

## **MOHONASEN CENTRAL SCHOOL DISTRICT**

*Minutes of Meeting of the Board of Education  
Monday, December 22, 2008, Mohonasen High School*

### ***Present:***

Kathleen Spring, Superintendent  
Patrick McGrath, Asst. Supt. for Curriculum & Instruction  
Denise Swezey, Asst. Supt. for Business  
Julie Adamec, Member  
Dominic Cafarelli, Member  
Nancy del Prado, Member  
Eileen French, President  
Charles Macejka, Member  
Joseph Salamone, Member  
Gary Spadaro, Member

### **Executive Session**

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that an executive session be convened at 5:30 PM for the purpose of discussing personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Macejka, that the executive session be adjourned at 7:00 PM. The motion was passed unanimously, seven members present and voting.

The business meeting was called to order by the President, Mrs. French, at 7:05 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

### ***Present:***

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Dominic Cafarelli, Member	Denise A. Swezey, Assistant Superintendent for Business
Nancy del Prado, Member	Patrick McGrath, Assistant Superintendent for Curriculum & Instruc.
Eileen French, President	David Collins, Mohonasen High School Principal
Charles Macejka, Member	Makensie Bullinger, Assistant High School Principal
Joseph Salamone, Member	Debra Male, Draper Middle School Principal
Gary Spadaro, Member	Arlene DeSiena, Bradt Asst. Principal
	Joseph Scalise, Director of PE, Athletics & Health Education
	7 District Residents

### **Superintendent**

Dr. Spring asked Mrs. Swezey to give the Board an update on the preliminary budget for next year. Mrs. Swezey passed out information on the Governor's budget proposal. She stated that it currently is projected to be a \$1.5 million dollar deficit for Mohonasen and briefly explained the difference in aid we are receiving for 2008-09 and the estimated aid in 2009-10. Mrs. Swezey said that the district is looking at ways to contain costs to help offset increases for next year, such as putting staffing positions on hold, limiting field trips, limiting overtime pay for emergency situations only, and increasing energy savings.

**Board of Education**

Mrs. French reminded everyone of upcoming calendar events and wished everyone a happy holiday season.

**New Business****Request for Approval and Arrangement for the Committee on Special Education Recommendations and Student Placements and Committee on Pre-School Special Education**

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on December 3, 4 and 8, 2008. The motion was passed unanimously, seven members present and voting.

**Resolution to Approve District 403(b) Tax Sheltered Retirement Plan**

MOTION made by Mr. Salamone, seconded by Mr. Spadaro, that the Board of Education approve the attached 403(b) Retirement Plan as stated below:

The ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT acting through an officer and pursuant to authorization of its governing board, hereby adopts the ROTTERDAM-MOHONASEN CENTRAL SCHOOL DISTRICT 403(b) Retirement Plan, subject to its terms and, the terms of any other agreements as deemed appropriate, attached hereto and made a part hereof, and the Adoption Agreement and the selections made therein.

The motion was passed unanimously, seven members present and voting.

**Consensus Agenda**

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports and 3) Personnel. The motion was passed unanimously, seven members present and voting.

**Minutes**

APPROVED minutes of meeting held on December 8, 2008.

**Financial Reports**

APPROVED the Treasurer's Report for the month of November.

APPROVED the Cafeteria Financial Statements for the month of November.

APPROVED the Budget Status Report for the month of November.

APPROVED the Revenue Status Report for the month of November.

APPROVED the Budget Transfer Report for the month of November.

APPROVED the Extracurricular Activities Report for the month of November.

APPROVED the Collateralization Report for the month of November.

APPROVED the Cash Flow Analysis/General Fund Report for the month of November.

APPROVED the Payment and Presentation of Claims for the months of November and December for Warrant #5P and 6.

**Warrant #5P – November 30, 2008**

General Fund	Warrant Schedule #125	\$ 687,230.51
Federal Fund	Warrant Schedule #56	\$ 113,324.51
Capital Fund	Warrant Schedule #58	\$ 21,890.70
Trust & Agency	Warrant Schedule #52	\$ 1,357,532.55
<b>TOTAL – Warrant #5P</b>		<b>\$ 2,179,978.27</b>

## Warrant #6 – December 22, 2008

General Fund	Warrant Schedule #127	\$ 442,364.42
School Lunch Fund	Warrant Schedule #7	\$ 59,894.12
Federal Fund	Warrant Schedule #57	\$ 12,751.93
Capital Fund	Warrant Schedule #59	\$ 23,000.00
Trust & Agency	Warrant Schedule #53	\$ 2,206,651.89
<b>TOTAL – Warrant #6</b>		<b>\$ 2,744,662.36</b>

**Personnel Recommendations**

APPROVED the following Personnel Recommendations:

**A. Tenure Appointments**

Joseph Scalise

Tenure Area: Director of Physical Education, Health and Athletics  
Effective Date: July 3, 2009

Arlene DeSiena

Tenure Area: Administrator for Literacy K-2  
Effective Date: July 9, 2009

Makensie Bullinger

Tenure Area: Secondary Assistant Principal  
Effective Date: July 12, 2009

**B. Appointments**

Laura Risley

Appointment: Long-Term Substitute  
Assignment: English Teacher  
Date of Commencement: November 12, 2008  
Expiration Date: Close of business, February 24, 2009  
Certification Status: English Language Arts 7-12, Initial  
Salary: Step 1

Teresa Bashant

Appointment: Long-Term Substitute  
Assignment: ESL (.5)  
Date of Commencement: January 5, 2009  
Expiration Date: Close of business June 25, 2009  
Certification Status: English to Speakers of Other Languages, Professional Pending  
Salary: Step 7

**Change in Employment Status:**

Mary Beth Gunn

Previous Assignment: P/T Teacher Aide (6 hours)  
Current Assignment: P/T Teaching Assistant (3.5 hours)/P/T Teacher Aide (2.5 hours)  
Effective Date: December 15, 2008  
Salary/Step: Step 2

**Change in Employment Status:**

Christine Wilkins

Previous Assignment: P/T Teaching Assistant (3.5 hours)Current Assignment: P/T Teacher Aide (3.5 hours)Effective Date: December 15, 2008Salary: Step 7**Mohon Masque – Fall 2008 Production – “It’s a Wonderful Life”**

Advisor/Co-Advisor	Stipend
Dr. Margaret Gray	\$2,814
Kathy Derochie	\$1,407

**Pinewood HW/AIS & Test Prep Instructors – 2008-09 (\$31.66/hr.)**

Name	Assignment	Dates/Times
Krista Stannard	ELA/AIS	1 hour/week – 12/2/08 – 6/16/09

**Winter Volunteer Coaches**

Jack Poodiack – Wrestling

**C. Resignations**

Edward J. Keith

Assignment: Supervisor of Buildings and GroundsEffective Date: Close of Business, December 19, 2008 (*amended from the 10/6/08 agenda*)**D. Leaves of Absence**

Margaret Sutton

Assignment: School Social WorkerEffective Dates: November 25, 2008 – January 30, 2009Reason: Family Medical Leave**E. Fingerprint Clearances****Emergency Conditional Clearances**

Denise Brocci

Shari Burnett

Scott Gilbert

Matthew Goebel

Kyra McTighe

Julie Rufer

Brian Smith

Ainsley Thomas

Emergency Conditional Extension of Clearance

Sharon Aniolek  
Nassiba Benghanem  
Thomas Benton  
Sharon Flynn  
Jason Fries  
Patrick Gill  
Stephen Greene  
Elisabeth Henry  
Matthew Holden  
Katherine Lahey  
Molly McLoughlin  
Paul Paquin  
George Person  
Namra Saeed  
Kelly Sayward, Jr.  
Stacy Serson-White  
Lisa Shine  
Shannon VanStrander

Mrs. French congratulated Ms. Laura Risley on her appointment as a long-term substitute English teacher. She also congratulated Mr. Joseph Scalise, Mrs. Arlene DeSiena and Mrs. Makensie Bullinger on their tenure recommendation.

**Executive Session**

MOTION made by Mr. Salamone, seconded by Mrs. Adamec, that an executive session be convened at 7:23 PM for the purpose of personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Cafarelli, seconded by Mr. Macejka, that the executive session be adjourned at 8:00 PM. The motion was passed unanimously, seven members present and voting.

**Adjournment**

MOTION made by Mr. Spadaro, seconded by Mr. Salamone, that the Board of Education meeting be adjourned at 8:01 PM. The motion passed unanimously, seven members present and voting.

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Denise A. Swezey, District Clerk