009 – Close of business June 24, 2010
Salary: Step 1

Meghan Henry

Assignment: P/T Teaching Assistant (6 hours)/Long-Term Substitute
Effective Date: February 1, 2010 – Close of business, June 24, 2010
Salary: Step 4

Appointments Cont'd

Sandy Demarest
Assignment: P/T Teaching Assistant (6 hours)/Long-Term Substitute
Effective: October 1, 2009 – Close of business June 24, 2010
Salary: Step 1

Eveyn DelBrocco
Assignment: Health Office Assistant (5 hours)/Long-Term Substitute
Effective Date: September 1, 2009 – Close of business June 24, 2010
Salary: Step 2

Sarah Darconte
Assignment: P/T Food Service Helper
Effective: September 1, 2009
Salary: Step 1

Christine Parisi
Assignment: P/T Food Service Helper
Effective: September 1, 2009
Salary: Step 1

Kenneth Dodd
Assignment: GED Tutor (7.5 hours/week)
Effective: September 1, 2009
Salary: \$25/hour

Elisavet Guarneri
Assignment: P/T Teacher Aide (6 hours)
Effective: September 1, 2009
Salary: Step 7

Sarah Amedore
Assignment: P/T Teacher Aide (6 hours)
Effective: September 1, 2009
Salary: Step 1

Michele Wever
Assignment: Substitute School Nurse
Effective: September 1, 2009
Salary: \$19.25/hour

Nicole DiVeglia
Appointment: Substitute Teaching Assistant
Effective Date: September 1, 2009 – Close of business October 2, 2009
Salary: \$9.00/hour

Charran Mangroo
Assignment: Substitute Cleaner
Effective: August 25, 2009
Salary: \$9.25 /hour

Appointments Cont'd

Carrie Soltis
Assignment: Substitute Cleaner
Effective: August 25, 2009
Salary: \$9.25 /hour

Robin Johnsen
Assignment: Substitute Food Service Helper
Effective: September 1, 2009
Salary: \$9.00 /hour

Heather Preissler
Assignment: Substitute Food Service Helper
Effective: September 1, 2009
Salary: \$9.00 /hour

Kristina Evans
Assignment: Substitute Food Service Helper
Effective: September 15, 2009
Salary: \$9.00 /hour

Amber McDermott-Dickson
Assignment: Substitute Food Service Helper
Effective: September 15, 2009
Salary: \$9.00 /hour

Jo Ann McGee
Assignment: Substitute Food Service Helper
Effective: September 15, 2009
Salary: \$9.00 /hour

Wendy Skoda
Assignment: Substitute Food Service Helper
Effective: September 15, 2009
Salary: \$9.00 /hour

Raymond Slingerland
Assignment: Substitute Bus Driver
Effective Date: September 1, 2009
Salary: \$13.50/hour

In-Service Training - \$160/day - Title IIA Code 15

Project	Name	# Days
Training for Teaching Alt. Ed. PE	Raymond Kearney	2 Days (TBD)
Training for Teaching Grade 6 Organizational Skills	Melissa Gregg	2 Days August 19 & 20
Training for Teaching Hands-on Green Technology	John Winters	2 Days (TBD)
Curriculum Mapping	Kristofer Rose	2 Days (TBD)

Appointments Cont'd In-Service Training – Payment: Employee Hourly Rate - Title IIA Code 15

Project	Name	# Days
Training for Digital Video Service	Lorene Gallo, Cindy Spuzy, Vickie Del Gallo, Katja Schmidt	August 24, 2009 (3 hours)

Extracurricular Advisors/Draper MS – 2009 – 2010

Extracurricular Club/Organization	Advisor/Co-Advisor
Astronomy Club	Rose Halvorsen
National Junior Honor Society	Lauri Phillips
Teen Town	William Van Wie

Proctoring of Mohonasen HS Summer Regents - \$105.07 per session

Name	Assignment
Ben Pierson	Head Proctor – 6 exams <i>(amended from the 6/1/09 agenda)</i>
Rob Higgins	Head Proctor – 2 exams
Erica Restifo	Head Proctor – 1 exams <i>(This is in addition to summer school contractual appointment)</i>

Summer Training – \$160/Day - Title IIA Code 15

Project	Name	# Days
New Teacher Orientation	Chelsey Hammond, Sara Fenton, Kristen Fenn, Kayleigh Witz, William Van Wie, Kyra McTighe, Erin Degnan, Peter Scofield, Lisa Stevens, Emery Dergosits, Kristen Bellizi, Nicholas Ronca, Michael Hinman	August 25 & 26, 2009 (2 Days)
New Teacher Orientation (Mentors)	Sharon Berschwinger, Amber Kennedy, Dale Wade-Keszey, Linda Harrison, Jean Vause, Marc Sullivan, Priscilla Perry, Maria Gilroy, Kathy Ives-Kline, Carrie Townsend	August 25 & 26, 2009 (2 Days)

Summer School 2009 – Draper Middle School (Jul 8 – Aug 14, 2009, 8:30-11:15 am)

Name	Assignment	Step	Sections	# of Days
Douglas Hallberg	PE/Health 8	3	2	15 <i>(amended from the 7/20/09 agenda)</i>

Resignations

Marjorie Abdella
Assignment: P/T Teaching Assistant
Effective Date: September 1, 2009

John Levendosky
Assignment: P/T Teaching Assistant
Effective Date: August 15, 2009

Lynne Woods
Assignment: P/T Food Service Helper
Effective Date: July 29, 2009

Patricia Baker
Assignment: Substitute Food Service Helper
Effective Date: August 17, 2009

Resignations *Cont'd*

Phillip Semerad
Assignment: Substitute Cleaner
Effective Date: July 23, 2009

Leaves of Absence

Patricia A. Busa
Assignment: Health Office Assistant
Effective Dates: September 1, 2009 – August 31, 2010
Reason: Unpaid Leave of Absence

Janine Carroll
Assignment: P/T Food Service Helper
Effective Dates: September 1, 2009 – June 30, 2010
Reason: Unpaid Leave of Absence

Gordon Durant
Assignment: P/T Motor Vehicle Operator
Effective Dates: September 1, 2009 – November 1, 2009
Reason: Unpaid Leave of Absence

Gary Hebert
Assignment: P/T Motor Vehicle Operator
Effective Dates: September 1, 2009 – October 1, 2009
Reason: Unpaid Leave of Absence

Removal from Service

Melanie Jakway
Assignment: Substitute Teacher Assistant
Effective Date: August 24, 2009

Melanie Jakway
Assignment: Substitute Teacher Aide
Effective Date: August 24, 2009

Fingerprint Clearances

Emergency Conditional Extension of Clearance
 Lauren Amering

Mr. Cafarelli welcomed Mr. Michael Hinman on being appointed as a science teacher in the high school.

Privilege of the Floor

No comments.

Executive Session

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that an executive session be convened at 6:58 PM for the purpose of discussing a student/parent issue. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Salamone, seconded by Mrs. French, that the executive session be adjourned at 7:42 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Andriola, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 7:45 PM. The motion passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk