

MOHONASEN CENTRAL SCHOOL DISTRICT

*Minutes of Meeting of the Board of Education
Monday, February 23, 2009, Mohonasen High School*

Present:

Kathleen Spring, Superintendent
Patrick McGrath, Asst. Supt. for Curriculum & Instruction
Denise Swezey, Asst. Supt. for Business
Julie Adamec, Member
Dominic Cafarelli, Member
Nancy del Prado, Member
Eileen French, President
Charles Macejka, Member
Joseph Salamone, Member
Gary Spadaro, Member

Executive Session

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that an executive session be convened at 5:00 PM for the purpose of discussing personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Spadaro, that the executive session be adjourned at 5:55 PM. The motion was passed unanimously, seven members present and voting.

The Executive Session was followed by a Budget Presentation at 6:00 PM.

The Board meeting was called to order by the President, Mrs. French, at 7:00 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

Present:

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|---------------------------|--|
| Julie Adamec, Member | Kathleen A. Spring, Ph.D., Superintendent |
| Dominic Cafarelli, Member | Denise A. Swezey, Assistant Superintendent for Business |
| Nancy del Prado, Member | Patrick McGrath, Assistant Superintendent for Curriculum & Instruction |
| Eileen French, President | David Collins, Mohonasen High School Principal |
| Charles Macejka, Member | Debra Male, Draper Middle School Principal |
| Joseph Salamone, Member | Arlene DeSiena, Bradt Asst. Principal |
| Gary Spadaro, Member | Lisa Cutting, Academic Administrator for English 7-12 |
| | Joseph Scalise, Director of PE, Athletics & Health Education |
| | 2 Faculty Members |
| | 7 District Residents |

Communications

Mrs. French shared informational materials with Board members. She congratulated high school Junior, Rachel Newman, on taking third place in the National Shakespeare Competition. Mrs. French congratulated several sports teams on their accomplishments this past season. She also

mentioned that she had stopped in at the Valentine Dances held at Bradt and Pinewood and that everyone seemed to be having a great time.

Mrs. French reminded everyone of upcoming calendar events. Mrs. del Prado added that there would be a Winterguard Competition held on Saturday evening, March 7th and that Board members are invited to attend. Mrs. French also mentioned the legislative position paper, "Danger and Opportunity," that is available for viewing on the district website. Mr. Salamone reminded Board members of the upcoming legislative conference and breakfast.

Public (Privilege of the Floor)

Ms. Stacey Rorick, 2433 Third Avenue, expressed her concern with a bus driver and asked several questions about the district's transportation department. Mrs. French referred her to speak with Mrs. Swezey after the meeting.

New Business

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on February 9 and 10, 2009. The motion was passed unanimously, seven members present and voting.

Request for Approval of Grade 6 Field Trip to Berkshire Museum

MOTION made by Mrs. Adamec, seconded by Mr. Macejka, that the Board of Education approve a Grade 6 field trip to the Berkshire Museum in May 2009. The motion was passed unanimously, seven members present and voting.

Request Approval for Mohonasen Cheerleaders to Participate in a Competition in Utica, New York on February 28, 2009

MOTION made by Mr. Spadaro, seconded by Mrs. Adamec, that the Board of Education approve the Mohonasen Cheerleaders participation in a competition in Utica, New York on Saturday, February 28, 2009. The motion was passed unanimously, seven members present and voting.

Request Approval for Students in French 4 Classes to Participate in a Field Trip to the Clark Museum, Williamstown, Massachusetts

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve a field trip for students in French 4 classes to the Clark Museum in Williamstown, Massachusetts on Wednesday, April 1, 2009. The motion was passed unanimously, seven members present and voting.

Request for Approval to Award Contract for Independent Auditor Services

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education appoint the following firm as independent auditor for the Rotterdam-Mohonasen Central School District for a three-year period to independently audit the school fiscal years at a cost of:

| | |
|----------|-----------|
| \$16,000 | 2009/2010 |
| \$16,000 | 2010/2011 |
| \$16,500 | 2011/2012 |

Raymond G. Pruesser, CPA, P.C.
P.O. Box 538
Claverack, NY 12513

The motion was passed unanimously, seven members present and voting.

Request for Approval of Health and Welfare Contract with Scotia-Glenville Central School District

MOTION made by Mr. Spadaro, seconded by Mrs. Adamec, that the Board of Education approve a Health and Welfare Contract with the Scotia-Glenville Central School District in the total amount of \$9,627.90 for the 2008-2009 school year. The motion was passed unanimously, seven members present and voting.

Request for Approval of Standardization of Locks and Locking Devices

MOTION made by Mr. Salamone, seconded by Mr. Cafarelli, that the Board of Education approve the following resolution:

Whereas, the District from time to time has purchased and will continue to purchase locks and locking devices, and

Whereas, the District's Director of Facilities has recommended that future purchases of locks and locking devices be standardized for reasons of efficiency and economy, and

Whereas efficiency and economy will be served by standardizing purchases of locks and locking devices because

Replacement parts purchases will be limited to a single type of lock and locking device, allowing volume purchasing and the reduction of stock inventory costs;
Staff will need to be trained in the use and maintenance of only a single type of lock and locking device, reducing training costs and allowing staff to be more readily reassigned among buildings; and

Whereas, Best Access Systems locks and locking devices are currently installed on all the interior and exterior doors of all existing District buildings, and

Whereas, Best Access Systems locks and locking devices have proven to be of appropriate quality and sturdy enough to withstand multiple student, staff and public use over a period of several years, and

Whereas, the District is currently involved in a major building project which will require the purchase and installation of additional locks and locking devices.

Now, therefore be it resolved as follows:

1. For reasons of efficiency and economy, all District purchases of locks and locking devices will be standardized, with Best Access System brand being the standard.
2. This resolution shall take effect immediately.

The motion was passed unanimously, seven members present and voting.

Request for Approval of Contract with U. W. Marx for Long-Range Plan and Capital Project Referendum

MOTION made by Mrs. del Prado, seconded by Mrs. Adamec, that the Board of Education authorize the Superintendent to contract with U. W. Marx for architectural services for a proposed capital project referendum to address long-range programmatic needs with the following fee structure:

| | |
|-----------------------|-----------------------------|
| Pre-Referendum Phase: | \$35,000 |
| Construction Phase: | 3.5% up to \$20M Referendum |
| | 3.0% Up to 30M Value |
| | 2.5% Up to \$40M Value |
| | 2.0% Over \$40M Value |

The motion was passed unanimously, seven members present and voting.

Request for Approval of Handicapped Contract with Northeast Parent & Child Society

MOTION made by Mr. Cafarelli, seconded by Mr. Spadaro, that the Board of Education approve a contract with Northeast Parent and Child Society at a total cost of \$3,259.40 per month for the 2008-2009 school year. The motion was passed unanimously, seven members present and voting.

Request for Approval of Standardization of Door Hardware (Fire and Panic)

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education approve the following resolution:

Whereas, the District from time to time has purchased and will continue to purchase panic door hardware, and

Whereas, the District's Director of Facilities has recommended that future purchases of panic door hardware be standardized for reasons of efficiency and economy, and

Whereas efficiency and economy will be served by standardizing purchases of panic door hardware because

Replacement parts purchases will be limited to a single type of panic door hardware, allowing volume purchasing and the reduction of stock inventory costs;

Staff will need to be trained in the use and maintenance of only a single type of panic door hardware, reducing training costs and allowing staff to be more readily reassigned among buildings; and

Whereas, Von Duprin panic door hardware is currently installed on 85 to 90% of the panic doors of all existing District buildings, and

Whereas, Von Duprin panic door hardware has proven to be of appropriate quality and sturdy enough to withstand multiple student, staff and public use over a period of several years, and

Whereas, the District is currently involved in a major building project which will require the purchase and installation of additional panic door hardware.

Now, therefore be it resolved as follows:

1. For reasons of efficiency and economy, all District purchases of panic door hardware will be standardized, with Von Duprin brand being the standard.
2. This resolution shall take effect immediately

The motion was passed unanimously, seven members present and voting.

Request for Approval of Standardization of Door Control Devices (Closers)

MOTION made by Mr. Spadaro, seconded by Mr. Salamone, that the Board of Education approve the following resolution:

Whereas, the District from time to time has purchased and will continue to purchase door control devices hereinafter "Door Closer", and

Whereas, the District's Director of Facilities has recommended that future purchases of Door Closers be standardized for reasons of efficiency and economy, and

Whereas efficiency and economy will be served by standardizing purchases of Door Closers because

Replacement parts purchases will be limited to a single type of Door Closer, allowing volume purchasing and the reduction of stock inventory costs;
Staff will need to be trained in the use and maintenance of only a single type of Door Closer, reducing training costs and allowing staff to be more readily reassigned among buildings; and

Whereas, LCN Door Closers are currently installed on 85 to 90% of interior and exterior doors of all existing District buildings, and

Whereas, LCN Door Closers have proven to be of appropriate quality and sturdy enough to withstand multiple student, staff and public use over a period of several years, and

Whereas, the District is currently involved in a major building project which will require the purchase and installation of additional Door Closers.

Now, therefore be it resolved as follows:

1. For reasons of efficiency and economy, all District purchases of interior and exterior Door Closers will be standardized, with LCN brand being the standard.
2. This resolution shall take effect immediately.

The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports and 3) Personnel. The motion was passed unanimously, seven members present and voting.

Minutes

APPROVED minutes of meeting held on February 9, 2009.

Financial Reports

APPROVED the Treasurer's Report for the month of January.

APPROVED the Cafeteria Financial Statements for the month of January.

APPROVED the Budget Status Report for the month of January.

APPROVED the Revenue Status Report for the month of January.

APPROVED the Budget Transfer Report for the month of January.

APPROVED the Extracurricular Activities Report for the month of January.

APPROVED the Collateralization Report for the month of January.

APPROVED the Cash Flow Analysis – General Fund Report for the month of January.

APPROVED the Claims Auditor Report for the month of January.

APPROVED the Payment and Presentation of Claims for the months of January and February for Warrant #7P and 8.

Warrant # 7P – January 30, 2009

| | | |
|---------------------|-----------------------|-----------------|
| General Fund | Warrant Schedule #131 | \$ 71,107.20 |
| Federal Fund | Warrant Schedule #60 | \$ 13,228.80 |
| Trust & Agency | Warrant Schedule #56 | \$ 968,023.08 |
| TOTAL – Warrant #7P | | \$ 1,052,359.08 |

Warrant # 8 – February 23, 2009

| | | |
|--------------------|-----------------------|-----------------|
| General Fund | Warrant Schedule #132 | \$ 906,880.66 |
| School Lunch Fund | Warrant Schedule #10 | \$ 58,038.49 |
| Federal Fund | Warrant Schedule #61 | \$ 11,603.64 |
| Capital Fund | Warrant Schedule #63 | \$ 95,578.64 |
| Trust & Agency | Warrant Schedule #57 | \$ 1,284,585.74 |
| TOTAL – Warrant #8 | | \$ 2,356,687.17 |

Personnel Recommendations

APPROVED the following Personnel Recommendations:

A. Appointments

Stephen Decker

| | |
|------------------------------|--|
| <u>Appointment:</u> | Long-Term Substitute |
| <u>Assignment:</u> | Special Education Teacher |
| <u>Date of Commencement:</u> | November 18, 2008 |
| <u>Expiration Date:</u> | Close of business, January 30, 2009 (<i>amended from the 12/8/08 agenda</i>) |
| <u>Certification Status:</u> | Physical Education, Initial |
| <u>Salary:</u> | Step 1 |

Adam Barr

| | |
|------------------------------|--|
| <u>Appointment:</u> | Special Assignment/2 nd Semester – 1.25 Science |
| <u>Date of Commencement:</u> | February 2, 2009 |
| <u>Expiration Date:</u> | June 30, 2009 |

Celeste O'Neill

| | |
|------------------------------|---|
| <u>Assignment:</u> | Assistant Treasurer – Permanent (subject to 26 weeks probation) |
| <u>Date of Commencement:</u> | February 24, 2009 |

After School Review Classes for NYS Math Exams - 1.5 hour sessions - \$31.66/hour

| Name | # of Hours | Date(s) |
|----------------------|------------|-------------------------------------|
| Michelle Gabree-Huba | 3 | 2/11/09, 3/4/09 |
| Jennifer Palleschi | 4.5 | 2/11/09, 2/25/09, 3/4/09 |
| Rebecca Kirschman | 4.5 | 2/11/09, 2/25/09, 3/4/09 |
| Rose Halvorsen | 3 | 2/25/09, 3/4/09 |
| Therese Black | 3 | 2/11/09, 2/25/09 |
| Renee Gandrow | 3 | 2/11/09, 2/25/09 |
| Lisa McKenna | 4.5 | 2/4/09, 2/25/09, 3/4/09 |
| Karen Squires | 4.5 | 2/4/09, 2/25/09, 3/4/09 |
| Mary Ann Nickloy | Up to 4.5 | 3/4/09 (2/11/09, 2/25/09 if needed) |
| Kevin Cummings | Up to 4.5 | 2/11/09, 2/25/09 (3/4/09 if needed) |

Spring Coaches - 2009

| Position | Coach | Step |
|-----------------------|--------------------|--------|
| Freshman Baseball | Rich Yanatos | Step 1 |
| Modified Baseball | Matt Sitors | Step 2 |
| Modified Softball | Ray Dearaway | Step 1 |
| Track Assistant Coach | Mirlinda Gecaj | Step 1 |
| Track Assistant Coach | John Burmeister | Step 1 |
| Boys Varsity Tennis | Darrin Wyszominski | Step 4 |

Spring 2009 Volunteer Coaches

Nicole Zablotny – Track & Field

Kimberly Brassard – JV Softball

B. Leaves of Absence

Kerri Collins

Assignment: Occupational Therapist (.5)
Effective Dates: March 5, 2009 – June 30, 2010
Reason: Family Medical Leave (1st 12 weeks)

Ann Panetta

Assignment: Science Teacher
Effective Dates: March 10, 2009 – June 30, 2009
Reason: Family Medical Leave (1st 12 weeks)

Stephanie J.B. Arnold

Assignment: Special Education Teacher
Effective Dates: February 25, 2009 – April 3, 2009
Reason: Family Medical Leave

C. Fingerprint ClearancesEmergency Conditional Clearance

Carl Calicchia

Christine Casale

Matthew Clark
Christopher Cornwell
Amy Fuller-Sullivan
Mirlinda Gecaj
Scott George
John Hulslander
Alexander Kleinberger
Warren MacMillan
Bruce Maikels
Janelle Meyers
Whitney Prondecki
Mary Reaban
Stephanie Russell

Frieda Arenos
Shannon Arrington
Joelle Ashline
Jacqueline Bintz
Erica Brockmyer
Chase Campbell
Leslie Cole
Anna Cusano
Lisa D'Aniello
Julia DuBois
Jill Dubreuil
Sharon Flynn
Jason Fries
Ashley Fusco
Jessica Gilbert
Patrick Gill
Matthew Holden
Patricia Horgan
Joseph Hunziker
Jayne Langmeyer
Angela Lasher
Elise LeCours
Amanda Marino
Adly Nakhla
John Nosal
Pamela O'Brien
Paul Paquin
Jesse Piliere
David Quesnell
Amanda Rappold
Marianne Sauter
Kelly Sayward, Jr.
Eric Schantz
John Scott
Brittany Slagen
Charles Truby

Meghan Wilkinson

Conditional Clearance

Sharon Aniolek

Cheryl Van Valkenburgh

Executive Session

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that an executive session be convened at 7:25 PM for the purpose of personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Spadaro, seconded by Mr. Salamone that the executive session be adjourned at 10:30 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Cafarelli, seconded by Mrs. Adamec, that the Board of Education meeting be adjourned at 10:32 PM. The motion passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk