



# Mohonasen Central School District

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## ***Minutes of Meeting of the Board of Education Monday, July 20, 2009, Mohonasen High School***

### **Call to Order**

The Board meeting was called to order by the President, Mr. Cafarelli, at 6:02 PM. Mr. Cafarelli requested those present to stand and join in the Pledge of Allegiance to the Flag.

### **Roll Call**

***Board Members Present:*** Thomas Andriola, Dominic Cafarelli, Nancy del Prado, Eileen French, Charles Macejka, Gary Spadaro

***Board Members Absent:*** Joseph Salamone

***Administrators Present:*** Kathleen Spring, Denise Swezey, Patrick McGrath, Karla Empie, David Collins, Debra Male, Chris Ruberti

### **Communications - Superintendent**

Dr. Spring stated that Mr. Ruberti and Mr. Collins would be presenting a course weighting proposal followed by a textbook presentation.

### ***Course Weighting Proposal***

**Course Weighting Proposal** – Mr. Ruberti and Mr. Collins explained the benefits and drawbacks of weighting courses. They reported that the weighting of courses often encourages students to take higher level courses. The proposed criteria for weighting courses is as follows: Advanced Placement courses would be weighted by a factor of 1.05, and all courses with an honors designation or courses with a required SCCC designation would be weighted by a factor of 1.025. Board members asked questions and some discussion followed regarding the details of this proposal.

### ***Criminal Justice Textbook Presentation***

**Criminal Justice Textbook Presentation** – Mr. Collins showed a brief presentation on the proposed textbook for the new Mo-Tec Criminal Justice course, entitled **Criminal Justice 2<sup>nd</sup> Edition** by James A. Fagin. He explained that the textbook is the same one currently used by Schenectady County Community College and aligns with the instructor's vision of the course.

### **Communications - Board of Education**

Mr. Cafarelli announced that a Board workshop will be held on August 10<sup>th</sup> at 5:00PM in the District Conference Room.

### **Public Privilege of the Floor**

Ms. Debra Male of Helderberg Avenue commended Mr. Collins and Mr. Ruberti for their work on the course weighting proposal. She said that she believed this would positively impact students when applying to colleges.

### **New Business - Instructional**

### **Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements**

### ***Special Education Recommendations***

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on July 8, 2009. The motion was passed unanimously, six members present and voting.

**New Business -  
Business/Personnel**  
*Contract w/Nancy  
Hammond, RN*

**Request Authorization to Enter into a Contract with Nancy Hammond, Registered Nurse**

MOTION made by Mrs. French, seconded by Mr. Andriola, that the Board of Education enter into a contract with Nancy Hammond, Registered Professional Nurse, to provide nursing services to a district resident student at a rate of \$25.00 per hour, for a total of approximately \$6,000, for the period of July 6, 2009 through August 14, 2009. The motion was passed unanimously, six members present and voting.

*Omni Group as Third  
Party Administrator for  
Tax Sheltered Annuities*

**Request for Approval of The Omni Group as Third Party Administrator for Tax Sheltered Annuities**

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education authorize the Assistant Superintendent for Business to enter into an agreement with The Omni Group as Third Party Administrator for Tax Sheltered Annuities effective July 1, 2009 for an annual fee of \$8,100. The motion was passed unanimously, six members present and voting.

*Creation of Account  
Clerk/Typist Position*

**Request Approval for Creation of Support Staff Position**

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve the following resolution to support the district's staffing needs:

RESOLVED, that effective July 20, 2009, the Board approve the addition of one 12-month account clerk/typist position.

The motion was passed unanimously, six members present and voting.

*Classroom Rental &  
Ancillary Service  
Agreements w/ Capital  
Region BOCES*

**Request for Approval of Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2009-2010**

MOTION made by Mrs. French, seconded by Mr. Macejka, that the Board of Education approve the Classroom Rental and Ancillary Services Agreements with Capital Region BOCES for the period of July 1, 2009 through June 30, 2010 for a total anticipated revenue payment of \$347,750. The motion was passed unanimously, six members present and voting.

*Contract for Medicaid  
Reimbursement Services*

**Request Approval of Resolution to Authorize a Contract for Medicaid Reimbursement Services - 2009-2010 School Year**

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the Board of Education authorize a contract for Medicaid Reimbursement Services with SpecEd Solutions, 827 Ford Road, Melrose, NY 12121 to provide Medicaid reimbursement claim services to the District for the 2009-2010 school year in the amount of a monthly fee of \$300.00 and a yearly rate of \$3,600.00. The motion was passed unanimously, six members present and voting.

*Easement to Niagara  
Mohawk Power Corp.*

**Request to Approve Grant of Easement to Niagara Mohawk Power Corporation at Pinewood Elementary School**

MOTION made by Mrs. del Prado, seconded by Mr. Andriola, that the Board of Education adopt the following resolution approving the attached Grant of Easement to Niagara Mohawk Power Corporation for work at Pinewood Elementary School:

WHEREAS, in conjunction with electrical work being done at Pinewood Elementary School, Niagara Mohawk Power Corporation will be making

improvements to the electric facilities provided by, and

WHEREAS, Niagara Mohawk Power Corporation has requested an easement for those facilities, and

WHEREAS, Section 5 of the Education law expressly permits a Board of Education, without approval of the voters of the school district, to convey to any public utility an easement over school property for public utility services, it is

RESOLVED, that an appropriate easement be granted to Niagara Mohawk Power Corporation in the form presented to the Board of Education at this meeting, and it is further

RESOLVED, that the President of the Board of Education is authorized to execute said easement.

The motion was passed unanimously, six members present and voting.

*Nomination for Area 7  
Director of NYSSBA*

**Request for Approval of Nomination for Area 7 Director of the New York State School Boards Association**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the nomination of Lynne Lenhardt as Area 7 Director of the New York State School Boards Association to another two-year term commencing January 1, 2010. The motion was passed unanimously, six members present and voting.

**Consensus Agenda**

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion was passed unanimously, six members present and voting.

*Approved Minutes*

**Minutes**

APPROVED minutes of meeting held on July 1, 2009.

*Approved Financial  
Reports*

**Financial Reports**

APPROVED the Treasurer’s Report for the month of June.  
 APPROVED the Budget Transfer Report for the month of June.  
 APPROVED the Extracurricular Activities Report for the month of May.  
 APPROVED the Collateralization Report for the month of June.  
 APPROVED the Cash Flow Analysis/General Fund Report for the month of June.  
 APPROVED the Payment and Presentation of Claims for the months of June and July for Warrant #12P and 1.

**Warrant #12P – June 30, 2009**

General Fund	Warrant Schedule #146	\$522,501.19
School Lunch Fund	Warrant Schedule #17	\$29,563.49
Federal Fund	Warrant Schedule #70	\$ 25,140.67
Capital Fund	Warrant Schedule #72	\$ 298,096.11
Trust & Agency	Warrant Schedule #66	\$ 2,964,354.61
TOTAL – Warrant #12P		\$ 3,839,656.07

Warrant # 1 – July 20, 2009

General Fund	Warrant Schedule #148	\$ 228,245.47
Federal Fund	Warrant Schedule #1	\$ 8,904.45
Capital Fund	Warrant Schedule #1	\$ 495,371.02
Trust & Agency	Warrant Schedule #1	\$ 482,434.30
TOTAL – Warrant #1		\$1,214,955.24

*Approved Bids:*

*Wheelchair Buses Bid*

**Bids/Change Orders**

APPROVED the award of the following bid for the purchase of two (2) wheelchair buses to:

Don Brown Bus Sales, Inc.  
 703 Co. Hwy. 107  
 Johnstown, NY 12095  
 Price per unit: \$54,897.00  
 Quantity: 2  
 Total Delivered Price: \$109,794.00

*Custodial Supplies Bid*

APPROVED the award of the Custodial Supplies Bid for the 2009-2010 school year to the following low bidders meeting specifications on an itemized basis:

- #707 Scrubbing Pads, 24 oz.; Wet Mop-Rayon Looped End Mop with Tailband-Mesh Head, Color White; Toilet Bowl Cleaner; Spray Pak All Purpose Cleaner; Black Floor Pads, 13 inch; Black Floor Pads, 14 inch; Black Floor Pads, 17 inch; Red Floor Pads, 13 inch; Red Floor Pads, 14 inch; Sponges; Stainless Steel Cleaner; Dial Foam Soap; Floor Finish Wonder Glow; Waste Baskets; Wringer Mop Downward Press, awarded to:

R. H. Crown Co., Inc. In the amount of \$6,133.23  
 100 N. Market Street  
 Johnstown, NY 12095

- Disinfectant Aurora HBV; All Purpose Trufil-Env. Cleaner; All Purpose Cleaner MP11 or equivalent and Sponges – scrubbing 3M #74 awarded to:

Horwitz Supply In the amount of \$1,988.30  
 340 Upper Oakwood  
 Elmira, NY 14903

- Facial Tissue; Urinal Cakes/Screens; Absorbit All Vomit Control; Toilet Brushes; Wall Mount Auto Air Freshener Refills awarded to:

Grainger, Inc. In the amount of \$1,599.83  
 100 Grainger Parkway  
 Lake Forest, IL 60045

- 5 oz. Plastic Cups; Wax Paper Liners, Stripper, Wall Mount Auto Air Freshener Dispenser awarded to:

Hill & Markes, Inc. In the amount of \$1,688.80  
 Edson Street/ PO Box 7  
 Amsterdam, NY 12010-0007



TrueGreen Lawn Care  
23A Walker Way  
Albany, NY 12205

In the amount of \$13,163.99

*Districtwide Security  
System Bid*

APPROVED the bid award Contract #10 – Districtwide Security System pertaining to Phase II of the EXCEL Capital Project to:

Total Facilities Solutions  
44 Dalliba Avenue  
Watervliet, NY 12189

In the amount of \$590,000.

***Approved Personnel  
Recommendations***

APPROVED the following Personnel Recommendations:

**Appointments**

Malachi Martin

Appointment: Probationary  
Tenure Area: Social Studies  
Date of Commencement: September 1, 2009  
Expiration Date: August 31, 2011 (2 semesters Jarema credit)  
Certification Status: Social Studies 7-12, Initial  
Salary: Step 2

Kyra McTighe

Appointment: Probationary  
Tenure Area: School Counseling  
Date of Commencement: September 1, 2009  
Expiration Date: August 31, 2012  
Certification Status: School Counselor, Provisional  
Salary: Step 1

Emery Dergosits

Appointment: Probationary (*amended from the 7/1/09 agenda*)  
Tenure Area: Elementary Education (.5 AIS Math/.5 Computer Literacy)  
Date of Commencement: September 1, 2009  
Expiration Date: January 31, 2012 (1 semester Jarema credit)  
Certification Status: Childhood Education (Gr. 1-6), Initial  
Salary: Step 2 plus graduate credits

Kevin Pedersen

Appointment: Part-Time  
Assignment: Music (.4)  
Date of Commencement: September 1, 2009  
Expiration Date: June 30, 2010  
Certification Status: Music, Provisional  
Salary: Step 3 plus graduate credits, pro-rated

Kristine Karins

Appointment: Long-Term Substitute  
Assignment: Elementary Education  
Date of Commencement: January 11, 2010  
Expiration Date: Close of business June 4, 2010  
Certification Status: Childhood Education (Gr. 1-6), Initial  
Salary: Step 1

**Appointments** cont'd

Michele Zinoman

Appointment: Part-Time  
Assignment: .5 Social Worker  
Date of Commencement: September 1, 2009  
Expiration Date: June 30, 2010  
Certification Status: School Social Worker, Permanent  
Salary: Step 7 plus graduate credits, pro-rated

Kristine Karins

Assignment: P/T Teaching Assistant (6 hrs)  
Salary: Step 1  
Effective: September 1, 2009

Judy Andi

Assignment: Executive Secretary II, Provisional  
Salary: Step 15  
Effective: August 3, 2009

Sean Daley

Assignment: Substitute School Security Monitor  
Effective Date: September 1, 2009  
Salary: \$12.25/hour

Megan Navaretta

Assignment: Swim Club – Assistant Coach  
Effective Date: June 11, 2009 (*amended from the 6/15/09 agenda*)  
Salary: \$9.50/hour

Jennifer West

Assignment: Temporary Summer Cleaner  
Effective Date: July 1, 2009 – August 31, 2009  
Salary: Step 4

Ronald Lohmann

Assignment: Temporary Summer Cleaner  
Effective Date: July 1, 2009 – August 31, 2009  
Salary: Step 2

Faith Adamec

Assignment: Temporary Summer Cleaner  
Effective Date: July 6, 2009 – July 15, 2009  
Salary: Step 2

Michael Litz

Assignment: Temporary Summer Bus Aide  
Effective Date: July 15, 2009 – August 31, 2009  
Salary: Step 1

Brian W. Jacobs

Assignment: Maintenance Mechanic  
Effective Date: August 13, 2009  
Salary: Step 3

**Appointments** *cont'd*

**Extracurricular Advisors/Draper MS - 2009 - 2010**

<b>Extracurricular Club/Organization</b>	<b>Advisor/Co-Advisor</b>
8 <sup>th</sup> Grade Advisor	TBA
Student Council	Linda Harrison
Yearbook	Karen Squires
Newspaper	Maureen Geagan
Science Club	Carolyn Lundy
Astronomy Club	TBA
National Junior Honor Society	TBA
Teen Town	TBA
Peers for Peace	Maria Pacheco/Tricia Saullo
History Club	Dale Wade-Keszey
Orchestra	Kimberly Kondenar

**Extracurricular Advisors/Pinewood - 2009 - 2010**

<b>Extracurricular Club/Organization</b>	<b>Advisor/Co-Advisor</b>
Student Council	Amanda Brousseau/Kristen Lynch
Art Club	Claudia Turner
4 <sup>th</sup> Grade Choir	Sherri Strichman
5 <sup>th</sup> Grade Choir	Sherri Strichman
Chamber Choir	Sherri Strichman
Elementary Orchestra	John Burmeister
Elementary Band	Kimberly Hitchcock

**June Professional Development Days - June 26, 29, 30, 2009 (\$160/day)**  
(F2110.400-09-Tit. II)

<b>Name</b>	<b>Days/Date</b>
Kristen Fenn, Sara Fenton, Kayleigh Witz	3 Days - June 26, 29, 30, 2009
Kristine Karins	2 Days - June 29 & 30, 2009

**Proctoring of Mohonasen HS Summer Regents**

<b>Name</b>	<b>Assignment</b>	<b>Rate</b>
Faith Perry	Head Proctor - ESL - 2 exams	\$105.07 per Regents

**Summer School 2009 - Mohonasen HS Substitute - Brett Hilko**

**AIS Summer School 2009 - Bradt School - Substitute - Jennifer Hurst**

**Summer 2009 In-service - \$160/day - Title IIA Code 15**

<b>Project</b>	<b>Name</b>	<b>Days/Date</b>
Criminal Justice Curriculum Map, Course Outline and Textbook Selection	Scott Sabourin, Lisa Keating	July 1 & July 2, 2009 2 Days
Earth Science Honors Curriculum Mapping - Transition to HS	Jeremy Lundy	August 17 - August 21, 2009 2 Days
PIG/Economics Curriculum Map and Course Outline	Nick Coupas, Cory Gregg, Malachi Martin	August 3 - 7, 2009 2 Days
Freshmen Seminar Guest Speakers, Curriculum Map, Study Skills Program, Field Trips	Latefa Lang, Margaret Sutton	August 3 - 7, 2009 2 Days

**Appointments** cont'd

**Summer 2009 In-service - \$160/day - Title IIA Code 15**

Project	Name	Days/Date
Living Environment Curriculum - Transition to HS	Sara Bach	July 20 – July 24, 2009 2 Days
Alternative Middle School Program	William Van Wie	July 29, 2009 (1/2 day) TBA (1/2 day) 1Day

**2009 Summer Work – Guidance Counselors (10 days each)**

Counselor	Building
Kyra McTighe	Middle School

**Summer School 2009 – Draper MS (July 8 – Aug. 14, 2009, 8:30-11:15 a.m.)**

Name	Assignment	Step	Sections	# of Days
William Van Wie	Math 8	2	2 (amended from 6/15/09 agenda)	14
William Van Wie	Social Studies 6-8	2	2 (amended from 6/15/09 agenda)	14
Maryann Nickloy	Math 6, 7	4	2 (amended from 6/15/09 agenda)	14
Kevin Clough	Social Studies 6-8	1	2 (amended from 6/15/09 agenda)	14
Douglas Hallberg	PE/Health 8	3	2 (amended from 6/15/09 agenda)	14
Laura Risley	AIS Skills	1	2 (amended from 6/15/09 agenda)	14
Maureen Geagan	French	5	2 (amended from 6/15/09 agenda)	14
Maria Pacheco	Spanish	2	2 (amended from 6/15/09 agenda)	14
Amy Molina	Special Areas 7	1	2 (amended from 6/15/09 agenda)	14

**Special Education Summer Work (\$250/day)**

Name	Assignment	# of Days
Betty Young	Summer Evals/Meetings	5
Kathy Kline	Summer Assistive Technology	3
Marta Hewitt	Summer Evals/Meetings	2

**Camp Coaching – Summer 2009**

Camp	Date	Coaches
Boys Basketball	June 29 – July 3	Ken Dagostino & John Karbowski
Speed & Agility Camp	July 6 – August 21	Fred Saccocio & Ray Kearney

**Fall Coaches - 2009**

Position	Coach	Step
Strength & Conditioning (.5)	Ben Pierson	7 + \$267 longevity
Speed & Agility (.5)	Fred Saccocio	7

**Fall 2009 Volunteer Coach**

Erin Ploetz – Girls' Soccer

**Resignations**

Melissa Van Every

Assignment: P/T Teaching Assistant

Effective Date: Close of business June 26, 2009 (amended from 6/15/09 agenda)

**Resignations Cont'd**

Elisavet Guarneri

Assignment: 12-Month TypistEffective Date: Close of business, June 30, 2009

Henry Thomas Schweizer

Assignment: Social StudiesEffective Date: August 30, 2009 (*amended from the 7/1/09 agenda*)

Danielle Audette

Assignment: Executive Secretary IEffective Date: July 6, 2009

Judy Andi

Assignment: Account Clerk/TypistEffective Date: August 2, 2009**Leaves of Absence**

Ann Panetta

Assignment: Science TeacherEffective Dates: March 10, 2009 – June 29, 2009 (*amended from 2/23/09 agenda*)Reason: Family Medical Leave (1<sup>st</sup> 12 weeks)

Kristine Karins

Assignment: P/T Teaching Assistant (6 hrs)Effective Dates: January 11, 2010 – June 4, 2010Reason: Unpaid Leave of Absence**Removal from Service**

Pamela Hickok

Assignment: Substitute Bus AideEffective Date: May 11, 2009

Darlene Anapolis

Assignment: Substitute Nurse/Substitute Health Office AssistantEffective Date: Close of business June 24, 2009**Comments from the Board**

Mr. Cafarelli welcomed Kyra McTighe who was given a probationary appointment as school counselor at Draper Middle School.

**Privilege of the Floor**

No comments.

**Executive Session**

MOTION made by Mrs. French, seconded by Mr. Andriola, that an executive session be convened at 6:54 PM for the purpose of personnel. The motion was passed unanimously, six members present and voting.

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the executive session be adjourned at 7:45 PM. The motion was passed unanimously, six members present and voting.

**Adjournment**

MOTION made by Mrs. del Prado, seconded by Mrs. French, that the Board of Education meeting be adjourned at 7:46 PM. The motion passed unanimously, six members present and voting.

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Denise A. Swezey, District Clerk