

MOHONASEN CENTRAL SCHOOL DISTRICT

*Minutes of Meeting of the Board of Education
Monday, October 20, 2008, Mohonasen High School*

Present:

Kathleen Spring, Superintendent
Patrick McGrath, Asst. Supt. for Curriculum & Instruction
Denise Swezey, Asst. Supt. for Business
Dominic Cafarelli, Member
Nancy del Prado, Member
Eileen French, President
Charles Macejka, Member

Absent:

Joseph Salamone, Member

Executive Session

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that an executive session be convened at 5:30 PM for the purpose of discussing personnel. The motion was passed unanimously, six members present and voting.

Mr. Salamone arrived at 5:40 PM.

MOTION made by Mr. Cafarelli, seconded by Mr. Spadaro, that the executive session be adjourned at 6:00 PM. The motion was passed unanimously, seven members present and voting.

The Executive Session was followed by a Board Workshop at 6:00PM.

The Board meeting was called to order by the President, Mrs. French, at 7:04 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

Present:

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Dominic Cafarelli, Member	Denise A. Swezey, Assistant Superintendent for Business
Nancy del Prado, Member	Patrick McGrath, Assistant Superintendent for Curriculum & Instruction
Eileen French, President	Arlene DeSiena, Bradt School Assistant Principal
Charles Macejka, Member	Lisa Cutting, Academic Administrator for ELA 6-12
Joseph Salamone, Member	Alec Sobin, Independent Auditor
Gary Spadaro, Member	Phyllis Albano, Internal Auditor
	Paul Connelly, Internal Auditor
	John Gahan, Audit Committee
	1 Media Representative

Superintendent

Dr. Spring recapped information that was shared at the Board Workshop regarding the proposed Long-Range Facilities Project. She said two focus groups composed of approximately 25 people from the district and community met last week to discuss the project. Two more focus groups are planned to meet this week. Dr. Spring said that in general, the positive feedback is what is needed

to move forward as long as we have the 95% aid. The Board agreed to give Dr. Spring the authority to negotiate for the purchase of the old Draper School building if feedback from the next two focus groups was also supportive.

Audit Reports

Mrs. Denise Swezey said that three audit reports would be presented this evening for the Board's consideration. Mr. Alec Sobin of Raymond G. Pruesser, CPA, P.C., would be presenting the Independent Audit Report; Ms. Phyllis Albano and Mr. Paul Connelly would be presenting the Internal Audit Report; and Mr. John Gahan, Chairperson of the Audit Committee would present the Audit Committee's report.

Mr. Alec Sobin stated that the business office seems to be operating at a very high rate of efficiency. He said the audit went very smoothly and stated that financially the district is in the best condition it has been in in a long time. Mr. Sobin stated that with the ongoing economic crisis, their firm is encouraging districts to keep a close eye on their collateral and recommended that spending for the coming year be watched very closely.

Ms. Phyllis Albano and Mr. Paul Connelly gave a very brief report as the district's Internal Auditors. They said that they focused on internal controls and extracurricular classroom funds. Their findings are included in the Internal Audit Report.

Mr. John Gahan stated that the committee met on October 7th to go through the report for this year. He commented that the external audit was great, commending the district for building the fund balance up to 4%. Mr. Gahan also commended the district for adopting all the recommendations from the previous year.

Mrs. Swezey thanked her staff for their excellent work and thanked the Board for their support.

Board of Education

Mrs. French reminded everyone of several upcoming calendar events. Mrs. del Prado mentioned that the Mohonasen Marching Band will be participating in the New York State Field Band Competition in Syracuse on Sunday, October 26th.

Mrs. del Prado, Mr. Salamone and Mr. Spadaro shared information about their trip to the New York State School Boards Convention in New York City this past weekend. They each spoke about some of the highlights of the convention and stated that it was a fabulous event.

New Business

Request Approval of Applications for Corrected Tax Roll and Refund and Credit of Real Property Taxes for the Year 2008, Pursuant to Sect. 550, Real Property Tax Law

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the Application for Corrected Tax Roll and Credit of Real Property Taxes from the following property tax owners in the stated amounts:

Owners/S/B/L	Amt. of Taxes Billed/Paid	Corrected Tax/Reason	Amount of Refund
R. S. Krosky, Applicant 58.7-13-20	\$1,387.76	\$897.07 (Clerical)	\$490.69
A. Jablonowski, Applicant 48.19-17-35	\$1,267.75	\$352.68 (Clerical)	-0-
D. Pace, Applicant 59.13-1-41	\$2,625.21	\$2,062.82 (Clerical)	-0-
A. Ricker, Applicant 49.20-1-19	\$847.72	\$357.03 (Clerical)	-0-
R. S. Holck, Applicant 71.6-1-34	\$3,337.92	\$2,847.23 (Clerical)	-0-
D. Sobieski & K. Wright, Applicants 71.7-1-12.311	\$4,538.01	\$4,087.98 (Clerical)	-0-
R. & J. Przyblowski, Applicants 71.6-1-36	\$3,337.92	\$2,847.23 (Clerical)	-0-
D & D Bird, Applicants 59.13-7-6	\$3,562.94	\$2,137.82 (Clerical)	\$1,425.12

The motion was passed unanimously, seven members present and voting.

Request for Acceptance of District Financial Audit – Year Ended June 30, 2008

MOTION made by Mr. Cafarelli, seconded by Mr. Spadaro, that the Board of Education accept the District Financial Audit for the 2007-2008 school year. The motion was passed unanimously, seven members present and voting.

Request for Acceptance of District Internal Audit Report – 2007-2008

MOTION made by Mrs. del Prado, seconded by Mrs. Adamec, that the Board of Education accept the Internal Audit Report for the 2007-2008 school year. The motion was passed unanimously, seven members present and voting.

Request for Approval of First Reading of Board Policies

MOTION made by Mr. Spadaro, seconded by Mr. Salamone, that the Board of Education approve the first reading of the following policies with the recommended additions/corrections as discussed at the meeting:

- 3260 Community Use of School Facilities
- 5650 Energy/Water Conservation and Recycling of Solid Waste
- 6160 Health Examinations
- 7221 Screening of New School Entrants
- 7230 Entitlement to Attend – Age and Residency
- 7332 Credential Options for Students with Disabilities
- 7530 Sports and the Athletic Program
- 7611 Immunization of Students
- 7621 Students with Life Threatening Allergies
- 7632 Complaints and Grievances by Students
- 7730 Appointment and Training of Committee on Special Education (CSE) Subcommittee on Special Education Members
- 7740 Student Individualized Education Program (IEP): Development and Provision
- 7750 Identification and Register of Children with Disabilities

- 8211 Prevention Instruction
- 8260 Instruction for English Language Learners or Students with Limited English Proficiency
- 8320 Objection to Instructional Materials
- 8351 Use of Computerized Information Resources and Internet Content Filterings/Safety

The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mr. Cafarelli, seconded by Mr. Salamone, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion was passed unanimously, seven members present and voting.

Minutes

APPROVED minutes of meeting held on October 6, 2008.

Financial Reports

APPROVED the Treasurer's Report for the month of September.

APPROVED the Cafeteria Financial Statements for the month of September.

APPROVED the Budget Status Report for the month of September.

APPROVED the Revenue Status Report for the month of September.

APPROVED the Budget Transfer Report for the month of September.

APPROVED the Claims Auditor Report for the month of September.

APPROVED the Payment and Presentation of Claims for the months of September and October for Warrant #3P and 4.

Warrant #3P – September 30, 2008

General Fund	Warrant Schedule #119	\$296,677.23
School Lunch Fund	Warrant Schedule #5	\$ 46,022.28
Federal Fund	Warrant Schedule #52	\$ 12,346.18
Capital Fund	Warrant Schedule #54	\$ 37,369.58
Total Trust & Agency	Warrant Schedule #48	\$929,424.08
Total Warrant #3P		\$1,321,839.35

Warrant #4 – October 20, 2008

General Fund	Warrant Schedule #120	\$400,517.74
School Lunch Fund	Warrant Schedule #5	\$114,497.24
Federal Fund	Warrant Schedule #53	\$ 12,302.57
Total Trust & Agency	Warrant Schedule #49	\$1,149,947.69
Total Warrant #4		\$1,677,265.24

Bids/Change Orders

APPROVED the award of the district bowling bid to the lowest bidder meeting specifications:

Sportsman's Bowl
 1652 Crane Street
 Schenectady, NY 12303
 Bid: \$1.25 per game and no charge for practice sessions.

Personnel Recommendations

APPROVED the following Personnel Recommendations:

A. Tenure Recommendations

Michelle Gaffney

Tenure Area: School Psychologist
Effective Date: February 27, 2009

B. Appointments

David Iovinella

Appointment: Long-Term Substitute
Assignment: Social Worker
Effective Dates: October 27, 2008 to October 31, 2008 and
November 10, 2008 to close of business January 30, 2009
Certification Status: School Social Worker, Permanent
Salary: Step 13

Janice Zebrowski

Appointment: Long-Term Substitute
Assignment: Spanish Teacher
Date of Commencement: September 4, 2008
Expiration Date: Close of business, September 23, 2008 (*amended from 10/6/08 agenda*)
Certification Status: Spanish 7-12, Permanent; French 7-12, Permanent
Salary: Step 10 (*amended from 9/8/08 agenda*)

Nate Resila

Assignment: Water Safety Instructor Aide
Salary: \$9.00/hr.
Effective: October 11, 2008

Breanna Bradley

Assignment: Water Safety Instructor Aide
Salary: \$9.00
Effective: October 11, 2008

Scott Seligman

Assignment: Water Safety Instructor
Salary: \$12.25/hr.
Effective: October 11, 2008

Laurie Drake

Assignment: Substitute School Monitor
Effective Date: October 21, 2008
Salary: \$11.65/hour

Matthew Holden

Assignment: P/T Teacher Aide (6 hours)
Effective Date: October 20, 2008
Salary: Step 1

Jody Sinclair

Assignment: P/T Teacher Aide (6 hours)
Effective Date: October 20, 2008
Salary: Step 1

Katey Rorick

Assignment: MTP Coordinator/School-to-Work Coordinator 2008-2009
Salary: \$2000 Stipend

Winter Coaches - 2008-09

Position	Coach	Step
Boys Varsity Basketball	Ken Dagostino	Step 7
Boys Varsity Basketball Assistant	John Karbowski	Step 7 + Longevity \$1553
Boys JV Basketball	Kevin Olsen	Step 6
Boys Freshmen Basketball	Ray Kearney	Step 6
Boys Modified Basketball	Ryan Turnbull Joshua Whipple	Step 3 (.5) Step 5 (.5)
Girls Varsity Basketball	Paul Brosious	Step 6
Girls Varsity Basketball Assistant	Ann Panetta	Step 6
Girls JV Basketball	Scott Alvarez	Step 5
Girls Freshmen Basketball	Colleen Organ	Step 2
Girls Modified Basketball	Karen Messersmith	Step 7
Boys Bowling	Bob Tedesco	Step 7
Girls Bowling	John Dennis	Step 7 + Longevity \$799
Ice Hockey	Steven Brown	Step 2
Ice Hockey Assistants	Bryan McDonald Brad McCormack	Step 2 (.5) Step 2 (.5)
Boys Swimming	Bill Mottola	Step 7 + Longevity \$1067
Modified Swimming	Scott Seligman	Step 2
Boys Varsity Diving	Marc Vachon	Step 5
Boys & Girls Indoor Track	Nicole Zablotny	Step 3
Boys & Girls Indoor Track Assistant	Rob Higgins	Step 7
Boys & Girls Indoor Track Assistant	Tara Shellard	Step 2
Varsity Wrestling	Sean Daley	Step 7
JV Wrestling	Nicholas Ronca	Step 2
Modified Wrestling	Doug Jones	Step 7 + Longevity \$1553
Wrestling Assistant	Matt Sitors	Step 2
Strength & Conditioning	Fred Saccocio	Step 7 (.5)
Strength & Conditioning	Doug Hallberg	Step 7 (.5) + Longevity \$267

Extracurricular Advisors/Mohonasen HS - 2008-2009

Extracurricular Club/Organization	Advisor/Co-Advisor
NYS Science Honor Society	Lua Rafalak/Dawn Aulita (<i>amended from 6/16/08 agenda</i>)

Extracurricular Club/Organization	Advisor/Co-Advisor
Science Olympiad	Lua Rafalak/Paul Nooney (<i>amended from the 6/16/08 agenda</i>)

C. Resignations

Deanna Cipoletti

Assignment:

P/T Teaching Assistant

Effective Date:

Close of business October 20, 2008

D. Fingerprint Clearances

Emergency Conditional Clearances

Jennifer Dudley

Elizabeth Rocco

Emergency Conditional Extension of Clearance

Heather Bagshaw

Karin Baldauf

Jennifer Becker

Michael Commisso

Davis Connelly

Kayleigh Davis

Patricia DeLong

James Desira

Jason Fries

Melissa Garrigan

Jordan Glover

Stephen Greene

Matthew Holden

Katharine Kelly

Jessica LaForce

Craig McDonald

Erin Murphy

Paul Paquin

Erica Sleasman

Peter Sparano

Marvin Veeder

Mary Ellen Walsh

Eadwine Webb

Executive Session

MOTION made by Mr. Spadaro, seconded by Mrs. Adamec, that an executive session be convened at 7:49 PM for the purpose of personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Cafarelli, seconded by Mr. Macejka, that the executive session be adjourned at 9:29 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 9:30 PM. The motion passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk