

## **MOHONASEN CENTRAL SCHOOL DISTRICT**

*Minutes of Meeting of the Board of Education  
Monday, July 21, 2008, Mohonasen High School*

The Board meeting was preceded by a Board Workshop at 5:00 PM.

The Board meeting was called to order by the President, Mrs. French, at 7:04 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

### ***Present:***

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Nancy del Prado, Member	Denise A. Swezey, Assistant Superintendent for Business
Eileen French, President	Patrick McGrath, Asst. Superintendent for Curriculum & Inst.
Charles Macejka, Member	Lin Severance, Ph.D., Director for Student & Personnel Services
Joseph Salamone, Member	David Collins, High School Principal
Gary Spadaro, Member	Debra Male, Draper Middle School Principal
	Michele Hunter, Pinewood School Principal
	Diane McIver, Bradt School Principal
	2 District Residents

### ***Absent:***

Dominic Cafarelli

### **Superintendent**

Dr. Spring stated that she had didn't have anything new to report this evening.

### **Board of Education**

Mrs. French reminded Board members that another workshop is scheduled for Monday, July 28<sup>th</sup> and that the next Board meeting will be August 18<sup>th</sup>.

### **New Business**

#### **Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements**

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and the Committee on Pre-School Special Education for meetings held on June 16, 17, 19, 20, 23, 24, and 26, 2008. The motion was passed unanimously, six members present and voting.

#### **Request Authorization to Enter into a Contract with Susan B. Stec, Physical Therapist for Summer 2008**

MOTION made by Mr. Macejka, seconded by Mr. Salamone, that the Board of Education enter into a contract with Susan B. Stec to provide physical therapy services to District resident students at a cost of \$53.00 per hour, not to exceed \$2,272.00 for the summer of 2008, starting on July 7, 2008 to August 15, 2008. The motion was passed unanimously, six members present and voting.

#### **Request for Approval to Enter into a Contract with Mary Lou Lee, Occupational Therapist for Summer 2008**

MOTION made by Mrs. Adamec, seconded by Mr. Macejka, that the Board of Education enter into a contract with Mary Lou Lee to provide occupational therapy services to District resident students at

a cost of \$50.00 per hour, not to exceed \$1800.00, for the period of July 7, 2008 to August 15, 2008. The motion was passed unanimously, six members present and voting.

**Request for Approval to Enter into a Contract with Jannien Davila for Summer 2008**

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education enter into a contract with Jannien Davila to provide speech therapy services to District resident students at a cost of \$50.00 per hour, not to exceed \$5,100.00 for the period commencing on July 7, 2008 and continue through August 15, 2008. The motion was passed unanimously, six members present and voting.

**Request for Approval of Classroom Rental and Ancillary Service Agreements with Capital Region BOCES for 2008-2009**

MOTION made by Mrs. del Prado, seconded by Mrs. Adamec, that the Board of Education approve the Classroom Rental and Ancillary Services Agreements with Capital Region BOCES for the period of July 1, 2008 through June 30, 2009, for a total anticipated revenue payment of \$339,250. The motion was passed unanimously, six members present and voting.

**Request Approval of Budget Re-appropriation – Band Uniform Donation**

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education amend the 2007-2008 budget as follows:

Increase A510	Estimated Revenue	\$3,449.00	
Increase A2705	Donations	\$3,449.00	
Increase A960	Appropriations		\$3,449.00
Increase A2110.452-06-4500	Supplies-Music Teaching Regular School		\$3,449.00

The motion was passed unanimously, six members present and voting.

**Request for Approval of the Omni Group as Third Party Administrator for Tax Sheltered Annuities**

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that the Board of Education authorize the Assistant Superintendent for Business to enter into an agreement with The Omni Group as Third Party Administrator for Tax Sheltered Annuities for the 2008-09 school year at a cost of:

\$6,690 – Renewal Ongoing Maintenance Fee  
\$3,000 – Plan Document Fee

The motion was passed unanimously, six members present and voting.

**Request for Approval of Preliminary Services Agreements with Capital Region BOCES for 2008-2009**

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the AS-7 Preliminary Services Agreements with Capital Region BOCES for the period July 1, 2008 through June 30, 2009 for a total anticipated payment of \$2,753,237.20. The motion was passed unanimously, six members present and voting.

**Request for Approval of Teacher Aide Summer School/Summer Programs Salary Schedule**

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that the Board of Education approve the following teacher aide summer school salary schedule for 2008-2012, as follows:

**Summer Special Education Programs (30 Days - 5.5 hours/day)**

	2008-09	2009-10	2010-11	2011-12
Step 1	9.72/hour	10.01/hour	10.31/hour	10.62/hour
Step 2-4	10.21/hour	10.41/hour	10.65/hour	10.93/hour
Step 5-10	11.42/hour	11.65/hour	11.87/hour	12.10/hour

**AIS Classes Aide Support (Middle/High School - 27 days/90 min. session)**

	2008-09	2009-10	2010-11	2011-12
Step 1	9.72/hour	10.01/hour	10.31/hour	10.62/hour
Step 2-4	10.21/hour	10.41/hour	10.65/hour	10.93/hour
Step 5-10	11.42/hour	11.65/hour	11.87/hour	12.10/hour

**AIS Classes Aide Support (Elementary 15 days/180 min. session)**

	2008-09	2009-10	2010-11	2011-12
Step 1	9.72/hour	10.01/hour	10.31/hour	10.62/hour
Step 2-4	10.21/hour	10.41/hour	10.65/hour	10.93/hour
Step 5-10	11.42/hour	11.65/hour	11.87/hour	12.10/hour

The motion was passed unanimously, six members present and voting.

**Consensus Agenda**

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion was passed unanimously, six members present and voting.

**Minutes**

APPROVED minutes of the meeting held on July 1, 2008.

**Financial Reports**

APPROVED the Treasurer's Report for the month of June.

APPROVED the Extracurricular Activities Report for the months of May and June.

APPROVED the Claims Auditor Report for the Month of June.

APPROVED the Payment and Presentation of Claims for the months of June and July for Warrant #12P and 1:

**Warrant #10P - June 30, 2008**

General Fund	Warrant Schedule #111	\$ 508,808.52
School Lunch Fund	Warrant Schedule #33	\$ 33,207.54
Federal Fund	Warrant Schedule #46	\$ 65,408.25
Capital Fund	Warrant Schedule #48	\$ 210,362.36
Trust & Agency	Warrant Schedule #42	\$2,912,893.40
TOTAL - Warrant #12P		\$3,730,680.07

**Warrant #1 - July 18, 2008**

General Fund	Warrant Schedule #112	\$ 239,589.56
Federal Fund	Warrant Schedule #47	\$ 10,172.17
Capital Fund	Warrant Schedule #49	\$ 608,258.96
Trust & Agency	Warrant Schedule #43	\$1,127,241.17
TOTAL - Warrant #1		\$1,985,261.86

**Bids/Change Orders**

APPROVED the bid awards to the following vendors as low bidders meeting specifications, on an itemized basis:

Bread/Rolls

Charles Freihofer Baking Co., Inc.	\$6,314.37
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Bakery Products

New Mt. Pleasant Bakery	\$7,298.00
Bagels & Bakes	\$6,009.00

Ice Cream

Sycaway Creamery	\$10,740.20
Gillette Creamery	\$ 4,027.80

Canned Juice/Tea/Bottled Water

Coca-Cola	\$14,550.50
DeCrescente Distributors	\$ 8,925.00

Paper/Cleaning Products

Lusco Paper Co., Inc.	\$20,115.40
Sysco Foods, Inc.	\$14,232.12
Ecolab, Inc.	\$ 3,018.90
Perkins Paper Co.	\$28,705.02

Snacks

Ginsberg's Institutional Foods	\$ 4,628.10
Quandt's	\$ 1,511.70
Robert's Foods/Glen Coon	\$ 15,069.25
Sysco Foods, Inc.	\$ 10,766.05

**Personnel Recommendations**

APPROVED the following Personnel Recommendations:

**A. Appointments**

Kerri A. Collins

<u>Appointment:</u>	Part-Time (.5)
<u>Assignment:</u>	Occupational Therapist
<u>Date of Commencement:</u>	September 1, 2008
<u>Expiration Date:</u>	June 30, 2009
<u>Certification Status:</u>	Occupational Therapist, Registered/Licensed
<u>Salary:</u>	Step 6, pro-rated

Michele Hunter

<u>Assignment:</u>	ELA/Math Coordinator – Pinewood for 2008-09
<u>Salary:</u>	\$4,000 Stipend

Pamela Westlake

Assignment: Monitor  
Step/Salary: Step 4  
Effective: September 1, 2008

Alexander Magiera

Assignment: Summer School Hall Monitor  
Step/Salary: Step 4  
Effective: July 7 – August 12, 2008

Henry Fialkowski

Assignment: Temporary Bus Aide - Summer  
Salary: Step 2  
Effective: July 7, 2008 – August 15, 2008

Patricia Bush

Assignment: Temporary Bus Aide - Summer  
Salary: Step 3  
Effective: July 7, 2008 – August 15, 2008

Charline Pizzo

Assignment: Substitute IPS/Typist  
Salary: \$11.85/hour  
Effective: July 31, 2008

**2008 AIS Summer School – Session 1 - Bradt School (July 7 – July 25, 2008, 3 hrs/day)**

Amber Kennedy Step 3 (*amended from 6/2/08 agenda*)

**Staff Development Days - 2008**

Teachers	Days	Fund Source
Dawn Aulita, John Burmeister, Matthew Connell, Katria Hitrick, Amy Molina, Margaret Morelli, Cara Olsen, Krista Stannard, Kristen Vachon, Dolores Weaver, Stephanie Zych	June 27 & 30, 2008	Title II

**2008 Mohonasen HS Summer School Faculty & Staff (July 8 – August 14, 2008)**

Teacher	Address	Assignment	Step
Mary Frances Manno	415 Nutgrove Lane Albany, NY 12202	Media Specialist (Job Share) 7/8/08 – 8/1/08	4 <i>(amended from 6/18/08 agenda)</i>

**Summer School 2008 – Draper Middle School (July 7 through August 12)**

Name	Assignment	Step	Sections	Number of Days
Douglas Hallberg	PE/Health	2	2 ( <i>amended from 6/2/08 agenda</i> )	14
Don Dieckmann	Fast Track	4	2 ( <i>amended from 6/2/08 agenda</i> )	14
MaryAnn Nickloy	Math 7,8	3	2 ( <i>amended from 6/2/08 agenda</i> )	14
Maureen Geagan	French	4	2 ( <i>amended from 6/2/08 agenda</i> )	14
Maria Pacheco	Spanish	1	2 ( <i>amended from 6/2/08 agenda</i> )	14
Karen Squires	Math 8 Skills	3 ( <i>amended from 6/2/08 agenda</i> )	2	28

**Summer Enrichment (\$35 per hour)**

Class	Teacher	# of Hours
Camp Pinewood	Kristin Tiano	15
Li'l Masque Theatre "The Magical Kingdom"	Margaret Gray	60
Web Design	Lorene Gallo	15
Math Games	Rose Halvorsen	15

**Fall Coaches - 2008**

Position	Coach	Step
Girls' Varsity Assistant Swim Coach	Jennifer Clifford	Step 1

**2008 Bratt AIS Summer School - Session 1 (July 7 - July 25, 2008/3 hrs./day)**

Name	Assignment	Step
Kelsey Kazmierczak 2764 Curry Road, Sch'dy, NY 12303	Teacher Aide	1

**Summer School - 2008 - Special Education (July 7 - August 15, 2008/5 hrs./day)**

Name	Assignment	Step
Maria Britti	Teacher Aide	1
Katey Rorick	Substitute Teacher Aide	
Marge Abdella	Substitute Teacher Aide	
Shannon Herholz	Substitute Teacher Aide	

**B. Resignations**

Kerri A. Collins

Assignment: Occupational Therapist (1.0)Effective Date: June 30, 2008

Linda Frye

Assignment: P/T Food Service HelperEffective Date: Close of business July 7, 2008**C. Leaves of Absence**

Kathleen Murnane

Assignment: Physical Education TeacherEffective Dates: June 19, 2008 - November 17, 2008 (*amended from the 5/12/08 agenda*)Reason: Family Medical Leave

Amanda Rider

Assignment: Special Education TeacherEffective Dates: September 1, 2008 - December 23, 2008Reason: Unpaid Leave of Absence

Cheryl Rasmussen

Assignment: Elementary TeacherEffective Dates: September 12, 2008 - December 23, 2008Reason: Unpaid Leave of Absence

Meredith Eberz

Assignment: Mathematics Teacher  
Effective Dates: September 1, 2008 - October 10, 2008  
Reason: Family Medical Leave

**D. Removal from Service**

Ann Wallace

Assignment: Substitute Teacher Aide  
Effective Date: Close of business July 22, 2008

Ann Wallace

Assignment: Substitute Clerk  
Effective Date: Close of business July 22, 2008

Ann Wallace

Assignment: Substitute Food Service Helper  
Effective Date: Close of business July 22, 2008

**E. Fingerprint Clearances**

**Emergency Conditional Clearances**

Linda Bopp  
Paul Paquin

**Emergency Conditional Extension of Clearance**

Heather Bagshaw  
Karin Baldauf  
Davis Connelly  
Amber Cost  
Kayleigh Davis  
James Desira  
Melissa Garrigan  
Jordan Glover  
Katharine Kelly  
Jessica LaForce  
Kristen Lynch  
Erin Murphy  
Nicole Provost  
Erica Sleasman  
Marvin Veeder  
Mary Ellen Walsh  
Eadwine Webb  
Lea Williams

**Conditional Clearance**

Susan Wiley

Mrs. French welcomed Ms. Pamela Westlake who will be a school monitor for the District in September.

**Executive Session**

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that an executive session be convened at 7:11 PM for the purpose of personnel. The motion was passed unanimously, six members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Macejka, that the executive session be adjourned at 7:14 PM. The motion was passed unanimously, six members present and voting.

**Adjournment**

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 7:15 PM. The motion passed unanimously, six members present and voting.

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Denise A. Swezey, District Clerk