

MOHONASEN CENTRAL SCHOOL DISTRICT

*Minutes of Meeting of the Board of Education
Monday, June 18, 2007, Mohonasen High School*

The Board meeting was called to order by the President, Mrs. del Prado, at 7:02 PM.

Mrs. del Prado requested those present to stand and join in the Pledge of Allegiance to the Flag.

Present:

Julie Adamec, Member	Kathleen A. Spring, Ph.D., Superintendent
Nancy del Prado, President	Denise A. Swezey, Assistant Superintendent for Business
Daniel Fregoe, Member	Lisa Cutting, Dir. of Curriculum and Instruction
Eileen French, Member	Lin Severance, Ph.D., Director of PPS
Charles Macejka, Member	Patrick McGrath, Mohonasen High School Principal
Joseph Salamone, Member	David Collins, Assistant HS Principal
Gary Spadaro, Member	Debra Male, Draper Middle School Principal
	Heidi Christman, Administrator for Mathematics K-12
	Michael Klugman, Administrator for Science K-12
	Karla Empie, Administrator for Alt. Ed. & Special Ed.
	2 Student Representatives
	4 Faculty Members
	2 Students
	12 District Residents

Superintendent

Dr. Spring stated that there were several presentations scheduled for this evening. She explained that the first presentation this evening would be the Audit Committee Report and turned the meeting over to Mr. John Gahan, Audit Committee Chairperson.

Audit Committee Report

Mr. Gahan explained that the Audit Committee, composed of five members, began meeting in October and held seven meetings throughout the year. He spoke briefly about their role in hiring the internal and external auditor, as well as an independent auditor. Mr. Gahan also spoke about the risk assessment analysis of the district and the recommendations made by the district's internal auditor.

Mrs. del Prado thanked Mr. Gahan and the Audit Committee for the time and work put into the obligations of this committee.

6th Grade Math Textbook Presentation

Ms. Heidi Christman presented information about the proposed 6th Grade textbook, Math, published by Houghton Mifflin (Copyright 2007), which will be presented to the Board of Education for approval at the July 2, 2007 Board meeting.

6th Grade Science Textbook Presentation

Mr. Michael Klugman presented information about proposed books for 6th Grade Science. He presented two Prentice-Hall Science Explorer Modules, Weather and Climate and Astronomy, as well as a number of trade books. These books, which will be used in place of a single textbook, address readability issues as well as the New York State Standards. These books will be presented to the Board for approval at the July 2, 2007 Board meeting.

Civil Engineering and Architecture Course Presentation

Mr. George Reluzco presented information on a Civil Engineering and Architecture Course developed by Project Lead the Way, which is a proposed addition to the Pre-Engineering curriculum. This full-year course offered to students in grades 10, 11, or 12 will be presented to the Board for approval at the July 2nd Board meeting.

High School Transition Team

Mr. Patrick McGrath and Mr. David Collins explained some of the initiatives that have been in place the past few years to smooth the transition for students in moving from the middle school to the high school. They also explained some new ideas, which will be put into place this fall, including the creation of a smaller “team” to work specifically with students who are entering the high school academically at risk.

Board of Education

Mrs. del Prado distributed informational materials to Board members. She also mentioned several upcoming calendar events.

Mrs. del Prado recognized Mr. Daniel Fregoe, who had been a member of the Board of Education for the past six years and presented him with a gift on behalf of the Board of Education and the school district. Mr. Fregoe remarked that the position was sometimes challenging, but very rewarding, and thanked everyone.

Mrs. Eileen French brought attention to the district publication, Impressions and commented on the wonderful artwork and literary pieces submitted by the students.

Student Representatives

Ms. Jacqueline Nanci and Ms. Claudia DeMartino stated that they had enjoyed the Academic, Music, and Sports Awards ceremonies which took place recently. Ms. DeMartino mentioned that Mohon Masque won 2nd place for the King and I. She also read the names of several students who won various theatrical awards. Both students said the senior picnic went very well

and they were looking forward to graduation. They also introduced the new student representatives for the 2007-2008 school year, Matt Farrell and Skylar Aviza.

Mrs. del Prado thanked Ms. Nanci and Ms. DeMartino for doing a wonderful job this year.

New Business

Request for Approval and Arrangement of Committee on Special Education Recommendations and Student Placements

MOTION made by Mr. Salamone, seconded by Mr. Fregoe, that the Board of Education approve and arrange for the recommendations of the Committee on Special Education and Committee on Pre-School Education for meetings held on April 27, May 1, 2, 3, 7 and 18, 2007. The motion was passed unanimously, seven members present and voting.

Request for Approval to Adopt High School Marketing Textbook

MOTION made by Mr. Spadaro, seconded by Mrs. French, that the Board of Education approve the adoption of the textbook, Marketing, 2nd edition. The motion passed unanimously, seven members present and voting.

Request to Abolish Administrative Positions/Titles: Director of Pupil Personnel Services, Administrator for Alternative and Special Programs, Academic Administrator for Social Studies K-12

MOTION made by Mr. Fregoe, seconded by Mr. Macejka, that the Board of Education approve the abolishment of the following positions/titles effective July 1, 2007: Academic Administrator for Social Studies K-12; Administrator for Special and Alternative Programs, and the Director of Pupil Personnel Services. The motion passed unanimously, seven members present and voting.

Request to Establish New Administrative Positions/Titles: Academic Administrator for Humanities (ELA 7-12 and Social Studies K-12); Director of Special and Alternative Programs; Director of Pupil and Student Services and Grant Development

MOTION made by Mrs. French, seconded by Mr. Salamone, that the Board of Education approve the creation of the following new administrative positions/titles, effective July 1, 2007: Director of Counseling K-12; Director of Special and Alternative Education; and Director for Student and Personnel Services and Grant Development.

Request Approval for Spanish Honor Society Trip to Barcelona, Spain during April Break 2008

MOTION made by Mr. Salamone, seconded by Mr. Spadaro, that the Board of Education approve the request for foreign language students to participate in a trip to Spain for ten days over April break, 2008. The MOTION passed unanimously, seven members present and voting.

Request Approval of Tax Refund Pursuant to RPTL 726

MOTION made by Mr. Fregoe, seconded by Mrs. French, that the Board of Education approve the following refunds, as ordered, to the following corporation:

Global Crossing North American Networks, Inc.
 c/o Hiscock and Barclay
 50 Beaver Street
 Albany, NY 12207

2004		
<u>Taxes Paid</u>	<u>Corrected Tax</u>	<u>Tax Refund</u>
\$122.49	\$ 37.29	\$ 85.20
2005		
<u>Taxes Paid</u>	<u>Corrected Tax</u>	<u>Tax Refund</u>
\$ 94.91	\$ 44.52	\$ 50.39
2006		
<u>Taxes Paid</u>	<u>Corrected Tax</u>	<u>Tax Refund</u>
\$ 91.23	\$ 39.68	\$ 51.55

The motion passed unanimously, seven members present and voting.

Request for Approval to Enter into a Renewal Agreement with Schenectady County ARC for School-to-Work Transition Services.

MOTION made by Mr. Fregoe, seconded by Mr. Salamone, that the Board of Education authorize the renewal of an agreement for the provision of the School-to-Work program through Schenectady County Association for Retarded Children (SARC) during the period of July 2, 2007 through August 10, 2007, at a cost of \$2,100.00 per student. The motion passed unanimously, seven members present and voting.

Request Authorization to Enter into an Agreement with Service Connections, Inc. – Summer 2007

MOTION made by Mrs. Adamec, seconded by Mrs. French, that the Board of Education enter into an agreement with Service Connections, Inc. to provide special education and related services to district resident students for the period of July 2, 2007 to August 10, 2007, at a cost of \$58.00 per half hour for individual, and \$43.00 per half hour for group sessions per child. The motion passed unanimously, seven members present and voting.

Request Authorization to Enter into an Agreement with Service Connections, Inc. – School Year 2007-2008

MOTION made by Mr. Fregoe, seconded by Mr. Spadaro, that the Board of Education enter into an agreement with Service Connections, Inc. to provide special education and related services to district resident students for the 2007-2008 school year at a rate of \$58.00 per half hour for individual sessions, and \$43.00 per half hour for group sessions. The motion passed unanimously, seven members present and voting.

Request for Approval to Enter into an Agreement with BidNet – Capital Region Group Online Bid System (CRPG)

MOTION made by Mrs. French, seconded by Mrs. Adamec, that the Board of Education enter into a thirty-six (36) month agreement with BidNet's e-procurement division located at 20A Railroad Avenue, Post Office Box 56000, Albany, New York 12205-0600. Further, as a

participating organization, Mohonasen Central School District agrees to join the Capital Region Purchasing Group Online Bid System (CRPG) at no cost to the district other than the postage for mailing letters to district’s vendors. The motion passed unanimously, seven members present and voting.

Request for Approval of Collins and Scoville Architects, P.C. as Architect – EXCEL Bond Referendum and Long Range Facilities Plan

MOTION made by Mrs. French, seconded by Mr. Spadaro, that the Board of Education authorize the Superintendent to contract with Collins and Scoville Architects, P.C. for architectural services for the proposed 2007 EXCEL Bond Referendum and a long-range facilities plan, at a total fee of 8% of the total construction cost, with pre-referendum phase services not to exceed \$40,000. The motion passed unanimously, seven members present and voting.

Mrs. del Prado thanked the administration and Mr. Jeff West for the excellent work they did in selecting an architect and said the Board was very pleased with the outcome and is anxious and excited to be working with the group.

Request Authorization to Enter into a Contract with Options With Learning (OWL)

MOTION made by Mr. Salamone, seconded by Mr. Fregoe, that the Board of Education enter into a contract with Options With Learning (OWL) to provide auditory training therapy services to one District resident student at a cost of \$50.00/half-hour for the 2007-2008 school year. The motion passed unanimously, seven members present and voting.

Consensus Agenda

MOTION made by Mrs. French, seconded by Mr. Salamone, that the Board of Education approve the following consensus agenda: 1) Minutes, 2) Financial Reports 3) Bids/Change Orders and 4) Personnel. The motion passed unanimously, seven members present and voting.

Mr. Fregoe commended district administrators for going out for cooperative bids when possible.

Minutes

APPROVED minutes of meeting held on June 4, 2007.

Financial Reports

APPROVED the Cafeteria Financial Statements for the month of May 2007.

APPROVED the Treasurer’s Reports for the month of May 2007.

APPROVED the Budget Status Report for the month of May 2007.

APPROVED the Revenue Status Report for the month of May 2007.

APPROVED the Budget Transfer Report for the Month of May 2007.

APPROVED the Extracurricular Activities Report for the month of April 2007.

APPROVED the Payment and Presentation of Claims for the months of May and June for Warrant #11P and 12.

Warrant #11P – May 31, 2007

General Fund	Warrant Schedule #70	\$ 68,270.89
Federal Fund	Warrant Schedule #19	\$ 36,608.05
Capital Fund	Warrant Schedule #21	\$ 83,558.50

Trust & Agency	Warrant Schedule #16	\$ 921,602.30
TOTAL – Warrant #11P		\$1,110,039.74

Warrant #12 – June 18, 2007

General Fund	Warrant Schedule #71	\$ 551,153.78
School Lunch Fund	Warrant Schedule #14	\$ 72,338.58
Federal Fund	Warrant Schedule #20	\$ 17,929.36
Capital Fund	Warrant Schedule #22	\$ 364.50
Trust & Agency	Warrant Schedule #17	\$ 980,265.23
TOTAL – Warrant #12		\$1,622,051.45

Bids/Change Orders

APPROVED the award for the 2007-2008 Swimming Pool Chemical Co-Op Bid in part to the following:

Slack Chemical	\$2,138.37
Surpass Chemical	\$1,630.91

APPROVED award of the Custodial Supplies Bid for the 2007-08 school year to the following low bidders meeting specifications, on an itemized basis:

**24 oz. X-Large Wet Mop, Toilet Tissue
Hand Towels, Facial Tissues, 5 oz. Plastic
Cups, Air Sanitizer, Deodorizer, Chalk
Board Cleaner and Urinal Cakes**

E.A. Moore, Dagwell Division
5 Dock Street
Hudson, NY 12534
Amount: \$30,629.47

**Health Guards, H2O 2 Green
Seal and Scandal Swipes**

Environmental Chemical
63 Broadway
Menands, NY 12204
Amount: \$477.88

**Flying and Crawling Insect Killer
707 Pads and Lice Killer**

R. H. Crown Co., Inc.
100 N. Market Street
Johnstown, NY 12095
Amount: \$163.11

**Toilet Bowl Cleaner,
Graffiti Remover, Glass Cleaner,
24 oz. Wet Mop**

Horwitz Supply
340 Upper Oakwood Ave.
Elmira Heights, NY 14903
Amount: \$820.72

APPROVED the Uniform Bid award to the following low bidder meeting specifications: Unifirst Corporation, 157 Troy-Schenectady Road, Watervliet, NY 12189, in the amount of \$40,278.46 for the period of September 1, 2007 to August 31, 2008.

APPROVED award for Master Program Clocks, Fire Alarm, Public Address System, and Security System Bids for the 2007-2008 school year to the following low bidders meeting specifications:

Master Program Clocks

Fire Systems, Inc.
1232 New Loudon Rd.
Cohoes, NY 12047
Bid Price: \$1,200.00

Fire Alarm System

Fire Systems, Inc.
1232 New Loudon Rd.
Cohoes, NY 12047
Bid Price: \$3,060.00

Public Address System

Fire Systems, Inc.
1232 New Loudon Rd.
Cohoes, NY 12047
Bid Price: \$2,100.00

Security System

Fire Systems, Inc.
1232 New Loudon Rd.
Cohoes, NY 12047
Bid Price: \$1,250.00

APPROVED the following Personnel Recommendations:

Tenure Appointments

Jason Varga

Tenure Area: Music
Effective Date: October 6, 2007

Karleen Kelts

Tenure Area: Elementary Education
Effective Date: January 17, 2008

Kimberly Brassard

Tenure Area: Elementary Education
Effective Date: January 25, 2008

Jennifer Palmer

Tenure Area: Elementary Education
Effective Date: September 1, 2006 (*amended from the 3/26/07 agenda*)

Appointments

Lisa Cutting

Appointment: Probationary
Assignment: Assistant Superintendent for Curriculum and Instruction
Date of Commencement: July 1, 2007
Expiration Date: June 30, 2010
Certification Status: School District Administrator, Permanent
Salary: \$104,500

Michael J. Johnson

Appointment: Interim Elementary Principal
Effective Dates: July 1, 2007 – July 31, 2007
Appointment: Interim Assistant Superintendent for Curriculum & Instruction
Effective Dates: August 1, 2007 – July 31, 2008 (*may be extended for 1 additional year if leave is extended*)
Certification Status: School District Administrator, Permanent
Salary: \$500 per diem

Daniel Lucca

Appointment: Interim Transportation Supervisor
Date of Commencement: July 1, 2007
Expiration Date: September 15, 2007
Certification Status: School District Administrator, Permanent
Salary: \$300 per diem

Cheryl Cassino

Appointment: Probationary
Tenure Area: Elementary Education
Date of Commencement: September 1, 2006
Expiration Date: February 5, 2008 (3 semesters Jarema credit) *(amended from 8/7/06 agenda)*
Certification Status: Childhood Ed. Gr. 1-6, Initial
Salary: Step 2 plus graduate credits

Mary Lockwood

Appointment: Long-Term Substitute - HS
Assignment: Guidance Counselor
Date of Commencement: February 16, 2006
Expiration Date: June 20, 2007 *(amended from 4/10/06 BOE agenda)*
Certification Status: School Counselor, Provisional
Salary: Step 2

Lori McCutcheon

Appointment: Part-time
Assignment: .5 Reading, Bradt
Date of Commencement: September 1, 2007
Expiration Date: June 30, 2008
Certification Status: Reading, Permanent
Salary: Step 16 plus graduate credits, pro-rated

Ryan Turnbull

Appointment: Part-time
Assignment: .5 Physical Education / .2 Art
Date of Commencement: September 1, 2007
Expiration Date: June 30, 2008
Certification Status: Physical Education, Initial
Salary: Step 2 plus graduate credits, pro-rated

Kathleen Sacks

Appointment: Part-time
Assignment: .8 Family & Consumer Science, High School
Date of Commencement: September 1, 2007
Expiration Date: June 30, 2008
Certification Status: Home Economics, Provisional Renewal
Salary: Step 6 plus graduate credits, pro-rated

Susan Weinberg

Appointment: Part-time
Assignment: .6 Math, High School
Date of Commencement: September 1, 2007
Expiration Date: June 30, 2008
Certification Status: Math 7-12, Permanent
Salary: Step 21 plus graduate credits, pro-rated

Maureen Conway

Appointment: Probationary
Tenure Area Mathematics 7-12
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2009
Certification Status: Mathematics 7-12, Permanent
Salary: Step 6

Jessica Fast

Appointment: Probationary
Tenure Area Mathematics 7-12
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2010
Certification Status: Mathematics 7-12, Pending
Salary: Step 1 plus graduate credits

Brett Hilko

Appointment: Probationary
Tenure Area Mathematics 7-12
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2010
Certification Status: Mathematics 7-12, Initial
Salary: Step 1

Margot Kelly

Appointment: Probationary
Tenure Area: French 7-12
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2010
Certification Status: French 7-12, Initial
Salary: Step 1

Jeffrey Hayes

Appointment: Probationary
Tenure Area: English 7-12
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2010
Certification Status: English 7-12, pending
Salary: Step 1

Kasey Hazard

Appointment: Probationary
Tenure Area: Special Education
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2009 (2 semesters Jarema Credit)
Certification Status: Childhood Education Gr. 1-6, Initial
 Students with Disabilities Gr. 1-6, Initial
Salary: Step 2

Jodi Scalise

Appointment: Probationary
Tenure Area: AIS Reading
Date of Commencement: September 1, 2007
Expiration Date: August 31, 2009
Certification Status: Elementary Education N-6, Permanent
 Special Education K-12, Permanent
Salary: Step 5 plus graduate credits

Extracurricular Advisors 2006 - 07

Jennifer Montrym .5 Student Senate Co-Advisor
Date of Commencement: September 1, 2006
Expiration Date: March 7, 2007 (*amended from July 10, 2006 Agenda*)

Mentors – 2007 – 2008 (\$2217 Stipend)

Laurie Welch, Bradt
 Marilyn Wagschall, Pinewood
 Maria Gilroy, Pinewood
 Linda Harrison, Draper
 Fred Engert, High School
 Roberta Sheldon, High School
 Jean Vause, High School
 Marc Sullivan, High School

Intramurals – 2006 – 2007 School Year

Raymond Kearney – Draper
 Douglas Hallberg – Draper
 Kathleen Murnane – Pinewood
 Kevin Daviero – Pinewood
 William Mottola – Pinewood
 Ryan Turnbull – Pinewood
 Karolyn DeVito – Bradt
 Demetrios Huggins – Bradt

Guidance Counselor Summer Days – 10 days each

High School: Amy Huszar Rebecca Pauley
 Christopher Ruberti Duane Wood
 Middle School: Donald Dieckmann Angie Santabarbara
 Deborah Wood

Non-Instructional

Christine Mitchell

Assignment: Substitute Cleaner

Salary: \$8.50/hr.

Effective: July 2, 2007

Phillip Semerad

Assignment: Substitute Cleaner

Salary: \$8.50/hr.

Effective: July 2, 2007

Carrie Soltis

Assignment: Substitute Cleaner

Salary: \$8.50/hr.

Effective: July 2, 2007

Laura Stickle

Assignment: Substitute Cleaner

Salary: \$8.50/hr.

Effective: July 2, 2007

Donna Coole

Assignment: Substitute Food Service Helper

Salary: \$7.90/hr.

Effective: July 1, 2007

Resignations

Michael Klugman

Assignment: Administrator for Science K-12

Effective Date: Close of Business, July 5, 2007

Adam Mohr

Assignment: Elementary Teacher, Pinewood Grade 5

Effective Date: Close of Business, August 15, 2007

Nadine Vasko

Assignment: Internal Claims Auditor

Effective: Close of business June 29, 2007

Maria DiCocco

Assignment: Food Service Helper – Cafeteria Aide

Effective: Close of business, June 21, 2007

Donna Coole

Assignment: Food Service Helper

Effective: Close of business, June 30, 2007

Leaves of Absences

Priscilla Perry

Assignment: Social Studies Teacher

Effective Date: June 15, 2007 – June 22, 2007 (*amended from the 5/7/07 agenda*)

Lisa Cutting

Assignment: Assistant Superintendent for Curriculum and Instruction

Effective Date: August 1, 2007 – July 31, 2009 (reviewed annually)

Terminations

William Tario

Assignment: Cleaner

Effective Date: Close of business June 7, 2007

Fingerprint Clearances

Emergency Conditional Clearances

Mariah Duell

Christopher Kowalski

Jennifer Mooney

Joel Peterson

Elizabeth Romero

Daniel Scher

Erin Swasey

Emergency Conditional Extension of Clearance

Rachel Bellizi

Victoria Berger

Samantha Bianchi

Michael Burgio

James Califano

Sheldon Carnes, Jr.

Caitlin Cuda

Katherine Culbert

Kelly Debes

Michael Demos

James Desira

Kathryn Dieckmann

Audrey Dorante

Jennifer Drohan

Helene Dworak

Amy Esposito

Erika Falle

Ann Farrell

Kristin Farrell

Stephanie Foreman

Mark Giordano

Casey Golden

Stephanie Gotham

Nancy Griffeth
Lindsey Guilz
Rochelle Guiry
William Haight
Rachael Haines
Christina Hardy
Darren Hart
Jeffrey E. Hayes
Keriann Houle
Thomas Howley
Nicole Kellogg
Joshua Key
Irina Kushnir
Alisa Labunski
Karen Lare
Kara Linn
Michelle Longo
Paul Lupi
Marguerite MacDougall
Alexis Marek
Thomas Martin
Virginia McCarthy
Tristina McDonald
Kaitlin McGann
Jenny McShan
Michael Merlini
Misha Mugits
Lisa Murray
Jessica Onyon
Emily Osterhout
Kristen Pattamana
Kathryn Petersen
Lindsey Phelps
Shannon Pinkowski
Timothy Prall
Rebecca Relyea
Cynthia Romano
Michael Rufo
Sarah Rust
Matthew Rybaltowski
William Sheehan
Amy Sherman
Laura Slagen
Elisabeth Spoehr
Laurel Straight
Elizabeth Strelchun
Tricia Switzer
Carmela Tiscione

Joshua Walas
Brandie Welsh
Amber Whalen
Melinda Whisenhunt
Jillian White
Ashleey Williams
Kelly Wirth
Ann Wolf
Jessica Zima
Caitlin Ziobrowski

Mrs. del Prado congratulated Mr. Jason Varga, Ms. Karleen Kelts, and Ms. Kimberly Brassard on their upcoming tenure appointments. She also welcomed several new staff members and congratulated Mr. Michael Klugman on his new position with the Bethlehem Central School District. Mrs. del Prado also mentioned that a reception for district retirees was held prior to this evening's Board meeting.

Executive Session

MOTION made by Mrs. French, seconded by Mr. Fregoe, that an executive session be convened at 8:18 PM for the purposing of discussing personnel. The motion was passed unanimously, seven members present and voting.

MOTION made by Mr. Salamone, seconded by Mr. Spadaro, that the executive session be adjourned at 11:20 PM. The motion was passed unanimously, seven members present and voting.

Adjournment

MOTION made by Mrs. Adamec, seconded by Mr. Macejka, that the Board of Education meeting be adjourned at 11:22 PM. The motion was passed unanimously, seven members present and voting.

Denise Swezey, District Clerk