

# **MOHONASEN CENTRAL SCHOOL DISTRICT**

*Minutes of Meeting of the Board of Education  
Monday, January 26, 2009, Mohonasen High School*

***Present:***

Kathleen Spring, Superintendent  
Patrick McGrath, Asst. Supt. for Curriculum & Instruction  
Denise Swezey, Asst. Supt. for Business  
Julie Adamec, Member  
Dominic Cafarelli, Member  
Nancy del Prado, Member  
Eileen French, President  
Charles Macejka, Member

***Absent:***

Joseph Salamone, Member  
Gary Spadaro, Member

**Executive Session**

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that an executive session be convened at 5:30 PM for the purpose of discussing personnel. The motion was passed unanimously, five members present and voting.

Mr. Spadaro arrived at 5:55pm.

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the executive session be adjourned at 6:00 PM. The motion was passed unanimously, six members present and voting.

The Executive Session was followed by a Budget Workshop at 6:00 PM.

The business meeting was called to order by the President, Mrs. French, at 7:25 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

***Present:***

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Dominic Cafarelli, Member	Denise A. Swezey, Assistant Superintendent for Business
Nancy del Prado, Member	Patrick McGrath, Assistant Superintendent for Curriculum & Instruction
Eileen French, President	Karla Empie, Director of Special & Alternative Programs
Charles Macejka, Member	David Collins, Mohonasen High School Principal
Joseph Salamone, Member	Debra Male, Draper Middle School Principal
Gary Spadaro, Member	Michele Hunter, Pinewood School Principal
	Diane McIver, Bradt School Principal
	Gerald Garing, Administrator for Science K-12
	Chris Ruberti, Administrator for Counseling K-12
	Joseph Mayo, Director of Facilities
	1 Faculty Member

***Absent:***

Joseph Salamone, Member

**Superintendent**

Dr. Spring and members of the Board of Education discussed the dilemma of a possible snow day on Wednesday and the implications it would have with Regents exams, particularly the English 11 Regents, which is administered on two separate days. Information regarding exams and transportation will be made available on the district website should a snow day occur.

Mrs. Diane McIver reminded everyone that Locks for Love will be held on Saturday, February 7<sup>th</sup> at Bradt Elementary School from 11am-2pm.

**Board of Education**

Mrs. French reminded everyone of upcoming calendar events and passed information on to Mr. McGrath, Assistant Superintendent, regarding possible grants for AEDs.

**Old Business****Request for Acceptance of the Annual Visual Inspection and School Facility Report Card**

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education accept the Annual Visual Inspection and School Facility Report Card. The motion was passed unanimously, six members present and voting.

**New Business****Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements**

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education for meetings held on January 8, 12, 13, 16 and 21, 2009. The motion was passed unanimously, six members present and voting.

**Request Approval for Mohonasen's Color Guard to Participate in Various Competitions**

MOTION made by Mrs. Adamec, seconded by Mr. Cafarelli, that the Board of Education approve the Mohonasen Color Guard's participation in the following competitions:

Saturday, January 17, 2009	Syracuse, NY	Mid-York Competition - 130 miles/15 students
Saturday, January 24, 2009	Homer, NY	Mid-York Competition - 125 miles/15 students
Saturday, February 14, 2009	Laurens, NY	Mid-York Competition - 110 Miles - 15 students
Saturday, March 14, 2009	Mount Markham, NY	Mid-York Color Guard - 120 miles/15 students
Saturday, March 21, 2009	Syracuse, NY	Mid York Color Guard - 130 miles/15 students
Saturday, March 29, 2009	Syracuse, NY	Mid-York Competitions - 120 miles/15 students

The motion was passed unanimously, six members present and voting.

**Request to Establish 2008-2009 Non-Resident Tuition Rates**

MOTION made by Mrs. del Prado, seconded by Mr. Macejka, that the Board of Education approve the following tuition rates for use during the 2008-2009 school year:

	<b>Tuition for Regular Ed. Pupil</b>	<b>Tuition for Special Ed. Pupil</b>
½ Day Kindergarten	\$2,366	\$16,034
Grades 1-6	\$5,378	\$19,046
Grades 7-12	\$5,510	\$19,178

The motion was passed unanimously, six members present and voting.

**Request for Approval of Finalized Contract for Pre-Construction and Construction Management Services for the EXCEL Bond Referendum – U. W. Marx**

MOTION made by Mrs. del Prado, seconded by Mrs. Adamec, that the Board of Education approve the following updated fee structure for pre-construction management services for the voter approved EXCEL building project.

U. W. Marx, Inc.  
20 Gurley Avenue  
Troy, New York 12182

Phase I: Pre-Referendum - \$35,000  
Phase II: Pre-Construction - .75%  
Construction Phase: 3.5% of the referendum amount

The motion was passed unanimously, six members present and voting.

**Request for Approval of Contract for CS Arch Architects, P.C. as Architect for Long-Range Plan and Capital Project Referendum**

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education authorize the Superintendent to contract with C.S. Arch Architects, P.C. for architectural services for a proposed capital project referendum to address long-range programmatic needs with the following fee structure:

A stipulated sum based upon 8% of pre-referendum construction cost with final accounting, based on bid results and approved changed order to be broken up as follows:

- Pre Referendum 2.5% less \$43,700 fee for LRP Services
- Design Phase 12.5%
- Design Development Phase 20%
- Construction Documents 40%
- Bidding/Negotiation Phase 5%
- Construction Phase 20%

The motion was passed unanimously, six members present and voting.

**Consensus Agenda**

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports and 3) Personnel. The motion was passed unanimously, six members present and voting.

**Minutes**

APPROVED minutes of the meeting held on January 12, 2009.

**Financial Reports**

APPROVED the Treasurer's Report for the month of December.

APPROVED the Cafeteria Financial Statements for the month of December.

APPROVED the Budget Status Report for the month of December.

APPROVED the Revenue Status Report for the month of December.

APPROVED the Budget Transfer Report for the month of December.  
 APPROVED the Extracurricular Activities Report for the month of December.  
 APPROVED the Claims Auditor Report for the month of December.  
 APPROVED the Collateralization Report for the month of December.  
 APPROVED the Cash Flow Analysis/General Fund Report for the month of December.  
 APPROVED the Payment and Presentation of Claims for the months of December and January for Warrant #6P and 7.

**Warrant # 6P – December 31, 2008**

General Fund	Warrant Schedule #128	\$211,828.75
School Lunch Fund	Warrant Schedule #9	\$574.20
Federal Fund	Warrant Schedule #58	\$4,795.96
Trust & Agency	Warrant Schedule #54	\$1,029,223.36
<b>TOTAL – Warrant #6P</b>		<b>\$1,246,422.27</b>

**Warrant # \_\_ - Date**

General Fund	Warrant Schedule #130	\$428,395.95
School Lunch Fund	Warrant Schedule #8	\$57,519.54
Federal Fund	Warrant Schedule #	\$11,509.66
Trust & Agency	Warrant Schedule #	\$1,217,722.44
<b>TOTAL – Warrant #7</b>		<b>\$1,715,147.59</b>

**Personnel Recommendations**

APPROVED the following Personnel Recommendations:

**A. Appointments**

Tristina McDonald

Appointment: Home Tutor  
Salary: \$25/hour  
Effective: January 27, 2009

Carly Fisher

Assignment: P/T Bus Aide  
Salary: \$9.72/hour  
Effective: January 27, 2009

Susan Vogel

Assignment: Transportation Assistant, Permanent (subject to a probationary period according to Civil Service rules)  
Salary: Step 6  
Effective: January 20, 2009

**After School Test Prep – NYS ELA Exams Review Classes – Two 1.5 hour sessions - \$31.66/hr**

Instructor	Dates
Lauri Phillips	December 3, 2008 January 14, 2009

**Fall Volunteer Coaches**

Manuel Galarza - Football

**B. Resignations**

Pamela Hickok

Assignment: P/T Bus Aide  
Effective Date: Close of business January 8, 2009

Debra DiFulvio

Assignment: Substitute Food Service Helper  
Effective Date: Close of business January 16, 2009

**C. Leaves of Absence**

Terri Cuff

Assignment: P/T Bus Driver  
Effective Dates: January 14, 2009 – April 21, 2009  
Reason: Family Medical Leave

Cynthia Mendez

Assignment: Director of Technology  
Effective Dates: January 30, 2009 – April 30, 2009  
Reason: Unpaid Leave of Absence

**D. Removal from Service**

Lindsay Stumpf

Assignment: Substitute Food Service Helper  
Effective Date: Close of business January 1, 2009

**E. Fingerprint Clearances****Emergency Conditional Clearances**

Mark Benson  
Jacqueline Bintz  
Ashley Fusco  
Joseph Hunziker  
Elise LeCours  
Adly Nakhla  
John Nosal  
Pamela O'Brien  
David Quesnell  
Marianne Sauter

Emergency Conditional Extension of Clearance

Sharon Aniolek  
Erica Brockmyer  
Leslie Cole  
Anna Cusano  
Lisa D'Aniello  
Julia DuBois  
Jill Dubreuil  
Sharon Flynn  
Jason Fries  
Patrick Gill  
Tavonna Goodman  
Matthew Holden  
Melissa Hughes  
Stephanie Hutchins  
Michael Kosar  
Michael Kramek  
Angela Lasher  
Amanda Marino  
Robert McCraith  
Molly McLoughlin  
Kyra McTighe  
Thomas Montalbano  
Paul Paquin  
George Person  
Amanda Rappold  
Julie Rufer  
Namra Saeed  
Kelly Sayward, Jr.  
Geraldyn Schroeder  
John Scott  
Brian Smith  
Christina Snover  
Ainsley Thomas  
Cheryl Van Valkenburgh  
John Vandenberg  
Richard Yanatos  
Heather Zeccolo

Conditional Clearances

Nassiba Benghanem

**Executive Session**

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that an executive session be convened at 7:37 PM for the purpose of personnel. The motion was passed unanimously, six members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Spadaro, that the executive session be adjourned at 9:29 PM. The motion was passed unanimously, six members present and voting.

**Adjournment**

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 9:30 PM. The motion passed unanimously, six members present and voting.

---

Denise A. Swezey, District Clerk