

MOHONASEN CENTRAL SCHOOL DISTRICT

*Minutes of 2007-2008 Organizational Meeting of the Board of Education
Monday, July 2, 2007, 6:00PM,
Farnsworth Technology Center/Mohonasen High School*

Executive Session

Present:

Dr. Kathleen Spring, Superintendent
Denise Swezey, Assistant Supt. For Business
Lisa Cutting, Director of Curriculum and Instruction
Julie Adamec, Member
Nancy del Prado, Member
Charles Macejka, Member
Gary Spadaro, Member

Executive Session

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that an executive session be convened at 5:30 PM for the purpose of discussing personnel. The motion was passed unanimously, four members present and voting.

Mr. Salamone arrived at 5:45 PM and Mrs. French arrived at 5:50 PM.

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the executive session be adjourned at 5:52 PM. The motion was passed unanimously, six members present and voting.

The 2007-2008 Board Organizational Meeting was called to order by Mrs. Denise Swezey, District Clerk, at 6:01 PM.

Mrs. Swezey requested those present to stand and join in the Pledge of Allegiance to the Flag.

Present:

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Dominic Cafarelli, Member	Lisa Cutting, Asst. Supt. for Curriculum and Instruction
Nancy del Prado, Member	Denise Swezey, Assistant Supt. for Business
Eileen French, Member	Debra Male, Draper Middle School Principal
Charles Macejka, Member	Rosemary Soltis, Assistant Middle School Principal
Joseph Salamone, Member	Diane McIver, Bradt School Principal
Gary Spadaro, Member	Michele Hunter, Pinewood School Principal
	Dr. Michael Johnson, Interim Pinewood School Principal
	Karla Empie, Director of Special & Alternative Ed.
	Arlene DeSiena, K-6 Administrator for Literacy
	David Collins, Asst. High School Principal
	Makensie Bullinger, Asst. High School Principal
	Tracey Roberts, District Treasurer
4 District Residents	Christopher Ruberti, Acad. Admin. for Counseling K-12
1 Media	Erin McNulty, Public Relations

Administration of Oath of Faithful Performance of Office to Board Members Beginning New Term of Office

Mrs. Swezey administered the oath of office to Mr. Dominic Cafarelli and Mr. Charles Macejka, who were elected to three-year terms at the Annual Meeting in May.

Election of Officers

President of the Board: Education Law 1701, 2504, 2563

Mrs. Swezey asked for nominations for the office of President of the Board. Mr. Macejka nominated Eileen French. Mrs. del Prado seconded the nomination. Mrs. French was unanimously elected President of the Board of Education.

Vice President: Education Law 1701, 2504

Mrs. Swezey asked for nominations for the office of Vice President of the Board. Mr. Salamone nominated Gary Spadaro. Mrs. del Prado seconded the nomination. Mrs. Adamec nominated Charles Macejka. Mrs. French seconded the nomination.

Mrs. Swezey proceeded with a roll call vote for Mr. Spadaro:

Mrs. Adamec	No
Mr. Cafarelli	No
Mrs. del Prado	Yes
Mrs. French	No
Mr. Macejka	No
Mr. Salamone	Yes
Mr. Spadaro	Yes

Mrs. Swezey proceeded with a roll call vote for Mr. Macejka:

Mrs. Adamec	Yes
Mr. Cafarelli	Yes
Mrs. del Prado	No
Mrs. French	Yes
Mr. Macejka	Yes
Mr. Salamone	No
Mr. Spadaro	No

Mr. Macejka was elected Vice President of the Board of Education. Mrs. Swezey administered the oath of office to Mrs. French and Mr. Macejka. Mrs. French conducted the remainder of the meeting.

Mrs. French thanked everyone for their support and hoped to fill the Office of the President to the best of her ability. She thanked Mrs. del Prado and Mr. Salamone on behalf of the Board of Education for serving as President and Vice President during the past year.

Appointment of District Officers – Effective July 1, 2007

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that the Board of Education approve the appointment of the following District Officers:

District Clerk	Denise Swezey – no stipend
District Treasurer	Tracey Roberts – no stipend
Internal Claims Auditor	Susan Clouthier-Braiman - \$2,500 stipend
Central Registrar	Ramona Carson – no stipend
Secretary to the Board	Nancy Brassard - \$5,200 stipend
Deputy District Clerk	Nancy Brassard – no stipend

The motion was passed unanimously, seven members present and voting.

Appointment of School District Physician

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve the appointment of Dr. Jay Kravitz, 1700 Tower Street, Schenectady, New York as school district physician from July 1, 2007 through June 30, 2008, with the fee for services not to exceed \$30,900, including benefits. The motion was passed unanimously, seven members present and voting.

Appointment of General Legal/Litigation Counsel

MOTION made by Mr. Macejka, seconded by Mr. Cafarelli, that the Board of Education approve the appointment of the attorney firm of Girvin and Ferlazzo, P.C., 20 Corporate Woods Boulevard, Albany, NY 12211, to the position of General Legal/Litigation Counsel from July 1, 2007 through June 30, 2008, at an hourly rate of \$140 for all non-litigation matters and \$160 per hour for all litigation matters. The motion was passed unanimously, seven members present and voting.

Appointment of Labor Relations Counsel

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve the appointment of the attorney firm of McCary & Huff, 107 N. Ballston Avenue, Scotia, NY 12302, to provide legal services pertaining to labor relations and the administration of collective bargaining agreements from July 1, 2007 through June 30, 2008, at an hourly rate of \$125. The motion was passed unanimously, seven members present and voting.

Appointment of Litigation Counsel

MOTION made by Mrs. Adamec, seconded by Mr. Cafarelli, that the Board of Education approve the appointment of the attorney firm of Ferrara & Fiorenza, 5010 Campuswood Drive, East Syracuse, NY 13057, to provide legal services pertaining to possible litigations or arbitrations during the school year of July 1, 2007 through June 30, 2008, at an hourly rate of \$175. The motion was passed unanimously, seven members present and voting.

Appointment of Counsel for Tax Certiorari

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the appointment of the attorney firm of Tabner, Ryan & Keniry, 18 Corporate Woods Boulevard, Albany, NY 12211, to provide legal services pertaining to tax certiorari during the school year of July 1, 2007 through June 30, 2008, at an hourly rate of \$120. The motion was passed unanimously, seven members present and voting.

Appointment of School Attendance Officers

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that the Board of Education approve the appointment of the following individuals to serve as School Attendance Officers during the 2007-08 school year:

Bradt School	Alma DiCocco
Pinewood School	Gail Pross
Draper Middle School	TBD
High School	Cindy Clough

The motion was passed unanimously, seven members present and voting.

Appointment of Independent Auditor

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education approve the appointment of the public accounting firm of Raymond G. Preusser, CPA, P.C., PO Box 538, Claverack, NY 12513, to provide independent auditor services during the school year of July 1, 2007 through June 30, 2008, for a base cost of \$15,750. The motion was passed unanimously, seven members present and voting.

Appointment of Internal Auditor

MOTION made by Mr. Cafarelli, seconded by Mr. Macejka, that the Board of Education approve the appointment of Phyllis Albano, through an Intermunicipal Agreement, to act as the District's Independent Auditor for twenty (20) days for the school year of July 1, 2007 through June 30, 2008 at a rate of \$650.00 per day. The motion was passed unanimously, seven members present and voting.

Appointment of Tax Collectors

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Board of Education approve the appointment of the town clerks of the Town of Rotterdam, Schenectady County, and the towns of Colonie and Guilderland, Albany County, as the School District Tax Collectors for the school year of July 1, 2007 through June 30, 2008. The motion was passed unanimously, seven members present and voting.

District Representative for Public Law 874 (Federal Government Impact Aid)

MOTION made by Mrs. Adamec, seconded by Mr. Cafarelli, that the Board of Education approve the Assistant Superintendent for Business as the designated district representative for Public Law 874 during 2007-08. The motion was passed unanimously, seven members present and voting.

Designation of School District Newspapers

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that the Board of Education approve the Schenectady Daily Gazette and the Rotterdam Spotlight as the official school district newspapers during 2007-08. The motion was passed unanimously, seven members present and voting.

Authorization of Representative for All Federal Funds

MOTION made by Mr. Salamone, seconded by Mr. Cafarelli, that the Board of Education approve the Superintendent of Schools to be designated as the authorized representative for the purpose of filing applications for grants under all Federal funds. The motion was passed unanimously, seven members present and voting.

Authorization of Approvals for Attendance at Conferences and Seminars

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that the Board of Education approve the Superintendent of Schools as the designated authorized representative for the approval of attendance at conferences and seminars. The motion was passed unanimously, seven members present and voting.

Authorization to Invest

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the Board of Education approve the Assistant Superintendent for Business be authorized to invest General Fund monies not immediately needed, in amounts not to exceed \$4,000,000 in accordance with Section 165 of the Local Finance Law. The motion was passed unanimously, seven members present and voting.

Single Signature Authorization

MOTION made by Mr. Cafarelli, seconded by Mr. Macejka, that the Board of Education approve the School District Treasurer to be authorized to sign school disbursements in accordance with Education Law and the use of a digital facsimile signature device for the signing of checks for all funds. The motion was passed unanimously, seven members present and voting.

Establish Dates, Time and Place for Special and Regular Monthly Board Meetings for the 2007-2008 School Year

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve the proposed calendar of 2007-2008 meeting dates. The motion was passed unanimously, seven members present and voting.

Selection of: Capital District School Boards Association Delegate and Alternate

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education approve the selection of Mr. Salamone as the Capital District School Boards Association delegate and Mr. Cafarelli as the alternate. The motion was passed unanimously, seven members present and voting.

Selection of: Audit Committee Members

MOTION made by Mr. Cafarelli, seconded by Mr. Macejka, that the Board of Education approve the selection of Mrs. del Prado, Mr. Spadaro, and Mr. Salamone as Audit Committee Members. Mrs. Adamec also offered her services as an alternate, if needed. The motion was passed unanimously, seven members present and voting.

Central Treasurer/Extra-Classroom Activities Accounts

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that Frederick Engert be appointed as Central Treasurer/Student Activities Account, from July 1, 2007 through June 30, 2008 with a stipend of \$2,543. The motion was passed unanimously, seven members present and voting.

Records Access Officer

MOTION made by Mr. Cafarelli, seconded by Mrs. del Prado, that Tracey Roberts be designated District Records Access Officer with a stipend of \$500. The motion was passed unanimously, seven members present and voting.

Census Enumerator

MOTION made by Mrs. del Prado, seconded by Mrs. Adamec, that Alma DiCocco serve as the census enumerator for the school district during the 2007-2008 school year, performing said duties in accordance with Education Law 3242. *(A total allocation of \$5,250 has been earmarked for the provision of said services by the enumerator and the census takers, and to purchase supplies.)* The motion was passed unanimously, seven members present and voting.

Bonding

MOTION made by Mr. Salamone, seconded by Mr. Cafarelli, that the Board of Education approve the use of a Faithful Performance Blanket Bond in lieu of specific official undertakings for all persons and positions required by law or regulation to be bonded, in accordance with Public Officers Law, Section 11 and Commissioner's Regulation 170.2. The motion was passed unanimously, seven members present and voting.

Budget Transfers

MOTION made by Mr. Spadaro, seconded by Mrs. del Prado, that the Superintendent of Schools (Chief School Officer) be authorized to approve budget transfers, in accordance with Commissioner's Regulation 170.2 and other relevant laws and regulations. The motion was passed unanimously, seven members present and voting.

Mileage Reimbursement Rate

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the rate for the reimbursement of claims for business use of personal vehicles be established at \$.43 per mile for the 2007-08 school year. The motion was passed unanimously, seven members present and voting.

Readoption of Board Policies

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the existing policies of the Board of Education be re-adopted for the 2007-08 school year until the same are amended or rescinded. After a brief discussion regarding the policy process, the motion was passed unanimously, seven members present and voting.

Readoption of Board Policy #5220 – District Investments

MOTION made by Mr. Salamone, seconded by Mr. Macejka, that Board Policy #5220 - District Investments be re-adopted for the 2007-2008 school year or until the same is amended. The motion was passed unanimously, seven members present and voting.

Readoption of Board Policy #5410 – Purchasing

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that Board Policy #5410 – Purchasing be re-adopted for the 2007-2008 school year or until the same is amended. The motion was passed unanimously, seven members present and voting.

Worker's Compensation Trust

MOTION made by Mr. Spadaro, seconded by Mr. Salamone, that the Assistant Superintendent for Business be and hereby is designated to represent the Mohonasen Central School District as its Trustee under the Self-Insurance Plan for Workers Compensation, the New York State Public Schools Statewide Workers' Compensation Trust, and that the District Treasurer be and hereby

is designated to serve as alternate Trustee under the Plan for the 2007-2008 school year. The motion was passed unanimously, seven members present and voting.

Capital Area Schools Health Insurance Consortium (CASHIC)

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Assistant Superintendent for Business serve as Trustee to represent the Mohonasen Central School District in the Capital Area Schools Health Consortium for the 2007-08 school year. The motion was passed unanimously, seven members present and voting.

Superintendent

Dr. Kathleen Spring turned the meeting over to Dr. Michael Johnson who was presenting an update on the proposed construction project.

Dr. Johnson explained that a Facilities Committee was created to brainstorm the upcoming construction project and distributed updated information to the Board. He explained that the committee had met twice, once as an organizational meeting and another with site visits. Dr. Johnson highlighted items in each building where improvements were needed and discussed the timeline for the referendum vote. Discussion followed on short-term and long-term building needs. The Board was asked to provide feedback on items under consideration prior to the next committee meeting..

Board of Education

Mrs. French stated that graduation was a huge success and congratulated the high school principal and assistant principals on the fine job they did.

New Business

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mrs. del Prado, seconded by Mr. Macejka, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Special Education on: May 10, 11, 14, 16, 17, 18, 22, 23, 24, 29, 30, 31; June 1, 4, 5, 7, 8, 11, 12, 13, 14, 18, 19, 20, and 22, 2007. The motion was passed unanimously, seven members present and voting.

Request Approval for the Girls' Varsity Swimming and Diving Team to Travel to Owego Free Academy on September 21-22, 2007

MOTION made by Mr. Salamone, seconded by Mrs. del Prado, that the Board of Education approve the request for the Girls Varsity Swimming and Diving team to travel to Owego Free Academy to participate in the Owego Invitational on September 21-22, 2007 in Owego, New York. The motion was passed unanimously, seven members present and voting.

Request for Approval of Sixth Grade Mathematics Textbook

MOTION made by Mr. Macejka, seconded by Mrs. Adamec, that the Board of Education approve the adoption of Houghton Mifflin Math: Student Edition with Workmats Lv. 6 (2007). The motion was passed unanimously, seven members present and voting.

Request for Approval of Science “Trade Book” and Textbook Adoption

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that the Board of Education approve the adoption of various leveled Science “Trade Books” and Modules 2 & 5 of Prentice Hall Science Explorer Modules Weather and Climate and Astronomy for 2007-2008. The motion was passed unanimously, seven members present and voting.

Request for Approval of Addition of Civil Engineering and Architecture (CEA) Course to High School Course of Study

MOTION made by Mr. Salamone, seconded by Mr. Cafarelli, that the Board of Education approve the addition of Civil Engineering and Architecture (CEA) to the high school course of study for 2007-2008. The motion was passed unanimously, seven members present and voting.

Request for Approval to Create the Following Positions: Assistant Superintendent for Curriculum and Instruction and Academic Administrator for Counseling K-12, and Abolish the Current Position of Director of Curriculum and Instruction

MOTION made by Mrs. del Prado, seconded by Mr. Macejka, that the Board of Education approve the creation of the following positions: Assistant Superintendent for Curriculum and Instruction and Academic Administrator for Counseling K-12, and abolish the current position of Director of Curriculum and Instruction. The motion was passed unanimously, seven members present and voting.

Request Approval to Add Girls’ Junior Varsity Tennis Team

MOTION made by Mrs. Adamec, seconded by Mr. Cafarelli, that the Board of Education approve the addition of a Girls Junior Varsity Tennis Team for the 2007-2008 school year. The motion was passed unanimously, seven members present and voting.

Request Approval to Provide Free Breakfast and Lunch to the Students at Bradt Elementary School for the First Five Days of School

MOTION made by Mr. Macejka, seconded by Mrs. del Prado, that the Board of Education continue to provide free breakfast and lunch to the students at Bradt Elementary School for the first five (5) days of school. The motion was passed unanimously, seven members present and voting.

Request Adoption of Policy Statement for Free and Reduced Price Meals or Free Milk

MOTION made by Mr. Spadaro, seconded by Mrs. Adamec, that the Board of Education adopt the policy statement for free and reduced price meals or free milk. The motion was passed unanimously, seven members present and voting.

Request Approval of Budget Reappropriation – Charter School Nurses

MOTION made by Mrs. del Prado, seconded by Mr. Macejka, that the Board of Education amend the 2006-2007 budget as follows:

Increase A510	Estimated Revenue	\$85,261.90
Increase A2280	Health Services-Other	\$85,261.90
Increase A960	Appropriations	\$85,261.90
Increase A2815.400 0-0	Services Charter School-Health	\$85,261.90

The motion was passed unanimously, seven members present and voting.

Request for Approval of Agreement for Membership in New York State Municipal Energy Consortium (NYSMEC)

MOTION made by Mrs. Adamec, seconded by Mrs. del Prado, that the Board of Education adopt the following resolution authorizing continued participation in NYSMEC:

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other;

WHEREAS, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district.

WHEREAS, Rotterdam-Mohonasen Central School District is a “municipal corporation” as defined above;

WHEREAS this Board has reviewed the Municipal Cooperation Agreement for Energy Purchasing Services dated the 2nd day of July, 2007, among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”), and wishes for this municipal corporation to become a Participant therein upon the terms of the Agreement and further wishes to authorize participation as an electricity consumer for the term ending April 30, 2012 for all natural gas participants; and April 30, 2010 for all electric participants.

NOW THEREFORE, BE IT RESOLVED that the Board hereby determines that it is in the interests of the Rotterdam-Mohonasen Central School District (hereinafter “Participant”) to participate in the NYSMEC, authorizes and directs the Board President to sign the Agreement on its behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

BE IT FURTHER RESOLVED that the Participant agrees to participate in the municipal cooperative bids for the purchase and delivery of natural gas and electricity pursuant to the Agreement for the term ending April 30, 2012 for all natural gas participants; and April 30, 2010 for all electric participants; and

BE IT FURTHER RESOLVED that the participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids and to award contracts for the purchase and delivery of natural gas and/or electricity on behalf of the Participant, in accordance with such bid specifications, to the lowest responsible bidder as is determined by the Administrative participant or to reject any or all such bids; and

BE IT FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

The motion was passed unanimously, seven members present and voting.

Request for Approval to Enter into a Contract with Mary Lou Lee, Occupational Therapist
MOTION made by Mr. Salamone, seconded by Mr. Cafarelli, that the Board of Education enter into a contract with Mary Lou Lee to provide occupational therapy services to district resident students at a cost of \$50.00 per hour, not to exceed \$2400.00, for the period of July 1, 2007 to August 31, 2007. The motion was passed unanimously, seven members present and voting.

Request Authorization to Enter into a Contract with Susan B. Stec, Physical Therapist – Summer 2007

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that the Board of Education enter into a contract with Susan B. Stec to provide physical therapy services to district resident students at a cost of \$53.00 per hour, not to exceed \$2544.00 for the summer of 2007, starting on July 1, 2007 to August 31, 2007. The motion was passed unanimously, seven members present and voting.

Request for Approval of Health and Welfare Contract with Watervliet School District

MOTION made by Mr. Macejka, seconded by Mr. Spadaro, that the Board of Education approve a health and welfare contract with the Watervliet School District, in the total amount of \$514.21 for one student for the 2006-2007 school year. The motion was passed unanimously, seven members present and voting.

Request for Approval of Health and Welfare Contract with the City School District of Albany

MOTION made by Mrs. del Prado, seconded by Mr. Spadaro, that the Board of Education approve a health and welfare contract with the City School District of Albany in the total amount of \$5,406.80 for the 2006-2007 school year. The motion was passed unanimously, seven members present and voting.

Request for Approval of REVISED Summer School/Summer Programs Salary Schedule

MOTION made by Mr. Macejka, seconded by Mr. Cafarelli, that the Board of Education approve the following revised summer school salary schedule for 2007-2008:

Middle School/High School (Based on a 28-day schedule)	90 min. session	180 min. session
Step 1	\$1471	\$2942
Step 2-4	\$1530	\$3060
Step 5-10	\$1591	\$3182
AIS (Per Diem Rate)	90 min. session	180 min. session
Step 1	\$52.53	\$105.07
Step 2-4	\$54.64	\$109.29
Step 5-10	\$56.82	\$113.64
Special Ed. (Based on a 29-day sched.)	90 min. session	360 min. session
Step 1	\$1523	\$6092
Step 2-4	\$1585	\$6340
Step 5-10	\$1648	\$6592

The motion was passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mr. Macejka, seconded by Mr. Salamone, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Bids and 3) Personnel. The motion passed unanimously, six members voting, with Mrs. del Prado abstaining from the vote.

Minutes

APPROVED minutes of meeting held on June 18, 2007

Bids

APPROVED the award for the 2007-2008 Misc. Auto/Bus Parts Co-Op Bid to the following company: Schenectady Unit Parts, Inc., 67 Freemans Bridge Road, Scotia, New York 12302, Projected usage - \$7,960.79

APPROVED award of contracts to furnish athletic supplies for the 2007-2008 school year to the lowest bidder meeting specifications: Scholastic Sports Sales, Ltd., \$2,545.67; Sports Supply Group, Inc. dba Passon Sports, \$1,457.66; Football America, \$28.50; Bill Fritz Sports Corp., \$626.40; Morley Inc., \$999.46. Total: \$5,657.69

APPROVED award of contracts to furnish athletic supplies for the 2007-2008 school year to the lowest bidder meeting specifications:

<u>Bidder</u>	<u>Total Amount</u>
MedCo Supply	\$1,086.18
Henry Schein, Inc.	<u>1,643.67</u>
TOTAL	\$2,729.85

APPROVED Bid Award – Pizza to the following vendors as low bidders:

Pizza Hut	\$13.25 per 18" x 26" Sheet Pan Pizza
Domino's Pizza	\$5.96 per 16" Round Pizza

APPROVED award of grocery, frozen food and meats bid to the following low bidders meeting specifications for the period July 1, 2007 to November 30, 2007:

By George	\$ 336.50
Quandt's Distributors	\$ 7,510.67
Sysco Foods, Inc.	\$31,094.08
Ginsberg's	\$25,530.05
US Foodservice	\$13,392.30

APPROVED award to the following vendors as low bidders:

Bread/Rolls

Charles Freihofer Baking Co., Inc. \$6,083.50

Bakery Products

New Mt. Pleasant Bakery \$7,050.00

Bagels & Bakes \$4,755.00

Ice Cream

Sycaway Creamery	\$8,297.25
Gillette Creamery	\$3,189.60

Canned Juice/Tea/Bottled Water

Coca Cola	\$13,659.00
DeCrescente Distributors	\$23,622.00

Paper/Cleaning Products

Lusco Paper Co., Inc.	\$36,003.30
Sysco Foods	\$18,434.11

Snacks

Ginsberg's Institutional Foods	\$ 7,360.74
Quandt's	\$ 1,056.60
Robert's Foods/Glen Coon	\$13,802.50
Sysco Foods, Inc.	\$ 2,530.80

APPROVED the following Personnel Recommendations:

A. Tenure Appointments

Dr. Lin Severance

Appointment: Director for Student and Personnel Services and Grant Development
Effective Date: July 1, 2007

Karla Empie

Appointment: Director for Special and Alternative Education
Effective Date: July 1, 2007

B. Appointments

Kathleen Spring, Superintendent of Schools
2007-2008 - \$137,385 plus benefits as stipulated

Karla Empie, Director of Special and Alternative Education
2007-2008 Salary - \$82,000
Benefits as per MAA contract

Dr. Lin Severance, Director for Student and Personnel Services and Grant Development
2007-2008 Salary – \$100,921
Benefits as per MAA contract

Denise Swezey, Assistant Superintendent for Business
2007-2008 Salary - \$95,335.35, plus benefits as stipulated

Lisa Cutting

Appointment: Probationary
Assignment: Assistant Superintendent for Curriculum and Instruction
Date of Commencement: July 1, 2007
Expiration Date: June 30, 2010
Certification Status: School District Administrator, Permanent
Salary: \$104,500 plus benefits as stipulated (*amended from 6/18/07 agenda*)

Christopher Ruberti

Appointment: Probationary
Assignment: Academic Administrator for Counseling K-12
Date of Commencement: July 1, 2007
Expiration Date: June 30, 2010
Certification Status: School District Administrator,
School Counselor, Permanent
Salary: \$63,000

Meghan Farry

Appointment: Probationary
Assignment: Art
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2010
Certification Status: Visual Arts, Initial
Salary: Step 2 plus graduate credits

Michael York

Appointment: Probationary
Assignment: Art
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2009
Certification Status: Art, Permanent
Salary: Step 6 plus graduate credits

Stephanie Arnold

Appointment: Probationary
Assignment: Special Education
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2009
Certification Status: Special Education, Permanent
Salary: Step 7 plus graduate credits

Margaret Sutton

Appointment: Part-Time
Assignment: Social Worker (.7)
Date of Commencement: September 1, 2007
Expiration Date: June 30, 2008
Certification Status: Social Worker, Provisional
Salary: Step 9 plus graduate credits, pro-rated

Daniel Lucca

Appointment: Interim Administrator for Transportation (*amended from 6/18/07 agenda*)
Date of Commencement: July 1, 2007
Expiration Date: September 15, 2007
Certification Status: School District Administrator, Permanent
Salary: \$300 per diem

Change in Employment Status:

Brenda DiNicola

Previous Assignment: Part-Time Teacher Aide
Current Assignment: Teaching Assistant K-12
Appointment: Part-Time – 6 Hours
Effective Date: September 1, 2007
Salary/Step: Step 2

Cindy Spuzy

Previous Assignment: Part-Time Teacher Assistant (3 hrs)
Current Assignment: Teaching Assistant K-12
Appointment: Part-Time Teacher Assistant (6 hrs)
Effective Date: September 1, 2007
Salary/Step: Step 8

Summer School 2007 – High School July 9 – July 26, 2007:

Christina Patterson

Assignment: English, 1 session
Step/Salary: Step 2

Lynn van der Wouden

Assignment: Teacher Aide – Distance Learning
Step/Salary: Step 2

Summer School 2007 – Draper Middle School (July 11 – August 17, 2007)

Christina Patterson

Assignment: English, 1 session (14 days) (*amended from 6/4/07 agenda*)
Step/Salary: Step 2

Summer School 2007 – Special Education (July 2 – August 10, 2007):

Jannien Davila

Assignment: Speech Pathologist
Step/Salary: Step 1

2007 AIS Summer School Pinewood (July 9 – August 10, 2007, 3 hrs/day)

Melissa Van Every

Assignment: Teacher Aide
Salary/Step: Step 5

Summer School 2007 – Teacher Aide Substitutes - Special Education (July 2 – August 10, 2007):

Brittany Holden
 Kim Buono
 Mary Favre

Summer School 2007 – High School Substitutes:

Maureen Conway
 Karen Messersmith

Program Facilitators – 2007-2008:

Lynette Griesemer	Kindergarten (\$1,109)
Lauren O'Brien-Neal	Grade 1 (\$554.50)
Michelle Grieco-Hackett	Grade 1 (\$554.50)
Rita Cicchinelli	Grade 2 (\$1,109)
DeAnn Moffitt	Grade 4 (\$1,109)
Jill Osinski	Grade 5 (\$1,109)
Michelle Gabree-Huba	Grade 6 (\$1,109)
Tricia Saullo	Grade 7 (\$1,109)
Lisa McKenna	Grade 8 (\$1,109)
Patrick Keegan	Foreign Language 6-12 (\$554.50)
Maryam Mair	Foreign Language 6-12 (\$554.50)
Latefa Lang	Business/FACS 6-12 (\$1,109)
George Reluzco	Technology K-12 (\$1,109)
Sandy Rowbo	Visual Arts K-12 (\$1,109)
Keith Bushey	Performing Arts (\$2,217)
Arlene DeSiena	Facilitator/Mentors (\$2,500)

Extracurricular Advisors – 2007-2008

Extracurricular Club/Organization	Advisor/Co-Advisors
Arrowhead – Newspaper	Kathryn Ermie
Art Club	TBA
Audio-Visual Club	Richard Burega
Band Marching, PEP, Stage Band	Keith Bushey
Class of 2008	Lisa Keating/Lua Rafalak
Class of 2009	Melyssa Neuhaus/Tara Shellard
Class of 2010	Dennae Hughes/Autumn Ruckert
Class of 2011	TBA
Extracurricular Auditor	Sue Braiman
Extracurricular Treasurer	Fred Engert
French Honor Society	Lynne Macko
Key Club	Latefa Lang
Mohon Masque	Margaret Gray/Kathy Derochie
National Business Honor Society	Sue Braiman
National Honor Society	Robert Higgins
Peers for Peace	Diane Blinn/Nick Coupas
Science Club	Jennifer Cristaldi/David Lendrum
Science Honor Society	Lua Rafalak

Extracurricular Club/Organization	Advisor/Co-Advisors
Science Olympiad	Lua Rafalak
Select Choir	Gail Sparlin
Ski Club	Robert Buehler
Spanish Honor Society	Jessica Westervelt
Student Senate	Priscilla Perry
Totem	Ann VonStetina

Summer Band Camp

Keith Bushey	Director (\$1890)
Jason Varga	Drill Design (\$1200)
Lori Marshall	Color Guard (\$1200)
Valerie del Prado	Color Guard (1200)
Kevin Pedersen	Percussion (\$1200)
Jennifer Vitale	Percussion (\$1200)
Nora Sabatini	Marching & Maneuvering (\$1200)
Lori Marshall	Marching & Maneuvering (\$1200)
Jason Varga	Marching & Maneuvering (\$1200)
Valerie del Prado	Marching & Maneuvering (\$1200)

Tracie Crouse

Assignment: Food Service Helper
Salary: Step 1
Effective: September 1, 2007

Amanda DePaolo

Assignment: Provisional Aquatics Supervisor Pending Civil Service Approval
Salary: \$39,500/yr.
Effective: July 1, 2007

Patricia Hopkins

Assignment: 2007-2008 Continuing Education Coordinator
Salary: \$7332

James Dilbone

Assignment: Energy Educator
Salary: \$19,000
Assignment: Data Warehouse Coordinator
Salary: \$3,500

C. Resignations

Jessica Fast

Assignment: Mathematics Teacher
Effective: June 27, 2007

Edie J. Watson

Assignment: Special Education Teacher
Effective: August 9, 2007

Sharon Malison

Assignment: 12-Month Typist
Effective: Close of business July 11, 2007

Tracie Crouse

Assignment: Substitute Food Service Helper
Effective: Close of business June 26, 2007

Kasey Hazard

Assignment: Varsity Cheerleading Coach
Effective: July 1, 2007

Kim Buono

Assignment: Part-Time Teacher Aide
Effective Date: Close of Business June 21, 2007

D. Leaves of Absence

Amanda Noyes

Assignment: Teaching Assistant
Effective Date: September 1, 2007 – June 30, 2008
Reason: Unpaid Leave of Absence

Jennifer Montrym

Appointment: Social Studies Teacher
Effective Date: June 11, 2007 – June 30, 2008 (*amended from the 5/7/07 agenda*)
Reason: Family Medical Leave (*1st 12 weeks*)

E. Terminations

Anthony Shafer

Assignment: P/T Bus Driver
Effective Date: Close of business June 29, 2007

F. Fingerprint Clearances

Emergency Conditional Extension of Clearance

Rachel Bellizi
Victoria Berger
Samantha Bianchi
Michael Burgio
James Califano
Sheldon Carnes, Jr.

Caitlin Cuda
Katherine Culbert
Kelly Debes
Michael Demos
James Desira
Kathryn Dieckmann
Audrey Dorante
Jennifer Drohan
Mariah Duell
Helene Dworak
Amy Esposito
Erika Falle
Ann Farrell
Kristin Farrell
Stephanie Foreman
Mark Giordano
Casey Golden
Stephanie Gotham
Nancy Griffeth
Lindsey Guilz
Rochelle Guiry
William Haight
Rachael Haines
Christina Hardy
Darren Hart
Jeffrey E. Hayes
Keriann Houle
Thomas Howley
Nicole Kellogg
Joshua Key
Christopher Kowalski
Irina Kushnir
Alisa Labunski
Karen Lare
Kara Linn
Michelle Longo
Paul Lupi
Marguerite MacDougall
Alexis Marek
Thomas Martin
Virginia McCarthy
Tristina McDonald
Kaitlin McGann
Jenny McShan
Michael Merlini
Jennifer Mooney
Misha Mugits
Lisa Murray

Jessica Onyon
Emily Osterhout
Kristen Pattamana
Kathryn Petersen
Joel Peterson
Lindsey Phelps
Shannon Pinkowski
Timothy Prall
Rebecca Relyea
Cynthia Romano
Elizabeth Romero
Michael Rufo
Sarah Rust
Matthew Rybaltowski
Daniel Scher
William Sheehan
Amy Sherman
Laura Slagen
Elisabeth Spoehr
Laurel Straight
Elizabeth Strelchun
Erin Swasey
Tricia Switzer
Carmela Tiscione
Joshua Walas
Brandie Welsh
Amber Whalen
Melinda Whisenhunt
Jillian White
Ashleey Williams
Kelly Wirth
Ann Wolf
Jessica Zima
Caitlin Ziobrowski

Mrs. French congratulated Mrs. Karla Empie and Dr. Lin Severance on their new positions and recognized Mr. Christopher Ruberti on his appointment as Academic Administrator for Counseling K-12. She also welcomed Ms. Michele Hunter in her new position of Principal at Pinewood Elementary School.

Executive Session

MOTION made by Mrs. del Prado, seconded by Mr. Salamone, that an executive session be convened at 7:12 PM for the purpose of personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mrs. Adamec, seconded by Mr. Spadaro, that the executive session be adjourned at 8:20 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mr. Cafarelli, seconded by Mr. Salamone, that the Board of Education meeting be adjourned at 8:22 PM. The motion passed unanimously, seven members present and voting.

Denise A. Swezey, District Clerk