

MOHONASEN CENTRAL SCHOOL DISTRICT

*Minutes of Meeting of the Board of Education
Monday, December 17, 2007, Mohonasen High School*

Present:

Kathleen Spring, Superintendent
Michael Johnson, Asst. Supt. for Curriculum & Instruction
Denise Swezey, Asst. Supt. for Business
Julie Adamec, Member
Dominic Cafarelli, Member
Nancy del Prado, Member
Eileen French, President
Joseph Salamone, Member
Gary Spadaro, Member

Executive Session

MOTION made by Mr. Spadaro, seconded by Mrs. Adamec, that an executive session be convened at 6:00 PM for the purpose of discussing personnel. The motion was passed unanimously, six members present and voting.

Mr. Macejka arrived at 6:15 PM.

MOTION made by Mr. Cafarelli, seconded by Mr. Salamone, that the executive session be adjourned at 7:00 PM. The motion was passed unanimously, seven members present and voting.

The business meeting was called to order by the President, Mrs. French, at 7:05 PM.

Mrs. French requested those present to stand and join in the Pledge of Allegiance to the Flag.

Present:

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Dominic Cafarelli, Member	Denise A. Swezey, Assistant Superintendent for Business
Nancy del Prado, Member	Michael Johnson, Ed.D. Asst. Supt. for Curriculum &
Eileen French, President	Instruction
Charles Macejka, Member	Patrick McGrath, Mohonasen High School Principal
Joseph Salamone, Member	Michele Hunter, Pinewood School Principal
Gary Spadaro, Member	Diane McIver, Bradt School Principal
	Christopher Ruberti, Academic Admin. for Counseling K-12
	2 Faculty Members
	3 District Residents
	1 Media Representative

Superintendent**Comptroller's Audit**

Dr. Spring explained that due to the fact that fraud was found in a Long Island school district approximately 3 years ago, the State Comptroller's Office developed a five-point plan in terms of fiscal controls. Each district in New York State would in turn be audited by the Comptroller's Office. Last January, the district was given notice that it would be next to undergo an audit, which took place from February to April, 2007.

Mrs. Denise Swezey stated that the district has received the final audit report from the Comptroller's office. She explained that the time period which the audit encompassed could not have been worse for the district, due to budget/financial difficulty at that time and job transitions in key positions. The intent of the audit is to look for weaknesses and vulnerabilities, to inform school districts where they could be at risk, and to provide recommendations to improve business practices. Most of the recommendations made by the auditors have already been addressed, having been put into place prior to the audit or during the audit. Mrs. Swezey stated that the main point to be made was that no fraud had been found. She also explained that the district is required to implement a corrective action plan within 90 days to address the recommendations made in the audit.

Mrs. Adamec and Mrs. French both commented that when the Board met with the auditors they conveyed that their findings were no cause for a "5-star alarm" and emphasized that no fraud had been found in the district. Dr. Spring also stated that the independent auditor had also commended the district for turning around its financial difficulty in such a short period of time.

Board of Education

Mrs. French said that she had received a letter from Capital Region BOCES stating that they were looking for Board members from component districts who would be interested in serving on the interview team for the new BOCES district superintendent. Mrs. Nancy del Prado volunteered to serve on the committee.

Mrs. French also commented on a risk-management alert she received from Utica National Insurance regarding various school groups using amusement park-type rides and what needs to be done to be covered by insurance in case of injuries.

Mrs. French wished everyone a safe and happy holiday.

New Business

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mr. Salamone, seconded by Mrs. Adamec, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on November 29; December 4, 5, 6, 7, and 14, 2007. The motion was passed unanimously, seven members present and voting.

Request Approval for Boys' Varsity Swim Team to Participate in Eastern States – Long Island Swim Invitational in January 2008

MOTION made by Mrs. del Prado, seconded by Mr. Cafarelli, that the Board of Education approve the request for the Boys' Varsity Swim Team to participate in Eastern States – Long Island Swim Invitational at the Nassau Aquatic Center, East Meadow, Long Island in January 2008. The motion was passed unanimously, seven members present and voting.

Request Approval for 10th Grade Class to Participate in a Field Trip to the Jewish Heritage and Holocaust Museum/Ellis Island in March 2008

MOTION made by Mr. Spadaro, seconded by Mr. Salamone, that the Board of Education approve the request for the 10th grade class to participate in a field trip on Friday, March 28, 2008 to the Jewish Heritage and Holocaust Museum/Ellis Island. The motion was passed unanimously, seven members present and voting.

Request Approval for Out-of-Area Trips for Varsity Ice Hockey Team

MOTION made by Mrs. Adamec, seconded by Mr. Salamone, that the Board of Education approve the request for the Varsity Ice Hockey team to travel to the Utica area on December 28-30, 2007 and to Rochester, NY on January 18-19, 2008 for hockey competition. The motion was passed unanimously, seven members present and voting.

Request for Approval to Accept New Sliding Glass Doors for Display Cases

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that the Board of Education accept the donation of sliding glass doors for a display case in Draper Middle School from Patriot Glass and Mr. Howard Tanner valued at approximately \$1,345 including hardware and installation. The motion was passed unanimously, seven members present and voting.

Request Approval for Disaster Recovery Plan

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the Disaster Recovery Plan. The motion was passed unanimously, seven members present and voting.

Request for Approval of Participation in Shared Services Incentive Grant

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education adopts the following resolution:

The Rotterdam-Mohonasen Central School District commits to participation in the Shared Municipal Services Incentive Grant Program along with the Schalmont Central School District and the Town of Rotterdam and authorizes the Superintendent of Schools to execute any and all documents associated with the SMSI grant applications.

The motion was passed unanimously, seven members present and voting.

Request for Approval of Calendar for Development of 2008-09 Budget

MOTION made by Mr. Macejka, seconded by Mr. Salamone, that the Board of Education adopt the document entitled "2008-09 Budget Development Calendar during the 2007-2008 School Year", a copy of which is attached. The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion was passed unanimously, seven members present and voting.

Minutes

APPROVED minutes of the meeting held on December 3, 2007.

Financial Reports

APPROVED the Treasurer's Report for the month of November.

APPROVED the Budget Status Report for the month of November.

APPROVED the Revenue Status Report for the month of November.

APPROVED the Budget Transfer Report for the month of November.

APPROVED the Extracurricular Activities Report for the month of November.

APPROVED the Payment and Presentation of Claims for the months of November and December for Warrant #5P and 6.

Warrant #5P – November 30, 2007

General Fund	Warrant Schedule #92	\$ 681,758.91
Federal Fund	Warrant Schedule #33	\$ 8,290.54
Capital Fund	Warrant Schedule #33	\$ 41,725.22
Trust & Agency	Warrant Schedule #28	\$ 950,016.37
TOTAL – Warrant #5P		\$1,681,791.04

Warrant #6 – December 17, 2007

General Fund	Warrant Schedule #93	\$ 362,445.73
School Lunch Fund	Warrant Schedule #24	\$ 68,686.56
Federal Fund	Warrant Schedule #32	\$ 27,538.00
Capital Fund	Warrant Schedule #34	\$ 788.15
Trust & Agency	Warrant Schedule #29	\$ 803,254.13
TOTAL – Warrant #6		\$1,262,712.57

Bids/Change Orders

APPROVED the award of the Grocery, Frozen Foods & Meats bid to the following low bidders meeting specifications for the period of December 1, 2007 to February 29, 2008:

Quandt's Distributors	\$ 8,219.22
Sysco Foods, Inc	\$29,041.92
Ginsberg's	\$27,356.58
US Foodservice	\$11,014.68

Personnel Recommendations

APPROVED the following Personnel Recommendations:

A. Appointments

Brenda DiNicola

Appointment: Part-Time (.5)

Assignment: Elementary School Counselor

Date of Commencement: December 18, 2007

Expiration Date: June 30, 2008
Certification Status: School Counselor, Provisional
Salary: Step 1

Mary Gradon

Assignment: P/T Teacher Aide (6 Hours)
Salary: Step 1
Effective: December 3, 2007 (*amended from the 12/3/07 agenda*)

John White

Assignment: Substitute Cleaner
Salary: \$8.50/hr.
Effective: December 18, 2007

Tracie Crouse

Assignment: Substitute Cleaner
Salary: \$8.50/hr.
Effective: December 18, 2007

Nicole Judeikis

Assignment: Food Service Helper
Salary: Step 1
Effective: December 17, 2007

Jill Purcell

Assignment: Provisional 10-Month Typist
Salary: Step 3
Effective: December 18, 2007

Nicholas Fiore

Assignment: Bus Aide
Salary: Step 1
Effective: December 18, 2007

Elisavet Guarneri

Assignment: Provisional 10-Month Typist
Salary: Step 1
Effective: December 27, 2007

Kevin Clough

Assignment: Volunteer Coach – Girls Modified Basketball

Effective Date: December 17, 2007

After School Scoring – Gr. 5 Social Studies Exam, \$31.66/Hour (11/27/07 – 3:30-6:30pm)

Cheryl Rasmussen	Amanda Rider
Maria Gilroy	Cortney Colvin
Amanda Brousseau	Ryan Buzzo
Kristin Tiano	

B. Resignations

Brenda DiNicola

Assignment: P/T Teaching Assistant

Effective Date: Close of business, December 21, 2007

Thay Banh

Assignment: Cleaner

Effective: Close of business December 13, 2007

Nicole Judeikis

Assignment: Substitute Food Service Helper

Effective: Close of business December 14, 2007

C. Leaves of Absence

Jennifer Palleschi

Assignment: 6th Grade Teacher

Effective Dates: January 17, 2007 – April 8, 2008

Reason: Family Medical Leave

D. Fingerprint Clearances

Emergency Conditional Clearances

Bruce Matthew

Paul Cardettino

Erik Dollman

Stephen Hensel

Sharon Lair

Jodi Lowe

David McLear

Christine Ryan
Ross Schwartz
Danielle Sitser
Jeff Tabbert
Michael Winterton
Kathleen Wylie

Emergency Conditional Extension of Clearance

Michelle Ardolino
Karin Baldauf
Danielle Beach
Lauren Beaver
James Bell
Rachel Bellizi
Samantha Bianchi
Trevor Black
Thomas Brahler
Michael Burgio
James Califano
Sheldon Carnes, Jr.
Kevin Clough
Amber Cost
Caitlin Cuda
Joel Dashnaw
Stephen Decker
Michael Demos
James Desira
Kathryn Dieckmann
Jacquelyn Dignum
Kaitlyn Dollard
Sarah Downs
Robert Drake, Sr.
Helene Dworak
Amy Esposito
Ann Farrell
Kristin Farrell
Pamela Finton
Stephanie Foreman
Stacy Frisoni
Mark Giordano
Stephanie Gotham

Peter Gray
Rochelle Guiry
William Haight
Rachael Haines
Christina Hardy
Darren Hart
David Hayden
Keriann Houle
Thomas Howley
Mark Iskhakov
Nicole Kellogg
Katharine Kelly
Joshua Key
Jenifer Kish
Daniel Klein
Irina Kushnir
Alisa Labunski
Bernadette Lachoff
Karen Lare
Wayne Lewis
Kara Linn
Paul Lupi
Kristen Lynch
Marguerite MacDougall
Janina Mango
Alexis Marek
Sean Martin
Thomas Martin
Lillian Martinez
Jennifer Martland
Sandra Mastroianni
Irlene Mayo
Tristina McDonald
Kaitlin McGann
Jacqueline McGinn
Shelia McPherson
Jenny McShan
Michael Merlini
Jennifer Mooney
Misha Mugits
Lisa Murray

Bonnie Ng
Allen Pailley
Kathryn Petersen
James Petty
Alexandria Piedmont
Jonathan Pietrafesa
Shannon Pinkowski
Timothy Prall
Darin Rafferty
Rebecca Relyea
Laura Robertaccio
Cynthia Romano
Elizabeth Romero
Michael Rosenthal
Sarah Rust
Jennifer Saddlemire
Kimberly Santiago
Shelley Sausville
William Sheehan
Amy Sherman
Michelle Schoonmaker
Liesha Sherman
Kenneth Sommer
Jessica Spero
Elizabeth Strelchun
Tricia Switzer
Kathleen Trainor
Marvin Veeder
Joshua Walas
Mary Ellen Walsh
Kathy Warlow
Jessica Waltzer
Michael Weinstein
Brandie Welsh
Amber Whalen
Melinda Whisenhunt
Jillian White
Blanche Willig
Ashleey Williams
Lea Williams
Kelly Wirth

Ann Wolf
Sarah Wolfsont
Jonathan Yatrakis
Ashlee Yonos
Barbara Zechner
Caitlin Ziobrowski

Mrs. French congratulated Ms. Brenda DiNicola on being appointed to the Part-Time Elementary School Counseling position.

Executive Session

MOTION made by Mr. Macejka, seconded by Mr. Salamone, that an executive session be convened at 7:30 PM for the purpose of personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Cafarelli, that the executive session be adjourned at 9:04 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education meeting be adjourned at 9:05 PM. The motion passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk